













TWO HUNDRED and TWENTY-EIGHTH  
ANNUAL REPORT  
OF THE OFFICERS OF THE  
TOWN OF NEEDHAM  
MASSACHUSETTS  
FOR THE YEAR ENDING DECEMBER 31  
1939



TOWN OF NEEDHAM  
Incorporated 1711  
Population: Census 1935, 11,828  
Assessed Valuation, \$24,571,415  
Tax Rate — 1939 — \$28.60

NEWTON  
GARDEN CITY PRINT  
1940



# TOWN OFFICERS 1939-1940

## Moderator

Samuel H. Wragg

## Town Clerk

E. Bertha Behnke

## Selectmen

Rodney S. Adams  
Julius F. Haller, *Chairman*  
Kenneth S. Herdman, *Secretary*

## Assessors

Arthur H. Godfrey, 1940, *Chairman*  
†Howard A. Flewelling, 1941  
Earl W. Richwagen, 1942, *Secretary*  
A. Sterling Holt, 1940

## Department of Public Welfare

William B. Perlin, 1940, *Chairman*  
William Gates, Jr., 1940  
Sallie M. Richards, 1942  
Wallace G. Rae, 1941  
George A. Young, 1942

## Collector of Taxes

Henry Godfrey

## Town Treasurer

Arnold Mackintosh

## School Committee

Maurice V. Brown, 1941, *Chairman*  
Irving H. Cowdrey, 1940  
Gertrude W. Queen, 1941  
\*Gertrude T. Loomis, 1942  
James K. Sanborn, 1940  
Edward O. Broderick, 1942

## Trustees of Memorial Park

Thomas J. Crossman, 1942, *Chairman*  
Leonard Dawson, 1941  
Amos H. Shepherdson, 1940  
Paul B. Richwagen, 1941  
James H. Whetton, 1940

## Trustees of Public Library

George K. Clarke, 1941, *Chairman*  
Belle F. Gourd, 1942  
Marion L. Johnson, 1940  
Henry W. Jarvis, 1942  
Austin H. Keyes, 1940  
Laura G. Willgoose, 1941

## Board of Health

David E. Mann, 1941, *Chairman*  
Leslie B. Cutler, 1940  
Kenneth Christophe, 1942

## Town Planning Board

Herbert L. Moore, 1942, *Chairman*  
Walter R. Clarenbach, 1943, *Secretary*  
Carleton D. Morse, 1940  
Paul U. Nickerson, 1941  
Arthur W. Rohn, 1944

\*Deceased.

†Retired.



**Commissioners of Trust Funds**

Vernal E. Kezer, 1942

Roger W. Nutt, 1941

Amos H. Shepherdson, 1940

**Constables**

William W. Hewett

Russell C. Williams

**Town Agents**

Julius F. Haller

Rodney S. Adams

Kenneth S. Herdman

**Measurers of Wood and Bark**

\*Henry K. Morse

James H. Whetton

**Public Weighers]**

James H. Whetton

Ernest W. Starratt, Jr.

\*Henry K. Morse

August Miller

Frederick A. Whetton

Jacob Leader

Nicholas A. O'Brien

Ethel G. Acker

Elizabeth Ryan

Albert McNamara

Albert J. Ravinski

Edmund Cusack

Nellie Burkett

**APPOINTED****Finance Committee**Cyril N. Angell, 1941, *Chairman*

Alexander Allen, 1942

Albert W. Tocci, 1940

Chester W. Eaton, 1942

Elmer J. Walker, 1942

Albert G. Robinson, 1941

Ethel C. Welch, 1940

Robert L. Schneider, 1941

Gordon B. Winslow, 1940

†Kenneth S. Herdman, 1940

**Town Accountant**

Melville W. Grant, 1942

**Trustees of Glover Memorial Hospital**James M. McCracken, 1942, *Chairman*

Ida G. Buckley, 1942

George A. Lord, 1942

Margaret O. Chase, 1940

David E. Mann, 1940

Adah G. Fuller, 1941

William Mitchell, 1941

**Registrars of Voters**Mary E. Fitzgerald, 1940, *Chairman*

Armstrong Beattie, 1941

Charles M. Donahue, 1942

E. Bertha Behnke, *Ex-officio***Town Counsel**

Gilbert W. C. Cox

**Public Works Department**Lester C. Hollis, *Superintendent*

\*Deceased

†Resigned.

## TOWN OFFICERS

### Division Superintendents

Frank L. Cheney, Engineering  
Roger G. Oakman, Water  
Ernest E. Riley, Forestry  
Howard A. Smith, Highway  
Norman M. Winch, Sewer

### Superintendent of Schools

Harry A. Brown

### Agent for Department of Public Welfare

Frederick W. Blanchard

### Health Officer and Inspector of Milk

G. Donald Buckner

### Agent for State and Military Aid and Soldiers' Relief

Francis J. Stanwood

### Agent for Care of Soldiers' and Sailors' Graves

Francis J. Stanwood

### Burial Agent

John F. McDermott

### Agent for Enforcement of Workmen's Compensation

E. Bertha Behnke

### Inspector of Buildings and Cesspools

William S. Cassidy

### Inspector of Animals and Slaughtering

Ronald H. Bruce

### Inspector of Wiring

Clyde E. Cookson

### Inspector of Plumbing

Frederick E. Cookson

### Superintendent of Fire Alarm

Richard M. Salamone

### Petroleum Inspector

Richard M. Salamone

### Forest Warden

Richard M. Salamone

### Deputy Forest Wardens

Charles J. Nute, Jr.  
Carl W. Heller  
Raymond D. Fales

Gordon F. Healey  
Arthur A. Harding  
David E. Mann

Leo E. Buckley

## TOWN OF NEEDHAM

**Constable**

Arthur P. Bliss

**Sealer of Weights and Measures**

Earl W. Richwagen

**Dog Officer**

William W. Hewett

**Local Game Warden**

Frank R. Bridges

**Board of Appeal**

Willard E. Doane, 1942

John Torrey Kenney, 1941

Lemont D. Litchfield, 1940

**Keeper of Lockup**

Arthur P. Bliss

**Police Department**Arthur P. Bliss, *Chief*William H. Knowles, *Sergeant*

†Charles G. Robinson

Thomas H. Welch

Joseph W. Hauptman

Thomas J. Rooney, Jr.

Paul B. Richwagen

Clarence W. Garland

William H. Dugan

Howard Mills, *Sergeant*

Edward L. Wainwright

John E. Brearley

J. Albert Johnson

Emerson Lambert

Matthew Tocci

Frank E. Taylor

Daniel C. Henderson

§Karl A. Flint

§Frank Doran

**Fire Department**Richard M. Salamone, *Chief*John A. Keith, *Deputy Chief*Walter M. Mullen, *Captain*

William B. Colter

Samuel Smith

Sidney P. Brearley

George F. Coombs

Leo C. Brady

Charles Carpenger

Everett Brown

Carl R. Parker

John A. Rhynd

Warren M. Parker

Timothy L. Coughlin

Harold T. Vincent

Frank W. Scotton

**Deputy Tax Collector**

Russell C. Williams

**Public Library**Leona Huber, *Librarian***Glover Memorial Hospital**Bessie Jean Young, *Superintendent*

§Intermittent.

†Retired.



**Transportation Committee**Leslie J. Wertheim, *Chairman*Robert N. King, *Secretary*

Winthrop M. Southworth

James M. McCracken

Arthur H. Wilde

James D. White

**Recreation Commission — Annual Town Meeting, March 27, 1939  
Under Article 43**Arthur G. Curren, 1940, *Chairman*

Maurice V. Brown, 1941

David Gross, 1941

Lester C. Hollis, 1942

Herbert L. Moore, 1942

Thomas J. Crossman, 1941

Blanche Worth, 1940

Asa M. Small, 1942

Waller U. Mowll, 1940

**Committee on Contributory Retirement System****Under Vote of Town, November 3, 1936**Harold R. Smith, *Chairman*Frank L. Cheney, *Secretary*

Melville W. Grant

**Special Committee — Revision of Building By-Laws****Annual Town Meeting, March 23, 1938****Under Article 38**

Wilbur J. Blades

William S. Cassidy

Rolla E. Healey

Clyde E. Cookson

John T. Kenney

**Board of Appeals — Annual Town Meeting, March 20, 1939****Under Article 7**

Julius F. Haller

Rodney S. Adams

Kenneth S. Herdman

**Special Committee on Administration of Town Departments****Annual Town Meeting, March 27, 1939****Under Article 52**Julius F. Haller, *Chairman of Selectmen*Cyril N. Angell, *Chairman of Finance Committee*Gilbert W. C. Cox, *Town Counsel*

James M. McCracken

George A. Lord

J. Frederick Harkins

Russell J. Rice



# TOWN OF NEEDHAM

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Town Clerk's Records

OF THE

## Annual Election of Town Officers

March 13, 1939

AND

Annual Town Meeting

March 20, 1939

AND

Adjourned Annual Town Meeting

March 27, 1939

AND

Special Town Meeting

April 24, 1939



NEWTON  
GARDEN CITY PRINT  
1939





# NEEDHAM TOWN RECORDS

FOR THE MUNICIPAL YEAR ENDING DECEMBER 31, 1939

## RECORD OF THE ANNUAL TOWN ELECTION

March 13, 1939

Agreeably to a Warrant signed by the Selectmen February 21, 1939, the Inhabitants of the Town of Needham qualified to vote in elections and in town affairs met in the Town Hall in said Town on Monday, March 13, 1939, at forty-five minutes past six o'clock in the forenoon.

The meeting was called to order by the Moderator, Samuel H. Wragg, and the Warrant and Officer's Return were read by the Town Clerk.

The ballot boxes were inspected and found to be empty with the registers set on 00000. The boxes were then locked and the keys delivered to Daniel C. Henderson, the officer in attendance.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballots prepared for use at this election by the Town Clerk were then delivered to the ballot clerks and their receipt taken therefor.

The polls were opened at forty-five minutes past six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

The ballot clerks were sworn to the faithful performance of their duties by the Moderator.

**Article 1.** To choose by ballot the following Town Officers: Three Selectmen for one year; one Moderator for one year; one Town Clerk for one year; one Town Treasurer for one year; one Collector of Taxes for one year; one Assessor for three years; two members of the School Committee for three years; two members of the Department of Public Welfare for three years; two Trustees of the Public Library for three years; one member of the Board of Health for three years; one Trustee of Memorial Park for three years; one member of the Planning Board for five years; one member of the Planning Board for one year; one Commissioner of Trust Funds for three years; two Constables for one year; one Town Meeting Member (to fill vacancy) for two years for District 1; one Town Meeting Member (to fill vacancy) for two years for District 2; one Town Meeting Member (to fill vacancy) for two years for District 3; one Town Meeting Member (to fill vacancy) for two years for District 4; one Town Meeting Member (to fill vacancy) for two years and two Town Meeting Members (to fill vacancies) for one year for District 5; and sixteen Town Meeting Members for each District, namely, Districts 1, 2, 3, 4 and 5, for three years.

The ballots were audibly counted by the Moderator when taken from the box and at 9:45 o'clock 300 ballots were taken from the box;

at 1:05 o'clock 600 ballots were taken from the box;

at 4:05 o'clock 600 ballots were taken from the box;

at 4:50 o'clock 700 ballots were taken from the box;

at 6:45 o'clock 700 ballots were taken from the box;

and at 8:00 o'clock 737 ballots were taken from the box;

making the total number  
of ballots cast

3637

The vote by districts was as follows:

District	Male	Female	Total
1	389	374	763
2	376	332	708
3	378	364	742
4	349	295	644
5	448	332	780
	1,940	1,697	3,637

A canvass of all votes given was made as required by law. Upon completion of the canvass of all votes cast the result of the voting was declared by the Moderator to be as follows, viz.:

*For Moderator*

Samuel H. Wragg	2,374
Blanks	1,263

and Samuel H. Wragg was declared elected for one year.

*For Selectmen*

Rodney S. Adams	1,602
Julius F. Haller	2,256
Kenneth S. Herdman	2,054
Arthur W. Littlehale	1,440
Evan C. Thorpe	1,521
Blanks	2,038

and Rodney S. Adams, Julius F. Haller and Kenneth S. Herdman were declared elected Selectmen for one year.

*For Town Treasurer*

William P. Brown	992
Fred L. Donahue	678
Richard Fortune	250
Arnold Mackintosh	1,640
Blanks	77

and Arnold Mackintosh was declared elected Town Treasurer for one year.

*For Collector of Taxes*

Henry Godfrey	2,860
Blanks	777

and Henry Godfrey was declared elected Collector of Taxes for one year.

*For Town Clerk*

E. Bertha Behnke	2,811
Blanks	826

and E. Bertha Behnke was declared elected Town Clerk for one year.

*For Assessor*

Charles Y. Bleakney	241
Florance M. Crowley	121
Wendell E. Hasenfus	469
Rolla E. Healey	142
Paul U. Nickerson	417
Wallace G. Rae	285
Earl W. Richwagen	999
Charles E. Spicer	493
Kenteth E. Stata	232
Blanks	238

and Earl W. Richwagen was declared elected Assessor for one year.



*For Department of Public Welfare (for three years)*

Charles D. Burrage, Jr. ....	1,266
Meyer J. Gordon .....	858
Frederick H. Hodgman, Jr. ....	679
Sallie M. Richards .....	1,446
George A. Young .....	1,330
Blanks .....	1,695

and Sallie M. Richards and George A. Young were declared elected members of the Department of Public Welfare for three years.

*For Board of Health (for three years)*

Kenneth Christophe .....	2,679
Blanks .....	958

and Kenneth Christophe was declared elected a member of the Board of Health for three years.

*For Trustees of Public Library (for three years)*

Belle F. Gourd .....	2,558
Henry W. Jarvis .....	2,497
Blanks .....	2,219

and Belle F. Gourd and Henry W. Jarvis were declared elected Trustees of the Public Library for three years.

*For School Committee (for three years)*

Edward O. Broderick .....	1,359
Gertrude T. Loomis .....	2,156
Frank M. Slack .....	949
Franklin E. Welch .....	811
John Wentworth, Jr. ....	697
Blanks .....	1,302

and Edward O. Broderick and Gertrude T. Loomis were declared elected members of the School Committee for three years.

*For Town Planning Board (for five years)*

Arthur W. Rohn .....	2,581
Blanks .....	1,056

and Arthur W. Rohn was declared elected a member of the Town Planning Board for five years.

*For Town Planning Board (for one year)*

Carleton D. Morse .....	2,520
Blanks .....	1,117

and Carleton D. Morse was declared elected a member of the Town Planning Board for one year.

*For Trustee of Memorial Park (for three years)*

Thomas J. Crossman .....	2,684
Blanks .....	953

and Thomas J. Crossman was declared elected Trustee of Memorial Park for three years.

*For Commissioner of Trust Funds (for three years)*

Vernal E. Kezer .....	2,447
Blanks .....	1,190

and Vernal E. Kezer was declared elected Commissioner of Trust Funds for three years.

*For Constables*

Sydney E. Barton	401
Alfred E. Bell	122
Gene Cavallaro	136
James A. Coulter	110
Irving Dawson	398
Ernest F. Fletcher	442
Karl A. Flint	474
William W. Hewett	931
Marcel E. Johnson	342
Harry Martin	203
Leonard Mastropieri	117
John C. Mullan	327
Leo Simon	112
Avon F. Wallace	205
Harold R. Walton	158
Russell C. Williams	1,663
Blanks	1,133
and William W. Hewett and Russell C. Williams were declared elected Constables for one year.	

The following were elected Town Meeting Members:

*District Number 1 (for two years)*

Beatrice A. Wood

*District Number 1 (for three years)*

Lloyd K. Allen	Herbert L. Moore
Herbert E. Blaisdell	Roger G. Oakman
Alice B. Dunn	Philip A. Rand
Marion Gorse Hall	Victor L. Richwagen
George E. Harris	Arthur W. Rohn
Stanley M. Hollis	Caro E. Shugg
George H. Hopkins	Charles E. Stanwood
Arthur W. Littlehale	Evan C. Thorpe

*District Number 2 (for two years)*

Wendell E. Ryerson

*District Number 2 (for three years)*

Ralph M. Binney	Robert A. Lewis
Walter R. Clarenbach	William P. McEvoy
E. Alfred Davies	James K. Sanborn
Frank L. Flood	Justus H. Sturtevant
Ralph H. Gray	Franklin E. Welch
Julius F. Haller	Russell T. Williams
Albert E. Hunter	Blanche Worth
Vernal E. Kezer	George A. Young

*District Number 3 (for two years)*

Marcel E. Johnson

*District Number 3 (for three years)*

William P. Bailey	Harold G. King
Arthur H. Birkett	William F. Leach
Paul C. Cabot	Lemont D. Litchfield
Myra H. Catheron	George A. Lord
John W. Farley	William A. Mann
Fred L. Greely	Edward Seaver
John Frederick Harkins	Herbert F. Stevenson
Parkman D. Howe	John Wentworth

*District Number 4 (for two years)*

Walter A. Fisher

*District Number 4 (for three years)*

John R. Day  
Theresa H. Dubois  
David P. Friswell  
Roger C. Griffin  
George E. Hall  
David S. Hamilton  
Ronald D. Lowden  
John MacGregor

Alice M. Mackintosh  
Frank Marsilli  
Theodore McIntosh  
Karl W. Richards  
Paul B. Richwagen  
Gordon W. Russell  
H. Prescott Tucker  
Thomas Willgoose

*District Number 5 (for one year)*

Jesse I. Hayward  
Clarence E. Parr

*District Number 5 (for two years)*

Gorham W. Humphrey

*District Number 5 (for three years)*

Sidney P. Brearley  
Willard H. Brockway  
Walter A. Brooks  
Albert E. Chamberlain  
George F. Chambers  
Timothy L. Coughlin  
Edward A. Daley, Jr.  
Francis G. Deneen

Fred L. Frost  
William Gates, Jr.  
Samson Hammersley  
Roland C. March  
Herbert A. Pfeifer  
Philip Simon  
Elmer J. Walker  
Walter I. Wallis

All the ballots cast and the undistributed ballots and check lists were sealed up, endorsed by the election officers and placed in the custody of the Town Clerk.

Adjourned at 1:30 o'clock A. M., Tuesday, March 14, 1939.

Attest:

E. BERTHA BEHNKE,  
Town Clerk.

## ANNUAL TOWN MEETING FOR THE TRANSACTION OF BUSINESS

March 20, 1939

Pursuant to the Warrant issued by the Selectmen February 21, 1939, the Inhabitants of the Town of Needham qualified to vote in Town affairs met in the Town Hall in said Town on Monday, March 20, 1939, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

The meeting was called to order by the Moderator, Samuel H. Wragg, and the call to the meeting and the Officer's Return were read by the Town Clerk, the reading of the Articles in the Warrant being waived upon motion.

Check lists were used and 100 women and 374 men were checked on the lists as being present, a total of 474. There were 206 Town Meeting Members present.

Before proceeding to the discussion of the Articles in the Warrant the following Resolution was read and unanimously adopted by rising vote.

### IN MEMORIAM

The passing of T. Robert Quinlan on March 20, 1939, is the cause of sorrow and deep regret to his fellow citizens and friends. Mr. Quinlan was associated with the Fire Department of the Town of Needham since 1896. He was at that time a call man on a horse drawn apparatus in Needham Heights. A few years later he was advanced to the rank of Captain. In 1913 he was appointed a member of the Board of Fire Engineers of the Town until that board was abolished and the Department established. He was Chief from 1926 until his retirement for super-annuation on December 31, 1938. The town has lost one of its outstanding citizens, a man distinguished for his courage, independence of thought and action and friendliness. Be it therefore

*Resolved:* That the Citizens of Needham, by their Representatives in Town Meeting assembled, direct that the foregoing be inscribed in the records of this meeting and that a picture of the late Chief Quinlan be published in the next Annual Report. Be it further

*Resolved:* That a bronze tablet suitably inscribed be appropriately placed on the wall of the fire station in memory of Chief T. Robert Quinlan, and that a copy of this memorial be transmitted to Mrs. Quinlan by the Town Clerk.

**Article 2.** To choose and appoint all other Town Officers in such manner as the Town may determine.

*Voted:* That the following officers be elected:

Town Agents: Julius F. Haller, Kenneth S. Herdman and Rodney S. Adams.

Measurers of Wood and Bark: Henry K. Morse and James H. Whetton.

Public Weighers: James H. Whetton, Henry K. Morse, F. A. Whetton, Nicholas A. O'Brien, Nellie Burkett, Elizabeth Ryan, Albert J. Ravinski, Ernest W. Starratt, Jr., August Miller, Jacob Leader, Ethel G. Acker, Albert McNamara and Edmund Cusack.

**Article 3.** To hear and act on the reports of Town officers and committees.

*Voted:* That the report of the committee appointed under Article 34 of the Annual Town Meeting of 1938 be and the same is hereby accepted.



**Article 4.** To see what action the Town will take relative to the Report of the Special Committee for the Classification of Employment for Town Officers and Employees appointed under Article 42 of the Annual Town Meeting of 1938. Report now on file with the Town Clerk.

*Voted:* That the report of the Special Committee for the Classification of Employment for Town Officers and Employees appointed under Article 42 of the Annual Town Meeting for 1938, be printed and distributed to all Town Meeting Members and that action thereon be deferred until the next Town Meeting. To meet the cost thereof the sum of \$125.00 is appropriated.

*Motion not carried.*

*Substitute motion by Mr. Seaver*

*Voted:* That no action be taken on this article until the report be printed and distributed to all voters, and that the report shall include, for comparison purposes, a total sum of the present salaries, a total sum of the minimum salaries indicated in the report, and a total sum of the maximum salaries indicated in the report.

*Substitute motion carried.*

**Article 5.** To see what action the Town will take on the report of the Committee appointed by the Moderator under Article 43 of the warrant for the Annual Town Meeting of 1938, to make an inventory of the real estate owned by the Town and to make recommendations with reference to the advantageous use or disposal of such land; said report being on file with the Town Clerk.

(Note: The report of the Committee is printed at the end of this Warrant.)

*Moved:* (1) That the report of the committee appointed by the Moderator under Article 43 of the Annual Town Meeting of 1938 to make an inventory of real estate owned by the Town and to make recommendations with reference thereto, be accepted.

*Motion carried.*

*Moved:* (2) That the land in River Park in that part of Needham called North Needham off Route 128, consisting of approximately 98 lots totaling approximately 473,357 square feet of land, and the land in Fremont Park in said North Needham on the opposite side of Route 128, consisting of approximately 28 lots totaling approximately 146,952 square feet of land, be retained by the Town for park, recreational or school purposes, and that the Selectmen be and they hereby are appointed Town Agents for the purpose of making exchanges with other owners of property in said sections so that as much as possible of such Town land shall be in one tract and the Selectmen are authorized to make conveyances in the name and in behalf of the Town to give effect thereto. The Selectmen are hereby also given full and complete authority in connection with the exchanging of such land and to do all acts and things necessary or incidental in connection therewith, and the authority herein granted shall continue until revoked by the Town; reserving the right to change from time to time the use to which said land or any part thereof, including that acquired by exchange, shall be devoted.

*Motion carried.*

*Motion to reconsider not carried.*

*Moved:* (3) That the 76 lots of land in Nehoiden Park, off Maple and Oak Streets, totaling approximately 324,400 square feet, be held by the Town for a park and playground, and that the Selectmen be and they hereby are appointed Town Agents for the purpose of making exchanges with other owners of property in that section so that as much as possible of such Town land shall be in one tract and the Selectmen are authorized

to make conveyances in the name and in behalf of the Town to give effect thereto. The Selectmen are hereby also given full and complete authority in connection with the exchanging of such land and to do all acts and things necessary or incidental in connection therewith, and the authority herein granted shall continue until revoked by the Town; reserving the right to change from time to time the use to which said land or any part thereof, including that acquired by exchange, shall be devoted.

*Motion not carried.*

*Moved:* (4) That 28,266 square feet of land located between Melrose Avenue, Ellicott Street and Edgewood Road be used for a park and playground, reserving the right to change from time to time the use to which said land or any part thereof shall be devoted.

*Motion carried.*

*Moved:* (5) That the Town Treasurer be and he hereby is directed to proceed as soon as may be to sell at public auction such lands, including the buildings thereon, as have been acquired by the foreclosure of tax titles or by deeds given in lieu thereof, in accordance with the By-Laws of the Town. Notice of any sale by auction shall be published in two newspapers published in the Town for three consecutive weeks, the first publication to be not less than twenty-one days before the sale. The provisions hereof shall not apply to land which the Town has authorized to be used for municipal purposes. Prior to a sale hereunder any person legally entitled thereto shall be granted the right to redeem property acquired by the Town as aforesaid, notwithstanding the foreclosure of the right of redemption, upon the payment of the amount due the Town including interest and costs.

*Motion carried.*

*Moved:* (6) That so much of the land of the Town on which the new Sewerage Pumping Station near West Street is situated as is not necessary for the use of such pumping station shall be used for a park and a playground, reserving the right to change from time to time the use to which said land or any part thereof shall be devoted.

*Motion not carried.*

*Moved:* (7) That the Selectmen be and they hereby are authorized and empowered to sell at private sale the land on the northerly side of Harris Avenue at the corner of Great Plain Avenue containing approximately 3-23/100ths acres, for such price as to them shall seem proper, and to execute in the name and in behalf of the Town a deed or deeds conveying the same, and to do all other acts and things necessary to effect the sale of said land.

*Motion not carried.*

*Moved:* (8) That the Selectmen be and they hereby are authorized and empowered to sell at private sale for such price as to them shall seem proper the land on the southerly side and fronting on Harris Avenue opposite Stevens and Pinewood Roads containing approximately 5 acres, to a depth of 300 feet, as a whole or by lots, with frontages of approximately 100 feet, reserving, if said land is sold by lots, a strip 60 feet wide for the purpose of a right of way from Harris Avenue and a strip of approximately 50 feet for an additional right of way.

*Motion not carried.*

*Moved:* (9) That the land on the southerly side of Harris Avenue opposite Stevens and Pinewood Roads and south of a line 300 feet distant from Harris Avenue shall be used for park and recreational purposes, reserving

the right to change from time to time the use to which said land or any part thereof shall be devoted.

*Motion not carried.*

*Moved:* (10) (a) That for the purpose of protecting and preserving the water-shed property the Selectmen be and they hereby are authorized to lease on behalf of the Town to the Proprietors of the Golf Club for a period of ten years the water shed property now used by the Needham Golf Club for \$100.00 per annum with the right to renew the lease for an additional period of ten years, but the Selectmen may, on behalf of the Town, decline to renew such lease by notifying the proprietors of the Golf Club to that effect not less than two years before the termination of the first ten-year period hereunder.

*Motion not carried.*

*Moved:* (10) (b) Substitute motion.

That action on water lands be deferred until next annual Town meeting, the use by the Golf Club to keep its present status.

*Motion carried.*

*Moved:* (11) That the Selectmen be and they hereby are authorized to sell at such price as they may see fit the land known as the Old Gravel Bank on South Street containing approximately four acres fronting on the Charles River, and to execute in the name and in behalf of the Town a deed or deeds conveying the same, and to do all other acts and things necessary to effect the sale of said land.

*Motion not carried.*

*Moved:* (12) That the Selectmen be and they hereby are authorized to sell at such price as they may see fit the land on the northerly side of Great Plain Avenue opposite the Golf Course on which the old Harris School is at present situated, and to execute in the name and in behalf of the Town a deed or deeds conveying the same, and to do all other acts and things necessary to effect the sale of said land.

*Motion not carried.*

*Moved:* (13) That the Selectmen be and they hereby are authorized to sell at such price as they may see fit the land on the northerly side of Charles River Street on which the Parker School is at present situated, and to execute in the name and in behalf of the Town a deed or deeds conveying the same, and to do all other acts and things necessary to effect the sale of said land.

*Motion not carried.*

*Moved:* (14) That the Selectmen be and they hereby are authorized to sell at such price as they may see fit 5,718 square feet of land on Highland Terrace, being a portion of the land adjoining the Riverside School, to the Polish Organizations for the location of a Club House, and to execute in the name and in behalf of the Town a deed or deeds conveying the same, and to do all other acts and things necessary to effect the sale of said land.

*Motion not carried.*

*Moved:* (15) That the available land on Highland Terrace shall be used for a park and playground, reserving the right to change from time to time the use to which said land or any part thereof shall be devoted.

*Motion dismissed.*

**Article 6.** To see if the Town will establish a Planning Board under the provisions of General Laws (Ter. Ed.) Chapter 41, Sections 81A to

81J, inclusive (Acts of 1936, Chapter 211, as amended by the Acts of 1938, Chapter 113), with all the powers and duties therein and in any existing by-laws of the Town, provided, to consist of five members to be elected by ballot at the Annual Town Meeting in 1940, one for a term of one year, one for a term of two years, one for a term of three years, one for a term of four years and one for a term of five years and thereafter in accordance with the provisions of the statute; or take any action relative thereto.

*Voted:* A Planning Board is hereby established under the provisions of General Laws (Ter. Ed.) Chapter 41, Sections 81A to 81J, inclusive, (Acts of 1936, Chapter 211 as amended by the Acts of 1938, Chapter 113) with all the powers and duties therein and in any existing by laws of the Town provided, to consist of five members to be elected by ballot at the annual town meeting in 1940, one for a term of one year, one for a term of two years, one for a term of three years, one for a term of four years and one for a term of five years and thereafter in accordance with the provisions of the statute.

*Motion carried.*

**Article 7.** To see if the Town will adopt a by-law providing that the Selectmen shall be a Board of Appeals under the provisions of Section 81-I of Chapter 41 of the General Laws as appearing in Section 4 of Chapter 211 of the Acts of 1936.

(Note: Favorable action on this article should be taken only if favorable action is taken on the preceding article.)

*Voted:* That the following be added as a by-law of the Town:

The Selectmen shall be a Board of Appeals under the provisions of General Laws (Ter. Ed.) Chapter 41, Section 81-I (Acts of 1936, Chapter 211).

*Unanimous.*

**Article 8.** To see if the Town will make an appropriation to pay for the publication of the report of the Special Committee appointed under Article 34 of the warrant for the Annual Meeting of 1938.

*Voted:* That the sum of \$80.00 be appropriated to pay for the publication of the report of the special committee appointed under Article 34 of the Annual Town Meeting in 1938.

*Motion carried.*

**Article 9.** To see what action the Town will take relative to unexpended balances and deficiencies of 1938.

*Voted:* That the unexpended balances except those called for in Articles 21, 25 and 36 and the \$9,000.00 for Pumper, be returned to the Treasury and that \$2,500.00 be appropriated to pay overdrafts and deficiencies of 1938.

*Motion not carried.*

*Substitute motion by Mr. Farley.*

That the motion of the Finance Committee be amended so as to read as follows:

*Voted:* That \$2,500.00 be appropriated from the unexpended balances to pay overdrafts and deficiencies of 1938, and that the remaining unexpended balances except those called for in Articles 21, 25 and 26 and \$9,000.00 remaining unexpended from the appropriation under Article 8 of the Warrant of 1938 for the Fire Department for a new pumper be appropriated for the purpose of meeting ordinary maintenance and of meeting the expenses of the town, and to be used by the assessors towards a reduction of the 1939 tax rate, such unexpended balances to be so appropriated being as follows:



## Unexpended Balances 1938.

Finance Committee Expenses .....	\$23 60
Board of Survey .....	12 00
Town Planning Board .....	40
Selectmen Expenses .....	25 05
Accounting Expenses .....	2 87
Treasury Expenses .....	9 38
Town Clerk Salaries .....	7 50
Town Clerk Expenses .....	35
Town Clerk Fees .....	3 00
Tax Collector Expenses .....	55
Tax Collector Tax Title Expense .....	1 47
Assessors Salaries .....	43 76
Assessor Expenses .....	19 03
Election and Registration .....	5 20
Town Hall and Grounds Expenses .....	3 53
Police Salaries .....	30
Police Telephone Teletype Radio .....	25 85
Police Equipment and Supplies .....	3 05
Police Auto Maintenance .....	2 01
Fire Salaries .....	179 24
Fire Expenses .....	76 84
Fire Equipment and Supplies .....	457 99
Fire Building Maintenance .....	248 91
Fire Maintenance of Equipment .....	287 99
Fire Alarm Expenses .....	17 18
Inspection Salaries .....	134 00
Forestry Expenses .....	5 46
Moth Public .....	41 24
Moth on Private Property .....	761 26
Trees .....	313 90
Forest Warden Expenses .....	1 00
Health Expenses .....	56 39
Hospitalization .....	662 04
Engineering Salaries .....	75 25
Engineering Expenses .....	19
Engineering Assessors Plans .....	153 06
Engineering Planning Board Plans .....	14 45
Equipment General .....	15 26
Highway Maintenance .....	24 55
Sidewalk Construction .....	63 16
Street Lighting .....	1,485 13
Installation of Street Lights .....	179 78
Replacement of Equipment .....	1 10
WPA Public Works .....	537 74
Public Welfare Operating Expenses .....	940 63
Public Welfare Dependent Aid .....	1,480 67
Public Welfare Old Age Asst. .....	1,822 71
U. S. Grant Old Age Asst. Adm. .....	58 28
Public Welfare Aid Dept. Children .....	129 48
Soldiers' Relief .....	1 91
Military Aid .....	275 00
State Aid .....	170 00
School Salaries .....	2,098 95
School Operating Ex. ....	564 65
School Maintenance .....	153 02
School Outlay .....	12 65
School Ex. Outside State .....	8 45
Vocational Tuition .....	2,004 71

*Carried forward***\$15,703 12**

<i>Brought forward</i>	\$15,703 12
Boiler Installation Junior High .....	11 52
Library Salaries .....	2 71
Library Expenses and Supplies .....	7 69
Library Books and Periodicals .....	1 23
Library Building Maintenance .....	28 92
Insurance Fire .....	60 20
Legal Expenses .....	35 12
Municipal Building Repairs Library .....	19
Municipal Building Repairs Town Hall .....	87 91
Recreational Committee .....	29
Reserve Fund .....	93 04
Unclassified Miscellaneous Ex. ....	32 70
Hospital Salaries .....	3 29
Hospital Expenses .....	98 15
Hospital Equipment and Supplies .....	976 49
Hospital Building Maintenance .....	30 10
Interest Temporary Loans .....	803 97
Water Maintenance .....	361 72
Water Construction .....	160 00
Water Mains Con. Charles River Street .....	2,024 33
Highway Fund Chapter .....	
No. 500 Acts 1938 .....	1,032 84
Mosquito Eradication .....	1,000 00
Roads — Chapter No. 90 .....	1,000 00
	<hr/>
	\$23,555 53

*Motion carried.*

**Article 10.** To see what action the Town will take relative to deficiencies of 1939.

*Voted:* That unpaid bills contracted in 1939 but not received by the Town until after January 1, 1940, regarded as deficiencies, be paid in January, 1940, from cash at hand and that the amount so paid be reported by the Town Accountant to the Finance Committee to be included in their report of appropriations for 1940.

*Motion carried.*

**Article 11.** To see what disposition the Town will make of the money received from dog licenses.

*Voted:* That the monies received from dog licenses, to wit: \$2,024.56, be appropriated for the use of the Public Library.

*Motion carried.*

**Article 12.** To see what action the Town will take relative to the salaries of its Town officers.

*Voted:* That the salaries of Town Officers be the same as to be voted in the Annual Budget.

*Motion carried.*

**Article 13.** To see what sums of money the Town will appropriate for the necessary town charges and expenses.

Under this article the following appropriations were made, each item being voted on separately, viz.:

*Voted:* That the sum of \$4,408.00 be appropriated for the Accounting Department as follows:

Salaries .....	\$3,993 00
Expenses .....	415 00

Article 13 laid on the table.

The following resolution presented by Mr. Herdman and adopted by rising vote:

*Resolved:* That the Citizens of Needham, by their Representatives in Town Meeting assembled, hereby extend to Mr. Charles E. Stanwood, for thirty-three years Treasurer of the Town, upon his retirement from office their appreciation for the faithful performance by him of his duties, and wish for him tranquility and enjoyment for the many years they hope remain before him, enhanced by the realization that he has served his Town efficiently and well.

The following resolution presented by Mr. Adams and adopted by rising vote:

*Resolved:* That the Citizens of Needham, by their Representatives in Town Meeting assembled, hereby extend to Mr. Charles W. Woodbury, Assessor since 1921, their deep appreciation for his services to the Town, impartially and courteously administered. He leaves his office upon his retirement, with the best wishes of his fellow citizens.

Article 13 resumed.

*Voted:* That the sum of \$6,895.20 be appropriated for the Assessors' Department, as follows:

Salaries.....	\$5,520 20
Expenses .....	1,375 00

*Voted:* That the sum of \$650.00 be appropriated for the Finance Committee as follows:

Salaries.....	\$300 00
Expenses .....	350 00

*Voted:* That the sum of \$32,506.88 plus the \$9,000.00 unexpended for new Pumper be appropriated for the Fire Department as follows:

Salaries.....	\$37,401 88
Supplies — Equipment .....	600 00
Expenses .....	495 00
Maintenance — Equipment .....	975 00
Maintenance — Building .....	2,035 00

*Voted:* That the sum of \$1,841.25 be appropriated for the Fire Alarm Department, as follows:

Salaries.....	\$301 25
Expenses .....	1,540 00

*Voted:* That the sum of \$221.25 be appropriated for the Forest Warden Department, as follows:

Salaries.....	\$96 25
Paid Service .....	100 00
Expenses .....	25 00

*Voted:* That the sum of \$31,000.00 be appropriated for the Glover Memorial Hospital Department, as follows:

Salaries.....	\$13,000 00
Expenses .....	750 00
Supplies — Equipment .....	14,650 00
Building Maintenance .....	2,600 00

*Voted:* That the sum of \$3,475.60 be appropriated for the Board of Health as follows:

Salaries.....	\$3,032 60
Expenses .....	443 00

*Voted:* That the sum of \$4,500.00 be appropriated for the Board of Health — Hospitalization.

*Voted:* That the sum of \$3,250.00 be appropriated for the Board of Health — Garbage Contract.

*Voted:* That the sum of \$7,967.00 be appropriated for Insurance as follows:

Compensation .....	\$3,000 00
Fire .....	4,500 00
Town Hall Robbery .....	312 50
Boiler Public Buildings .....	154 50

*Voted:* That the sum of \$3,940.00 be appropriated for the Inspections Department as follows:

Salaries .....	\$3,700 00
Expenses .....	240 00

*Voted:* That the sum of \$482.50 be appropriated for the Sealer of Weights and Measures Department as follows:

Salaries .....	\$385 00
Expenses .....	97 50

*Voted:* That the sum of \$7,390.32 be appropriated together with the income from the Barr and Greenwood Fund to the Public Library, as follows:

Salaries .....	\$4,800 00
Books — Periodicals .....	2,250 00
Bindings .....	550 00
Supplies — Expenses .....	500 00
Building Maintenance .....	1,097 00
Janitor's Salary .....	577 50
Income from Barr and Greenwood Funds ..	\$359 62
Dog Licenses .....	\$2,024 56

*Substitute motion by Mr. Crossman.*

*Voted:* To amend — that the sum of \$2,800 be appropriated for Memorial Park.

*Voted:* That the sum of \$96.25 be appropriated for the Game Warden.

*Voted:* That the sum of \$96.25 be appropriated for the Petroleum Inspector.

*Voted:* That the sum of \$2,000.00 be appropriated for the Superintendent of Public Buildings.

*Voted:* That the sum of \$288.75 be appropriated for the Animal Inspector.

*Voted:* That the sum of \$300.00 be appropriated for the Dog Officer.

*Voted:* That the sum of \$2,600.00 be appropriated for Annuities.

*Voted:* That the sum of \$8,306.86 be appropriated for Norfolk County Hospital.

*Voted:* That the sum of \$300.00 be appropriated for Memorial Day.

*Voted:* That the sum of \$400.00 be appropriated for Soldiers' Graves.

*Voted:* That the sum of \$135.00 be appropriated for the Planning Board.

*Voted:* That the sum of \$41,666.50 be appropriated for the Police Department as follows:

Salaries .....	\$35,277 50
Telephone, Radio, Teletype .....	1,360 00
Supplies — Equipment .....	1,150 00
Maintenance — Equipment .....	2,275 00
Building Maintenance .....	1,595 00
Medical Service .....	9 00



*Voted:* That the sum of \$5,240.00 be appropriated for the Public Works Department — Administrative:

Salaries .....	\$4,890 00
Expenses .....	350 00

*Voted:* That the sum of \$4,090.00 be appropriated for the Public Works Department — Engineering:

Salaries .....	\$2,700 00
Expenses .....	390 00
Assessors Plans .....	1,000 00

*Voted:* That the sum of \$9,125.00 be appropriated for the Public Works Department — Equipment:

Salaries .....	\$1,125 00
Maintenance .....	4,000 00
Replacements .....	4,000 00

(This appropriation to be credited for the services rendered by the equipment which shall be charged to the appropriations for special work on which such service is furnished, at a rate which shall not be in excess of that approved and allowed to cities and towns by the State Department of Public Works on Chapter 81 and 90 Highway work.)

*Voted:* That the sum of \$5,000.00 be appropriated for Moth work and no part of said appropriation shall be expended except in accordance with the provisions of Chapter 132, General Laws as amended.

*Voted:* That the sum of \$2,800.00 be appropriated for the Public Works Department — Forestry:

Salaries .....	\$2,000 00
Expenses .....	300 00
Trees .....	500 00

*Substitute motion.*

*Voted:* That the sum of \$15,950.00 be appropriated for the Public Works — General Highways Department.

*Voted:* That the sum of \$12,000.00 be appropriated for the Public Works Department — Snow Removal.

*Voted:* That the sum of \$5,000.00 be appropriated for the Public Works Department — Sidewalks.

*Voted:* That the sum of \$800.00 be appropriated for the Public Works Department — Parks.

*Voted:* That the sum of \$1,000.00 be appropriated for the Public Works Department — Dump.

*Voted:* That the sum of \$23,500.00 be appropriated for the Public Works Department — Street Lighting.

*Voted:* That the sum of \$4,370.00 be appropriated for the Public Works Department — Sewer Maintenance.

*Voted:* That the sum of \$1,650.00 be appropriated for the Public Works Department — Drain Maintenance.

*Voted:* That the sum of \$32,000.00 be appropriated for the Public Works Department — Water Maintenance.

*Substitute motion.*

*Voted:* That the sum of \$19,500.00 be appropriated for the Public Works Department — WPA:

Salaries for administration .....	\$200 00
Expenses .....	19,300 00

*Voted:* That the consideration of the appropriation for the Recreation Committee be laid on the table, to be taken up and considered after Article 43.

*Voted:* That the sum of \$3,392.80 be appropriated for the Registrars Department as follows:

Salaries .....	\$500 00
Expenses .....	2,892 80

*Voted:* That the sum of \$10,000.00 be appropriated for the Reserve Fund.

*Voted:* That the sum of \$237,705.21 together with the income of the Dwight School Fund and \$2,500.00 from the unexpended balances for repairs of Senior High School be appropriated for the School Department as follows:

All Salaries .....	\$198,905 21
Operations .....	34,210 00
Maintenance .....	5,200 00
Outlays .....	2,100 00
Travel as described in G. L. Ch. 40, Sec. 5, Par. 34 .....	100 00
Dwight School Fund .....	310 00

*Voted:* That the sum of \$4,200.00 be appropriated for Vocational Tuition.

*Voted:* That the sum of \$2,113.25 be appropriated for the Selectmen's Department as follows:

*Substitute Motion.*

Salaries .....	\$1,701 25
Expenses .....	412 00

*Voted:* That the sum of \$4,850.50 be appropriated for the Tax Collector's Department as follows:

*Substitute Motion.*

Salary, Tax Collector .....	\$2,502 50
Salary, Clerk .....	1,040 00
Expenses .....	628 00
Bonds .....	480 00
Tax Title Expenses .....	200 00

*Voted:* That the sum of \$2,391.38 be appropriated for the Town Clerk's Department as follows:

Salaries .....	\$1,671 38
Expenses .....	340 00
Fees .....	380 00

*Voted:* That the sum of \$4,313.00 be appropriated for the Town Hall and Grounds as follows:

*Substitute Motion.*

Maintenance .....	\$2,493 00
Salaries .....	1,820 00

*Voted:* That the sum of \$4,734.77 be appropriated for the Treasury Department as follows:

Salaries .....	\$3,524 77
Expenses .....	625 00
Bond .....	235 00
Tax Title Expense .....	350 00

*Voted:* That the sum of \$2,043.75 be appropriated for the Unclassified Department — Legal:

Salaries .....	\$1,443 75
Expenses .....	200 00
Damages .....	400 00

*Voted:* That the sum of \$1,387.80 be appropriated for the Unclassified Department as follows: Town Reports.

*Voted:* That the sum of \$415.00 be appropriated for the Unclassified Department as follows: Miscellaneous.

Article 13 laid on the table and proceeded to Article 47.

**Article 47.** To see if the Town will request the passage of an act by the Legislature placing the office of the Superintendent of Public Works under the Civil Service laws and to approve the passage of a bill to that effect now pending before the Legislature (House Bill No. 439) without requiring further action by the Town.

*Voted:* That the Selectmen be and they hereby are directed to request the passage of an act by the Legislature placing the office of Superintendent of Public Works under the Civil Service laws and to request the passage of a bill to that effect now pending before the Legislature, House Bill No. 439, without requiring further action by the Town.

*Motion not carried.*

At 11.00 o'clock P. M. it was

*Voted:* That this meeting be adjourned to Monday, March 27, 1939, at 7.30 o'clock, P. M.

*Attest:*

E. BERTHA BEHNKE,  
*Town Clerk.*

## ADJOURNED ANNUAL TOWN MEETING

March 27, 1939

Pursuant to adjournment of the Annual Town Meeting held March 20, 1939, the Inhabitants of the Town of Needham qualified to vote in Town affairs, met in the Town Hall in said Town on Monday, March 27, 1939, at 7.30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

The meeting was called to order by the Moderator, Samuel H. Wragg, and the call to the meeting and the Officer's Return were read by the Town Clerk, the reading of the Articles in the Warrant being waived upon motion.

Check lists were used and 62 women and 283 men were checked on the lists as being present, a total of 345. There were 191 Town Meeting Members present.

Article 13 was again taken from the table, and it was

*Voted:* That the sum of \$69,241.49 be appropriated for the Welfare Department as follows:

Welfare		
Salaries .....	\$1,647 92	
Expenses .....	493 36	
Wood Lot .....	750 00	
Dependent Aid .....	26,500 00	
		\$29,391 28
Aid Dependent Children .....	\$11,500 00	
Salaries .....	823 96	
Expenses .....	246 68	
		12,570 64
Old Age Assistance .....	\$24,500 00	
Salaries .....	1,977 87	
Expenses .....	801 70	
		27,279 57

Motions for reconsideration of appropriations for Health Department and Accounting Department not allowed.

*Voted:* That the sum of \$12,977.50 be appropriated for the Soldiers' Relief Department as follows:

Agent .....	\$577 50
Relief .....	12,400 00

*Voted:* That the sum of \$1,700.00 be appropriated for the State and Military Aid.

*Voted:* That the sum of \$17,708.00 be appropriated for the Contributory Retirement Department as follows:

Expenses .....	\$275 00
Town's Contribution .....	17,433 00

*Voted:* That the sum of \$71,000.00 be appropriated for Bonds due in 1939.

*Voted:* That the sum of \$21,763.75 be appropriated for Interest on bonded debt.

*Voted:* That the sum of \$800.00 be appropriated for Interest on Temporary Loans.

*Voted:* That such sum not exceeding \$40,000.00 as shall be legally available be transferred from the unexpended surplus funds of the Town



for the purpose of meeting ordinary appropriations made at this meeting and to be used by the Assessors toward the reduction of the 1939 tax rate.

*The following supplementary vote carried.*

*Voted:* That if a more specific appropriation of the unexpended balances appropriated by the former vote under Article 9 is necessary or advisable in order to carry out the purpose of such former vote, namely, the application of such unexpended balances to reduce the tax rate for 1939, then the unexpended balances (other than \$2,500.00 appropriated for Overdrafts and Deficiencies of 1938), appropriated by such former vote shall be each further appropriated to be applied towards meeting the appropriation made for the department in which each of such unexpended balances respectively remained, so that the amount to be paid from other funds towards the appropriation made for each of such departments shall be reduced by the amount that remained in such department as an unexpended balance.

**Article 14.** To see in what manner the Town will have its taxes collected for the current year.

*Voted:* That the taxes for the current year be collected in the same manner as in the year 1938 and that the compensation therefor be the same as voted in the Annual Budget.

*Motion carried.*

**Article 15.** To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1940, and to issue a note, or notes, therefor payable within one year, and to renew any note, or notes, as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws.

*Voted:* That the Town Treasurer, with the approval of the Selectmen, be and he hereby is authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1940, and to issue a note, or notes, therefor, payable within one year, and to renew any note, or notes, as may be given for a period of less than one year, in accordance with General Laws (Ter. Ed.) Chapter 44, Section 17.

*Motion carried.*

**Article 16.** To see what sum the Town will appropriate for the purpose of protecting its interests in real estate under mortgages taken in connection with the administration of welfare laws, so-called, and the maintenance of real estate acquired in connection therewith by foreclosure or otherwise.

*Voted:* That the sum of \$250.00 be appropriated for the purpose of protecting the interests of the town in real estate under mortgages taken in connection with the administration of the welfare laws, so-called, and the maintenance of real estate acquired in connection therewith by foreclosure proceedings or otherwise.

*Motion carried.*

**Article 17.** To see what sum of money the Town will appropriate for the purpose of constructing, equipping and furnishing a new elementary school building in the North and East Needham District to replace the former Riverside School and the present Eliot School; determine in what manner the money shall be raised and expended and to whom shall be entrusted the responsibility for the constructing, equipping and furnishing of said school; authorize for such purpose the acquisition of land by purchase, or eminent domain; or pass any vote or votes relative thereto; on petition of Edward A. Daley, Jr., and others.

*Voted:* That the subject matter of this article be referred to the School Committee for study and to report at the next Town meeting.

*Motion carried.*

*Substitute motion by Mr. Martin not carried.*

**Article 18.** To see if the Town will appropriate the sum of \$3600 to complete the removal of the Fire Alarm system from the Town Hall and the installation of new equipment at the Fire Department Headquarters; determine in what manner the money shall be raised and expended; or take any action relative thereto.

*Voted:* That this article be dismissed.

**Article 19.** To see if the Town will appropriate the sum of \$1000 for the repairs and remodeling of the Fire Alarm room, to be used for the Public Works Department — Engineering Division; determine in what manner the money shall be raised and expended; or take any action relative thereto.

*Voted:* That this article be dismissed.

**Article 20.** To see if the Town will appropriate the sum of Fifteen Hundred Dollars (\$1500) for maintenance of "Chapter 90" Roads, so-called, provided the County, and/or the State Department of Public Works will allot an equal amount; or pass any vote or votes relative thereto.

*Voted:* That the sum of \$1,500.00 be appropriated for maintenance of Chapter 90 Roads, so-called, the same to be expended only if the County and/or State Department of Public Works shall allot an equal amount.

*Motion carried.*

**Article 21.** To see if the Town will vote to transfer the sums of \$8,589.58 from the Sewer Assessment Reserve Fund and \$2400 remaining from the appropriation made under Article 15 of 1938 for construction of a pumping station and extension of mains, to the Sewer Construction Account for the extension of the sewerage system and payment of \$3,-262.50 for notes and interest due on construction bonds.

*Voted:* That the sum of \$8,589.58 from the Sewer Assessment Reserve Fund and \$2,400.00 remaining from the appropriation for construction of the sewerage pumping station on West Street and mains, made under Article 15 of the warrant of 1938 Annual Meeting be transferred to the Sewer Construction Account for the extension of the sewerage system of which \$3,262.50 shall be to pay construction notes and interest thereon.

*Motion carried.*

**Article 22.** To see if the Town will appropriate the sum of \$46,000 for constructing a Sewer Pumping Station, force-main, interceptor and gravity flow sewers for the Upper Falls District; and to meet such appropriation the sum of \$6,000 be taken from the Excess & Deficiency Account of the Town, and to authorize the Treasurer, with the approval of the Selectmen, to borrow \$40,000 in accordance with Section 7, paragraph 1, of Chapter 44 of the General Laws, and issue notes or bonds to the Town therefor, payable in accordance with Section 19 of Chapter 44 and the Acts and Amendments thereto, so that the entire loan shall be paid in not more than thirty years, or at such earlier date as the Selectmen may determine; or pass any vote or votes relative thereto.

*Voted:* That the subject matter of Articles 22 and 23 be referred to the Public Works Department for further study, a report thereon to be submitted not later than the next Annual Town Meeting.

*Motion carried.*

**Article 23.** To see if the Town will appropriate the sum of \$20,000 for the purpose of constructing a gravity flow sewer for East Needham, and that such appropriation be raised in the same manner and added to the amount as described in the previous article; or take any action relative thereto.

*Voted:* That the subject matter of Articles 22 and 23 be referred to the Public Works Department for further study, a report thereon to be submitted not later than the next Annual Town Meeting.

*Motion carried.*

**Article 24.** To see if the Town will appropriate the sum of \$38,000 for laying and relaying water-mains and extending service to houses; determine in what manner the money shall be raised and expended; or take any action relative thereto.

*The following motion not carried.*

That the sum of \$38,000.00 be appropriated for laying and relaying water-mains, and extending services to houses.

*The following substitute motion by Mr. Seaver not carried.*

That the sum of \$33,000.00 be appropriated for laying and relaying water-mains and extending service to houses.

*The following substitute motion by Mr. Crawley carried.*

*Voted:* That \$30,975.67 together with \$2,024.33, the unexpended balance of special appropriation made under Article 17 of 1938 be appropriated for laying and relaying water-mains and extending services to houses.

*Unanimous.*

**Article 25.** To see if the Town will appropriate the sum of \$4,200 for the construction of particular sewers and connecting drains to buildings under the provisions of law authorizing assessments; and authorize the transfer of \$2,828.38 remaining from the appropriation made under Article 24 of 1938, to be added thereto for such purposes; or take any action relative thereto.

*Voted:* That the sum of \$4,200.00 be appropriated, together with the sum of \$2,828.38 remaining from the appropriation made under Article 24 of the warrant for the 1938 Annual Meeting, for the construction of particular sewers and connecting drains to buildings, under the provision of law authorizing betterments.

*Motion carried.*

**Article 26.** To see if the Town will appropriate the sum of \$5400 for the construction of storm water drains and authorize the transfer of \$1,271.10 remaining from the appropriation made under Article 32 of 1938, to be added thereto for such purpose; or take any action relative thereto.

Action deferred until after Article 30.

*Motion by Mr. Seaver.*

*Voted:* That the sum of \$6,500.00 be appropriated for the construction of storm water drains.

*Motion carried.*

**Article 27.** To see if the Town will appropriate the sum of \$15,000 for the purpose of removing, replacing, trimming and otherwise repairing public shade trees in the Town damaged by the hurricane; or take any action relative thereto.

*The following motion not carried.*

That the sum of \$15,000.00 be appropriated for the purpose of removing, replacing, trimming and otherwise repairing public shade trees in the Town damaged by the hurricane.

*Substitute motion by Mr. Seaver.*

*Voted:* That the sum of \$5,000.00 be appropriated for the purpose of removing, replacing, trimming and otherwise repairing public shade trees in the town damaged by the hurricane.

*Motion carried.*

**Article 28.** To see if the Town will vote to authorize the installation of two street lights in Robinwood Avenue, as petitioned for by the abutters; and appropriate the sum of \$300 therefor; or take any action relative thereto.

*Voted:* That the sum of \$300.00 be appropriated for the installation of street lights as petitioned for by abutters and as the Public Works Department may determine.

*Motion carried.*

**Article 29.** To see if the Town will appropriate the sum of \$1,000 for reconditioning traffic signal lights; or take any action relative thereto.

*Voted:* That the sum of \$1,000.00 be appropriated for the reconditioning of the traffic signal lights.

*Motion carried.*

**Article 30.** To see if the Town will ratify and approve the action of the Selectmen taken with reference to authorizing an over-draft amounting to \$1,958.19 for snow and ice removal for 1938; or take any action relative thereto.

*Voted:* That the action of the Selectmen authorizing an overdraft amounting to \$1,958.19 for snow and ice removal in 1938 be and hereby is ratified and confirmed.

*Motion carried.*

**Article 31.** To see if the Town will accept Manning Street from Lexington Avenue to High Street under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$1,800.00 for the construction of such way; or take any action relative thereto.

*Voted:* That the Town accept Manning Street from Lexington Avenue to High Street, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$1,800.00 be appropriated therefor.

*Motion carried.*

**Article 32.** To see if the Town will accept Page Road from Melrose Avenue to Morley Street under the provisions of law authorizing the assessment of betterments; as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$1,500 for the construction of such way; or take any action relative thereto.

*Voted:* That the Town accept Page Road from Melrose Avenue to Morley Street, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen and according to a plan on file with the Town Clerk, and that the sum of \$1,500.00 be appropriated therefor.

*Motion carried.*



**Article 33.** To see if the Town will accept Morley Street from Page Road to Edgewood Street under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$2200 for the construction of such way; or take any action relative thereto.

*Voted:* That the Town accept Morley Street from Page Road to Edgewood Street, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen and according to a plan on file with the Town Clerk, and that the sum of \$2,200.00 be appropriated therefor.

*Motion carried.*

**Article 34.** To see if the Town will accept Fairfield Street from Great Plain Avenue easterly 800 feet under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$3200 for the construction of such way; or take any action relative thereto.

*Voted:* That the Town accept Fairfield Street from Great Plain Avenue easterly 800 feet, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$3,200.00 be appropriated therefor.

*Motion carried.*

**Article 35.** To see if the Town will accept a way to be hereafter called Prospect Street, being substantially Prospect Street as previously established as a private way from Great Plain Avenue to Lewis Street, and including that portion of Lewis Street from Prospect Street to Newell Avenue under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$3700 for the construction of said way; or take any action relative thereto.

*Voted:* That the Town accept a way to be hereafter called Prospect Street, being substantially Prospect Street as previously established as a private way from Great Plain Avenue to Lewis Street, and including that portion of Lewis Street from Prospect Street to Newell Avenue, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$3,700.00 be appropriated therefor.

*Motion carried.*

The following proposed amendment by Mr. Thorpe not carried.

That the sum of \$2,500.00 be appropriated therefor and that this work be a contract job with sealed bids submitted to the Selectmen. The lowest bidder to receive the contract, and names and bids of contractors be published in the local papers published in Needham.

**Article 36.** To see if the Town will accept Lewis Street from Newell Avenue to Nehoiden Street under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$3,600 for the construction of such way; or take any action relative thereto.

*Voted:* That the Town accept Lewis Street from Newell Avenue to Nehoiden Street, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$3,600.00 be appropriated therefor.

*Motion carried.*

*Motion by Mr. Thorpe to dismiss not carried.*

*Motion by Mr. Thorpe to reconsider not carried.*



**Article 37.** To see if the Town will authorize the Public Works Department to reconstruct and extend the storm-water drain through private land and Memorial Park from Kingsbury Street to Highland Avenue and appropriate the sum of \$9000 for the construction of such drain; or take any action relative thereto.

*Voted:* That this article be dismissed.

**Article 38.** To see if the Town will accept Warren Street from May Street to Kingsbury Street under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$1500 for the construction of such way; or take any action relative thereto.

*Voted:* That this article be dismissed.

**Article 39.** To see if the Town will vote to accept Section 103A of Chapter 54 of the General Laws as amended by Chapter 77 of the Acts of 1937, providing for absent voting at regular town elections; or take any action relative thereto.

*Voted:* That the Town accept Section 103A of Chapter 54 of the General Laws as most recently amended by Section 1 of Chapter 77 of the Acts of 1937, providing for voting by absentees at regular town elections.

*Motion carried.*

**Article 40.** To see if the Town will appropriate the sum of \$1000 for oiling or otherwise treating mosquito-breeding areas within the limits of the Town; determine in what manner the money shall be raised and expended; or take any action relative thereto.

*The following motion not carried:*

That the sum of \$1,000.00 be appropriated for oiling or otherwise treating mosquito-breeding areas within the limits of the Town, such sum to be expended under the direction of the Board of Health.

*Voted:* That there be substituted for the motion of the Finance Committee, the following motion:

*Voted:* That this Article be dismissed.

*Motion carried.*

**Article 41.** To see if the Town will authorize the Selectmen to co-ordinate the clerical work of the several departments of the town so as to effect full co-operation between the several departments in this connection, and also, as far as possible, to bring the purchase of office materials and supplies by the several departments under one head.

*Voted:* That this article be dismissed.

**Article 42.** To see what action the Town will take on the report of the committee appointed by the Moderator under Article 38 of the warrant for the Annual Town Meeting of 1938 to study, report and recommend on a revision of the Building By-laws, including these relating to Plumbing and Electrical Wiring; the report of said Committee being on file with the Town Clerk.

*The following motion was dismissed:*

That Sec. 2 of Article XVIII, under the caption "PLUMBING PERMITS" be amended by inserting before the word "plumber" in line 1 the word "master," so as to read as follows:

Sec. 2. Upon application of a master plumber, on form furnished by the Inspector of plumbing said Inspector of Plumbing shall grant written

permit to do certain plumbing described therein when in conformity with the law. Drawings of proposed work shall be filed if required. Permits may be recalled by the Inspector of Plumbing if conditions are violated. Permits for all plumbing including alterations of existing fixtures or re-newing closet bends and sink traps, or other waste pipe work except repair of leaks, must be in the hands of the plumber before beginning work.

*The following motion was dismissed:*

To amend the report of the revision committee so that subsection (a) of Sec. 6 of Article 1 of the Building By-Laws is hereby amended by striking out subsection (a) and inserting in place thereof the following:

(a) On all building permits issued by the Building Inspector for building work in the limits of the Town, there shall be paid to the Inspector for the use of the Town fees according to the following schedule:

1. For work to cost not exceeding \$500.00 the minimum fee shall be \$2.00.
2. For each additional \$100.00, or fraction thereof, there shall be added \$1.00.
3. The maximum fee shall be \$100.00.
4. The costs given in the application shall be fair and reasonable estimates.
5. The fee for a permit for a cesspool, septic tank or other structure for the private disposal of sewage shall be \$2.00.

*Voted:* That the entire subject matter included in the report of the Committee on the Building Laws including minority report be referred to the Committee created under Article 52 for the study of Town government.

*Motion carried.*

*Voted:* That the sum of \$46.00 be appropriated to pay the cost of preparing the report of the Committee appointed under Article 38 of the Annual Town Meeting of 1938 to revise the Building By-Laws, including those relating to Plumbing and Electrical Wiring.

*Motion carried.*

**Article 43.** To see if the Town will establish a Recreation Commission to replace the Recreation Committee appointed in 1935; on petition of the Needham Citizens' Recreational Council.

*Voted:* That the town establish a Recreation Commission to replace the Recreation Committee appointed in 1935; said Recreation Commission to be a standing committee of the town made up of nine members appointed by the Moderator, three for three years, three for two years, three for one year, thereafter three to be appointed annually, and to include a representative of the School Committee, one of the Planning Board, one of the Public Works Department, one of the Memorial Park Trustees, and five members at large.

*Motion carried.*

Article 13 taken from the table and upon reconsideration it was

*Voted:* That the sum of \$1,878.00 be appropriated for summer playgrounds to be expended by the Recreation Commission.

*Motion carried.*

**Article 44.** To see what sum, not exceeding \$500, the Town will appropriate to be expended by the School Committee for the purpose of promoting and conducting such recreational activities in or upon school property as the Recreation Commission shall from time to time recommend and the School Committee shall approve; on petition of the Needham Citizens' Recreational Council.

*Motion:* That this Article be dismissed—not carried.

*Voted:* That the sum of \$500.00 be appropriated to be expended under the direction of the School Committee for the purpose of promoting and conducting such recreational activities in or upon school property as the Recreation Commission shall from time to time recommend and the School Committee shall approve.

*Motion carried.*

**Article 45.** To see what sum, not exceeding \$200, the Town will appropriate to be expended by the Recreation Commission for the purpose of promoting and conducting Winter sports activities in the Town; on petition of the Needham Citizens' Recreational Council.

*Voted:* That the sum of \$200.00 be appropriated to be expended by the Recreation Commission for the purpose of promoting and conducting winter sports activities in the Town.

*Motion carried.*

**Article 46.** To see what sum the Town will appropriate for the purpose of employing a part time recreation director and an assistant, both to serve under the direction of the Recreation Commission; on petition of the Needham Citizens' Recreational Council.

*The following motion by Mr. Stevenson not carried.*

*Moved:* That the Town appropriate the sum of \$2,100.00 (twenty-one hundred dollars) for the purpose of employing a part-time Director and assistants to serve under the direction of the Recreation Commission.

**Article 47.** Considered after article 13.

**Article 48.** To see if the Town will amend its Zoning By-laws by striking out Section 10 and inserting in place thereof under the caption "AREA REGULATIONS," the following:

Section 10. In residence districts there shall be provided for each dwelling house hereafter constructed a lot of land containing an area of not less than 10,000 square feet; but nothing contained in this section shall prevent the construction or placing of any building on any lot containing a smaller area, provided, such lot on the effective date thereof does not adjoin other land of the same owner available for use in connection with said lot. No lot on which a dwelling house is situated, whether heretofore or hereafter placed, shall be reduced in area, if such lot is smaller than is hereby prescribed, or if by such reduction it would be made smaller than is hereby prescribed, except in either case by taking by eminent domain or a conveyance for a public purpose; and in the event of such reduction in violation hereof, the house on such lot shall not be used until sufficient land is restored or added to said lot, so that it will contain an area equal to its original area or equal to the area hereby required to be provided for such house.

The Board of Appeal may make special exception to the provisions of this section by authorizing, upon appeal, the granting of permits for the erection or placing of dwelling houses on lots of land containing less area than is hereby prescribed or, upon written request of the owner of a parcel of land, by authorizing the Building Inspector to grant permits from time to time for the erection or placing of dwelling houses upon subdivisions or any or all of the lots thereof, although containing less area than is hereby prescribed, subject to such limitations of time and other conditions as it may impose, wherever, after a public hearing it shall find that—

A. Adjoining areas have been previously developed by the construction of houses on lots generally smaller than is prescribed by this section and the standard of the neighborhood so established does not reasonably



require a subdivision of the applicants' land into lots as large as is hereby prescribed; or

B. Lots as large as is hereby prescribed would not be readily saleable and could not be economically or advantageously used for building purposes because of the proximity of the land to through ways bearing heavy traffic, or to a railroad, or because of other physical conditions or characteristics affecting it but not affecting generally the zoning district.

*Voted:* That the Zoning By-laws of the Town are hereby amended by striking out Section 10 and inserting in place thereof under the caption "AREA REGULATIONS," the following:

Section 10. In residence districts there shall be provided for each dwelling house hereafter constructed a lot of land containing an area of not less than 10,000 square feet; but nothing contained in this section shall prevent the construction or placing of any building on any lot containing a smaller area, provided, such lot on the effective date thereof does not adjoin other land of the same owner available for use in connection with said lot. No lot on which a dwelling house is situated, whether heretofore or hereafter placed, shall be reduced in area, if such lot is smaller than is hereby prescribed, or if by such reduction it would be made smaller than is hereby prescribed, except in either case by taking by eminent domain or a conveyance for a public purpose; and in the event of such reduction in violation hereof, the house on such lot shall not be used until sufficient land is restored or added to said lot, so that it will contain an area equal to its original area or equal to the area hereby required to be provided for such house.

The Board of Appeal may make special exception to the provisions of this section by authorizing, upon appeal, the granting of permits for the erection or placing of dwelling houses on lots of land containing less area than is hereby prescribed or, upon written request of the owner of a parcel of land, by authorizing the Building Inspector to grant permits from time to time for the erection or placing of dwelling houses upon subdivisions or any or all of the lots thereof, although containing less area than is hereby prescribed, subject to such limitations of time and other conditions as it may impose, wherever, after a public hearing it shall find that —

A. Adjoining areas have been previously developed by the construction of houses on lots generally smaller than is prescribed by this section and the standard of the neighborhood so established does not reasonably require a subdivision of the applicants' land into lots as large as is hereby prescribed; or

B. Lots as large as is hereby prescribed would not be readily saleable and could not be economically or advantageously used for building purposes because of the proximity of the land to through ways bearing heavy traffic, or to a railroad, or because of other physical conditions or characteristics affecting it but not affecting generally the zoning district.

The foregoing restrictions relating to the minimum size of building lots in residence districts shall not apply to land which has been laid out according to a plan recorded in the Registry of Deeds or registered in the Land Registration Office on or before the date of approval of this By-law.

Motion carried by two-third's vote.

Yes, 121 No, 51.

*The following substitute motion by Mr. Bailey not carried.*

That the subject of this motion be referred to the special committee on study of town government, appointed by this meeting, under Article 52.

**Article 49.** To see if the Town will vote to amend its Zoning Map by changing from a single residence district to a manufacturing district that land bounded and described as follows:

Northwesterly on Prospect Street 217.7 feet; northeasterly on Arbor Street 194.6 feet; southeasterly on Highland Avenue, 196.0 feet; southwesterly by Lots 9 and 20, now owned by James F. Ryan, 175.2 feet. Being shown as Lots 11, 12, 19 and 20 on a plan filed in Norfolk Registry of Deeds, Book 729, page 640; on petition of James F. Ryan and others.

*Voted:* That the Zoning Map of the Town is hereby amended by changing from a single residence district to a manufacturing district that land bounded and described as follows:

Northwesterly on Prospect Street 217.7 feet; northeasterly on Arbor Street 194.6 feet; southeasterly on Highland Avenue 196.0 feet; southwesterly by Lots 9 and 20, now owned by James F. Ryan, 175.2 feet. Being shown as Lots 11, 12, 19 and 20 on a plan filed in Norfolk Registry, of Deeds, Book 729, page 640; on petition of James F. Ryan and others.

*Motion carried by two-thirds' vote.*

Yes, 112 No, 51

**Article 50.** To see if the Town will vote to have the reports of its officers and the proceedings of this and subsequent Town Meetings printed; or pass any vote or votes relative thereto.

*Voted:* That 750 copies of the reports of the Town Officers and the proceedings of this and subsequent Town Meetings, but not including the valuation list, be printed before the next Annual Town Meeting and distributed as the Selectmen may determine.

*Motion carried.*

**Article 51.** To see if the Town will authorize the Treasurer with the approval of the Selectmen to borrow \$25,000 in accordance with the provisions of Chapter 49 of the Acts of 1933 as amended, said sum being for the purpose of meeting ordinary maintenance purposes and to be used by the assessors toward the reduction of the 1939 tax rate.

*Voted:* That the Town Treasurer, with the approval of the Selectmen, be and he hereby is authorized to borrow from time to time during the current year not exceeding in the aggregate \$25,000.00 for the purpose of meeting ordinary appropriations made at this meeting and for the purpose of reducing the 1939 tax rate, such borrowing to be in accordance with the provisions of Chapter 49 of the Acts of 1933 as amended.

*Unanimous vote.*

Article 52 considered after article 38.

**Article 52.** To appropriate and raise by borrowing, or otherwise, such sums of money as may be necessary for all or any other purpose mentioned in the foregoing articles, especially to act upon all appropriations asked for, or proposed by the Selectmen, or any town officer, or committee, and to appoint such committees as may be decided upon.

The following motion objected to by Mr. C. E. Stanwood.

*Voted:* That to meet the appropriations made under Article 26 and Articles 31 to 36, inclusive, the sum of \$6,500.00 shall be raised by taxation in the current year and the Treasurer, with the approval of the Selectmen, be and he hereby is authorized to borrow \$16,000.00 and to issue the notes or bonds of the Town therefor, payable in accordance with G. L. Chapter 44, Section 19 as amended so that the whole loan shall be paid in not more than ten years or at such earlier date as the Treasurer and Selectmen may determine.

Motion carried by vote of 160 in the affirmative and 17 in the negative.



*Voted:* That to meet the cost of publishing and distributing the report of the Special Committee for the Classification of Employment for Town Officers and Employees the sum of \$225.00 is hereby appropriated.

*Motion carried.*

*Voted:* That for the purpose of defraying the cost of the tablet in memory of the late T. Robert Quinlan, the sum of \$100.00 is hereby appropriated to be expended under the direction of the Selectmen.

*Motion carried.*

*Voted:* That the appropriations, or any part thereof, granted to the several departments under Article 13 may be transferred from one classification to another within each department respectively, upon the approval of the Finance Committee.

*Motion carried.*

The following Resolution presented by Mr. Farley was accepted:

*Whereas;* the cost of government, Federal, state and municipal has for a number of years been steadily rising in Massachusetts, during a period when industrial payrolls and other receipts of Massachusetts citizens have been declining, and

*Whereas;* for these and other reasons many of the cities and towns in Massachusetts are in a serious financial condition, with high tax rates and assessed valuations for real estate materially greater than the amount that can be realized for such property, and

*Whereas;* the taxes to meet a State deficit are a serious burden upon all cities and towns, particularly upon those who already have unduly high tax rates, and

*Whereas;* in the opinion of the Town Meeting members it is of great importance to Massachusetts and to all of its citizens that State and municipal expenditures should be reduced as much as is possible without the impairment of essential services.

Now, therefore,

*It is voted:* that the representatives and Senator from this district to the General Court be requested to use their utmost efforts to see that the principle of economy is applied to all State expenditures, and that State appropriations, particularly those in the State budget for 1938 and 1939, are reduced as much as is reasonably possible.

*The following motion presented by Mr. Farley carried.*

*Voted:* that a mass meeting of the citizens of Needham be called by the Selectmen, to be held in this hall within the next three weeks, to which such representatives and Senator shall be invited, and at which they will be requested to answer questions from the citizens whom they represent as to the situation in the Legislature and their own position regarding State expenditures and appropriations.

*Voted:* That a Committee of Five be appointed to study and report upon the administration of the town and of its departments, and to recommend such changes, if any, as they consider advisable in the form or administration of the town government, including without limiting the generality of such report and recommendations, the form of town government as established by statute and the town by-laws, any changes which they may consider advisable in the statutes and by-laws covering the form of town government or any departments thereof, the administration of such departments, the records, statistics and reports of the town and its departments, the methods of voting, including the question of voting by districts, and any and all other matters relating to town government or administration, such Committee to consist of the Chairman of

the Board of Selectmen, the Chairman of the Finance Committee, the Town Counsel and two members to be appointed by the Moderator, the Committee to have power to add to its members and to employ such agent or agents as it may determine; and that such Committee be requested to complete and distribute its report not later than November 1, 1939, the sum of \$250.00 being hereby appropriated for the expense of such publication.

*Motion carried.*

At 11.25 o'clock, P. M. it was

*Voted:* That this meeting be now dissolved.

*Attest:*

E. BERTHA BEHNKE,  
*Town Clerk.*

## RECORD OF THE SPECIAL TOWN MEETING

Monday, April 24, 1939

Agreeably to a Warrant signed by the Selectmen April 12, 1939, the Inhabitants of the Town of Needham qualified to vote in elections and in town affairs met in the Town Hall in said Town on Monday, April 24, 1939, at one o'clock in the afternoon, then and there to act by ballot upon the following Question:

## MEASURE SUBMITTED UPON REFERENDUM AFTER PASSAGE BY VOTE OF THE ANNUAL REPRESENTATIVE TOWN MEETING:

**Shall an amendment to the Zoning By-Laws described as follows:**

That the Zoning By-Laws of the Town are hereby amended by striking out Section 10 and inserting in place thereof under the caption "AREA REGULATIONS" the following:

Section 10. In residence districts there shall be provided for each dwelling house hereafter constructed a lot of land containing an area of not less than 10,000 square feet; but nothing contained in this section shall prevent the construction or placing of any building on any lot containing a smaller area, provided, such lot on the effective date thereof does not adjoin other land of the same owner available for use in connection with said lot. No lot on which a dwelling house is situated, whether heretofore or hereafter placed, shall be reduced in area, if such lot is smaller than is hereby prescribed, or if by such reduction it would be made smaller than is hereby prescribed, except in either case by taking by eminent domain or a conveyance for a public purpose; and in the event of such reduction in violation hereof, the house on such lot shall not be used until sufficient land is restored or added to said lot, so that it will contain an area equal to its original area or equal to the area hereby required to be provided for such house.

The Board of Appeal may make special exception to the provisions of this section by authorizing, upon appeal, the granting of permits for the erection or placing of dwelling houses on lots of land containing less area than is hereby prescribed or, upon written request of the owner of a parcel of land, by authorizing the Building Inspector to grant permits from time to time for the erection or placing of dwelling houses upon subdivisions or any or all of the lots thereof, although containing less area than is hereby prescribed, subject to such limitations of time and other conditions as it may impose, wherever, after a public hearing it shall find that—

A. Adjoining areas have been previously developed by the construction of houses on lots generally smaller than is prescribed by this section and the standard of the neighborhood so established does not reasonably require a subdivision of the applicants' land into lots as large as is hereby prescribed; or

B. Lots as large as is hereby prescribed would not be readily salable and could not be economically or advantageously used for building purposes because of the proximity of the land to through ways bearing heavy traffic, or to a railroad, or because of other physical conditions or characteristics affecting it but not affecting generally the zoning district.

The foregoing restriction relating to the minimum size of the building lots in residence districts shall not apply to land which has been laid out according to a plan recorded in the Registry of Deeds or registered in the Land Registration Office on or before the date of approval of this by-law.

And which was passed by the Adjourned Representative Town Meeting on March 27, 1939, by a vote of 121 in the affirmative and 51 in the negative, being more than a two-thirds' affirmative vote, be approved?

YES	
NO	

The meeting was called to order by the Moderator, Samuel H. Wragg, and the warrant and officer's return were read by the Town Clerk.

The ballot boxes were inspected and found to be empty with the registers set on 00000. The boxes were then locked and the keys delivered to William W. Hewett, the officer in attendance.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballots prepared for use at this meeting by the Town Clerk were delivered to the ballot clerks and their receipt taken therefor.

The polls were opened at one o'clock in the afternoon and were kept open until eight o'clock in the afternoon.

The ballot clerks and checkers were sworn to the faithful performance of their duties by the moderator.

The ballots were audibly counted by the Moderator when taken from the box and at 2.00 o'clock 170 ballots were taken from the box;  
 at 3.00 o'clock 132 ballots were taken from the box;  
 at 4.00 o'clock 163 ballots were taken from the box;  
 at 5.00 o'clock 147 ballots were taken from the box;  
 at 6.00 o'clock 386 ballots were taken from the box;  
 at 7.00 o'clock 222 ballots were taken from the box;  
 at 7.30 o'clock 290 ballots were taken from the box;  
 at 8.00 o'clock 332 ballots were taken from the box;  
 making the total  
 number of ballots cast 1842

The vote by districts was as follows:

District	Male	Female	Total
1	219	177	396
2	270	202	472
3	173	133	306
4	191	167	358
5	193	117	310
	1046	796	1842

A canvass of all votes given was made as required by law. Upon completion of the canvass of all votes cast the result of the voting was declared by Selectman, Julius F. Haller, to be as follows, viz.:

Yes	726
No	1114
Blanks	2

In accordance with the provisions of Chapter 279, Sec. 8, Acts of 1932, in order to reverse the action taken by the Representative Town Meeting, it was necessary for the proponents of the referendum to get a majority vote of the voters of the town voting thereon and at least twenty per cent of all the registered voters to vote in the negative, or 1297 votes. Therefore the vote on the referendum did not carry.

The business of the meeting having been completed, all the ballots cast and the undistributed ballots, with the check sheets used by the checkers, were endorsed and sealed up by the election officers and placed in the custody of the Town Clerk.

The meeting was dissolved at 8.30 o'clock, P. M.

*Attest:*

E. BERTHA BEHNKE,  
*Town Clerk.*





# TOWN OF NEEDHAM

## RECORD OF THE SPECIAL TOWN MEETING

Tuesday, June 20, 1939

Pursuant to the Warrant issued by the Selectmen, June 8, 1939, the Inhabitants of the Town of Needham qualified to vote in Town affairs met in the Town Hall in said Town on Tuesday, June 20, 1939, at 7.30 o'clock in the afternoon.

The meeting was called to order by the Moderator at 8.15 o'clock, at which time it was announced a quorum was present.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 125 men and 22 women were checked as being present. There were 124 Town Meeting Members present.

The call for the meeting and the officer's return were read by the Town Clerk.

The Articles in the Warrant were then brought before the meeting for action.

**Article 1.** To see if the Town will appropriate the sum of \$10,000 for General Highway Maintenance of the Public Works Department.

*Voted*, That the sum of \$10,000 be appropriated for the Public Works Department for general highway maintenance.

**Article 2.** To see if the Town will authorize the Public Works Department to increase the salary of one of its clerical employees by way of adjustment as of July 1, 1939, out of funds already appropriated to the Department.

*Voted*, That the Superintendent of Public Works, subject to the approval of the Selectmen, is authorized to adjust the salary of one of its clerical employees by way of adjustment as of July 1, 1939, out of funds already appropriated to the Department.

**Article 3.** To see what sum of money the Town will appropriate for special and emergency repairs on the Police and Fire Station Building.

*Voted*, That the sum of \$279 be appropriated for special and emergency repairs on the Fire and Police Station Building.

**Article 4.** To see what sum of money the Town will appropriate for special and emergency repairs on the Town Hall Building.

*Voted*, That the sum of \$410 be appropriated for special and emergency repairs on the Town Hall Building.

**Article 5.** To see if the Town will appropriate the sum of \$250 for the use of the Special Committee to Study Town Government appointed under Article 52 of the last Annual Town Meeting.

*Voted*, That the sum of \$250 be appropriated for the use of the Special Committee to study the Town government appointed under Article 52 of the last Annual Town Meeting.

The business of the meeting having been completed at 8.24 o'clock, P.M.,

It was *Voted* to adjourn.

E. BERTHA BEHNKE,  
Town Clerk.

## OFFICERS QUALIFIED

Commonwealth of Massachusetts

Norfolk, ss.

Personally appeared before me on the dates set against their several names the following persons who were elected March 13 and 20, 1939, and made oath that they would faithfully perform the duties of the office to which they were respectively elected:

1939

March

- 13 Samuel H. Wragg, Moderator
- 13 E. Bertha Behnke, Town Clerk (sworn by the Moderator)
- 14 Rodney S. Adams, Selectman
- 14 Julius F. Haller, Selectman
- 14 Kenneth S. Herdman, Selectman
- 14 Henry Godfrey, Tax Collector
- 14 Gertrude T. Loomis, School Committee
- 14 Edward O. Broderick, School Committee
- 14 Russell C. Williams, Constable
- 14 William W. Hewett, Constable
- 14 Earl W. Richwagen, Assessor (Statutory Oath)
- 14 Kenneth Christophe, Board of Health
- 14 Vernal E. Kezer, Commissioner of Trust Funds
- 14 Sallie M. Richards, Public Welfare
- 14 George A. Young, Public Welfare
- 20 Arnold Mackintosh, Town Treasurer
- 21 Belle F. Gourd, Trustee of Public Library
- 22 Arthur W. Rohn, Planning Board
- 25 Julius F. Haller, Town Agent
- 27 Rodney S. Adams, Town Agent
- 27 Carleton D. Morse, Planning Board
- 27 Kenneth S. Herdman, Town Agent

April

- 5 Albert J. McNamara, Public Weigher
- 7 James H. Whetton, Public Weigher and Measurer of Wood and Bark
- 8 Thomas J. Crossman, Trustee of Memorial Park
- 11 Nellie Burkett, Public Weigher
- 28 Elizabeth Ryan, Public Weigher
- 28 Frederick A. Whetton, Public Weigher
- 28 Jacob Leader, Public Weigher

May

- 2 Ethel G. Acker, Public Weigher

June

- 21 Ernest W. Starratt, Jr., Public Weigher
- 26 Albert J. Ravinski, Public Weigher

E. BERTHA BEHNKE,  
*Town Clerk.*

## DOG LICENSES

## Town Clerk's Report of Money Received

702	Male dogs at \$2.00 .....	\$1,404 00
140	Female dogs at \$5.00 .....	700 00
347	Female Spayed dogs at \$2.00 .....	694 00
2	Breeder's Licenses at \$25.00 .....	50 00
		<hr/>
		\$2,848 00
1,191	Licenses at 20c .....	238 20
		<hr/>
Amount paid Town Treasurer .....		\$2,609 80

## HUNTING, FISHING AND TRAPPING LICENSES

201	Citizens' Fishing Licenses at \$2.00.....	\$402 00
143	Citizens' Hunting Licenses at \$2.00 .....	286 00
62	Citizens' Sporting Licenses at \$3.25.....	201 50
40	Women's and Minors' Fishing Licenses at \$1.25 .....	50 00
3	Citizens' Trapping Licenses at \$5.25 .....	15 75
8	Minors' Trapping Licenses at \$2.25 .....	18 00
19	Citizens' Sporting Licenses — Free .....	.....
1	Special Non-resident Fishing License at \$1.50 .....	1 50
1	Non-resident Citizens' Fishing License at \$5.25 .....	5 25
4	Duplicate Licenses at 50c.....	2 00
		<hr/>
		\$982 00
459	Licenses at 25c.....	114 75
		<hr/>
Amount paid Division of Fisheries and Game .....		\$867 25

E. BERTHA BEHNKE,  
*Town Clerk.*

## VITAL STATISTICS FOR 1939

## Births

1938

March

- 11 Paul David Nickerson; Enos G. and Marguerite E.

1939

Jan.

- 3 Patricia Anne Allen; John P. and Annie E.  
4 Edward James Broderick, 2nd; Edward O'C. and Esther D.  
8 Josette Emilie Lembrée; Emile M. and Louise J.  
9 Judith Ann Linscott; Paul and Elizabeth  
11 Ronald Jeremy Bruce; Ronald H. and Miriam  
12 George Frederic Underhill; Chester B. and Nina A.  
17 Robert Henry Gorse; Henry E. and Helga L.  
26 Edward Bradlee Hutchins; Frank B. and Eleanor J.  
26 Frederick Funari; Frederico and Adorna M.  
27 Henry Francis Dionne, Jr.; Henry F. and Regina M.  
31 Mary Louise Armstrong; George S. and Marie A.

Feb.

- 4 Suzanne Heller; Carl W. and Carolyn M.  
7 Marcia Ann Kelley; Wingate B. and Marguerite  
8 Nancy Ellen Handy; Charles E. and Helen M.  
14 Fred Channing Wagg, 3rd; Fred C., Jr. and Ruth  
15 Anne Louise Harris; Edwin A. and Adele M.  
18 Edward Abbott Facey, 3rd; Edward A., Jr. and Olive  
19 Russell Clifford Palmer; William C. and May L.  
20 Richard John Traub; Edward M. and Margaret M.  
23 Eugene Martin McSweeney, 3rd; Eugene M., Jr. and Anne M.  
23 Richard Owen Leighton; Grover C. and Lillian  
25 Marie Sarafina Salvaggio; Dominick and Josephine R.  
25 Alicia Harkins; John F. and Alice A.  
26 Carolyn Joan Lynch; Frederick J. and Teresa M.  
26 Muriel Sandra Barteaux; Clyde Y. and Margaret S.

March

- 5 Nancy Jane McDaniels; Thomas J. and Elva H.  
8 Meredith Roberta Taylor; Robert B. and Dorothy O.  
11 Charles Francis Adams, 3rd; Charles F., Jr. and Margaret  
19 Sally Ann Gray; Robert C. and Betty A.  
20 George Arthur Lupien; George A. and Mary E.  
21 William Peter Matthes, Jr.; William P. and Margaret  
23 Martha Holmes; Roy N. and Constance  
30 Joseph Pasarello; Rosario S. and Mary  
30 Sara Eaton Havey; Frank L. and Alyce  
31 Diane Lee Flint; Karl A. and Helen D.

April

- 2 Janice Lucille Curren; Arthur G., Jr. and Ruth  
4 Robert Edward Steeves; John W. and Mildred E.  
8 Jean Elizabeth Doherty; John J. and Dorothy  
9 John James Boyle, Jr.; John J. and Elsie F.  
12 Sandra Mae DeFazio; Elmer and Anne J.  
15 Claire Jean Meyer; Carl H. and Agnes  
16 Clinton Lytle Snyder; Joseph J. and Helen  
16 Jo-Ann Cooper; Elston F. and Janet  
17 Roger Parry Miller; Leslie A. and Elizabeth C.  
18 Gail Elizabeth Stephenson; William G. and Evelyn M.  
19 William Bradford Gere; Henry S. and Eleanor P.



## April

- 20 Mary Elizabeth Whyte; Roger and Kathryn
- 26 Winthrop Avery Winch; Norman M. and Ruth E.
- 30 Donald Lane Anderson; Robert H. and Priscilla

## May

- 1 Mary Martha Bennett; Herbert E. and Mary M.
- 2 William Parsons Brintnall Field, 2nd; Blake H. and Dorothy
- 4 Cynthia Wentworth Cooke; Milton E. and Marjorie O.
- 7 Priscilla Ann Shilo; Stephen and Josephine
- 11 David Anthony Lambert; Rufus A. and Elsie S.
- 13 Alan Whitney Webb; Kenneth W. and Lois F.
- 14 Murray Clark Glidden; Horace S. and Ida L.
- 19 Russell Timothy Gilfoy; Richard S. and Frances M.
- 20 Stillbirth
- 27 Linda Clare Johnson; Albert and Virginia
- 29 Richard Francis Brown; Richard H. and Evelyn
- 30 Shirley Ann Kennedy; Irving M. and Gladys E.
- 30 Sylvia Jean Kennedy; Irving M. and Gladys E.

## June

- 1 Kenneth Hall Rogers; Charles B. and Rachel M.
- 2 Jean Pearce Wixon; Samuel J. and Louise P.
- 3 Wayne Vincent Wainwright; Raymond V. and Frances M.
- 3 Joanne Marie Ventresco; John and Rose
- 7 Daniel Francis Nichols; John C. and Mary L.
- 9 Thomas Beecher Perry; Milton G. and Evelyn G.
- 12 Donald Ensign Blunt; Donald V. and Barbara E.
- 12 Judith Mary Hutt; James M. and Mary E.
- 12 Charles Ellsworth Treibly, 3rd; Charles E., Jr. and Eleanor S.
- 20 Jeanne Ann Keefe; James W. and Enid M.
- 25 Charles Richard Leo Curtis, Jr.; Charles R. L. and Eleanor
- 27 Peter Patrick Longley; Walter H. and Anne M.
- 27 Virginia Ruth Hutchins; John W. and Martha E.

## July

- 2 Joan Lena Mancini; Augustus and Erie
- 4 David Wright Guernsey; William G. and Janet
- 8 Arthur Murdock Stewart, 3rd; Arthur M., Jr. and Margaret L.
- 10 Judith Townsend MacLeod; Norman A. and Jessie G.
- 11 Gerald Burton MacGregor; Charles B. and Effie M.
- 21 Helen Patricia Marshall; Benjamin G. and Bessie E.
- 25 Joseph Crowley; Joseph F. and Jennie C.
- 25 Ernest Travis Francis King; Ernest F. and Phyllis
- 29 Carol Ann Peters; Wilton E. and Viola T.
- 29 Frederick George Bossert, Jr.; Frederick G. and Sylvia M.

## Aug.

- 2 Charles Irving Knowlton; Donald B. and Ila J.
- 6 Gail Elizabeth Moore; Ernest and Gertrude M.
- 8 Lawrence Keefe; Daniel P. and Mildred
- 11 Christian Carl Petersen; Harold and Gertrude
- 12 Marshall Frederic Smith; Paul M. and Evelyn T.
- 14 Jane Alice Bullen; Lester J. and Frances E.
- 14 Richard Lee Sharpe; Lawrence H. and Lillian J.
- 14 Maureen Katherine Murtagh; Eugene F. and Ida M.
- 15 Helen Doris Tibbetts; Leon C. and Doris H.
- 16 Charles Matthew Donahue; Lewis C. and Marion A.
- 29 Merrill Thomas Baker, Jr.; Merrill T. and Anna J.
- 29 Martha Louise Fisher; Albert L. and Margaret E.
- 30 Ann Taylor; John F., Jr. and Anna M.

## Sept.

- 1 Patricia Antoinette Fantegrossi; John B. and Josephine C.
- 2 Marion Welles Reddig; Russell D. and Virginia W.
- 2 William Maus, Jr.; William and Irma M.
- 7 John Aldo Capole; Fred and Assund
- 14 Eugene Theodore Cofran, Jr.; Eugene T. and Ruth L.
- 15 Roberta Palmer; Philip and Eleanor
- 17 Walter Francis Toombs; Herbert F. and Edna E.
- 17 John William Murray; Herbert A. and Frances J.
- 18 Barbara Ann Hayes; Rens F. and Stella
- 22 Paul Elmer Brundrett; Harold E. and Alice P.
- 23 Robert William Fisher; William R. and Doris R.
- 23 William Merrill Alden; Dwight M. and Ruth E.
- 23 Robert Joseph Carreiro; Joseph C. and Mary L.
- 23 Carol Christine Lyons; John F. and Irene
- 24 Stillbirth
- 28 Jonathan Henry Jordan; Henry C. and Virginia H.

## Oct.

- 2 Ilia Jennie Pagano; Salvatore and Jennie
- 3 Linda Louise Witte; Philip G. and Edna M.
- 3 Domenic Richard Tiberi; Domenic and Josephine
- 4 Edward Brooks; Franklin F. and Dorothy K.
- 4 Mary Brooks; Franklin F. and Dorothy K.
- 4 David Andrew Boschen; Wilbur T. and Phyllis V.
- 6 Stillbirth
- 7 Ronald Tocci; Patrick and Josephine M.
- 7 Shirley Margaret Peloquin; Francis X. and Lucy M.
- 7 Marjorie Emily Leigh; Richard E. and Emily M.
- 9 Arthur Charles O'Leary; Myril R. and Helen V.
- 12 Robert Louis Ekberg; Robert F. and Estelle M.
- 14 Maritta Manning; Martin J. and Irene I.
- 15 Richard William Brooks; Robert W. and Harriet L.
- 17 Barbara Jean Joncus; Joseph G., Jr. and Margaret E.
- 17 Susan MacDonald; Gilbert G. and Fannie
- 18 Gail Elaine Anderson; Arthur and Easter

## Nov.

- 3 Warren Braden Chamberlain; Waldo M. and Virginia K.
- 4 Rodney Drew Maddix; Maurice A. and Myra M.
- 4 Suzanne Ruth Dorr; Julian A. and Elizabeth
- 8 Allen Richard Taft; Raymond C. and Marjorie
- 10 Gerald Peter Fassett; Jacob S., 3rd and Virginia
- 13 Ralph Leon Wye; Ellis F. and Ruth E.
- 22 Whitney Shelton; Bernard H. and Alpa
- 25 Chester Earle Bosselmann, Jr.; Chester E. and Florence
- 29 Richard Joseph Owen; Robert J. and Katherine F.
- 30 Beverly Carolyn Collins; Clifton L. and Mary H.

## Dec.

- 1 Priscilla Mae Kearney; Charles F. and Mabel L.
- 5 Cecelia Anne Collins; John J. and Mary
- 6 Richard Charles Greeno; Clifford L. and Freda K.
- 6 Judith Anne Gibson; Warren C. and Dorothy L.
- 10 Sonia Stanislaw Bedus; Joseph and Victoria
- 14 David Kenerson Hurd; Frank W. and Mary J.
- 16 Dennis Tom McDonald; Charles J. and Anne F.
- 24 Ann Elizabeth Riggs; Horace S. and Adele E.
- 25 George Holbrook Shaw; Adam J. and Helen
- 26 John Stevens Ward; Humphrey R. and Elinor L.

Males.....	83
Females .....	68
Both parents native born .....	118
One parent native born .....	23
Both parents foreign born .....	10

## NOTICE

The attention of parents is called to the law relating to the registering of Births. The present requirements are as follows:

Chapter 29, Section 6, of the Revised Laws. Parents, within forty days after the birth of a child . . . shall cause notice thereof to be given to the clerk of the town or city in which such child is born.

Section 8. A parent . . . who neglects so to do for ten days after the time limited therefor, . . . shall forfeit not more than five dollars for each offense.

Attention of Physicians and Midwives is called to Chapter 279, Section 1, Acts of 1912.

Section 1. Physicians and midwives shall, within forty-eight hours after the birth of every child in cases of which they were in charge, mail or deliver to the clerk or registrar of the city or town in which the birth occurred, a notice stating the date and place of the birth, giving the street number, if any, the number of the ward in a city and the family name. Failure to mail or deliver the said notice shall be punished by a fine not exceeding twenty-five dollars for each offense.

In accordance with the provisions of the law, the Town Clerk is prepared to furnish to parents, physicians and midwives applying therefor, blanks for return of births as required by law.

## MARRIAGES, 1939

Date of Marriage	Full Name of Groom and Bride	Residence of Each at Time of Marriage	Place of Marriage	Name and Official Station of Person by Whom Married
January 1	Eugene Palmieri	Newton, Mass.	Needham, Mass.	Rev. Edward P. Twigg
2	Catherine Josephine Lane	Needham, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
5	Robert Lawson Kennedy	Needham, Mass.	Needham, Mass.	Rev. George E. Harris
5	Victoria Dorothy Savage	Needham, Mass.	Needham, Mass.	Rev. Samuel Ross Swift
8	Lawrence Charles Hickey	Needham, Mass.	Hinsdale, Mass.	Rev. Harry W. Kimball
8	Barbara Jean Tarr	Needham, Mass.	Needham, Mass.	Rev. Harry W. Kimball
10	William Bridgman Messer	Needham, Mass.	Needham, Mass.	Rev. Harry W. Kimball
10	Agnes McCulloch Bell	Newton, Mass.	Needham, Mass.	Rev. Harry W. Kimball
14	Louis Orlando Hawkins	Norwich, Conn.	Needham, Mass.	Rev. Harry W. Kimball
14	Mary Ross Kerr	Norwich, Conn.	Needham, Mass.	Rev. Harry W. Kimball
14	John Wilson Boynton, Jr.	Concord, Mass.	Needham, Mass.	Rev. James W. Macdonald
14	Elinor Louise Sturtevant	Needham, Mass.	Needham, Mass.	Rev. James W. Macdonald
14	Robert Max Franklin	Syracuse, N. Y.	Needham, Mass.	Rev. Daniel F. Dunn
15	Edith Jane Church	Needham, Mass.	Newton, Mass.	Rev. Daniel F. Dunn
15	Manuel Francis Pacheco	Cambridge, Mass.	Newton, Mass.	Rev. Charles B. McDuffee
21	Veronica Roklan	Needham, Mass.	Saugus, Mass.	Rev. Charles B. McDuffee
21	Donald Franklin Gray	Needham, Mass.	Saugus, Mass.	Rev. Charles B. McDuffee
22	Agnes Miller Loggie	Needham, Mass.	Natick, Mass.	Rev. Richard F. McHale
22	Luke Bernard Fannon	Natick, Mass.	Natick, Mass.	Rev. Richard F. McHale
30	Bertha Augusta Burrman	Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
30	Merrill Thomas Baker	Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
30	Anna Jane Lawson	Wellesley, Mass.	Needham, Mass.	Rev. Edward P. Twigg
February 1	Henry John Rogers, Jr.	Needham, Mass.	West Newton, Mass.	Rev. Edson Gould Waterhouse
1	Margaret Eleanor Crosby	West Newton, Mass.	West Newton, Mass.	Rev. Edson Gould Waterhouse
1	Frederick Carpenter Irving, Jr.	Needham, Mass.	Nashua, N. H.	Rev. Earl F. Nauss
1	Elise Jean Keeney	Somerville, Mass.	Nashua, N. H.	Rev. Earl F. Nauss



11	Edward Dionne	Boston, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
12	Susana Elizabeth Agresta	Needham, Mass.	Natick, Mass.	Rev. Richard F. McHale
18	Joseph Vincent Hay	Natick, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
18	Katherine Agnes Jordan	Needham, Mass.	Boston, Mass.	Charles Eliot Worden, Jus- tice of the Peace
18	Herbert Francis Toombs	Brookline, Mass.	Needham, Mass.	Rev. Edward M. Condit
18	Edna Elizabeth Vanni	Needham, Mass.	Natick, Mass.	Rev. Guy H. Wayne
18	Pasquale Fiorentino	Cambridge, Mass.	Walham, Mass.	Rev. Edson Gould Water- house
18	Margaretta Ida Haines	Boston, Mass.	Needham, Mass.	Rev. George E. Harris
18	Edward Nesbitt Ellis	Needham, Mass.	Jamaica Plain, Mass.	Rev. F. N. Flaherty
19	Ruth Gordon	Needham, Mass.	Dedham, Mass.	Rev. William Brooks Rice
19	Arthur Edward Teed	Needham, Mass.	Arlington, Mass.	Rev. John R. Nelson
22	Mary Elizabeth Reid	Needham, Mass.	Newton, Mass.	Rev. William J. O'Connell
22	Harold George Wheeler, Jr.	Needham, Mass.	Cambridge, Mass.	Rev. H. Hamlin Hall
22	Marjorie Stackpole Morse	Newton, Mass.	Needham, Mass.	Rev. Edward P. Twigg
23	Benjamin Baldwin Davies	Belmont, Mass.	Newton Centre, Mass.	Rev. John P. Reynolds
23	Helen Davison Brown	Needham, Mass.	Natick, Mass.	Rev. Thomas E. Sweeney
25	George Freeman Wade	Needham, Mass.		
25	Marjorie Bentley McLaughlin	Jamaica Plain, Mass.		
March	Richard DeMille Nichols	Needham, Mass.		
8	Esther Barbara Gerlach	Dedham, Mass.		
22	Ernest Robert Reed	Needham, Mass.		
25	Mildred Catherine Slocum	Dedham, Mass.		
25	Frank Charles Sherman	Needham, Mass.		
April	Alice Evelyn Bouchard	Needham, Mass.		
9	Humphrey Randolph Ward	Cambridge, Mass.		
9	Elinor Lois Haines	Dedham, Mass.		
9	Carmello Joseph Gagliard	Needham, Mass.		
9	Frances Agnes Crawley	Needham, Mass.		
9	Albert Freeman Wragg	Needham, Mass.		
9	Mary Margaret Duffey	Newton Centre, Mass.		
9	Lawrence Leroy Brown	Needham, Mass.		
9	Anna Rita Brown	Natick, Mass.		

MARRIAGES — *Continued*

Date of Marriage	Full Name of Groom and Bride	Residence of Each at Time of Marriage	Place of Marriage	Name and Official Station of Person by Whom Married
April 12	Peter John Walsh	Needham, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
15	Bertha Lillian (Ellis) Rodgers	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
15	William Henry Paul	Philadelphia, Pa.	Groton, Mass.	Rev. Endicott Peabody
15	Harriet Bates Moodie	Needham, Mass.	Needham, Mass.	Rev. George E. Harris
15	Robert Bradley Cutler	Needham, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
15	Marion Lawrence	Groton, Mass.	Needham, Mass.	Rev. Gilbert H. Johnson
16	Ralph Theodore Andersen	Newtonville, Mass.	Needham, Mass.	Rev. William Anstill
16	Shirley Carolyn Amsden	Needham, Mass.	Needham, Mass.	Rev. Denis F. Sullivan
22	Joseph George Emery Melanson	Somerville, Mass.	Brockton, Mass.	Rev. Daniel J. Kelleher
23	Edith Mildred Hendsbee	Needham, Mass.	Needham, Mass.	Rev. George E. Harris
23	Huntington Tucker Monroe	North Easton, Mass.	Needham, Mass.	Rev. Hugh MacCallum
23	Mabel Marie Hegg	Watertown, Mass.	Belmont, Mass.	Rev. L. R. Howard
23	Edmund Francis Gilli	Needham, Mass.	Needham, Mass.	Rev. W. J. Leach
30	Isabel Louise McNaughton	Needham, Mass.	Needham, Mass.	
30	Francis Paul Cerullo	Waltham, Mass.	Needham, Mass.	
30	Margaret Mary Tortorella	Newton, Mass.	Needham, Mass.	
30	Anthony Amendola	Needham, Mass.	Needham, Mass.	
30	Alice Myrtle Henry	Wellesley, Mass.	Needham, Mass.	
30	Walter Tordoff, Jr.	Needham, Mass.	Needham, Mass.	
30	Letitia McIlroy Neill	Needham, Mass.	Needham, Mass.	
May 1	Harry Woods Kimball	Needham, Mass.	West Medway, Mass.	
11	Mildred (Chandler) Shattuck	Needham, Mass.	Boston, Mass.	
11	Harold Adams LaCroix	Millis, Mass.		
15	Beatrice Evelyn Forbes	Needham, Mass.		
15	Francis James Curley	Needham, Mass.		
15	Theresa Mary (Schaurer) Feeney	Brookline, Mass.		

20	Howard Whitman Cuddy	Needham, Mass.	Needham, Mass.	Rev. H. Hamlin Hall
20	Lillian Rose Compton	Needham, Mass.	Dedham, Mass.	Rev. Endicott Peabody
20	Charles Head Stockton	Manchester, Mass.	Hyde Park, Mass.	Rev. Lemuel K. Lord
27	Elizabeth Farley	Needham, Mass.	Amherst, N. H.	Rev. John E. LeBosquet
27	Randolph Bertram Hammersley	Ashland, Mass.	Norwood, Mass.	Rev. Charles Hastings Brown
28	Mary Dakai	Needham, Mass.	Mattapan, Mass.	Rev. Charles A. Forbes
June	Howard Eustace Webster	Westford, Mass.		
1	Betty Prescott	Needham, Mass.	Needham, Mass.	Rev. Daniel J. Kelleher
2	Constantine Kosmenko	Westwood, Mass.	Waltham, Mass.	Rev. John J. Lane
3	Barbara Elizabeth Marvas	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
4	John Edward Clancy	Hyde Park, Mass.	Natick, Mass.	Rev. Richard F. McHale
4	Laura DeYoung	Needham, Mass.	Sharon, Mass.	Rev. J. J. Herlihy
5	Robert Walter Kelley	Needham, Mass.	Needham, Mass.	Rev. Daniel J. Kelleher
6	Eleanor Marie Walker	Needham, Mass.	Needham, Mass.	Rev. Daniel J. Kelleher
10	Albert Louis Fisher	Waltham, Mass.	Needham, Mass.	Rev. James W. Macdonald
10	Margaret Elizabeth Connelly	Needham, Mass.	Newton, Mass.	Rev. John P. Reynolds
11	Clarence Otis Humberstone	Needham, Mass.	Needham, Mass.	Rev. Daniel J. Kelleher
	Harriett Miller Donald	Needham, Mass.		
	John Francis Burns	Needham, Mass.		
	Mary Patricia Morrissey	Natick, Mass.		
	William Henry Cotter, Jr.	Needham, Mass.		
	Margaret Frances Nugent	Sharon, Mass.		
	John Edward Cotter	Waban, Mass.		
	Catherine Margaret Doran	Needham, Mass.		
	Albert Ernest Benson	Needham, Mass.		
	Mary Agnes McKenna	Needham, Mass.		
	John Allan McKinlay	Needham, Mass.		
	Elizabeth McIntosh Mitchell	Needham, Mass.		
	Serefin Tornabene	Needham, Mass.		
	Sarah Conte Chiappisi	Newton Centre, Mass.		
	Almo Peter Bambini	Needham, Mass.		
	Ruth Louise Clarke	Hyde Park, Mass.		
		Needham, Mass.		

## MARRIAGES — Continued

Date of Marriage	Full Name of Groom and Bride	Residence of Each at Time of Marriage	Place of Marriage	Name and Official Station of Person by Whom Married
June 11	Carmino Charles Sammarco Anna Catherine Connelly Marino Breda	Needham, Mass. Waltham, Mass. Needham, Mass.	Waltham, Mass.	Rev. Ernest P. Pearsall
17	Florence Nicoli	Framingham, Mass.	Framingham, Mass.	Rev. Pietro Maschi
17	Nunzio Lawrence Olivo	Providence, R. I.	Needham, Mass.	Rev. Daniel J. Kelleher
18	Louise Marie Mastropieri Harold Barnes Putnam, Jr.	Needham, Mass.	Hyde Park, Mass.	Rev. George W. Owen
24	Elizabeth Mary Mason Clarence Martin, Jr.	Hyde Park, Mass. Monson, Mass.	Needham, Mass.	Rev. Edward M. Condit
24	Priscilla Norma Jones Edgar Thomas Gault	Needham, Mass. West Wareham, Mass.	Needham, Mass.	Rev. Edward M. Condit
24	Ruth Irene Shaw Lido Baldelli	Needham, Mass.	So. Weymouth, Mass.	Rev. Herbert R. Smith
24	Pauline Jane Dymont Clarence MacCrae Crosby	Needham, Mass.	Malden, Mass.	Rev. Douglas Frazier
25	Ruth Frances Walker James Benjamin Gamble	Needham, Mass. Brookline, Mass.	Newton, Mass.	Rev. Daniel F. Dunn
25	Alma Josephine Polucci Wilford Francis Kennedy	Needham, Mass. Needham, Mass.	Boston, Mass.	Rev. Paul Loeber
26	Eda Helen Hartwich George Baty Blake	Newton, Mass. Brookline, Mass.	Wellesley, Mass.	Rev. P. F. Sturges, Jr.
30	Rosemary Shaw Edgar Arnold Crossman	Needham, Mass.	Needham, Mass.	Rev. A. B. Crossman
30	Delight (Strong) Baker Stephen Joseph Keris	Needham, Mass. Chicago, Ill.	Newton, Mass.	Rev. John C. Wingett
July 1	Florence Hilda Lillian Sharpe  Joseph Francis Crowley Joanna Catherine Primavera	Newton Centre, Mass.  Needham, Mass. Needham, Mass.	Newton, Mass.	Rev. William J. O'Connell

1	William Henry Harris, Jr. Bertha Hilda Roissing	Wellesley Hills, Mass. Needham, Mass.	Rev. Harry W. Kimball
1	Daniel James Williams Mary Letita Fletcher	Needham, Mass. Needham, Mass.	Rev. George E. Harris
2	William Elmer Dodd Julia Louise Sturgis	Needham, Mass. Holliston, Mass.	Rev. C. J. Donovan
3	Howard Francis Ehrets Violet Mae Thompson	Needham, Mass. Needham, Mass.	Rev. Carl N. Garland
8	Clarence E. Foss Seddie Elizabeth Hinckley	Needham, Mass. Needham, Mass.	Rev. Mason W. Sharpe
9	Robert Edward Burrell Marie Antoinette Barone	Needham, Mass. East Walpole, Mass.	Rev. Daniel J. Kelleher
15	Ruth Elizabeth Whittemore Sumner Holbrook (Trumbour) McGovern	Needham, Mass. West Roxbury, Mass.	Rev. Edward P. Twigg
15	Robert Francis Day Dorothy Fitch Roberts	Needham, Mass. Norfolk, Va.	Rev. H. Hamlin Hall
15	Kenneth Edward Davis Martha Rogers Kimball	Needham, Mass. Needham, Mass.	Rev. Charles H. Davis
16	Revere Wachtler Bangs Edith Elizabeth (Lorraine) Crisp	Needham, Mass. Mattapan, Mass.	Rev. C. Gordon Brownville
21	Susan Jameson Storey Samuel Parkman Shaw, Jr.	Needham, Mass. Needham, Mass.	Rev. Abbot Peterson
30	Raymond Cefalo Loretta Elizabeth O'Neal	Jamaica Plain, Mass. Wellesley, Mass.	Rev. William J. O'Connell
August			
5	Joseph Edward Shannon Clare Elizabeth Hollis	Charlestown, Mass. Needham, Mass.	Rev. Edward P. Twigg
5	Delphis William Pelouquin Kathleen Agnes Becker	Needham, Mass. Needham, Mass.	Rev. John C. Wingett
6	George Thomas Greathead Anna Elizabeth Scannell	Needham, Mass. Wellesley, Mass.	Rev. Edward M. Godfrey
12	Elmer Evin Kelly, Jr. Willia Katherine MacLeod	Needham, Mass. Belmont, Mass.	Rev. Richard M. Vaughan



## MARRIAGES — Continued

Date of Marriage	Full Name of Groom and Bride	Residence of Each at Time of Marriage	Place of Marriage	Name and Official Station of Person by Whom Married
August 19	Harry Arthur Saunders Anne McDonald	Needham, Mass. New Waterford, Cape Breton, N. S.	Needham, Mass.	Rev. Edward P. Twigg
20	Richard Smith, Jr. Alice (Smith) Natoli	Norwood, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
25	Frank Allen Rosenkrans	Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
25	Charlotte Veronica Larkin Samuel Hecht Ehrlich	Needham, Mass.	Needham, Mass.	Rev. Winfred N. Donovan
26	Priscilla Sawtelle Stanley Alfred Munson	Marblehead, Mass.	Needham, Mass.	Rev. Harry W. Kimball
26	Eleanor Marie (Strobeck) Johnston David Forsaith Gourd	Needham, Mass.	Needham, Mass.	Rev. John E. Morgan
27	Grace Laura Boyden Walter Thomas Cairnes	Needham, Mass.	Boylston, Mass.	Rev. Daniel J. Kelleher
27	Amathy Agnes VanOrnum Gordon Graham Webster	Jamaica Plain, Mass.	Needham, Mass.	Rev. Newton Black
28	Thelma Elizabeth Gorse Fred H. Barner	Needham, Mass.	Needham, Mass.	Rev. Arthur H. Bucknam, Jr.
28	Miriam B. Wright Gardner Brewster Roberts	Roxbury, Mass.	Needham, Mass.	Rev. Nelson R. Pearson
30	Helen Frances Wagner Mark Gerald Grogan	Brookline, Mass.	Needham, Mass.	Rev. Edward P. Twigg
31	Anastasia Coughlin Joseph Byron Hull	Needham, Mass.	Needham, Mass.	Robert C. Laing, Justice of the Peace
September 2	Elizabeth Wilcox Goodale Robert Joseph Huddy Florence Isabel Coleman	Allston, Mass. Needham, Mass.	Manchester, N. H. Needham, Mass.	Rev. Patrick J. Dawson

2	Roger Pearson Webber	Needham, Mass.	New Bedford, Mass.	Rev. Gerald V. Barry
3	Charlotte Ellen Smith	New Bedford, Mass.	Needham, Mass.	Rev. Wallace G. Fiske
3	Laurence Ernest Fullerton	Stoughton, Mass.	Needham, Mass.	Rev. George E. Harris
4	Elinor Leola Stone	Needham, Mass.	Indian Orchard, Mass.	Rev. Antonio O. Dufault
9	Clyde Sylvanus Coram	Wellesley, Mass.	Needham, Mass.	Rev. Harry W. Kimball
9	Olive Marie (Armstrong) Donovan	Needham, Mass.	Wellesley, Mass.	Rev. Edward M. Condit
9	Wendell George Hewett	No. Wilbraham, Mass.	Needham, Mass.	Rev. H. Hamlin Hall
9	Velida Elizabeth Lapine	Manchester, Mass.	Boston, Mass.	Rev. Guy H. Wayne
9	John Ramage Robertson	Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
9	Carolyn Louise Davis	Needham, Mass.	Needham, Mass.	Rev. Carl N. Garland
9	Donald Alexander Eaton	Wellesley, Mass.	Jamaica Plain, Mass.	Rev. Vivian Broderick
9	Marjorie Isabelle Greene	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
9	George Henry Caut	Needham, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
12	Emanuella Perrotti	Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
9	James Frederick Notman	Needham, Mass.	Canton, Mass.	Rev. Harry W. Kimball
9	Helen Elizabeth Shaw	Wareham, Mass.	Needham, Mass.	Rev. Edward M. Condit
9	Joseph Theodore Phaneuf	Brockton, Mass.	Needham, Mass.	Rev. Edward M. Condit
9	Elizabeth Ann Gillis	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
9	William Bond Tilden	Fishkill, N. Y.	Needham, Mass.	Rev. Edward M. Condit
12	Marjorie Roberta Evans	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
15	Richard Kinney Lane	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
15	Priscilla Arline Colson	Jamaica Plain, Mass.	Needham, Mass.	Rev. Edward M. Condit
16	Charles W. Bergmann	Webster, Mass.	Needham, Mass.	Rev. Edward M. Condit
16	John Waitkunas	Marshfield, Mass.	Needham, Mass.	Rev. Edward M. Condit
16	Olga Kosmenko	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
16	Austin Edward Ritcey	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
16	Genevieve Marguerite Casey	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
19	Alan Bower Stephens	Norwood, Mass.	Needham, Mass.	Rev. Edward M. Condit
19	Geraldine Archibald Rice	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
19	Robert Howard Bean	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
22	Carol Nelda Hartsough	Canton, Mass.	Needham, Mass.	Rev. Edward M. Condit
22	Otto Nylund	Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
22	Francezette Christine (Hascup) Miller	Vesper, Wis.	Needham, Mass.	Rev. Edward M. Condit

MARRIAGES — *Continued*

Date of Marriage	Full Name of Groom and Bride	Residence of Each at Time of Marriage	Place of Marriage	Name and Official Station of Person by Whom Married
September 23	John Wentworth, Jr. Evelyn Louise Smith	Needham, Mass. Wellesley, Mass.	Newton, Mass.	Rev. Ben Roberts
23	Elmer Earl Butler Dorothy Nadine Burton	Worcester, Mass. Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
24	Clarence Willey Garland Beatrice Winnifred (Logan) Giles	Needham, Mass. Needham, Mass.	Cambridge, Mass.	Rev. Lester C. Holmes
27	Albert Chester Ewing Stella Margaret Koval	Needham, Mass. Quincy, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
28	Augustine Francis Walsh Alice Ellen Newsome	Charlestown, Mass. Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
October 7	Pasquale Ferrara Angelina Mary Ferrara	Needham, Mass. Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
7	Donald Irving Petts Helen Whidden Mosher	Brookline, Mass. Brookline, Mass.	Needham, Mass.	Rev. Edward M. Condit
7	Walter Stewart Stanfield Pauline Virginia Howland	Needham, Mass. Needham, Mass.	Needham, Mass.	Rev. H. Hamlin Hall
8	John Kirminavicius Mary Vancavage	Needham, Mass. Chelsea, Mass.	Newton, Mass.	Rev. Thomas A. Dwyer
12	Domenic Carchidi Elvira Palumbo	Needham, Mass. Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
12	Joel Lester Hodges, Jr. Charlotte Woodill Jones	Holden, Mass. Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
14	John Barton Chapman Ruth Jeanette Birkett	Needham, Conn. Needham, Mass.	Needham, Mass.	Rev. Edward M. Condit
15	Michael Joseph Bizokas Aletha Carmella Fantegrossi	South Boston, Mass. Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg

21	Kenneth James McCulloch	Needham, Mass.	Rev. Carl N. Garland
21	Lorraine Margaret Keefe	Needham, Mass.	Rev. Harry W. Kimball
22	Malcolm Lincoln Donaldson	Lincoln, Mass.	Rev. J. Malcolm Smith
22	Eleanor Ayer Locke	Needham, Mass.	Rev. Daniel J. Kelleher
22	Loyd Russel Stanley Fern	Roxbury, Mass.	Rev. Pietro Maschi
22	Edna Annie Pittman	Needham, Mass.	Rev. Harry W. Kimball
22	Francis Paul Mathewicz	Needham, Mass.	Rev. Harry F. Tuttle
22	Mabel Esther O'Neal	Wellesley, Mass.	Rev. Harry W. Kimball
22	George Rizzo	Needham, Mass.	Rev. H. J. Zawulich
27	Mary Rose Pasqualoni	Framingham, Mass.	Rev. Daniel J. Kelleher
28	Robert Holden Kimball, Jr.	Needham, Mass.	W. H. Warren, Justice of the Peace
28	Helen Muriel Decatur	Needham, Mass.	Rev. Carl N. Garland
28	Homer Donald Burr	Springfield, Mass.	Rev. H. Hamlin Hall
28	Mary Alyce Landells	Needham, Mass.	Rev. Robert B. Steup
28	Reginald Geddes Murdoch	Needham, Mass.	Rev. Frederick Mulrey
28	Elizabeth Franklin Emery	Springfield, Mass.	Rev. Nelson B. Baker
28	Fred Joseph Gore, Jr.	Needham, Mass.	
28	Josephine Anne Sawkiewicz	Norwood, Mass.	
28	Marshall Blackman	Needham, Mass.	
28	Beatrice Anthony	Needham, Mass.	
November 5	Harrison Henry Dibbern	Derry, N. H.	
10	Hilda Burton Brown	Needham, Mass.	
10	Charles Bertran Greco	Needham, Mass.	
10	Eleanor Bradford Harrison	Needham, Mass.	
10	Thomas George Hunt	Needham, Mass.	
11	Evelyn Irene Cookson	Dedham, Mass.	
11	Dana Lloyd Southworth	Dedham, Mass.	
11	Angeline Clara Tauber	Needham, Mass.	
11	Joseph John Sokol	Needham, Mass.	
11	Gertrude Agnes Clancy	Needham, Mass.	
15	Edwin Russell Barnes	Needham, Mass.	
15	Gladys Myrtle Frost	Needham, Mass.	

MARRIAGES — *Continued*

Date of Marriage	Full Name of Groom and Bride	Residence of Each at Time of Marriage	Place of Marriage	Name and Official Station of Person by Whom Married
November				
15	Alfred Wilson Mann	North Marshfield, Mass.	Roslindale, Mass.	Rev. Bunyan McLeod
18	Lorraine Oldham	Needham, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
18	Avenire Rossi	East Boston, Mass.	Newton, Mass.	Rev. William J. O'Connell
18	Libera Falsini	Needham, Mass.	Newton, Mass.	Rev. William J. O'Connell
18	Louigi Nigro	Needham, Mass.	Needham, Mass.	Rev. Wallace G. Fiske
18	Adeline Constance Derenzo	Needham, Mass.	Needham, Mass.	Rev. Carlton Helgerson
18	Edward A. Daley, Jr.	Newton, Mass.	Needham, Mass.	Rev. Edgar H. S. Chandler
18	Elizabeth Daly	Waterbury, Conn.	Boston, Mass.	Rev. Harry W. Kimball
21	Frederick Gerhardt Suhr	Needham, Mass.	Needham, Mass.	Rev. Stephen Webster
21	Christine Walker Stone	Lubec, Maine	Needham, Mass.	Rev. George F. Beecher
30	Earl Benson Hunt	Needham, Mass.	Needham, Mass.	Rev. Mason W. Sharp
30	Elizabeth Jean Moffatt	Boston, Mass.	Needham, Mass.	Rev. William A. Long
30	Richard Karl Mason	Needham, Mass.	Needham, Mass.	Rev. H. Hamlin Hall
30	Mable Winifred Mills	Needham, Mass.	Needham, Mass.	
December				
2	James Shearer	Wollaston, Mass.	Needham, Mass.	
2	Helen Rosamond Coombs	Needham, Mass.	Needham, Mass.	
2	Ernest Hamilton Osgood, Jr.	Needham, Mass.	Needham, Mass.	
2	Katherine Jane Greer	Wellesley, Mass.	Needham, Mass.	
2	Royal Greenhalge Kenny	Needham, Mass.	Needham, Mass.	
9	Blanche Elizabeth Howard	Needham, Mass.	Needham, Mass.	
9	Roy Kingsley Trecartin	Boston, Mass.	Needham, Mass.	
10	Annie Louise Lee	Needham, Mass.	Needham, Mass.	
10	Edmund James Flynn	Needham, Mass.	Needham, Mass.	
13	Mildred Edna Bosselmann	Needham, Mass.	Needham, Mass.	
13	George Perry Cormack	Cambridge, Mass.	Needham, Mass.	
13	Mildred Helen Jackson	Needham, Mass.	Needham, Mass.	



16	John Joseph Bracken	Needham, Mass.	Nashua, N. H.	Daniel J. Moriarty, Justice of the Peace
23	Lolita Ann Sorensen	Needham, Mass.	Lexington, Mass.	Rev. Vaughan Dabney
29	Edwin Mitchell Starkweather	Needham, Mass.	Needham, Mass.	Rev. Ellery G. Dakin
30	Elinor Veola Trask	Lexington, Mass.	Needham, Mass.	Winthrop M. Southworth, Justice of the Peace
30	Carl Augustus Bezanson	Needham, Mass.	Weymouth, Mass.	Rev. William G. Sewell
30	Charlotte Eliza (Hamilton) Anthonson	Needham, Mass.	Needham, Mass.	Rev. Edward P. Twigg
30	Edward Bragdon	Milton, Mass.	Needham, Mass.	Rev. Arthur D. Stroud
30	Alice Cain	Abington, Mass.	Needham, Mass.	Rev. H. Hamlin Hall
30	Lester Chandler Merritt	Needham, Mass.	Needham, Mass.	Charles Eliot Worden, Justice of the Peace
30	Ruth Edna Harkins	Needham, Mass.	Boston, Mass.	Rev. Kenneth V. Gray
30	Albert Leonard Newcomb	Needham, Mass.	Boothbay Harbor, Me.	
31	Louise Cecelia Chilson	Needham, Mass.		
31	Ralph Clarence Whittemore	Attleboro, Mass.		
31	Thelma Mabel Goodwin	Needham, Mass.		
31	Joseph Thomas Sweeney	Needham, Mass.		
31	Dorothy Isabel Gross	Needham, Mass.		
31	Arthur Richard Stanley, Jr.	Needham, Mass.		
31	Mildred Carolyn Nylund	Dorchester, Mass.		
31	Fred Lawrence Andrews	Boothbay Harbor, Me.		
31	Lily Webster Anderson	Needham, Mass.		

Number of marriages registered .....	170
Bride and groom both native born .....	143
Bride and groom both foreign born .....	5
Native groom, foreign bride .....	12
Foreign groom, native bride .....	10
Groom and bride residents .....	40
Bride resident .....	59
Groom resident .....	64
Bride and groom non-resident .....	7

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### NOTICE

Persons who intend to be joined in marriage in this Commonwealth shall, not less than five days before their marriage, cause notice of their intention to be entered in the office of the clerk or registrar of the city or town in which they respectively dwell or if they do not dwell within the Commonwealth, in the office of the clerk or registrar of the city or town in which they propose to have the marriage solemnized.

### Chapter 151, Section 29, Revised Laws

If a marriage is solemnized in another state between parties living in this Commonwealth, who return to dwell here, they shall within seven days after their return, file with the clerk or registrar of the city or town in which either of them lived at the time of their marriage, a certificate or declaration of their marriage, including the facts relative to marriage which are required by law, and for neglect thereof shall forfeit ten dollars.

## DEATHS, 1939

Date	Name of Deceased	Y.	Age M.	D.	Place of Birth	Place of Burial
January						
1	Margaret Ressie Currie	67	6	14	Nova Scotia	Needham, Mass.
2	Anthony Cirella	63	11	28	Italy	Needham, Mass.
3	Mary Theresa (McCarthy) Coughlin	69	..	..	Co. Cork, Brandon, Ireland	Needham, Mass.
5	Charles Henry Hudson	65	10	20	Needham, Mass.	Needham, Mass.
8	Michael Francis Mulligan	25	..	..	Ireland	Needham, Mass.
9	John Berton Pike	68	5	11	Marshfield, Vt.	Cabot, Vt.
13	John Wells Bunce	70	11	9	Glastonbury, Conn.	Glastonbury, Conn.
13	Vasty Emma (Scott) Cassidy	79	2	30	St. Stephens, N. B.	Needham, Mass.
20	Florence (Crossman) Ross	58	..	22	Needham, Mass.	Needham, Mass.
23	Cora (Meiggs) Ogden	76	4	13	Bristol, R. I.	West Upton, Mass.
27	Beatrice Amelia (Crowhurst) Smith	73	4	5	Boston, Mass.	Needham, Mass.
29	Otto A. Brunen	77	..	..	Louisville, Ky.	Natick, Mass.
February						
12	William Everett Welch	54	1	27	Boston, Mass.	Springfield, Mass.
13	Annie (Roche) Hoyt	47	11	17	Boston, Mass.	Needham, Mass.
16	Elinor Virginia Lewis	18	1	23	Boston, Mass.	Weston, Mass.
18	Harriett Alma (Cameron) Clark	66	8	23	Albany, P. E. I.	Brookline, Mass.
23	Benjamin Franklin White	84	2	18	Framingham, Mass.	Watertown, Mass.
23	Mary (Stefanelli) Zitzo	64	..	..	Formia, Italy	West Roxbury, Mass.
26	Eugene M. McSweeney	..	..	4	Boston, Mass.	Marlboro, Mass.
March						
1	Thomas Shaw Walton	76	11	..	England	Needham, Mass.
5	Frank Hunt	78	7	14	England	Needham, Mass.
5	Abbie Elizabeth (Dole) Hall	80	2	6	Sheffield, Ill.	Quincy, Mass.
9	Charlotte Evelyn (Davis) Williams	42	11	20	Plymouth, Mass.	Taunton, Mass.
13	George Franklin Day	79	4	..	Biddeford, Me.	Biddeford, Me.
13	Edward Worthen Nason	65	5	23	Kennebunkport, Me.	Needham, Mass.
14	Mary C. (McKenzie) Day	72	..	..	Nova Scotia, Canada	Biddeford, Me.

## DEATHS — Continued

Date	Name of Deceased	Y.	Age M.	D.	Place of Birth	Place of Burial
March						
14	Joseph F. Gehling	72	8	4	Needham, Mass.	Needham, Mass.
15	Loda (Holsey) Angevine	85	..	..	Ancram, N. Y.	Millertown, N. Y.
17	Joseph K. Elliot	55	11	17	North Andover, Mass.	Needham, Mass.
20	Thomas Robert Quinlan	65	2	19	Boston, Mass.	Needham, Mass.
20	Mattie (Green) Ranney	68	5	20	Readsboro, Vt.	Needham, Mass.
24	Lilla May (Bryar) Parker	79	4	4	Groton, N. H.	Natick, Mass.
24	Elizabeth M. (Corkery) Abraham	89	8	..	Newton, Mass.	Brookline, Mass.
25	Perley Chandler Keefe	40	3	25	Boston, Mass.	Boston, Mass.
28	Mary (Erida) Arata	80	5	13	Italy	Boston, Mass.
April						
2	John Edwin Horrocks	64	9	26	Needham, Mass.	Needham, Mass.
3	James Falbo	65	..	..	Italy	Needham, Mass.
7	Mary Louise Armstrong	..	2	9	Needham, Mass.	Needham, Mass.
8	Catherine Theresa (Barry) O'Neil	56	11	22	Ireland	Needham, Mass.
9	Rose Delima (L'esperance) Blais	89	8	3	Boucherville, P. Q.	Warren, Mass.
9	Mary Jane (Crossman) Mills	83	7	29	Hopewell, N. B.	Needham, Mass.
11	Ella May (Carpenter) McCormack	59	5	25	East Boston, Mass.	Needham, Mass.
13	Margaret (Shamlian) Geykian	63	..	..	Marash, Turkey	Watertown, Mass.
18	Marie Celeste Relli	33	2	24	New York, N. Y.	Needham, Mass.
18	Rose Jane (Chidley) Routledge	86	1	7	London, England	Boston, Mass.
22	Frank Weston Hosea	89	1	7	Boston, Mass.	Medford, Mass.
23	Elizabeth C. (Phillips) Purdy	67	3	..	Brooklyn, N. Y.	Boston, Mass.
26	James Clews	96	4	11	Arnold, England	Needham, Mass.
26	Matthew Ahearn	85	5	..	Ireland	Needham, Mass.
29	Caroline Cameron	50	7	8	Glasgow, Scotland	Needham, Mass.
May						
6	Bertha E. (Aures) McEwan	55	10	3	Danforth, Me.	Walpole, Mass.
7	Frank Vincent Gordon	52	6	15	Brixtain, England	Boston, Mass.

8	Josephine Frances McMillan	42	24	Needham, Mass.	Needham, Mass.
18	Charles R. Gilley	50	13	Somerville, Mass.	Boston, Mass.
20	Stillborn	..	..	Newton, Mass.	Boston, Mass.
21	Mary B. Stuart	23	..	Southboro, Mass.	Brookline, Mass.
21	Lawrence William Corrigan	70	1	Ireland	Saxonsville, Mass.
24	Harriet Beatrice (Smith) Flewelling	77	3	Prince Edward Island	Needham, Mass.
June					
2	Ferdinand Pignatelli	53	..	Italy	Needham, Mass.
3	Francena M. (Jackman) Billings	65	11	Maine	Morrisville, Vt.
5	Paul Mosher	1	5	Gardiner, Me.	Hallowell, Me.
6	Mary (Robinson) Dresser	33	11	Roxbury, Mass.	Cambridge, Mass.
7	Charles Beckman	69	..	Wakefield, Mass.	Newton, Mass.
9	William James McCormic	73	8	Canada	Herkimer, N. Y.
16	Grace Russell (Childs) Parr	68	3	Chelsea, Mass.	Needham, Mass.
17	Nellie Ester (Biglow) Gilmore	80	11	Randolph, Vt.	Everett, Mass.
21	Frank Edward Rogers	50	5	Boston, Mass.	Millis, Mass.
26	Charles Elmer Stanwood	76	4	St. Albans, Me.	Needham, Mass.
26	George A. Bailey	97	8	Kingston, Mass.	Kingston, Mass.
July					
11	Myron K. Crawford	39	5	Cleveland, Ohio	Needham, Mass.
12	Mary Ann (Taylor) Sherman	81	29	Worcester, Mass.	Marshfield, Mass.
17	Arthur H. Kraus	57	10	Boston, Mass.	Farmington, Me.
27	Sophia (Worthington) Holdridge	96	11	Irasburg, Vt.	Boston, Mass.
28	Virginia Ruth Hutchins	..	1	Needham, Mass.	Needham, Mass.
August					
6	Samuel Wilson	90	2	England	Needham, Mass.
7	Adam Wierbilis	44	3	Wilinski, Poland	Boston, Mass.
9	Lillian (Thurston) Getchell	69	7	Thornton, N. H.	Boston, Mass.
9	Richard J. Riles	17	..	Newfoundland	Waltham, Mass.
17	Barbara Ellen Needham	51	8	County Galway, Ireland	Needham, Mass.
21	Eloise Fairbanks Jacobs	80	6	Cambridge, Mass.	Watertown, Mass.
25	Elizabeth (Rosenblatt) Simon	70	..	Russia	West Roxbury, Mass.
29	Stillborn	..	..	Needham, Mass.	West Roxbury, Mass.



## DEATHS — Continued

Date	Name of Deceased	Y.	Age M.	D.	Place of Birth	Place of Burial
September						
2	James Grasso	50	7	16	Italy	Needham, Mass.
8	Leonardo Grasso	80	9	15	Avalina, Italy	Needham, Mass.
12	Frank Benjamin Copeland	75	4	25	Bear River, N. S.	Everett, Mass.
13	Mary Alice (Davidson) Green	81	3	12	Princeton, Mass.	Watertown, Mass.
14	Abbie Ellen (Horrocks) Stanton	80	6	3	Portsmouth, N. H.	Needham, Mass.
15	Mary Ann (Shiveley) Patrick	59	7	19	Philadelphia, Pa.	Needham, Mass.
19	Mary Cecelia (Hearons) Goodwin	77	1	11	Friendship, N. Y.	Alleghany, N. Y.
16	George Witham	84	2	21	Dover, N. H.	Boston, Mass.
19	Raffaele J. Glorioso	70	..	..	Italy	Needham, Mass.
20	Mary Louisa (Pierce) Ayers	79	11	27	Foxborough, Mass.	Needham, Mass.
21	Hannah (Ford) Maloney	81	5	7	Needham, Mass.	Needham, Mass.
24	Stillborn	..	..	..	Needham, Mass.	Boston, Mass.
October						
4	Mary Brooks		2 min.		Needham, Mass.	Needham, Mass.
4	Edward Brooks		2 min.		Needham, Mass.	Needham, Mass.
6	Stephen Richard Rice	50	4	30	Boston, Mass.	Pinelawn, N. Y.
6	Ida Bell (Currier) Taylor	77	9	24	Saratoga Springs, N. Y.	Claremont, N. H.
6	Stillborn	..	..	..	Needham, Mass.	Boston, Mass.
10	Lewis Joyce	95	6	8	Cape Breton, N. S.	Waltham, Mass.
13	William Moffat	75	..	..	Scotland	Watertown, Mass.
15	Phillip Rosenblatt	28	4	11	Needham, Mass.	Woburn, Mass.
17	Hannah Ross (Lord) Brown	76	3	7	Ipswich, Mass.	Needham, Mass.
17	Adruanah (Kilam) Stowell	77	2	8	Yarmouth, N. S.	Needham, Mass.
27	John Robert Day	58	1	20	Ireland	Needham, Mass.
31	Timothy Morton Henderson	68	5	20	Minasville, Hants Co., N.S.	Needham, Mass.
November						
6	Gertrude (Talmadge) Loomis	57	6	18	East Granby, Conn.	Needham, Mass.
8	Alfred Irving Hanson	52	7	25	Quincy, Mass.	Needham, Mass.

9	Margaret Lavenia (Dodge) Barter	96	8	26	Aylesford, N. S.	Walpole, Mass.
10	Emil Herman Pflock	53	3	14	Cambridge, Mass.	Boston, Mass.
23	Edward Fantegrossi	..	11	11	Boston, Mass.	West Roxbury, Mass.
25	James Edward Graham	45	2	23	Boston, Mass.	Boston, Mass.
27	Mildred (Tyler) Grout	68	2	8	Monson, Maine	Shirley, Mass.
29	Louise (McLam) Willard	63	2	2	Topsham, Vt.	South Ryegate, Vt.
December						
1	John Stuve Martinsen	21	9	1	Watertown, Mass.	Needham, Mass.
3	Harry Webster Rayner	52	2	23	Tewksbury, Mass.	Boston, Mass.
9	Lucy (Cooke) Allsebrook	90	8	1	England	Boston, Mass.
9	Walter Coult	81	..	2	Nottingham, England	Needham, Mass.
9	John James Carter	72	3	18	Needham, Mass.	Needham, Mass.
10	Hugh Edwin Rogers	86	..	22	Nova Scotia	Hyde Park, Mass.
11	Ann (Leader) Saccocio	78	..	..	Ireland	Wellesley, Mass.
14	Owen McCarty	77	10	24	Ireland	Watertown, Mass.
20	Letitia Stowell (Allen) Packard	70	4	18	Fairhaven, Mass.	Brockton, Mass.
24	Augusta D. Hight	62	..	..	New York, N. Y.	Dorchester, Mass.
25	Everett Allen Hopkins	63	10	..	Richmond, Maine	Needham, Mass.

## DEATHS

Number of deaths registered in 1939 .....	125
Number of males .....	63
Number of females .....	62
Number of native born .....	80
Number of foreign born .....	45

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Stillborn .....	4
Under one year .....	6
Between one and five years .....	1
Between five and ten years .....	..
Between ten and fifteen years .....	..
Between fifteen and twenty years .....	2
Between twenty and thirty years .....	4
Between thirty and forty years .....	3
Between forty and fifty years .....	6
Between fifty and sixty years .....	21
Between sixty and seventy years .....	23
Between seventy and eighty years .....	27
Between eighty and ninety years .....	21
Between ninety and one hundred years .....	7

E. BERTHA BEHNKE,  
*Town Clerk.*



# In Memoriam

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CHARLES ELMER STANWOOD

1863 - 1939

## Service to the Town of Needham

AUDITOR, 1888 - 1890

SELECTMAN, 1897 - 1899

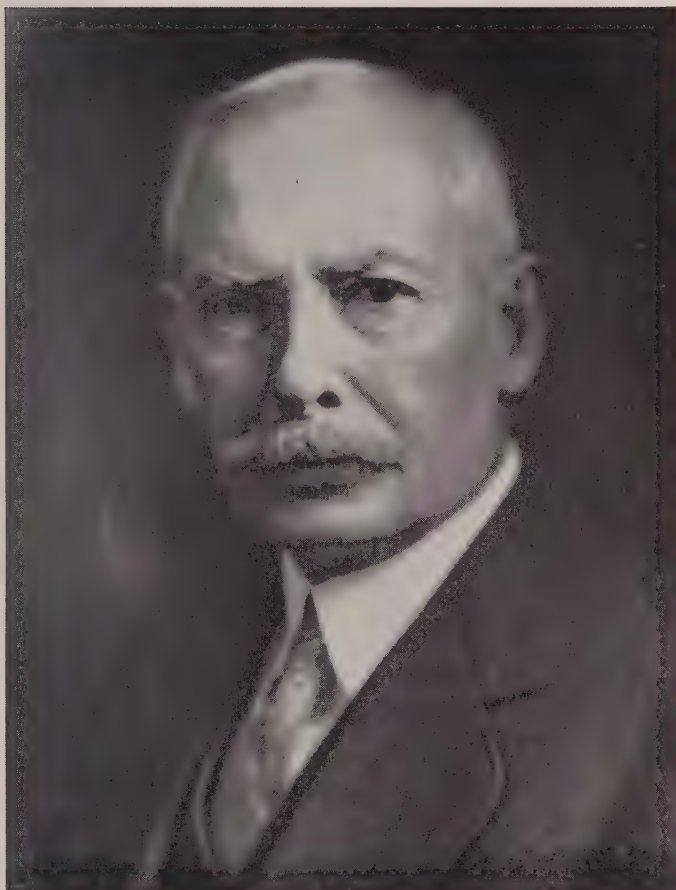
TREASURER, 1906 - MARCH, 1939

IN ADDITION, HE WAS ACTIVE ON SPECIAL COMMITTEES  
AND, IN THE EARLY PERIOD, WAS A MEMBER OF  
THE "FIRE DEPARTMENT" ATTACHED TO  
THE HAND TUB "INDEPENDENCE"  
AT HIGHLANDVILLE.

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"A FRIEND TO MANKIND"





CHARLES E. STANWOOD



**REPORT OF THE BOARD OF SELECTMEN — 1939**

*To the Voters of the Town of Needham:*

The following is submitted as the 258th Annual Report of the Board of Selectmen.

The year 1939 brought many difficult and diverse problems to the Board for solution, making it necessary to hold numerous meetings and hearings in addition to the regular weekly meetings.

At the beginning of its term the Board called before it, heads of all the departments over which it has supervision, to discuss the general affairs of the particular departments and requested that a monthly report be filed as to their activities. As a result, detailed written reports have been filed monthly by the following departments—Town Counsel, Police and Fire Departments, Inspections, Soldiers' Relief, Town Hall and Grounds and Public Works.

Directly after the Town Meeting it was necessary to call a Referendum Meeting on the Zoning By-laws relating to the minimum size of building lots, which resulted in the same action as the count of the first ballot, namely; an acceptance of the minimum of 10,000 feet of land for building lots.

Owing to the large number of dogs licensed (1,194), complaints have increased materially during the past year. It was necessary during 1939 to issue three restraining orders (after hearings had been granted to the parties concerned). One case protested the Selectmen's decision and appealed to the Court, where the verdict of the Judge sustained the Selectmen's order.

A violation of the Zoning By-laws was finally settled in Superior Court, with that decision, also, rendered in favor of the Town.

During the early part of the year a very interesting Citizens' Rally was held with Representatives Cutler, Peckham and Senator Sears present to answer questions pertaining to the State Budget before the 1939 Session of the Legislature.

Under a "Town Unemployment Program" in 1932, sewers were laid in various streets of the Town, which have not since been connected for use. Many complaints having been received from property owners who were having trouble with cesspools, hearings were held with all interested abutters and the Public Works Department was instructed to connect all underground pipe to the Sewerage system, thus making it possible to levy assessments.

On complaint of the residents in the neighborhood of Needham Junction, numerous conferences were held with the officials of the New York, New Haven and Hartford Railroad Company and hearings were held on the noise and smoke annoyance of the trains parked in that vicinity. The Board feels that the train officials have co-operated in every way possible to correct this situation and careful check-ups are still being made by the Company, with the objective of keeping this annoyance reduced to a minimum.

During the year the Board thought it advisable to abolish the Sand and Gravel Committee, and appointed Frank L. Cheney, Town Engineer, as Sand and Gravel Pit Inspector, and he has investigated all pits and given a written report to the Board every two weeks. This arrangement has proved to be very satisfactory and his report for 1939 is submitted following this report.

At the request of the Welfare Board, the Selectmen have had Mr. Hollis make every effort to place able-bodied welfare recipients in jobs with the Department of Public Works. This policy has reduced Welfare costs considerably and, also, benefited the individuals employed.

Acting as the Board of Survey, the following streets were approved during 1939:

Elmwood Road	Colonial Road
Fuller Road	Clarke Circle
Cornish Road	Brackett Street
Redington Road	Gay Street
Sutton Road	Highgate Street

The Selectmen served as a Board of Appeal on the hearings of two cases for the division of two parcels of land into lots containing less than 10,000 feet; both cases receiving favorable decisions as the Board was of the opinion that the relief sought by such petitioners would not result in substantial detriment to the public good, nor substantially diverge from the intent or purpose of the Zoning By-laws of the Town.

On the petition of the Fire Chief and the Planning Board, the following streets with names identical with, or so similar to the names of other such ways, or of Public Ways, as to likely cause confusion, were changed in accordance with Chapter 85, Section 3-B and Chapter 41, Section 74, Ter. Ed. of the General Laws:

Alan Street	Changed to	Arch Street
Arnold	Changed to	Ardmore
Beech	Changed to	Blake
Charles	Changed to	Crane
Clark	Changed to	Colby
Cross	Changed to	Clyde
Eaton	Changed to	Ellis
Grove Avenue	Changed to	Gould Street
Grove Street	Changed to	Guild Road
Heath	Changed to	Haven
Highland Avenue (off Crane Street)	Changed to	Hobart
Highland Place	Changed to	Tresca Place
Hill Street	Changed to	Holden
Prospect Street (off Webster Street)	Changed to	Putnam
Fairview Terrace	Changed to	Fenton Road
Upham Road	Changed to	Utica Road
Charles Road	Changed to	Clover Road
Cartwright Road	Changed to	Powder House Road
Cottage Street (off Chestnut Street)	Changed to	Junction Street
Cedar Place	Changed to	Marsh Road

In conjunction with the recommendation of the Superintendent of Public Works and the Welfare Department, it was deemed advisable to petition for the application of the Federal Surplus Food Stamp Plan for the Town in common with other towns in Metropolitan Boston, with the provision that the plan when operating will involve no expense to the Town of Needham.

The greatest problem of the year has been on transportation. Eight joint meetings have been had with the Transportation Committee and two public meetings were held to get the consensus as to just what the citizens of the Town desired in transportation. Figures and proposals have been received from all the street railway companies interested, as to what they can offer for future transportation. A careful study of the situation revealed that the greater percentage of people travel by the trains and the Board felt very strongly that it should make no decision that would in any way jeopardize the train service.

As agents of the citizens of the Town, the Board wishes to again express its appreciation to Mr. William H. Carter for his generous gift to the Town which has made it possible for the Public Works Department to very materially improve the Cricket Field and put the building in proper condition for athletic purposes. As this vicinity has been in great need of a playground for years, Mr. Carter's philanthropy and generosity will,

no doubt, be responsible for the enjoyment of many happy hours by the youngsters and the grownups of the Town.

The Board wishes to thank the various committees, Town officials and employees, with whom it has worked, for their splendid co-operation. Special thanks should be given to our Town Counsel for his assistance to the Board. His detailed monthly reports show that Mr. Cox has also served other Town departments extensively, as well as attending Court on several occasions.

Respectfully submitted,

JULIUS F. HALLER, *Chairman*,  
KENNETH S. HERDMAN, *Secretary*,  
RODNEY S. ADAMS,  
*Selectmen of Needham.*

## REPORT OF INSPECTOR OF SAND AND GRAVEL

January 2, 1940.

*Board of Selectmen, Needham, Massachusetts.*

*Gentlemen:* I herewith submit my report as Inspector of sand and gravel banks in the Town of Needham for the year 1939.

Regular inspections have been made of all the sand and gravel banks operating on a commercial basis throughout the Town for the purpose of maintaining the grades as established in their respective permits issued by your Board. The operations of sand and gravel banks on a commercial basis is a business that has been carried on in this Town for approximately three-quarters of a century and had been performed in a rather haphazard manner until the adoption of the By-law relating to sand and gravel banks in 1931. Since that time the issuance of annual permits has been conducive to rectifying conditions which existed.

At the present time there are nine active sand and gravel banks operating throughout the Town as follows:

H. & D. of Delacey Arkinson, Rosemary Street  
Needham Sand & Gravel Co., off Highland Avenue  
Needham Sand & Gravel Co., off Kendrick Street  
Charles River Sand & Gravel Co., Reservoir Street  
Central Sand & Gravel Co., off Central Avenue  
James Dallachie, off Central Avenue  
Orazio Nardone & Charles River Sand & Gravel Co., off Nehoiden Street  
Tresca Brothers, Grove Avenue now Gould Street  
Eldon Smith, off South Street

all with permits restricting them to certain set-backs, grades or elevations, and many visits must be made at each operation to see that no violations occur and that the requirements of the permits are strictly complied with. It is often necessary that considerable time be spent on surveys, to determine the correct elevations and grades by which different permits are restricted. This requires the employment of additional assistance for the performance of the necessary surveying and engineering work.

Numerous conferences with the operators of these plants have been necessary in regard to violations, issuance of permits and proposed changes in restrictions of their permits. I have attended all hearings held by your Board relative to sand and gravel banks and wish to recommend that no additional permits be issued except in cases where the grading will be a definite benefit and improvement to the property itself and adjoining properties.

I believe that sand and gravel banks are a detriment to the Town of Needham, since they do not improve, or make more desirable, a residential community. However, they do represent an approximate valuation to the



Town of over \$200,000, and large investments have been made by the owners in machinery and structures necessary for processing the materials.

I would like to recommend that the purchase of property by the Town, for sand and gravel purposes, should not be made until careful surveys and investigations are made of the existing Town properties, particularly those lands taken for non-payment of taxes, as in some cases sand and gravel valuable for various types of construction may be available.

Reports of many violations, particularly the removal of loam, have been made to me. I have investigated all of them and appreciate the co-operation given me, in reporting these violations, and assistance rendered by the Police Department, Mr. Lester C. Hollis, Superintendent of the Public Works Department, your Board and others.

Respectfully submitted,

FRANK L. CHENEY.

## REPORT OF TOWN COUNSEL

January 19, 1940.

*Board of Selectmen, Town Hall, Needham, Mass.*

*Gentlemen:*—I herewith submit my ninth report as Town Counsel covering the year 1939:

The following cases have been tried or disposed of:

1. The action by Bennet S. Ferguson, et al, Webster Realty Trust Trustees, for damages for taking a sewer easement in 1930, referred to in previous reports, was settled by the construction of Carey Place under the Betterment Act, so-called. Carey Place was constructed over the same area taken for the sewer easement, consequently the element of damage to the Trustees was eliminated. An exchange of property was arranged between the Trustees and an abutter so that each would have a frontage on the new street. The action has been dismissed and the matter is now completely closed.

2. An action of summary process to recover possession of 1394 Greendale Avenue was prosecuted to judgment. Possession has been obtained without actual eviction.

3. The appeals to the Appellate Tax Board by Arthur T. Nelson, Trustee of Investment Realty Co., cases No. X-12447, 1936, and No. X-17686, 1937, from assessments for the years 1936 and 1937, were disposed of by settlement with authority from the Board of Assessors.

4. The appeals to the Appellate Tax Board by the Workingmen's Co-operative Bank, cases No. X-6109, X-17812 and X-17811, from assessments for the years 1935 and 1937 on 33 Stevens Road, and 1937 on 15 Evans Road, were disposed of by settlement on authority from the Board of Assessors.

5. The appeal to the Appellate Tax Board by Nicholas Mastropieri was tried but no decision has yet been rendered.

6. Four petitions for the foreclosure of the equity of redemption were brought in the Land Court under tax titles held by the Town. Decrees of foreclosure were obtained in two cases and three petitions, including a petition brought in 1938, were withdrawn because of redemption.

7. An action was brought against the estate of a welfare recipient to recover for assistance to the recipient during her life. The case has been settled.

8. A hearing was had before the Selectmen on a complaint against a dog. The owner was ordered to restrain the dog and appealed to the District Court at Dedham. After hearing the action of the Selectmen was sustained by the Court.

9. A decision by the Industrial Accident Board, sustained by the Superior Court, to the effect that a welfare recipient was an employed person within the meaning of the Workmen's Compensation Act, was appealed by the Insurer to the Supreme Judicial Court. This was a matter seriously affecting Needham and all other municipalities. The Massachusetts Selectmen's Association became interested and I obtained permission to and did file a brief in the Supreme Judicial Court on behalf of this Association, which is representative of all Massachusetts' Selectmen, seeking to reverse the decision of the Industrial Accident Board and Superior Court. No decision has yet been handed down.

10. A complaint was brought in the District Court at Dedham against the owner of property on Chestnut Street for maintaining a two-family house within the single residence district in violation of the Zoning By-Laws of the Town. The defendant was found guilty and appealed. On hearing before the Superior Court and a jury the defendant was again found guilty and fined \$20.00. The fine has been paid.

11. A claim was made against the Town for damages to an automobile caused by a defect in a town way. The facts were such as to warrant a finding that the defect was an actionable one and upon my recommendation the case was settled for \$16.63.

The foreclosure of an Old Age Assistance mortgage, so-called, held by the Town on property at 837 Great Plain Avenue was completed.

The foreclosure of an Old Age Assistance mortgage, so-called, held by the Town on property at 1394 Greendale Avenue was commenced.

The following matters are now pending:

1. An action by the Town of Middleboro to recover for temporary aid to children alleged to have a legal settlement in Needham. This claim is contested.

2. An action in the Suffolk County Superior Court by the City of Boston for aid and relief furnished persons alleged to be settled in Needham but residing in Boston. In this action there is a counter claim by Needham against Boston.

3. An action by Catherine Pratt Jordan, a former school teacher, to recover the amount of the reduction of her salary at the time that the general salary reductions were made.

4. Actions for injuries alleged to have been received in Town Ways by Alton Adams and Estate of Bertha Weltman.

I have regularly attended the Selectmen's meetings, rendered forty-nine written opinions and a number of verbal opinions when immediately necessary to the several departments, prepared and approved many deeds, mortgages and other legal documents for the Town. As Town Counsel I was also called upon to act as a member of the Special Committee appointed under Article 52 of the Annual Town Meeting to survey the Town government.

Respectfully submitted,

GILBERT W. COX,  
*Town Counsel.*

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## REPORT OF THE POLICE DEPARTMENT

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January 25, 1940.

*To the Honorable Board of Selectmen:*

*Gentlemen:* — I herewith submit the annual report of the Police Department for the year ending December 31, 1939.

During the early part of the year we had a series of larcenies from automobiles, and garages which caused us some concern. In the month of

April we received some information, and through this apprehended the person responsible for these offences. He was prosecuted in court, and the people got back all that was stolen from them.

Also during the latter part of the summer we had quite a few houses entered during the day time. Three young boys were caught coming out of a yard, after they had entered the house. Through questioning them we cleaned up all the other breaks. The boys are now on probation.

Through the alertness of the officers we recovered three valuable stolen automobiles. In two of the cases arrests were made, and the persons turned over to the police departments that reported the cars stolen.

There was one search warrant for liquor, the place was raided, the party paid a fine in court and forfeited the liquor seized.

The vacant house list has added more duties to the Police Department, and now extends through the year instead of just in the summer.

We have now three cars equipped with the two-way radio, and are giving service to the Fire Chief who has a two-way radio in his car.

Other duties performed by the department are contained in my report which follows:

In conclusion I wish to express my thanks to the Board of Selectmen, and residents of the Town for their continued co-operation and support.

Respectfully submitted,

ARTHUR P. BLISS,  
*Chief of Police.*

#### Cause of Arrest year ending 1939

Assault and Battery .....	5
Being Neglected Child .....	2
Breaking and Entering and Larceny .....	2
Delinquent Child .....	5
Disturbing the Peace .....	1
Drunkenness .....	39
Indecent Exposure .....	1
Illegal Sale of Beer .....	1
Illegitimacy .....	1
Larceny .....	12
Larceny from a Building .....	1
Larceny of an Automobile .....	1
Lewd and Lascivious Cohabitation .....	2
Neglect of Children .....	1
Neglect of Wife and Children .....	1
Non Support .....	1
Rape .....	1
Violation of Automobile Law (Operating Under Influence — 10) ...	28
Operating an Uninsured Automobile .....	1
Violation of the Fish and Game Law .....	1
Violation of Probation .....	4
Violation of Town By-Law .....	2

Adults .....	103	Males .....	106
Juveniles .....	8	Females .....	7
	113		113
Residents .....	68		
Non-Residents .....	45		
	113		

**Dispositions in Court for 1939**

Continued .....	4
Defaulted .....	1
Fined and Appealed .....	3
Fined and Paid .....	24
For Other Departments .....	10
Grand Jury .....	1
House of Correction .....	14
House of Correction Appealed .....	3
House of Correction Suspended .....	11
Lyman School .....	1
Lyman School Suspended .....	1
Middlesex School Suspended .....	1
Not Guilty .....	8
Placed on File .....	12
Probation .....	6
Released .....	9
Reformatory for Women Suspended .....	1
State Farm .....	2
State Farm Suspended .....	1
	<hr/>
	113

**Other Work Done by the Department**

Parking Traffic Tags Issued (Warnings) .....	350
Vacant Houses Visited .....	8,040
Attempt to Steal an Automobile .....	1
Automobile Recovered .....	3
(1 for Newton, 1 for Boston, 1 for Belmont, Total Value \$3,259, two arrests made.)	
Police Escorts transfer of Money .....	370
Defective Street Lights Reported .....	300
Duty Calls Recorded .....	54 350
Complaints Received and Investigated .....	740
Gas Tanks Unlocked, Doors and Windows Unlocked, and Secured .....	410
Dogs Lost and Found .....	87
Bicycles Stolen and Recovered .....	8
Stores, Houses, Gas Stations Entered .....	18
Lost Children Restored to Parents .....	11
Summons Served for Other Cities and Towns .....	210
Amount of Money Received from Fines .....	\$371
Amount of Money Received from Revolver Permits .....	\$21.50
Amount of Gasoline Purchased (Gallons) .....	6,977
Amount of Gasoline Used Daily (Gallons) .....	19
Suicides .....	3
Accidental Deaths Investigated (Monoxide Gas) .....	2
Mileage of No. 1 Cruiser .....	51,791
Mileage of No. 2 Cruiser .....	10,451
Chief's Car .....	2,704
Ambulance .....	300
Motor Cycle .....	7,245
Number of Ambulance Calls for Sick and Injured .....	96
Escorts to Psychopathic Hospital .....	10
Missing Persons Reported and Assistance Given in Locating Them .....	3
One Search Warrant for Liquor .....	1
Stolen Property Recovered Value .....	\$280.25
Dog Bites Reported .....	26
Cost to Operate Car #1 .....	\$1,100.10

Cost to Operate Car #2 .....	\$159.82
Cost to Operate Car #3 .....	\$33.30
Cost to Operate Motor Cycle .....	\$174.49
Cost to Operate Ambulance .....	\$39.92
Miscellaneous .....	\$42.46

January 26, 1940.

*To the Honorable Board of Selectmen:*

*Gentlemen:* — In compliance with the By-Laws of the Town of Needham, I herewith submit my report of the accidents which happened in 1939.

Number of Automobile Accidents .....	71
Number of Warnings Sent by Registrar .....	100
Number of Licenses Suspended due to Investigations of Accidents and other Reasons .....	87
Number of Bicycles taken from Children not properly equipped .....	10
Fatal Accidents .....	1

This was a very unfortunate accident, a young girl apparently fell asleep, and ran head on into a car coming from the opposite direction, and was killed instantly.

I would like the parents to see that their children when riding a bike after dark have lights on, and lighted. This is a very dangerous situation. We had one bad accident of a boy riding his bike in a snow storm, and seriously hurt when hit by an auto.

The speed limit of 25 miles per hour through thickly settled areas is still in effect, and is being enforced by the officers.

Respectfully submitted,

ARTHUR P. BLISS,  
*Chief of Police.*

## REPORT OF THE CHIEF OF THE FIRE DEPARTMENT

Central Fire Station  
Needham, Mass., December 31, 1939.

*To the Honorable Board of Selectmen:*

*Gentlemen:* — I herewith submit the annual report of the Fire Department, Fire Alarm, Forest Warden, and Petroleum Inspector, for the year ending December 31, 1939.

### The Manual Force

The manual force of the Fire Department consists of thirty-four men. The permanent force is made up of sixteen men as follows: Chief, Deputy-Chief, Captain, two Lieutenants, and eleven Privates. This group is assisted by a call force of eighteen men.

During the past year Captain John Keith was made Deputy-Chief. Private Sidney P. Brearly and Private Leo Brady were promoted to the rank of Lieutenants. Since these promotions were made there has been an officer on duty at all times in both stations.





*In Memoriam*

T. ROBERT QUINLAN

MEMBER FIRE DEPARTMENT 1896 - 1938

CHIEF . . . . . 1926 - 1938



### Apparatus

Herewith is a list of the apparatus of the Fire Department together with the date of purchase of each piece.

Station	Apparatus	Date of Purchase
1	White Combination Hose and Booster Pump	1917
2	White Engine	1920
1	American La France Ladder Truck	1922
1	Buick Hose No. 1	1926
1	Maxim Pumping Engine	1930
1	Buick Chief's Car	1931

### Mutual Aid

I am pleased to report the successful operation of the Mutual Aid System with the Town of Wellesley and the City of Newton. During the past year the following calls were made

Newton to Needham	12
Wellesley to Needham	21
Needham to Dover	1
Needham to Newton	8
Needham to Wellesley	2

### Fire Record

In the year 1939 the Department responded to 292 alarms; 127 bell alarms, 158 still alarms, and 7 signal alarms.

### Fire Prevention

We brought the attention of the townspeople to the national observance of Fire Prevention Week (October 7-14) by a parade through the Needham streets on Saturday, October seventh. A Fire Prevention Truck visited all the schools. Many people were shown the proper procedure in "How to Sound an Alarm" through the use of fire alarm boxes mounted on the truck. Fire drills were conducted in all the schools.

The Fire Department set up an education exhibition of tools, appliances, pictures, and fire-fighting equipment in the lobby of the Needham Paramount Theatre through the kindness of Mr. Donald Mitchell. During the entire week firemen were on duty at the theatre answering questions about the material that was exhibited.

All members of the Fire Department participated in the training drills held at headquarters during the summer and fall months. The smoke house was used to draft water with Engines 1 and 2. When this procedure is followed the Town has adequate fire protection even though the men are taking part in a training course.

House drills were held on several occasions. Our men received splendid training on appliances and their uses.

### Firemen's Training School

The State Department of Education conducted a Firemen's Training School in Needham during the summer months. Several firemen from neighborhood towns attended this course. The training was under the direction of the Chief, assisted by Lieutenant Brearly and Private Vincent. Four Needham callmen graduated from the school.

### Community Service

All emergency equipment such as flood lights, inhalator, first aid kit, life net, life gun, fresh air mask, drag line, rope, and safety harness were placed on Ladder 1. This piece of apparatus answers all alarms. The material on Ladder 1 is available at all times for efficient service to the townspeople.

During the year 1939 the Fire Department removed 119 fire hazards left by the hurricane of 1938. These dangerous areas have been burned over under the supervision of firemen accompanied by a piece of fire apparatus. No doubt this procedure greatly reduced the number of brush fires.

A direct phone service has been installed between the Police and Fire Stations. This enables us to give more efficient service to the public because we are not delayed by having our calls go through the local telephone exchange.

A new telephone service has been installed at headquarters which allows us to answer more than one call without loss of time. This service was initiated without any additional cost to the Town.

The Chief's car is now equipped with a two-way radio. This has proved very successful.

A radio receiving set has been installed in the fire alarm truck. We now have contact at all times with the men assigned to fire alarm work wherever they may be.

Twelve calls for blood donors were received by the Department. Firemen responded to all of the requests. Blood was not needed in all the cases but six transfusions were given.

A First Aid Course was held under the direction of Mr. Charles Hess of the Red Cross. All men at Station 1 completed the course and have their certificates.

The Needham District Committee of the Boston Council Boy Scouts of America have been given the privilege of using the headquarters for their monthly meetings.

### Additional Fire Protection

For the past six months the Town has received the services of seven additional men between the ages of 21-25 at no extra cost. These men have been sleeping at Stations 1 and 2. They are ready to respond to all night alarms.

In June, 1939, a new fire alarm box (No. 9) was installed at Rosemary Beach. This box was placed at this location in anticipation of emergencies that may arise during the swimming and skating seasons. This box will be answered by Engine 1 and Ladder 1.

All doctors in the Town were requested by letter to answer this signal. We received replies from the majority expressing their willingness to cooperate with this request.

### Insurance

Total Insurance on Contents and Buildings .....	\$188,575
Total Insurance Paid on Contents and Buildings .....	9,524

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## FIRE ALARM DEPARTMENT

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In the year 1939 seven new fire alarm boxes were installed. Five of these were placed at new locations. There were two replacements.

A Phantom Wheel (Call 65) will be used at headquarters to designate fires in the neighborhood of Cartwright Road. This road is not a through way. If the alarm is sounded it is necessary for the Needham apparatus to go through the Town of Wellesley to get to the location which is in Needham. On first alarms Wellesley responds to this box.

Many pole "change overs" were made due to new work done by the Edison Company.

New wire has been strung on several sections of our different circuits.

## FOREST WARDEN

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During the year 1,166 permits were issued for burning in the open.

As an added convenience townspeople may call Station 1, Needham 0142 or Station 2, Needham 0443 for fire permits. These permits are kept on file at headquarters for reference.

## PETROLEUM INSPECTOR

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Permits issued for the storage of fuel oil — Domestic Oil Burners	202
Permits issued for the storage of range oil — Range Burners . . . .	123
Total . . . . .	325
Total number of gallons of oil stored in connection with above burners . . . . .	65,515

### Appreciation

I wish to take this opportunity to express my sincere appreciation to the men of the department for their loyalty and co-operation.

I am very grateful to the head of each department for the support and co-operation given to me during my first year as Chief of the Fire Department.

May I at this time thank you, the Board of Selectmen, for your support of this department.

Respectfully submitted,

RICHARD M. SALAMONE,  
*Chief of the Fire Department.*

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## REPORT OF SEALER OF WEIGHTS AND MEASURES

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December 31, 1939.

*To the Honorable Board of Selectmen :*

*Gentlemen:* — I herewith submit my report as Sealer of Weights and Measures for the year ending December 31, 1939.

Public school and Visiting nurses scales tested and no fee was charged.

32 Hawkers and Pedlars were investigated.

1 Unlicensed pedlar was reported to the Director of Standards.

More than 150 reweighings of closed package goods were made in the various stores.

605 Articles were tested and sealed.

1 Article condemned.

8 Articles tagged "not sealed."

Fees collected and turned over to the Town Treasure, \$126.27.

The Sealers records have been audited by the State Auditors to December 11, 1939, and found to be correct.

Respectfully submitted,

EARL W. RICHWAGEN,  
*Sealer.*



## REPORT OF DOG OFFICER

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January 1, 1940.

*To the Honorable Board of Selectmen:*

*Gentlemen:*— I herewith submit my report for December 31, 1939. Eleven Hundred and eighty-nine dogs were licensed, two twenty-five kennel licenses were issued during the year, ninety-one dogs more than last year. All written complaints were attended to.

Respectfully submitted,  
 WILLIAM W. HEWETT,  
*Dog Officer.*

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## REPORT OF THE BUILDING INSPECTOR

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Needham, Mass., December 31, 1939.

*To the Honorable Board of Selectmen:*

*Gentlemen:*— I herewith submit the twenty-seventh annual report of this department.

Originally this position only required part time, but at present with the new requirements of the Board of Selectmen, the Planning Board, Public Works Department and the Assessors, also reports to be made to the U. S. Department of Labor and Industries and others it now requires a full day.

Since taking office we have an index card file showing all houses built since 1920.

During the year we have had several violations in all three departments and we find the trouble is caused by not applying to the office before starting work.

The estimated cost of construction for the year is as follows:

241 Permits, Valuation, \$764,165, divided by months.

Month	Building	Estimated Value
January	11	\$29,000.00
February	10	51,250.00
March	12	29,800.00
April	30	80,150.00
May	13	24,575.00
June	27	60,925.00
July	29	78,350.00
August	31	120,130.00
September	14	66,450.00
October	27	99,175.00
November	25	77,060.00
December	12	47,300.00
Total	241	\$764,165.00

They are classified as follows:

	Dwellings	Garages	Outbuildings	Add. & Alter.	Demolitions
January.....	4 \$24,500 00	..	3 \$2,750 00	4 \$1,750 00	..
February.....	8 50,000 00	..	..	750 00	..
March.....	4 25,500 00	..	..	4,175 00	1 \$1,000 00
April.....	9 67,200 00	7 1,700 00	1 125 00	12 6,100 00	..
May.....	4 22,500 00	1 125 00	2 5,150 00	8 1,950 00	2 3,000 00
June.....	9 53,300 00	4 1,250 00	2 325 00	12 6,050 00	2 1,550 00
July.....	11 61,300 00	2 650 00	2 600 00	14 15,800 00	..
August.....	11 65,600 00	2 575 00	..	18 53,955 00	..
September.....	9 59,000 00	..	..	5 7,450 00	..
October.....	15 96,300 00	6 1,525 00	..	6 1,350 00	..
November.....	11 64,500 00	5 3,300 00	3 5,400 00	6 3,860 00	1 250 00
December.....	8 45,500 00	..	1 125 00	3 1,675 00	2 3,000 00
Total Building—\$764,165 00	103 \$635,200 00	28 \$9,625 00	14 \$14,475 00	96 \$104,865 00	8 \$8,800 00

Total Building—\$764,165 00

The amount of fees collected and turned over to the Town Treasurer are as follows:

	Plumbing	Gas	Wiring	Building	Cesspools
January.....	24 \$87 25	5 \$10 00	32 \$85 00	12 \$45 00	5 \$10 00
February.....	20 64 50	..	38 97 00	10 61 00	4 8 00
March.....	30 96 25	3 6 00	29 69 00	12 44 00	1 2 00
April.....	23 90 75	3 6 00	34 82 25	30 114 00	8 16 00
May.....	36 92 75	2 4 00	36 82 75	13 48 50	7 14 00
June.....	33 115 25	4 8 00	29 79 50	29 87 00	7 14 00
July.....	33 94 75	7 14 00	36 91 75	29 110 00	12 24 00
August.....	33 122 50	7 14 00	51 124 75	31 141 00	10 20 00
September.....	35 100 25	13 26 00	49 114 75	14 82 00	6 12 00
October.....	44 139 50	5 10 00	71 183 50	27 127 00	8 16 00
November.....	32 95 25	9 18 00	47 105 75	26 102 00	12 24 00
December.....	35 132 75	3 6 00	45 139 75	12 58 00	8 16 00
Total Receipts, Inspection Department—\$3,805.00	378 \$1,231 75	61 \$122 00	497 \$1,255 75	241 \$1,019 50	88 \$176 00

Mr. Fred E. Cookson, Plumbing Inspector, can be found at the Town Hall, mornings 9 to 12.

May we at this time, thank the Board of Selectmen and the other Town Departments for the help they have given us this year.

Respectfully submitted,

WILLIAM S. CASSIDY,  
*Inspector of Buildings.*

## REPORT OF WIRE INSPECTOR

*To the Honorable Board of Selectmen:*

*Gentlemen:* — I hereby submit my report for the year 1939 as Inspector of Wires. The number of permits issued each month and revenue received therefrom was as follows:

	No. of Permits	Revenue
January	32	\$85.00
February	38	97.00
March	29	69.00
April	34	82.25
May	36	82.75
June	29	79.50
July	36	91.75
August	51	124.75
September	49	114.75
October	71	183.50
November	47	105.75
December	45	139.75
	497	\$1,255.75

In 1938, 490 permits (exclusive of hurricane work) were issued with a resulting revenue of \$1,266. Each permit requires on the average two inspections.

Free electrical inspections of all public buildings inaugurated by this department three years ago have been consistently continued. By these inspections electrical hazards likely to cause fire with the resulting endangering of both lives and property, are promptly discovered. Three days of each month are devoted to this work, which has been facilitated by the co-operation of those responsible for building maintenance.

In conclusion, I wish to thank the Board of Selectmen for their helpful interest and to express my appreciation of the co-operation extended this department by both public officials and electrical contractors.

Respectfully submitted,

CLYDE E. COOKSON,  
*Inspector of Wires.*

Copies of the Rules and Regulations governing the installation of wires or appliances may be obtained at the office of the Inspector of Wires, Town Hall, between 9.00 A.M. and 12.00 Noon. Permits must be obtained before any wiring or electrical work is started.

## REPORT OF THE TRUSTEES OF THE GLOVER MEMORIAL HOSPITAL

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*To the Honorable Board of Selectmen:*

*Gentlemen:* — The Trustees of the Glover Memorial Hospital submit the following report for the year 1939.

Our aim has been, and is now, to build here, not an institution but a place where each individual would share an atmosphere filled with personal kindness and attention. If we have failed it has not been our lack of desire and effort to realize our hope and purpose.

At times the hospital has been taxed to the limit and in several cases patients have been obliged to go elsewhere for hospitalization.

The Trustees are anxious to have the hospital serve the community to its fullest extent and we feel our efforts are being rewarded.

As many patients have been admitted during the past year as at any previous time.

It is hard to collect bills and the Trustees realize that many contracted are emergency cases for which no provision has been made. Nevertheless unless the bills are paid the expense of running the hospital cannot be met. We urge each and every one who uses the hospital to consider themselves responsible for the maintenance.

During the year we have installed a suction pump which has proven very worth while in aspiratory cases.

In August, Barbara Needham our efficient cook, was taken by death. She was a loyal and faithful employee during her twenty years of service. We feel that her passing is a great loss to the hospital and to those associated with her.

In spite of these times of depression and fear of another war with its unspeakable horrors, which at the time of writing casts its shadow over this sad and anxious world, we are grateful to all who are interested in the welfare of the hospital and who have its interest at heart.

Respectfully submitted,

JAMES M. McCracken, *President*,  
GEORGE A. LORD,  
WILLIAM MITCHELL, M.D.,  
DAVID E. MANN, M.D.,  
ADAH G. FULLER,  
IDA G. BUCKLEY,  
MARGARET O. CHASE, *Clerk*,  
*Glover Memorial Hospital Trustees.*

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### In Memoriam

#### BARBARA E. NEEDHAM

On August fifteenth, nineteen hundred thirty-nine, Barbara E. Needham, our faithful and beloved employee, passed on.

In honoring her memory let us never forget the unselfish service she rendered to doctors, patients, nurses, and townspeople. May the memory of her Christian ideals ever be an inspiration to us for greater service in the cause of suffering humanity, and may we endeavor to measure up to the high standards for which she gave so many hours of labor and service.

BESSIE J. YOUNG, R.N.,  
*Superintendent.*

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## SUPERINTENDENT'S REPORT

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January 31, 1940.

*To the Honorable Board of Selectmen, Trustees of the Glover Memorial Hospital and Citizens of the Town of Needham:*

I submit the following report of the work carried on in the Glover Memorial Hospital for the year ending December 31, 1939:

Number of patients admitted .....	645
Number of male patients .....	273
Number of female patients .....	376
Number of out-patients .....	205
Number of out-patients' visits .....	221
Average stay in Hospital .....	11.93
Average patients per day .....	14.52
Total number of patients' days .....	5,299
Number of medical cases .....	111
Number of medical cases hospitalized .....	75
Number of surgical cases .....	453
Number of major operations .....	117
Number of minor operations .....	336
Number of tonsil operations .....	67
Number of casts applied .....	40
Number of splints applied .....	19
Number of maternity cases .....	81
Number of births .....	82
Deaths:	
Adults .....	21
Children .....	1

The annual hospital donation day was November 9, 1939, and, as in previous years, the school children responded generously with an assortment of canned and fresh fruits, vegetables, jellies, and jams. A group of the Ladies Aid were at the hospital, and they helped to store away contributions as they arrived. Others of the group, who had cars, called at the various schools and collected the donations. To these people I wish to express my appreciation and also to those who contributed magazines, subscriptions, flowers, and old linens.

A modern suction apparatus has been added to the hospital equipment. This addition has proved a valuable asset in the Operating rooms in aiding the surgeon, and also in the saving of time, labor, and supplies as well.

During the year, 1939, 69% of our available accommodations has been utilized. The private rooms are always in demand, and it seems, if we had twice as many more, we could keep them filled.

In submitting this report I wish to thank all who have aided us during the year and I trust that the report will prove interesting to them.

BESSIE J. YOUNG, R. N.,  
*Superintendent.*

## THE ANNUAL REPORT OF MEMORIAL PARK TRUSTEES FOR THE YEAR 1939

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*To the Honorable Board of Selectmen:*

Memorial Park was constantly in use during the entire year by the many school teams and gym classes, Town teams and American Legion for track-meets, baseball, softball, cricket, football and carnival as well as coasting and skiing during the winter.



The Legion house roof was completely repaired and shingled. The Trustees secured a Jacobson Power Mower that has proven very satisfactory. The Needham Post 14 has shared their home with many community organizations, more particularly the Boy and Girl Scouts and the Visiting Nurse Association which has operated a "Well-Baby Conference" once a week during the year, also, has held meetings of a health education nature.

Mr. Harold Pike was again secured as caretaker. He has done his work faithfully and well. Not only does his experience well qualify him for the maintenance of the fields and house but of equal importance he has a deep interest in the Park as Needham's Memorial to her Soldiers, Sailors and Marines who served in the World War.

LEONARD DAWSON,  
JOHN H. WHETTON,  
PAUL B. RICHWAGEN,  
AMOS H. SHEPHERDSON,  
THOMAS J. CROSSMAN, *Chairman,*  
*The Trustees of Memorial Park.*

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## REPORT OF PLANNING BOARD

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Since our last annual report, on the initiative of this Board, two important acts have been passed by the Town Meeting, which greatly improve planning in Needham and enlarge the powers of the Board.

First, the Town adopted 10,000 square feet as the minimum lot size, instead of 7,000 square feet, and second, the Board, after March, 1940, will, by vote of the Town Meeting, operate under "Chapter 211," so-called taking over the work of the Board of Survey, with additional authority over laying out of subdivisions, requiring a master plan for the future development of the Town, and with more specific and efficient methods of planning provided.

The Board has held regular meetings every Tuesday on routine matters, such as new sub-division layouts, zoning violations, etc., and has attended all public hearings bearing on such subjects. It should be emphasized that the Board is available every Tuesday night for any citizen who desires advice regarding zoning or allied matters, and during the past year many have consulted with us.

The Board was represented at the Annual Meeting of the Federation of Planning Boards at Worcester, of which it is a member, and has also met with representatives of the Metropolitan Planning Commission on matters of mutual interest.

Zoning and planning in Needham has steadily strengthened over a period of years and is now generally accepted as of vital interest to the Town.

Once again this year the Board has had perfect co-operation from the Selectmen, the Town Counsel and all other Departments. In this matter of co-operation Needham stands pre-eminent among all the Towns with which we are familiar.

Special mention is once more made of the efficient work done by our enforcement officer, the Building Inspector, Mr. William S. Cassidy.

Respectfully submitted,

HERBERT L. MOORE, *Chairman,*  
WALTER R. CLARENBACH, *Secretary,*  
ARTHUR W. ROHN,  
PAUL U. NICKERSON,  
CARLETON D. MORSE.

## REPORT OF STATE AID, MILITARY AID AND SOLDIERS' RELIEF

*To the Honorable Board of Selectmen:*

The report of the activities in State Aid, Military Aid and Soldiers' Relief for the year 1939 is herewith submitted:

Year	State Aid	Military Aid	Soldiers' Relief
1930 .....	\$0 00	\$30 00	\$5,146 90
1931 .....	24 00	0 00	8,018 23
1932 .....	72 00	90 00	14,783 01
1933 .....	30 00	235 00	17,157 03
1934 .....	320 00	270 00	14,900 66
1935 .....	330 00	300 00	13,655 04
1936 .....	120 00	500 00	10,172 70
1937 .....	60 00	822 50	10,133 47
1938 .....	30 00	1,225 00	13,798 09
1939 .....	0 00	880 00	9,256 94

As compared with 55 cases, representing 228 persons aided during 1938 — 45 cases, representing 192 persons were beneficiaries in 1939. The improved general business conditions during the year have contributed largely for the reduction in payment of relief.

As forecasted last year, medical needs continued at a high level and probably will increase even more in 1940.

Again the Government subsidy of Work Projects will be an influencing factor in 1940.

The appropriations requested for 1940 are:

Soldiers' Relief .....	\$10,600 00
Military Aid .....	2,000 00
State Aid .....	240 00
Deficiencies of 1939 and prior .....	50 00

Respectfully submitted,

FRANCIS J. STANWOOD,  
*Agent—Soldiers' Relief Department.*

## REPORT OF GEORGE A. WYE ON PUBLIC BUILDINGS

*To the Board of Selectmen:*

*Gentlemen:*—The following is a report of my activities as Superintendent of Public Buildings, (other than School Buildings), and work accomplished under my supervision during the year 1939:

### Town Hall

New windows were installed in the Main Hall. The service wires in the main building, which were badly overloaded, were changed over.

On account of inadequate heating in the Board of Health office, the overhead heating coil was relocated and connected directly with the main steam line, which has corrected this deficiency.

The lighting facilities were changed in the Public Works, Selectmen's and Accounting offices, which was very necessary as many of the cabinets and desks were poorly illuminated.

A leak at the base of the tower has been copper-plated and very satisfactorily repaired by the firm of Ames & Ginty Co., roofers.

### Hospital

A roof leak that has been in existence over two years has been located and corrected by Mr. Karl Richards the contractor that built the hospital.

The boiler was so badly in need of repairs that it was condemned by the State Inspector. This condition was corrected and then approved by the Inspector.

### Police Station

The interior of the station has been newly painted and ceilings kalsomined.

The ceilings of the garage, emergency and cell rooms, through which tar has been leaking for a long time, was sealed and two coats of paint applied.

The two old double doors in the garage have been replaced with overhead doors.

One coat of paint has been applied to the exterior. The drain from the roof and the garage has been connected to the Town drain by the Public Works Department.

The steps at the front entrance, which were in bad shape, have been repaired and put in proper condition.

This building is now in good repair.

### Fire Station

A roof leak in the battery room was located and repaired by the C. A. Dodge Co.

The exterior of the building has had two coats of paint. The old double doors in the garage, which were falling apart, have been replaced with overhead doors.

The front doors have been re-hung and weather-stripped and should be good for about two more years. These doors should eventually be replaced with overhead doors.

The Public Works Department has also connected the drain from the roof and the garage with the Town drain.

### Veterans of Foreign Wars Building

The west side of the roof, which was leaking badly, has been re-shingled and the front of the building repaired and painted.

The boiler in this building had to be repaired and put in proper working order before the boiler inspector would pass it.

In addition to supervising the above work I have done over 488 hours of actual labor on minor repairs myself on the following buildings — Hospital, Police Station, Town Hall, V. F. W. Building, Dental Clinic, Sewing Project WPA, and Town Barn. Monthly reports of this work are on file in the Selectmen's office.

Respectfully submitted,  
GEORGE A. WYE.

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## REPORT OF THE BOARD OF HEALTH

### *To the Citizens of the Town of Needham:*

The Board of Health is vitally interested in the activities that will benefit the health of the citizens and the children of the Town. The year 1939 saw several additions to a well-rounded health program undertaken by private health agencies as well as the Town. The Board wishes to express its appreciation of the untiring and devoted service of both Mr. Buckner and Mrs. Mayers. Their efficient service is essential to the work of the Board.

Once more the Board wishes to express its thanks to the physicians who gave their services at the diphtheria clinics. Thanks are also due the members of the New Century Club and the Junior New Century Club for assisting at these clinics.

One of the most important improvements this year was the opening of the new sewage pumping station in Needham Heights by the Public Works Department. At the present time the greatest need of sewer extension is in East and North Needham. In recommending the installation of the sewer in the report of 1924 the Board called attention to the fact that in certain parts of the Town the land was "sewer sick." This is especially true of some of the low river land in the sections known as East and North Needham which are not served by the sewerage system. The Board feels that plans for the construction of the necessary pumping station should be made in 1940, possibly as a WPA project.

The recreational program under the Recreation Commission and the Recreation Council that was started in November is of great benefit to the health of the people of Needham. It is hoped that it will be extended in 1940 so that all who need helpful recreation can be served.

Dr. Herman C. Petterson, a pediatrician, was engaged to conduct the Well Child Conference of the Needham Visiting Nurse Association. The Association also increased its services by the addition of a second full-time nurse who assists Miss Barbara Dunfield.

The Public Health Committee of the New Century Club continued its fine work with the Dental Clinic, thereby contributing a much needed service to the health of the children of the Town. During the year 119 children attended the clinics. The forming of the Needham Community Chest in November, with the Visiting Nurse Association and the Public Health Committee of the New Century Club Dental Clinic as two of the agencies in the Chest, should be of real value, as the Community Chest is affiliated with the Community Federation of Boston.

The yearly Christmas Seal Sale conducted by the Norfolk County Health Association was again successful. From the money raised in this way, five children were sent to the Norfolk County Health Camp at South Braintree, and two to the Prendergast Preventorium.

School Clinics were conducted by the Norfolk County Hospital in the ninth and eleventh grades. The great importance of this opportunity to protect children from tuberculosis cannot be emphasized too strongly.

A demonstration of a nutrition program was made early in 1939 by Miss Catherine E. Hayes, nutritionist, of the State Department. A total of twenty-two families was recommended to Miss Hayes by the Welfare Department and the Board of Health. In her report she stated that she found a very real need for nutrition teaching in the community, and that improvement in nutrition would be reflected in lowered medical and dental costs. The fact that the Welfare Department reports nineteen cases with a total of eighty-one persons, mostly children, on the Aid to Dependent Children rolls, and the Dental Clinic has 119 children, besides the tuberculosis cases and contacts visited by Mrs. Mayers, the Board of Health Nurse, it is plain that the services of a part-time nutritionist would be of great value to the Town. Nutrition is the foundation of good health. It has been found that food economies can be effected in a variety of ways without sacrifice of nutritive value. In the serious condition of school children's defective teeth, nutrition is now leading the way to effecting a remedy.

A recommendation from the Massachusetts Department of Public Health Well Child Conference reported to the Visiting Nurse Association and the Board was that Needham should have a generalized nursing service covering the whole Town. At present, if a family of five has tuberculosis the Board of Health Nurse calls; if there is a case of emergency illness the Visiting Nurse pays a visit; if one of the children has a communicable disease the School Nurse goes to investigate. Many communities now save a great deal of confusion on the part of the family and conserve



the time of the nurses by using a generalized nursing service. Under this plan, the Town is divided into districts and each district has a nurse who serves the families in her district in all capacities. The Board believes there is merit in this plan, but before any decision is reached a survey of all school health work should be made.

The Secretary in her capacity of Representative to the General Court was helpful in securing the passage of several public health bills, the most important one being a bill requiring physicians to make a serological test for syphilis of all pregnant women (Chapter 407, Acts of 1939). A bill, especially important to Needham, was also passed by the legislature asking that a survey be made by the Department of Public Health and the State Reclamation Board of the drainage of the Charles River from the Dover line to Newton Upper Falls, to find out what is needed for mosquito control of this area (Chapter 54, Resolves of 1939). The expense of the survey is to be borne by Dedham, Dover, Needham, Westwood, and the cities of Boston and Newton. Needham's share is \$1,710.00, and if any constructive work is ever to be done this amount should be appropriated by the Town. Both the Board of Selectmen and the Board of Health were recorded as in favor of this bill at the hearing, as were many other citizens of Needham.

It is the constant aim of the Board to present to the Town all the features of a modern health program. It is conscious of the fact that not all of these can be attained at once, yet money spent for health yields greater returns than can be seen in one year. The lives of children are our most precious possession and the positive health of all the people leads to greater happiness and security.

Needham must realize that preventive public health work is possible in any community today and is a measure of economy, because the economic cost of disease cannot be estimated.

The following recommendations are made by the Board:

1. Part-time nutritionist to be employed by the Board.
2. Appropriation for Chapter 54, Resolves of 1939, for survey of Charles River for mosquito control.
3. Survey to be made of the health program in the schools.
4. Further extension of the sewerage system to serve North and East Needham.
5. Further study of the needs of a generalized nursing program.

Respectfully submitted,

DAVID E. MANN, M.D., *Chairman*,  
LESLIE B. CUTLER, *Secretary*,  
KENNETH CHRISTOPHE, M.D.,  
*Board of Health.*

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## REPORT OF THE HEALTH OFFICER

*To the Board of Health of Needham:*

I have the pleasure to submit my twelfth annual report as Health Officer and Inspector of Milk. I wish to express my appreciation of the continued support and guidance of the Board of Health and the co-operation of the staff throughout the past year.

### General Administration

The personnel of the department remained unchanged throughout the year. The staff consisted of a full-time health officer, a nurse working three days a week, and a part-time clerk.



The financial summary for 1939 is shown in Table I, exclusive of garbage collection which amounted to \$3,250.00. A more detailed account of the expenditures may be found in the report of the Town Accountant. A total of \$133.50 was collected for the use of the Town for the 129 licenses issued by the Board.

**TABLE I**  
**Financial Summary — 1939**

Appropriation and transfers for following expenditures . . . . .		\$8,980 60
<i>Expenditures:</i>		
Salaries . . . . .	\$3,107 60	
Expenses . . . . .	376 80	
Hospitalization and treatment:		
Tuberculosis . . . . .	\$4,780 90	
Other communicable diseases . . . . .	685 25	
	<hr/>	
	5,466 15	
		8,950 55
<i>Less receipts:</i>		
Communicable disease reimbursements . . . . .	\$1,332 90	
Licenses . . . . .	133 50	
	<hr/>	
		1,466 40
Net cost, exclusive of garbage collection . . . . .		\$7,484 15
Per capita cost (population basis — 12,759) . . . . .		0 59

Health education is an essential feature of all present-day health programs. The health teaching of the public was carried on as a part of the activities of the department in so far as the appropriation permitted. The local newspapers made a valuable contribution to the health education program by their news items. Specific health education was conducted in connection with the diphtheria immunization campaign, the school clinic for the detection of tuberculosis, the nutrition demonstration, and the dog clinic. Health education was also carried on throughout the year by the Health Officer and Nurse in their contacts with individuals at the office and in homes. The voluntary agencies, particularly the Visiting Nurse Association, also carried on health education activities in their programs.

### Vital Statistics

Vital statistics are the public health bookkeeping of a community. The trends shown by the rates are analyzed to evaluate health conditions and formulate programs. The birth and death rates shown in Table II are for residents of Needham only; non-residents and stillbirths have been deducted, and the births or deaths of residents which occurred outside of Needham have been included. The population figures have been estimated as of July 1 and are based on the Federal Census of 1930 (population 10,845, April 1, 1930) and the State Census of 1935 (population 11,828, January 1, 1935). The infant mortality rate is the number of deaths of infants under one year of age which occur in a year per 1,000 live births in the same year. In 1938 (the last year for which complete birth returns are available at the time this report is printed) the birth rate again took a downward trend. It should always be remembered that in a small community these annual rates are materially affected by a change of only a few births or deaths in any given year. Trends within a community over a period of time are nevertheless significant.

**TABLE II**  
**Birth, Death and Infant Mortality Rates**

Year	Mid-Year Population	Births of Residents	Resident Birth Rate per 1000 Population	Deaths of Residents	Resident Death Rate per 1000 Population	Infant Deaths, Residents	Infant Mortality Rate
1930	10,896	167	15.3	107	9.8	6	36
1931	11,103	173	15.6	122	11.0	7	40
1932	11,310	160	14.1	99	8.8	2	13
1933	11,517	152	13.2	115	10.0	5	33
1934	11,724	148	12.6	112	9.6	5	34
1935	11,931	154	12.9	104	8.7	3	19
1936	12,138	126	10.4	99	8.2	0	0
1937	12,345	150	12.2	118	9.6	4	27
1938	12,552	130	10.4	138	11.0	8	62
1939	12,759	...	...	111	8.7	6	..

### Communicable Diseases

The year 1939 was outstanding in several respects as regards the incidence of communicable diseases. Once again no case of diphtheria occurred. This marked the fifth consecutive year that Needham had no cases of this unnecessary disease. This is largely due to the fact that parents have their children immunized. No case of poliomyelitis (infantile paralysis) occurred. Only six cases of scarlet fever were reported. This tied the previous low record of 1937.

**TABLE III**  
**Communicable Diseases Reported — 1934-1939**

Diseases	1934	1935	1936	1937	1938	1939
Anterior Poliomyelitis .....	...	1	...	...	...	...
Chicken pox .....	193	65	97	46	62	156
Diphtheria .....	2	...	...	...	...	...
Diseases of the eye:						
Ophthalmia Neonatorum ..	1	1	2	1	...	1
Dog bite .....	64	81	38	63	79	84
German measles .....	10	832	9	13	13	3
Gonorrhea .....	9	11	5	12	6	6
Infectious encephalitis .....	...	...	...	...	...	1
Lobar pneumonia .....	18	9	9	17	9	8
Measles .....	183	4	33	17	30	850
Mumps .....	345	6	24	20	5	16
Paratyphoid fever B .....	...	...	...	1	...	...
Pellagra .....	...	1	...	...	...	...
Scarlet fever .....	41	54	34	6	24	6
Septic sore throat .....	...	...	...	1	...	...
Syphilis .....	8	7	5	17	17	7
Tuberculosis:						
Pulmonary .....	16	9	8	10	10	5
Extra-Pulmonary .....	1	1	5	...	1	...
Typhoid fever .....	...	...	...	1	...	...
Whooping cough .....	119	24	14	167	20	40
Total — Each year .....	1,010	1,106	283	392	276	1,183

In the spring Needham experienced its greatest epidemic of measles; 850 cases were reported during the year. The peak of the epidemic was reached on April 23. This disease was prevalent throughout the entire state in 1939. Measles, like whooping cough, chicken pox, and other so-called children's diseases, occurs fairly regularly in cycles. Although many of the cases were severe, no fatalities occurred. At the present state of our knowledge of combating measles little can be done to prevent its spread once it gains a foothold in a sizeable child population, as there is no successful artificial means of immunizing children against it. A fairly new preparation, placental extract, was used extensively during the outbreak to modify the disease in exposed children.

Chicken pox was prevalent in the late winter and again in the latter part of the year; a total of 156 cases was reported. Eight cases of lobar pneumonia occurred, three of which were fatal.

Eighty-four dog bites were reported, the greatest number since such bites were required to be reported to boards of health. The Board furnished anti-rabic vaccine and treatment, as required by law, to eight Needham residents during the year who were bitten on the head or by dogs which could not be located and quarantined. No cases of rabies were reported in Needham.

The control of tuberculosis is one of the most important activities of the department. Four cases of pulmonary tuberculosis of Needham residents were reported. Two residents died from tuberculosis in 1939. All contacts are urged to be examined, as many unknown cases may thus be discovered. Excellent work is done by the Board of Health Nurse in persuading these contacts to be examined. The School Clinics conducted each school year in the high schools by the clinic staff of Norfolk County Hospital are for the purpose of detecting tuberculosis in this group. The details of this work may be found in the report of the Nurse. The following summary shows the disposition of the active cases of tuberculosis in Needham residents as of December 31, 1939:

	At Home	In Hospitals	Totals
Pulmonary .....	7	10	17
Childhood type .....	15	...	15
Extra-pulmonary .....	...	...	0
Totals .....	22	10	32

### Diphtheria Immunization

The annual clinics for the immunization of pre-school children against diphtheria were held in the Town Hall on October 5, 26, and November 16. These clinics are conducted primarily for those who are unable to have this work done privately. Four hundred forty-nine notices were mailed to parents of pre-school children advising them of the clinics. Seventy children received the required three inoculations of toxoid at the clinics. Ninety began the series. Doctors Broderick, MacGray, and Mann were the volunteer physicians. Invaluable assistance was also given by members of the Public Health Committee of the New Century Club. In order to achieve better immunity, in 1939 the clinics were held three weeks apart instead of one week as formerly. Parents whose children received less than three inoculations were urged to have the series completed by their own physicians; many of them did so. Since 1929 these clinics have been an annual event with the exception of 1934.

Based on the records of the department, 28% of the pre-school children (estimated pre-school population December 31, 1939 — 1,093) have been immunized against diphtheria, either privately or at clinics conducted by the Board of Health. These figures are undoubtedly low because all parents whose children have been inoculated privately did not reply to the depart-

ment's questionnaire. Every child should be immunized by the end of its first year, because diphtheria is most dangerous to young children.

### Nutrition

A demonstration of the work of a community nutritionist was one of the notable phases of the department's program. This work, starting in December, 1938, and continuing through January and February in 1939, was carried out by Miss Catherine E. Hayes, a nutritionist from the Massachusetts Department of Public Health. Her work consisted of a series of home visits to a selected group of 22 families needing advice in nutrition, and three nutrition classes under the joint auspices of the Needham Visiting Nurse Association and the Board of Health. At her home visits Miss Hayes went over the food budgets and instructed the families in preparing a more balanced diet in an economical manner. The series of classes, which were held at the American Legion Home through the courtesy of the Post on February 7, 14, and 21, brought out an average attendance of fifteen. Illustrative proper diets utilizing low cost foods and their correct preparation formed the basis of these three talks, and sample dishes were prepared. This demonstration showed the need of such positive nutrition work in Needham, and the advent of a part-time community nutritionist serving the various health agencies should not be long delayed.

### Dog Clinic

The annual clinic for the inoculation of dogs against rabies was held on Saturday afternoon, June 3. Through the courtesy of the Public Works Department the clinic was again held in their garage. 1939 was the fifth successive year such a clinic has been conducted. Dr. Ronald H. Bruce was the veterinarian in charge. One hundred fifty-two dogs were vaccinated (six less than in 1938) out of an estimated dog population of 1,100.

### Sanitation

Local milk plants, dairies, bakeries, and other food-handling establishments were inspected throughout the year. At the close of the year 29 dealers were licensed to sell milk and cream. One new milk pasteurizing plant was established, making a total of five such plants located in Needham.

Thirty-eight complaints were investigated during the year and appropriate action taken in each case. As in previous years, overflowing cesspools and improper disposal of rubbish were the cause of the majority of complaints. The collection of garbage was efficiently handled by the collector, Mr. Waldo M. Chamberlain.

The Building Inspector, William S. Cassidy, was again appointed as Inspector of Cesspools by the Board of Health and issued 88 permits for the construction of cesspools. His report may be found under the report of the Building Inspector.

In the summer a state-wide WPA mosquito survey was conducted by the Massachusetts Department of Public Health. The Health Officer co-operated in the survey by submitting suggested collecting points, obtaining newspaper publicity, enrolling volunteer collectors, and guiding collectors from the Department. Due to the dry season, many of the usual breeding places were dried up with a consequent marked decrease in the mosquito population. The final report of the survey is not yet available.

### Laboratory

A total of 113 specimens were examined for physicians as shown in Table IV.



**TABLE IV**  
**Diagnostic Service — 1939**

Examination for	Positives	Negatives	Totals
Diphtheria (throat cultures) . . .	..	21	21
Gonorrhea (smears) . . . . .	10	43	53
Tuberculosis (sputa) . . . . .	1	22	23
Vincent's angina (smears) . . . .	3	11	14
Others . . . . .	..	2	2
Totals . . . . .	14	99	113

Many bacteriological examinations of the water at Rosemary Beach were made throughout the season and press statements issued as to the suitability of this water for swimming. Bacteriological examinations of the Town water were made as were analyses of the milk sold in Needham.

Respectfully submitted,

G. DONALD BUCKNER, S. B.,  
*Health Officer and Inspector of Milk.*

## REPORT OF THE BOARD OF HEALTH NURSE

I herewith submit my report for 1939 as part-time Board of Health Nurse.

The Nurse works three days a week; this time is spent on tuberculosis and other communicable diseases. Home visits are made to instruct patients and contacts and to advise them as to what medical services are available to fit their needs. At the request of physicians the Nurse transports individuals to Norfolk County Hospital for chest examinations. A total of 120 individuals were X-rayed and given physical examinations at that Hospital during the year.

Of the five new cases of pulmonary tuberculosis reported in 1939 one patient was admitted to the Boston Sanatorium at Mattapan and discharged as arrested, one was admitted to Norfolk County Hospital, one was cared for at home, one died at home, and one (a non-resident) was admitted to a private nursing home in Needham. Needham cases of pulmonary tuberculosis requiring hospital care are nearly always hospitalized at Norfolk County Hospital, South Braintree. The following summary shows the year's record of Needham patients at that Hospital:

Patients in Hospital, January 1, 1939 . . . . .	6
Patients admitted in 1939 . . . . .	5
Patients discharged in 1939 . . . . .	2
Patients in Hospital, December 31, 1939 . . . . .	9

The School Clinics for the detection of tuberculosis in children were again conducted in the Junior and Senior High Schools by the clinic staff of Norfolk County Hospital. The 1938-39 clinic was completed in January. The Mantoux test, a much more delicate skin tuberculin test, replaced the von Pirquet test used in former years. A total of 216 pupils was tested in the ninth and eleventh grades; of these 38 or 17½% reacted to the test. Eighty-eight children were X-rayed, including those followed up from former years. Twenty-four teachers were also X-rayed with negative results. No cases of pulmonary tuberculosis were discovered.



The School Clinics for the 1939-40 school year began in October. Before actual testing was begun the Nurse made 54 visits to many of the parents who did not consent to have their children examined and endeavored to obtain their consent. Through the courtesy of the Norfolk County Health Association a sound motion picture explaining this work was shown to the students in the grades examined. The Health Officer spoke to the science classes in the ninth grade on the program. The children tuberculin tested in the ninth and eleventh grades totalled 193; of these 27 or 14% reacted. The number of children, teachers and other adults X-rayed totalled 95. Thirteen were given physical examinations at which parents are always invited to be present. As a result of this clinic three new observation cases were detected and added to the list. Pupils who had been discovered by these clinics in previous years were re-examined. No cases of pulmonary tuberculosis were discovered.

During July and August seven children were sent to health camps; five to Camp Norfolk at South Braintree and two to the Prendergast Preventorium in Mattapan. These children greatly benefited thereby. Their expenses were paid out of the proceeds from the sale of Christmas seals.

Before the diphtheria clinics were held in the fall home visits were made to explain to parents the need of having children immunized. The Nurse assisted the physicians at these clinics.

A total of 740 home visits were made throughout the year, 594 of which were to families on the tuberculosis lists. A total of 84 families were on the tuberculosis visiting list.

I wish to express my appreciation to the members of the Board of Health and the Health Officer for their interest and support during the year.

Respectfully submitted,

ROSE M. MAYERS, R.N.,  
*Board of Health Nurse.*

## REPORT OF DEPARTMENT OF PUBLIC WELFARE

December 31, 1939.

*To the Citizens of Needham:*

The Board of Public Welfare takes pleasure in presenting for your information its twenty-sixth annual report.

During the past year aid has been necessary in varying degrees to a total of 346 cases composed of 752 persons. An analysis of our records shows the following:

	Total Cases Aided			
	1938		1939	
	Cases	Persons	Cases	Persons
Dependent Aid . . . . .	181	566	158	491
Old Age Assistance . . . . .	150	150	166	166
Aid to Dependent Children . . . .	19	81	22	95
	<hr/> 350	<hr/> 797	<hr/> 346	<hr/> 752

### Average Case Load

	1938	1939
Dependent Aid . . . . .	70	53
Old Age Assistance . . . . .	120	130
Aid to Dependent Children . . . . .	15	19

**Peak Case Load**

	No.	1938 Date	No.	1939 Date
Dependent Aid .....	93	Feb. 22nd	80	Feb. 21st
Old Age Assistance .....	126	Dec. 1st	137	Dec. 5th
Aid to Dependent Children ....	18	Dec. 1st	20	Apr. 25th

Our gross expenditures from Town appropriations were \$70,696.08, as follows:

	Expended	U. S. Grants	Net Cost
Salaries: D. A. ....	\$1,647 92		\$1,647 92
O. A. A. ....	2,677 94	\$654 01	2,023 93
A. D. C. ....	823 89	374 96	448 93
Expense: D. A. ....	484 97		484 97
O. A. A. ....	742 64		742 64
A. D. C. ....	223 61		223 61
Woodlot .....	283 80		283 80
Assistance: D. A. ....	27,812 38		27,812 38
O. A. A. ....	45,150 57	19,621 89	25,528 68
A. D. C. ....	13,682 11	2,182 89	11,499 22
	<hr/> \$93,529 83	<hr/> \$22,833 75	<hr/> \$70,696 08

After deducting reimbursements from other cities and towns, State, and individuals, net expense to the Town was \$44,009.67. The following shows division of the reimbursements:

Dependent Aid .....	\$7,817 47
Old Age Assistance .....	15,639 02
Aid to Dependent Children .....	3,229 92
	<hr/> \$26,686 41

**Dependent Aid**

Dependent, or General, Aid includes all persons not covered by Aid to Dependent Children and Old Age Assistance, and during the past year a total of 158 cases, representing 491 persons, were aided. Close supervision prevents cases from remaining on this type of aid longer than is absolutely necessary in conformity with proper standards of living.

The Department is constantly studying the problems of unemployment and maintains a small but effective exchange whereby it is possible for clients to register for work, and townspeople use our service frequently in seeking persons to work.

Considerable thought is also given to the health conditions surrounding our clients, and we are frequently called upon to assist in hospitalization and in other ways to bring about proper attention for those who are ailing.

Our Board has been gratified that the Public Works Department through its appropriations has been able to care for a large number of persons on Town work who otherwise would have become Town charges, and during the past year there has been very good co-operation among the Selectmen and our two departments, which has resulted in keeping the costs of relief down.

**Old Age Assistance**

This category of relief carries our largest case load. As of December 31st we had on our rolls in this division 135 cases. This case load maintains a steady growth as might be expected, but with the advent of January 1st, 1940, and the Social Security Act becoming effective, it is hoped that there will be a gradual leveling off in the percentage of increase in

this category of aid, but there will always be those who become eligible but who for various reasons would not be included under the Social Security Act. Therefore for some years to come we must be prepared to care for this increasing group of citizens.

### Aid to Dependent Children

At the present time this Department is carrying 17 cases representing 67 people under this category of relief. Under an amendment to the Social Security Act children who formerly were obliged to be dropped from this type of aid upon reaching sixteen years of age may now be given aid, provided that they can produce a certificate indicating that they are still attending school, up to eighteen years. This of course has assisted us somewhat in carrying certain cases.

### WPA

This department, in conjunction with its other duties, is charged with the responsibility of certification of all workers who are placed on WPA Projects, also the certification of all persons eligible to receive Federal Surplus Commodities. During the past year we have forwarded such certifications to headquarters in Boston, most of which have been accepted. At the present time there are 105 persons employed on WPA Projects in this Town.

In common with other towns of the Metropolitan area, a study is at present being made of the Federal Surplus Commodity Food Stamp Plan, of which mention has been made in our daily papers. If this plan is put in operation it is hoped that there will be some saving to the Town over the present system of distribution. Further study will reveal the true facts.

Although working under a very much reduced budget during the past year, it has been possible for the department to turn back to the Treasury the following unexpended balances:

Salaries:	O. A. A. ....	\$3 94	
	A. D. C. ....	03	
Expense:	D. A. ....	8 39	
	O. A. A. ....	59 06	
	A. D. C. ....	23 07	
Assistance:	D. A. ....	202 62	
	O. A. A. ....	156 32	
	A. D. C. ....	300 78	
Woodlot	.....	16 20	
			\$770 41

We call particular attention to our detailed classification of aid, which gives the true picture over a ten-year period, which is quite enlightening.

The Board wishes to extend its thanks to all organizations of the Town who have in any way assisted in keeping the 1939 costs at the level shown.

Respectfully submitted,

WILLIAM B. PERLIN, *Chairman*,  
 WILLIAM GATES, JR.,  
 WALLACE G. RAE,  
 SALLIE M. RICHARDS,  
 GEORGE A. YOUNG,  
*Board of Public Welfare.*

# COMPARATIVE CLASSIFICATION OF AID RENDERED

	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939
Board . . . . .	\$2,954 27	\$2,690 64	\$3,096 97	\$3,945 28	\$5,466 02	\$4,689 75	\$3,166 17	\$2,606 90	\$3,098 94	\$3,085 11
Rent . . . . .	1,103 70	3,737 08	7,486 38	10,420 28	6,795 71	8,173 76	6,204 86	3,522 33	3,604 07	2,637 28
Food . . . . .	216 13	3,172 25	5,904 84	5,905 69	5,104 78	5,295 23	4,840 93	3,900 02	5,903 87	3,108 03
Medical Aid . . . . .	258 56	387 81	1,332 93	1,058 66	1,448 05	2,472 14	1,712 26	1,623 51	2,821 39	2,579 41
Clothing . . . . .			155 76	133 00	830 68	1,207 19	809 53	78 73	400 38	254 75
Fuel and Light . . . . .			351 44	519 52	2,640 61	388 18	946 58	1,415 69	878 75	783 23
Salaries:										
Agent . . . . .	500 00	483 34	50 00	1,181 33	1,363 53	1,572 48	1,700 00	1,850 00	1,850 00	1,925 00
Visitor . . . . .		500 00	1,200 00	1,009 33	1,190 00	1,147 64	1,020 00	1,387 50	1,387 50	1,443 75
Senior Clerk . . . . .			500 00	1,163 78	793 19	679 88	884 00	962 00	980 50	1,001 00
Junior Clerk . . . . .	249 06	394 11						552 00	716 00	780 00
Misc. and Dept. Expense . . . . .			576 24	882 90	1,397 42	1,098 02	1,166 63	1,607 58	1,478 52	1,403 76
Woodlot Expense . . . . .			1,699 50	1,869 08	1,708 63	940 66	745 52	720 29	226 33	283 80
Hospital . . . . .	202 95	1,379 67	1,988 33	3,073 97	1,917 43	2,254 50	1,266 20	2,292 84	2,700 24	2,246 41
Burials . . . . .		381 00		133 00	449 00	463 50	241 42	205 00	330 00	588 33
Cash Disbursements . . . . .	16,188 00	26,234 39	41,127 02	47,560 48	33,117 77	32,943 10	36,963 63	49,474 90	71,652 61	70,357 69
ERA Expenses . . . . .					796 17	239 37				
ERA Investigator . . . . .						227 06				
Taxes and Water Bills . . . . .						91 16	363 63	142 67	442 35	707 04
Surplus Commodities . . . . .								140 23	295 43	339 74
Refunds . . . . .									169 97	5 50
Gross Expenditures . . . . .	\$22,329 39	\$39,360 29	\$65,469 41	\$78,856 30	\$65,018 99	\$63,883 62	\$62,031 36	\$72,482 19	\$98,936 85	\$93,529 83
U. S. Grants . . . . .								22,202 06	20,413 39	22,833 75
Net Expenditures . . . . .	\$22,329 39	\$39,360 29	\$65,469 41	\$78,856 30	\$65,018 99	\$63,883 62	\$62,031 36	\$50,280 13	\$78,523 46	\$70,696 08
Reimbursements:										
State . . . . .						18,069 12	7,175 10	16,058 82	22,018 17	23,645 56
Cities and Towns . . . . .	2,568 08	3,956 64	11,688 93	21,196 10	25,453 19	3,489 50	1,729 08	1,679 47	1,631 43	2,686 86
Individuals . . . . .						1,909 50	112 00	307 00	886 00	353 99
Net Cost to Town . . . . .	\$19,761 31	\$35,403 65	\$53,780 48	\$57,660 20	\$39,565 80	\$40,415 50	\$53,015 21	\$32,234 84	\$53,987 86	\$44,009 67



## REPORT OF THE TRUSTEES OF THE NEEDHAM FREE PUBLIC LIBRARY FOR THE YEAR 1939

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The report of the acting Librarian will give details as to the circulation of books from the Library. The total number was eighty-seven thousand, two hundred and fifteen (87,215), of which number eighty four thousand, two hundred and seventy-three (84,273) were from the main library. During the vacancy in the position of librarian we were fortunate to have a first assistant competent to run the Library, Mrs. Hansen is intelligent, dependable, experienced and a worker. It is a satisfaction to have the deposit station at the Harris School re-opened. It was closed late in 1938 because of circumstances over which we had no control. The Bird's Hill section is increasing in population, and is an important part of our Town. A deposit station is something toward supplying the people with easy access to library books. The first of 1940 Miss Mary Leona Huber came to us from the library at Greenwich, Connecticut. She was selected from many candidates, and has the advantage of the education to be obtained at the Pratt Institute in Brooklyn, New York, one of the best opportunities to acquire training and preparation for the position of librarian in this country, and its graduates include many prominent librarians. Miss Huber has already suggested plans for increasing the usefulness of our library. We hope that the community will give her a cordial welcome. In recent years all of the Trustees have given much time and thought to the Library. The retirement of Dr. Austin H. Keyes is a serious loss to the library, and his associates in the Board will miss him greatly.

Respectfully submitted for the Trustees of the Needham Free Public Library.

GEORGE K. CLARKE,  
*Chairman.*

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## NEEDHAM FREE PUBLIC LIBRARY LIBRARIAN'S REPORT

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### *To the Selectmen:*

*Gentlemen:*—The year 1939 has been an active one for the Library. Our figures show that although the Harris School Library was closed from January until October, with the resulting circulation loss there of some 1,000 books, our book circulation for 1939 exceeded that of 1938 by 6,974 books. This is an unusually large yearly gain, and we believe that it was made possible, for the greatest part, by means of the larger quantities of new books which we have been able to purchase with our increased book appropriation, which included some 200 titles more than last year, and by means of the close attention which our book committee has paid to the varied types of reading interests of our borrowers, when selecting the new books which have been placed on our shelves.

In September the Library advanced its opening hour from two o'clock to one o'clock P.M., and the general "Rules and Regulations for Borrowers" was revised, to make it possible for each individual to borrow three books of fiction, and up to six books of non-fiction, at one time, and for children of six years or more to register for Library privileges. Heretofore, only two books of fiction were loaned at one time, and children under eight years of age were not permitted to borrow books.

In this year the work with the Needham Schools has been continued, more than 1,400 books having been loaned to various classrooms, for supplementary reading purposes, during the school year.



The Harris School Library which was discontinued in January, when the program for enlarging the School building made it necessary for us to remove our book collection, was reopened early in October, and in the three months following, 1,148 books were circulated to children and adults in that vicinity.

The Library service to shut-ins was developed in 1939, with the co-operation of the Junior New Century Club, which provided for the selecting of books for any individual who was unable to visit the library, the delivery of those books to him, and for the books to be returned to the Library when read.

Several improvements and repairs to the Library Building were undertaken during the year. A new system of indirect lighting for the Reading Rooms was completed, a new supply room was built, and portions of the Building were painted.

A number of exhibits were enjoyed at the Library in 1939. In February, the pupils of Miss Alison Feast's grades at the Harris School exhibited paintings which they had done to illustrate certain library books. In April we had the first exhibit of the Needham Camera Club. In May, Mr. Arthur Oakman, a Needham artist, showed a collection of his pastel portrait studies.

The Education Committee of the New Century Club, under the chairmanship of Mrs. Henry A. Brown, presented six "Story-Hours" to the children of Needham. These were held at the Library in October, November and December. Miss Bessie Dougherty was the story-teller, and the hours were much appreciated.

The Librarian and Staff attended the following Professional Meetings in 1939.

Charles River Library Club  
Boston Round Table of Children's Librarians  
Massachusetts Library Association

The statistical report follows:

### Library Statistics

Days Library was open .....	301
Total Circulation (Main Library and Deposit Stations) .....	87,215
Books borrowed on Inter-Library Loan	
Requested .....	147
Received .....	96
Fines collected .....	\$461 27
Reserve cards mailed .....	3,072
Overdue cards sent .....	1,588
Total circulation of magazines from Main Library .....	5,670
Total juvenile circulation from Main Library .....	26,357
Books added by purchase .....	1,402
Books added by gift .....	67
 Total gain .....	 1,469
Books withdrawn:	
Worn out, lost, etc.	
Adult .....	270
Juvenile .....	112
 Total loss .....	 382
Net Gain .....	1,087

**Circulation from Main Library by Classes**

	Adult	Juvenile	Total
General works .....	109		109
Philosophy .....	533	30	563
Religion .....	222	121	343
Social Science .....	1,212	1,180	2,392
Language .....	118	1,156	1,274
Science .....	544	541	1,085
Useful Arts .....	2,036	656	2,692
Fine Arts .....	1,770	393	2,163
Literature .....	2,864	576	3,440
History .....	2,037	683	2,720
Travel .....	1,932	545	2,477
Biography .....	3,589	592	4,181
<hr/>			
Total non-fiction .....	16,966	6,473	23,439
Fiction .....	36,473	18,691	55,164
Magazines .....	4,477	1,193	5,670
<hr/>			
Total circulation from Main Library ..	57,916	26,357	84,273

**Circulation from Schools where Circulation Statistics  
are kept individually**

Harris School (September to December 31, 1939):			
Adult books .....		346	
Juvenile books .....		802	
			<hr/>
Total .....			1,148
Eliot School .....			877
Riverside School .....			917

Respectfully submitted,

OLIVE R. HANSEN,  
*Acting Librarian.*

**REPORT OF COMMISSIONERS OF TRUST FUNDS**

January 1, 1939 — December 31, 1939

**DWIGHT SCHOOL FUND:**

Original Bequest .....		\$6,000 00
Invested as follows:		
First Mortgages .....	\$4,000 00	
Needham National Bank-Savings Dept. Account No. 5897 .....	2,000 00	
		<hr/>
		6,000 00
Income 1939 .....	\$225 75	

Income received in 1939 will be available for the use of the  
School Department in 1940.

## GREENWOOD FUND:

Original Bequest.....		\$12,482 11
Invested as follows:		
First Mortgages.....	\$5,000 00	
Boston Five Cent Savings Bank No. 791,654	1,837 82	
Dedham Institution for Savings No. 24,479	1,068 10	
Home Savings Bank No. 195,315	1,191 76	
Provident Institution for Savings No.		
602,807 .....	1,551 11	
Suffolk Savings Bank, No. 18,272 .....	1,833 32	
		12,482 11
Income 1939.....	\$364 43	
Income received in 1939 will be available for the use of the Public Library in 1940.		

## MARTHA ANN BARR FUND:

Original Bequest.....		500 00
Invested in account No. 71818, Dedham Institution for Savings		
Income 1939 .....	\$12 50	
Income received in 1939 will be available for the use of the Public Library in 1940.		

## MARY VIRGINIA HILL FUND:

Original Bequest.....		500 00
Income 1939.....	\$16 89	
Income 1915-1938.....	626 57	
		643 46
Entire Fund, principal and income, invested in Norfolk County Trust Company, Certificate of Deposit No. 78. Income to be used to prevent and to prosecute cruelty to animals in Needham.		

## GEORGE E. WYE FUND:

Original Bequest.....		9,023 43
Invested as follows:		
First Mortgages.....	\$8,700 00	
Needham National Bank Savings Dept.		
Account No. 5097 .....	323 43	
		9,023 43
Net income 1929-1938 as per previous report .....	\$1,847 98	
Income 1939.....	368 24	
		2,216 22
Income on deposit in Needham National Bank Savings Dept. account No. 4846		

## G. A. R. FUND:

Original Bequest.....		1,000 00
Invested in First Mortgage		
Income 1938 .....	\$15 30	
Income 1939.....	11 43	
	\$26 73	
Paid to Needham Cemetery Association...	15 30	
Income on deposit in Needham National Bank Savings Dept. Account No. 3262 .....		11 43

## WILLIAM G. MOSELEY SCHOLARSHIP FUND:

Original Bequest .....		\$4,250 00
Invested as follows:		
First Mortgages .....	\$4,000 00	
Needham National Bank Savings Dept. Account No. 3108 .....	250 00	
	<hr/>	4,250 00
Net Income 1933-1938 as per previous report .....	\$363 31	
Income 1939 .....	200 81	
Income on deposit in Needham National Bank Savings Dept. Account No. 3108 .....	<hr/>	564 12

## MARY E. MOSELEY FREE BED FUND:

Original Bequest .....		4,250 00
Invested as follows:		
First Mortgages .....	\$4,000 00	
Needham National Bank Savings Dept. Account No. 3109 .....	250 00	
	<hr/>	4,250 00
Income as per previous report .....	\$393 72	
Income 1939 .....	173 75	
Income on deposit in Free Bed Fund checking account .....	<hr/>	567 47

## LYON FUND:

Original Bequest .....		5,000 00
Invested in Certificate of Deposit No. 79 Norfolk County Trust Company		
Income as per previous report .....	\$1,744 30	
Income 1939 .....	75 00	
	<hr/>	\$1,819 30
Payments in 1939 under terms of will . . . .	278 25	
Income on deposit in Free Bed Fund checking account .....	<hr/>	1,541 05

## T. OTIS FULLER FUND:

Original Bequest .....		7,000 00
Invested as follows:		
Provident Institution for Savings, Account No. 640550 .....	\$2,000 00	
Dedham Institution for Savings Account No. 73248 .....	2,000 00	
Suffolk Savings Bank Account No. 557012 .....	3,000 00	
	<hr/>	7,000 00
Income as per previous report .....	\$19 17	
Income 1939 .....	130 00	
Income on deposit in Free Bed Fund checking Account .....	<hr/>	149 17

## HORACE A. CARTER FUND:

Original Bequest .....		1,000 00
Invested in Needham National Bank, Savings Dept. Account No. 583		
Net income as per previous report .....	\$10 00	
Income 1939 .....	20 30	
Income on deposit in Needham National Bank Savings Dept. Account No. 583 .....	<hr/>	30 30

## ADELINE E. HARRIS FUND:

Original Bequest .....		\$100 00
Invested in Needham National Bank Savings Dept. Account No. 1850		
Net income as per previous report .....	\$5 10	
Income 1939 .....	2 11	
Income on deposit in Needham National Bank Savings Dept. Account No. 1850 .....		7 21

## THOMAS SUTTON FUND:

Original Bequest .....		1,000 00
Invested in First Mortgage		
Net Income as per previous report .....	\$29 44	
Income 1939 .....	38 23	
Income on deposit in Needham National Bank Savings Dept. Account No. 175 .....		67 67

## ADDIE M. CARTER FUND:

Original Bequest .....		100 00
Invested in Needham National Bank Savings Dept. Account No. 4629		
Net income as per previous report .....	\$3 70	
Income 1939 .....	2 07	
Income on deposit in Needham National Bank Savings Dept. Account No. 4629 .....		5 77

## JOHN GOODWIN SCHIRMER FUND:

Original Bequest .....		1,000 00
Transferred to Glover Memorial Hospital under terms of will .....	\$500 00	
Equipment purchase for Hospital in 1939 .....	447 50	
Balance of principal .....		52 50
Invested in Needham National Bank Savings Dept. Account No. 4212		
Net income as per previous report .....	\$25 50	
Income 1939 .....	6 08	
Income on deposit in Needham National Bank Savings Dept. Account No. 4212 .....		31 58

## WILLIAM H. WYE FUND:

Original Bequest .....		1,000 00
Invested in First Mortgage		
Income 1939 .....	\$17 78	
Income received in 1939 will be available for use of the Public Library in 1940.		

Excerpt from the will of William H. Wye

"Fourth: To the Needham Public Library I give the sum of One Thousand (\$1,000) Dollars, the same to be permanently invested and to be known as the 'William H. Wye Fund,' the income therefrom to be used for the purchase of books for the use of said Library."

## JOHN B. WALKER FUND:

Bequest under terms of will .....		5,000 00
Amount of principal received to December 31, 1939 .....		3,750 00
Invested in Needham National Bank Savings Dept. Account No. 6044		
Income 1939 .....	\$18 75	
Income on deposit in Needham National Bank Savings Dept. Account No. 6044		

Excerpt from will of John B. Walker:

"To the Glover Memorial Hospital, located on Chestnut Street, in Needham, Massachusetts, Five Thousand Dollars."



## WILLIAM H. CARTER FUND:

Amount given to the Town of Needham by Mr. William H. Carter for the improvement of the "Cricket Field," Hillside Avenue, Needham Heights .....	\$1,500 00
Expended to December 31, 1939 .....	403 65
Balance on deposit in checking account Norfolk County Trust Co. ....	\$1,096 35

ROGER W. NUTT,  
AMOS H. SHEPHERDSON,  
VERNAL E. KEZER,  
*Commissioners of Trust Funds.*

## ANNUAL REPORT OF RECREATION COMMISSION

*To the Honorable Board of Selectmen:*

By a special act of the last Annual Town Meeting it was voted to reorganize the recreation administration by creating a Recreation Commission in place of the Recreation Committee appointed in 1935. This Commission was organized shortly after the Town Meeting and includes a member of the School Committee, the Planning Board, the Board of Public Works, the Memorial Park Trustees, and five members at large. This Commission brings together representatives of those town departments which have control of Town facilities needed properly to promote a rounded recreational program.

**Playgrounds**

During the past year the Recreation Commission conducted: (1) five juvenile summer playgrounds with a total enrollment of 1,197 on an appropriation of \$1,878; (2) an indoor winter recreation program for adults, with an enrollment of 650 to date of January 15th, on a Town appropriation of \$500, plus \$1,100 raised by the Needham Recreation Council; (3) an outdoor winter recreation program accommodating five local hockey teams, with some supervision for skating and skiing for hundreds, on a Town appropriation of \$200. This is so small an amount that we have been unable to furnish snow removal, and supervision for other activities has been extremely limited.

With an increased appropriation we were able to operate five playgrounds instead of four and the results accomplished certainly justified the establishment of the additional playground in the North Needham section. The program ran for a full seven-week period and very capable supervisors were employed on each playground under the direction of Mr. Philip H. Claxton, who again very ably directed the program. With playgrounds now established at the Harris School, Greene's Field, Avery School, Eliot School, and Riverside School, we definitely feel that another is needed at the Dwight School to take care of the children in that section of the Town. We hope to establish a fully equipped playground at the Dwight School in the summer of 1940.

A complete program of activities was carried on, varying at each playground as to the leadership, facilities and ages of those who attended. For the most part, the morning hours were devoted to activities for smaller

children; the afternoon, to older children. Drama, music, dancing, handicraft, athletics, quiet games, club activities, and kindergarten work comprised the daily program. A special event of some type — parades, "Fun-Day," all kinds of tournaments, shows and contests — was held each week, with three programs during the season to which parents were especially invited.

Demonstration night was held at Memorial Park and exhibitions of arts and crafts were held at the various playgrounds. In addition several hundred parents attended special exercises in the Senior High School on Demonstration night.

We expect to take full advantage of the improved condition of the Cricket Field this year. This area of approximately three acres is so located as to provide a most useful playground for those of varying ages. We are deeply grateful to Mr. William H. Carter. His interest in this field will make it possible for us to use it.

### Indoor Recreation

Without the splendid co-operation and assistance given by the Needham Citizens' Recreation Council it would not have been possible to have provided an indoor recreational program this year. The Town appropriated the funds for the use of the building but no funds were available for the salaries of a director and the various supervisors. The Recreation Council, however, raised enough money to start the program and plan to have enough available to continue for a 17-week period. We are confident that Needham wants this phase of the recreational program inasmuch as more than 650 have been registered in it to date.

"Keep-fit" classes are organized for men and women; and badminton, table tennis, and metal craft have drawn the greatest response. A basketball league has also been part of the program. Dancing has followed; and all these classes have proven both recreational and educational.

Mr. Claxton has directed this program with a very able corps of assistants. It has provided a great deal of fun and worthwhile recreation for those who have participated.

### Winter Sports

With the small amount of money we have had available for winter sports, Mr. Claxton has accomplished a great deal; but he has not been able to meet the many requests he has had for supervision for skiing, skating, etc. We have made a fine start this year without assistance from individuals in the Town as was the case in the past. There is an opportunity here to provide a great deal of activity for many in the Town and we hope to do more next year in providing areas for skating, hockey, coasting, skiing, possibly other forms of winter sports, and to provide supervision in skiing and figure skating.

### Tennis Courts

The question of public tennis courts has been discussed frequently by the members of this commission. We feel that our Town is badly in need of public tennis courts. At present the general public has no opportunity to participate in this rapidly growing activity as tennis is now confined to a limited group able to pay the necessary cost of membership in a private club. We believe the question of public tennis courts should receive consideration; and while we shall not make any definite recommendations for construction of public tennis courts this year, we shall continue to investigate until they have become a reality in Needham.

### Summary

We believe that the immediate expenditure of Town funds to make available to everyone the sort of recreation which brings happiness, health, and better citizenship will pay dividends upon every dollar expended.

We desire to thank all of those who have been of such great assistance to us during the past year, and we pledge our services to bring about satisfactory recreation conditions in Needham.

Respectfully submitted,  
RECREATION COMMISSION,

ARTHUR G. CURREN, *Chairman*,  
MRS. J. COURTLAND WORTH, *Secretary*,  
DR. MAURICE V. BROWN,  
T. JAMES CROSSMAN,  
DAVID GROSS,  
LESTER C. HOLLIS,  
HERBERT L. MOORE,  
WALLER MOWLL,  
ASA M. SMALL,  
PHILIP H. CLAXTON,  
*Director of Playgrounds and Public Recreation.*  
*Recreation Commissioners.*

## REPORT OF CONTRIBUTORY RETIREMENT BOARD

*Honorable Board of Selectmen,  
Needham, Massachusetts.*

*Gentlemen:* — The Third Annual Report of the Board of the Contributory Retirement System of the Town of Needham shows a substantial increase in financial assets, with a reduction in active members, and an increase in pensioned employees.

*Membership:* On July 1, 1939, all Town Employee Members who had been over the age of seventy on the effective date of the act — July 1, 1937 — were automatically retired. For some years to come further yearly retirements will be small.

The table of membership is as follows:

Membership, January 1, 1939	256
New members enrolled in 1939	19
	<hr/> 269
Members pensioned	10
Members leaving Town service	58
	<hr/> 68
Active Membership, December 31, 1939	201
<hr/>	
Pensioned employees January 1, 1939	11
New retirements in 1939	10
	<hr/> 21
Deceased pensioners	2
	<hr/> 19
Pensioned Employees December 31, 1939	

*Financial:* The funds of the System increased from \$28,690 at the beginning of the year to approximately \$50,000 at the end of 1939. It is estimated that the funds will be about \$75,000 by the end of 1940. With this large amount to handle, it is felt necessary to begin to use professional investment advice.

The Board has given a great deal of attention to the investment of these funds. During the year, there was opportunity to improve the maturity dates of the Investment List, and substantially all long-term, low-coupon-rate bonds were sold, and the funds reinvested in maturers of less than fifteen years. The earnings are substantially over the 3 per cent interest earning required by law, and it will not be necessary for the Town to appropriate additional interest funds this year.

The following is a list of Investments held by the System:

### **Bonds Owned by Contributory Retirement System**

December 31, 1939

No. Owned	Name of Issuing Company	Coupon Rate	Ma- turity	Cost Price
3	Bangor & Aroostook R. R. Co., Stamped .....	4%	'51	\$2,734 29
2	Bangor & Aroostook R.R. Co., Un- stamped .....	4%	'51	1,625 42
4	Chicago, Burlington & Quincy R.R. Co. (Illinois Division) .....	4%	'49	4,145 75
5	Empire District Electric Co. ....	5%	'52	5,234 14
5	Great Northern Railway Co., Conv. 4, H .....	4%	'46	4,638 44
4	Green Mountain Power Corporation .	3¾%	'63	4,060 00
3	Norfolk & Western Railway Co. ....	4%	'96	3,593 13
5	Peoples Gas Light & Coke Co. ....	4%	'61	4,950 87
4	Virginian Railway Co. ....	3¾%	'66	4,300 75
2	Union Pacific R.R. Co. ....	4%	'47	2,270 51
3	Union Pacific R.R. Co. (First Mort- gage Railroad & Land Grant) ...	4%	'47	3,255 00
4	U. S. Government Baby Bonds, Series D .....	2.90%	'49	3,000 00
1	U. S. Treasury Bond .....	2%	'50/48	400 00
Total Bonds .....				<b>\$44,208 30</b>

### **Stocks**

25	First National Bank of Boston .....	<b>\$1,146 88</b>
Total Bonds and Stocks .....		<b>\$45,355 18</b>
Cash December 31, 1939 .....		<b>4,763 71</b>
Total Assets .....		<b>\$50,118 89</b>

Respectfully submitted,

HAROLD A. SMITH,  
FRANK L. CHENEY,  
MELVILLE W. GRANT,  
*Needham Contributory Retirement Board.*

## REPORT OF FISH AND GAME WARDEN

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January 10, 1940.

*To the Honorable Board of Selectmen,  
Needham, Massachusetts.*

*Dear Sirs:* — I submit herewith my report as Fish and Game Warden for the year ending December 31st, 1939.

During the year I patrolled the streams and wooded areas of the Town supervising the activities of the fishermen and hunters. The licenses of 219 sportsmen were inspected.

One arrest was made for fishing without proper license. Conviction was secured in the Dedham Court. Six cases of violation of the Migratory Bird Laws were referred to the State District Conservation Officer for further investigation.

The year just past afforded many pleasant opportunities for our citizens afield. Upland shooting was better than it has been for several years past due no doubt to the game restoration efforts of the Division of Fisheries and Game augmented by the local sportsman's club.

The noticeable increase in waterfowl frequenting the Charles River as reported last year was again evidenced. Lack of water in the Broadmeadows concentrated the waterfowl in the upper regions of the river above the Bleachery Dam. During the early days of the season there were many ducks in this area. A large number of these were wood-ducks and many blue wing teal.

The winter of 1938 and '39 was not particularly severe on our bird life, but in anticipation of shortage of natural food I arranged with the co-operation of interested sportsmen for the establishment of feeding stations at many points in the covers. Grain and weather-proof feed hoppers were furnished by the Needham Sportsman's Club.

During the year 1939 the following fish and game have been liberated in waters and covers of the Town.

1600 Brook Trout — Charles River

1000 Small Mouth Bass — Pumping Station Pond

184 Pheasants

60 Quail

Seventy (70) of the pheasants were purchased and liberated by the Needham Sportsman's Club.

Respectfully submitted,

F. R. BRIDGES,  
*Fish and Game Warden.*

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## REPORT OF THE ANIMAL INSPECTOR

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January 18, 1940.

*Board of Selectmen,  
Needham, Massachusetts.*

*Gentlemen:* — During the year 1939 all dogs known to have bitten any person were quarantined and observed for rabies.

Several shipments of cattle (totalling over 200 head) were examined for presence of contagious disease. All new cattle have been tuberculin-tested.

Thirty-three premises where food animals are kept were inspected for sanitation.

There was no slaughtering in Needham during 1939.

Respectfully yours,

RONALD H. BRUCE, V.M.D.,  
*Inspector of Animals.*



## REPORT OF THE TRANSPORTATION COMMITTEE

*To the Honorable Board of Selectmen,  
Town of Needham, Massachusetts.*

*Gentlemen:* — The year 1939 was marked with several features which were more or less new to our Town and necessitated quite a bit of study by the Transportation Committee, such as the situation which developed in the case of the New York, New Haven & Hartford Railroad Company and several applications received by your Board for licenses to operate bus lines between the Town and points in Boston.

The Transportation Committee studied to the best of its ability, the New York, New Haven & Hartford Railroad situation, with the view which we feel is shared by all, of maintaining railroad service direct to Boston, and in this connection held several conferences with officials of the railroad. Conferences were held individually during the summer with different bus lines interested in serving our Town and in the fall a joint conference was held, in which your Board, the Transportation Committee, and representatives of the Boston Elevated Railway, Middlesex & Boston Street Railway, the Boston & Worcester Street Railway, and the Modern Bus Lines participated. At this conference the New York, New Haven & Hartford Railroad Company declined an invitation to be represented.

A public hearing was held for the purpose of determining the wishes of our citizens and as a result of this hearing (which was attended by about 400 citizens) your Committee submitted to you the following report.

"After due consideration of all the prevailing conditions, the desires of the citizens of Needham, and the several proposals submitted by the transportation companies interested in extending passenger service in Needham, your Transportation Committee respectfully submit, for your consideration, the following report and recommendations.

1. The Committee feels that the Great Plain section from the Wellesley line to Bird's Hill is adequately served by the New York, New Haven and Hartford Railroad and the Modern Bus Lines, Inc.

2. With full realization of the difficulties likely to be encountered in obtaining a certificate of necessity and convenience from the State Department of Public Utilities for an entirely new bus service, but with the feeling that the easterly Needham Heights and Carleeta Park sections are ready for, and deserving of service; and that our citizens are entitled to the lowest rates of fare obtainable; and also, to the most direct through service, without change en route, we recommend that should the Boston, Worcester and New York Street Railway Company apply for a license to operate over the route suggested by them, in accordance with their recent proposal, that favorable action be taken by your Board.

"We recommend the following route:

"From the terminal on Chapel Street near Great Plain Avenue, through Chapel Street to Highland Avenue, thence to Carey Road, thence to Webster Street, thence to Highland Avenue, thence to junction of Route 128, thence to Reservoir Street, to the Wellesley line, where we understand they already have obtained a license from the Town of Wellesley to operate to the Worcester Turnpike.

"This, we understand, would provide through service hourly from Needham Square to Park Square, Boston, with no change of vehicle, and we recommend that any license granted the said Company be restricted so as not to permit local or intra-town travel, which is as they proposed.

"The Committee has no way of determining the effect this program would have on existing lines, but we understand that prior to the granting of a certificate by the Department of Public Utilities, they investigate this phase and are governed by their findings.

"3. In accordance with the expressed desires of many of the residents of North Needham, so-called, we recommend that the Middlesex & Boston Street Railway Company be requested to extend their present service to further accommodate the residents of that section between their present route and Highland Avenue, at the Charles River Bridge; and that they be granted the exclusive rights to local traffic over the following proposed route:

From the present terminal on Chapel Street near Great Plain Avenue, thence through Chapel Street to Highland Avenue, thence to Carey Road, thence to Webster Street, thence to Highland Avenue to the Newton line.

"This may result either in their continuing to Cleveland Circle, or a connection with their present Watertown line.

"We are of the opinion that the rate of fare should be agreed upon, as 10c from the Newton line to Needham Square, with a 5c fare between, Needham Heights and Needham Square, should a license be granted."

It was announced at that time that the Johnson Bus Lines, Inc., had purchased a substantial interest in the Modern Bus Lines, which has resulted in considerable rehabilitation of the equipment of the local line.

A later hearing was held in November which was attended by over 800 persons. At this hearing many expressed their opinions for and against additional transportation facilities, but it appeared to the Committee that the preponderance of opinion favored the retention of our present system, more or less to the exclusion of possible competing lines.

It is the sincere hope of the Committee that continued patronage of the existing transportation facilities will warrant not only their continuance but their profitable expansion.

Respectfully submitted,

ARTHUR H. WILDE,  
JAMES M. McCracken,  
WINTHROP M. SOUTHWORTH,  
JAMES D. WHITE,  
ROBERT N. KING, *Secretary*,  
LESLIE J. WERTHEIM, *Chairman*.

## ANNUAL REPORT OF PUBLIC WORKS DEPARTMENT

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### *The Honorable Board of Selectmen:*

*Gentlemen:* — In accordance with Section 2, Chapter 189 of the Acts of 1932, I herewith submit the sixth annual report of this Department. This report is intended to present only general information, together with formalized statements and statistics concerning Public Works and services which intimately affect the welfare of every citizen. Space does not permit a detailed report of all activities under this cover. Various separate reports have been submitted during the year, and detailed data may be obtained from Departmental records if so desired. Financial details are contained in the report of the Town Accountant.

### **Administration**

The technical planning and operation of Public Works facilities is the responsibility of your Superintendent, and he is assisted in this work by the several Division heads. The size of the maintenance budgets with which we have to work, and the money voted to execute public improvements, limits in a large measure, the amount of accomplishments. Maintenance budgets for 1939 were \$6,700 below the previous year. Special appropriations were about \$58,000 below the total for 1938. Budgets and special articles prepared for 1940 include additional expenses. Accordingly, if such special improvements are to be carried out to completion, adjustments must be made for increased tax rates.

The Governmental program for relief of the unemployed has, during the past six years, in addition to furnishing labor for construction projects, rendered considerable assistance to the clerical, statistical and engineering requirements of the Public Works Department. Such assistance cannot now be obtained in Needham due to changes in policy, curtailment of the program and the lack of qualified persons.

The vacancy caused by the resignation of Mr. Abbott Rand as clerk for the Water Division since 1933 was filled by transferring Mrs. Anne R. Coppinger from the Treasurer's office on April 1st of this year. The budget allowance for future years will include the salary for this position to be paid from the Administration account rather than the Water Maintenance account as in previous years. Likewise, it should be understood by all concerned that the annual appropriation for Administration of Public Works is not an increase in the necessary Town charges and expenses, but is due to carrying salaries and expenses which are common to all Divisions of Public Works under this specific account instead of prorating over the various other accounts.

Miss Agnes Gillespie continues in charge of clerical duties and office records including expenditures from Departmental appropriations, pay-rolls, warrants, etc.

A restoration of the 7½% cut was made July 1st to all persons who were employed in 1932 and received the total cut and to those persons who, as replacements were receiving the cut rate with the understanding that they would also receive such restoration when authorized by the Town.

The personnel of the Public Works Department continues with a total of 32 persons on a permanent basis at specified rates as approved in the budgets, distributed as follows: Administration — 3; Engineering — 1; Forestry — 2; Highway — 9; Equipment — 1; Dump — 1; Water — 9; Sewer — 5; WPA — 1.

In addition to the above a total of 13 persons are regularly employed at a fixed rate of 53c per hour for a 44-hour week, or to such extent as

may be required, distributed as follows: Engineering — 1; Highway — 6; Sewer — 3; Water — 3.

An average of 60 temporary employees at a fixed rate of 50c per hour for actual time worked have been employed in the following Divisions: Engineering — 3; Forestry — 9; Highway — 15; Sewer — 15; Water — 18.

An average of 3 tree climbers and 1 engineering assistant have also been temporarily employed at a rate of 60c per hour.

### Engineering

Mr. Frank L. Cheney has continued in charge of the Engineering Division. Surveys, plans and computations for assessments were made to accompany petitions received for the proposed acceptance of eight streets at the 1940 Town Meeting and construction under the Betterment Act. Engineering details were furnished for the acceptance and construction under the Betterment Act of seven streets during 1939.

Street lines and grades were furnished for the construction of gravel, bituminous, and cement sidewalks constructed by WPA. Considerable service was rendered in contacting owners, furnishing plans and surveys for the rounding of the corner at the intersection of Great Plain Avenue and Central Avenue. Street lines have been furnished to the Forestry Division when necessary, to determine ownership of trees bordering Town highways.

Surveys, plans and profiles were furnished and abutters names were obtained for the purpose of levying assessments and filing of records at Dedham. Surveys were made and grades furnished for installing storm water drains under WPA and also all streets constructed under the Betterment Act. Ten additional plans were furnished the Board of Assessors together with one old plan which was completely redrawn, due to extensive changes in subdivisions. There yet remains a considerable area in the Town which has not been covered by Assessor's plans. We are endeavoring to complete these plans as soon as possible. Many sections of the Town have already been mapped, but due to changes in developments and ownership and the rapid growth of the Town, it will be necessary to continually bring these plans up to date by showing such new subdivisions, owners' names, buildings, etc.

Engineering assistance has as usual been rendered to the Planning Board. A considerable amount of engineering service has been furnished relative to the construction of the Dwight School. Approximately \$135 was expended for the performance of field work and \$125 for computations and plans. House numbers are given by this Division and recorded on plans on file in this office upon receipt of application for building permit by the Building Inspector. Street lines and other engineering assistance have been given the Building Inspector when requested.

Assistance has been rendered to the Board of Survey and Planning Board for changing names on various private ways which were the same or similar to other established streets throughout the Town. Plans showing the following new streets submitted to the Board of Survey were approved, and such plans are recorded in this office. Fuller Road, Elmwood Road, Cornish Road, Redington Road, Sutton Road, Clarke Circle, Gay Street, Brackett Street, Colonial Road, Highgate Street, Mercer Road.

The usual amount of unclassified engineering, relative to furnishing information regarding street lines, property lines, subdivisions, location of buildings, etc., has been furnished to private persons, lawyers, title examiners, engineers and surveyors from time to time as requested. Surveys and plans have also been made for grading the Cricket Field. Various public utilities in the Town and other agencies have been notified of changes in street names and of houses renumbered.

The termination of assistance from WPA during the year has made necessary the employment of assistants to carry on the work of this Division.



### Equipment

The equipment of the Public Works Department now consists of 2 passenger cars, 13 trucks, 5 tractors, 2 compressors, 2 rollers, 2 pumps and 1 mixer, having a total replacement value of \$45,000. This year, we purchased a 2-ton Chevrolet truck equipped with hoist for use of the Forestry Division and a 2-ton Chevrolet truck equipped with crane and winch assigned to the Water Division but adapted for many uses by all Divisions of the Public Works Department; and a ½-ton pick-up truck of the same make for use of the Sewer Division.

In our report of five years ago, we stated that to effect economy we recommended that suitable quarters be obtained to provide for all Departmental equipment, tools, material and supplies and make possible the operation of a central bureau for the various Divisions of Public Works. The condition has not been improved and no immediate solution appears for remedying the situation by the Town by providing for much needed additional quarters. The operating costs for 1939 were as follows:

Gasoline and Oil .....	\$3,116 47
Parts and Repairs .....	1,501 94
Labor .....	1,125 00
Insurance .....	1,000 27
Total charged to individual pieces .....	\$6,743 68
Miscellaneous repairs and stock .....	644 81
Garage rent, fuel, light, etc. ....	1,210 07
Total .....	\$8,598 56
Transferred from special accounts .....	3,489 57
Difference .....	\$5,108 99
Unexpended .....	16 01
Total appropriation .....	\$5,125 00

Due to deferring the replacement program set up in 1935, it now becomes necessary to more than double the appropriation for 1940 to provide for replacement of five pieces of equipment purchased in 1935 and one piece purchased in 1934 and two of 1925. Previous appropriations for replacement of equipment have been as follows: 1935 — \$4,600; 1936 — \$4,000; 1937 — \$675; 1938 — \$4,600; 1939 — \$4,000. The proposed schedule now requires the following appropriations: 1940 — \$10,000; 1941 — \$8,300; 1942 — \$7,800; 1943 — \$7,300; 1944 — \$6,800; 1945 — \$4,800.

This year, the Town allowed the sum of \$1,125 from April 1st, to pay wages of Mr. Charles Harris, employed for such time necessary to repair various equipment, thereby providing for true cost of equipment operation rather than pro-rating such labor charges over various accounts as in the past. We recommend a continuation of this allowance to the extent of \$1,500 for 1940.

### Forestry

Mr. Ernest E. Riley with one assistant and such additional force as was permitted from available funds, performed the usual amount of work necessary to preserve and protect the Town shade trees.

The hurricane of September 21, 1938, caused considerable damage. We requested \$15,000 to be expended during 1939, but the Town appropriated \$5,000. However, we obtained a WPA project for tree trimming and stump removal on which \$6,750 was expended for labor by the Federal Government. The amount of work originally planned for 1939 has thereby been accomplished.



Many trees have been repaired, but a considerable amount still remains to be done. About 70 stumps left in Town ways have been removed. Approximately 180 new shade trees were planted on various streets, and 300 new trees were set out in the nursery.

The moth situation in our Town continues to be the same with little or no infestation. The budget for 1940 includes the request for \$5,000 to continue suppression work. The State Forester has the power to govern all operations for suppressing gypsy and brown tail moth in the various cities and towns, and prescribes the amount of the appropriation necessary for any town to expend, providing that no town shall be required to expend more than one quarter of one percent of the valuation. Under date of December 14, 1939, we were notified by the Director of Forestry that Needham may be required to expend the sum of \$5,000 during the coming year. The Selectmen annually, in March, within ten days after organization of the Board, appoint a local superintendent for suppression work who under the advice and general direction of the State Forester carries on such work. Mr. Riley has continued with this appointment approved by the Forester. For the years 1932-33-34, the Town expended approximately \$3,500 annually for moth work, and for the years 1935-36-37 we expended \$2,000 annually. For 1938 and 1939 this appropriation has remained at \$5,000 and we recommend its continuance.

### Highway

Mr. Howard A. Smith with 9 permanent employees, 5 regular employees, and temporary help as required from time to time, has performed the usual amount of work necessary to maintain and improve Town highways.

The appropriation for maintenance was sharply reduced from \$77,000 in 1932 to \$38,000 in 1933 to \$32,000 in 1934 and to \$28,000 in 1935. Annual reductions continued to the amount of \$25,950 appropriated for 1939. During the time these reductions were being made, the street mileage has been increased from 48.5 in 1932 to 55.3 in 1939. Accordingly, every effort is being made to maintain our highways to such extent as will protect their condition. As is the case in all public works utilities, good highways are necessary to the orderly and economical up-building of our essential needs. Serious conditions would prevail if we failed to resurface worn pavements in time to redeem the original construction investments. Therefore, the budget allowance for highways contains only such items as are necessary to perform strictly maintenance work. A definite program is followed each year for surface treatment of at least 7 miles of worn pavements. The surface of 7.62 miles of roads received bituminous treatment this year most of which was flushcoated with tar or asphalt on which was spread  $\frac{1}{2}$ " pea stone chips for the purpose of providing better wearing surface on surfaces which had been previously shaped by the honing process.

Street widening and improving was accomplished at the following intersections: Brookside Road and Forest Street; Garden Street and May Street; South Street and Webster Street; Central Avenue and Hunnewell Street; Central Avenue and West Street; Marked Tree Road and Great Plain Avenue; Nehoiden Street and Rosemary Street; South Street; Elliott Street and Great Plain Avenue; Prince Street and Harris Avenue; Coolidge Avenue and Harris Avenue; Hunnewell Street and Hillside Avenue; Harris Avenue and Great Plain Avenue.

Approximately  $1\frac{1}{2}$  miles of streets in the business areas are cleaned regularly, the majority being swept daily. Periodically the gutters are swept on all Town ways at least twice during the year, in the Spring, for the purpose of removing the accumulations of sand, and again in the Fall, for the purpose of removing leaves and other debris.

The following tabulation shows the amounts expended from the maintenance appropriation for the various classifications of work:

General Maintenance .....	\$3,833
Fences .....	545
Bridges .....	36
Signs and Traffic Markings .....	1,654
Street Cleaning .....	6,390
Street Patching .....	4,190
Bituminous Coatings .....	6,482
Gravel Resurfacing .....	375
Widening and Improving .....	2,445
<b>Total .....</b>	<b>\$25,950</b>

#### *Chapter 90*

Annual appropriations by the Town to which are added equal amounts by the County and State, provide funds for maintenance work on the following highways:

Great Plain Avenue—from the Dedham line to Webster Street and from Marked Tree Road to Wellesley line .....	3.66 miles
Dedham Avenue—from the Dedham line to Webster Street .....	.88 miles
Central Avenue—from the Dover line to Fisher Street and from Pine Street to Wellesley Avenue .....	3.41 miles
South Street—from Charles River Street to the Dover line ..	.15 miles

On July 8, 1939, work approved for 1938 was started and completed on October 14, 1939. The sum of \$3,000 was expended substantially as follows:

Great Plain Avenue—Surface Treatment—16,000 Sq. Yds. .	\$868 67
Central Avenue—Grading Shoulders—5,927 Sq. Yds. ....	1,845 49
Central Avenue—Application of Bituminous Concrete—155 Sq. Yds. ....	97 80
Central Avenue—Brush Cutting along roadside .....	90 00
Great Plain Avenue—Brush Cutting .....	90 00
	<hr/>
	\$2,991 96

Work contracted for an amount not to exceed \$4,500 for 1939 maintenance commenced October 14th and was suspended December 2nd, due to inclement weather. The following was accomplished:

Dedham Avenue—Surface Treatment—2,080 Sq. Yds. ....	\$176 38
Central Avenue—Grading Shoulders—1,667 Sq. Yds. ....	407 50
Central Avenue—Application of Bituminous Concrete—3,395 Sq. Yds. ....	2,044 86
	<hr/>
	\$2,628 74

Work will proceed on Great Plain Avenue to the extent of the unexpended balance amounting to \$1,871.26.

#### *Betterment Street Construction*

A total of .787 miles of new streets accepted by the Town were constructed under the Betterment Act as follows:

Manning Street .....	787 feet
Page Road .....	365 feet
Morley Street .....	480 feet
Fairfield Street .....	799 feet
Prospect Street .....	910 feet
Lewis Street .....	815 feet
<b>Total .....</b>	<b>4,156 feet</b>

Work on Mayflower Road, Garden Street and Carey Road, unfinished in 1938 was continued this year. Assessments have been levied for construction costs of Page Road, Morley Street, Mayflower Road and Manning Street.

#### *Snow Removal*

55.3 miles of public highways and 14.1 miles of private ways were plowed by the same method and equipment as during past years. Sidewalk plowing by 15 horse-drawn plows and 2 Cletrac tractors likewise has been accomplished.

Attention is called to the tabulations relative to cost of operation from which it is evident that the ten storms of 1939 are hardly comparable to storms of previous years. Accordingly, the cost for the total fall of snow and the cost per inch mile is considerably in excess of previous years due to the unusual character of the storms. The sum of \$13,378 was expended, 12% of which was for sidewalk plowing, 20% for road plowing, 30% for removing and 38% for sanding.

#### *Specific Repairs*

We realize our inescapable duty to provide serviceable highways, and know that a large percentage of our existing Town ways are in need of new surfaces, grade changes, wider roadways and new pavements. Accordingly, a program has been submitted to the extent of \$200,000 for such work. An article will be inserted in the warrant for 1940 requesting an appropriation for the alteration and construction of portions of Town ways together with corners at intersecting ways. We recommend an appropriation of \$11,900.

#### *Parks*

About 4 acres of parks at intersecting ways and 3 acres in Fair Oaks Park and Harris Avenue reservations are cared for each year by mowing, trimming, and raking, to present good appearances. The usual budget allowance of \$800 continues annually for such maintenance work.

Through the generosity of Mr. William H. Carter, the sum of \$500 was contributed for expenditure this year, for the purpose of improving the Cricket Field. The sum of \$403.65 was expended from October 16 to November 4 for purchase of gravel and loam, and supplying labor necessary for grading, mowing, landscaping and equipment operation. Mr. William Carter then contributed an additional \$1,000 to be used together with the remaining balance of \$96.35 and any additional sum which the Town might appropriate to recondition the building on the property to provide for necessary use in connection with the operation of the grounds for playground activity. A special article for the 1940 warrant requests the appropriation of \$2,500 for improving park facilities, including reconstruction and landscaping of grounds. We recommend that \$2,000 of this amount be expended on the Cricket Field, \$200 on Melrose Park and \$300 for the Harris Avenue reservation.

#### *Sidewalks*

The authority for construction of sidewalks in Town ways is outlined under General Laws. In accordance with Section 4 of Chapter 85, persons owning land adjoining a public way may construct sidewalks within the limits of such a way, but the authority of the Selectmen which may be exercised over Town ways shall not be affected. In accordance with Sections 25 to 28 of Chapter 83, the Selectmen may, if in their judgment, the public convenience requires, establish sidewalks in public ways, determine the grades and the materials with which they shall be constructed, and they may order the reconstruction of existing walks. The order for the construction of new sidewalks or reconstruction of walks with material of

more permanent character than that with which it was originally constructed may provide for assessment not exceeding one-half the cost upon the abutting properties.

Funds for maintenance and construction of sidewalks are specifically appropriated each year. Fifteen years ago, the total appropriation for sidewalks was \$20,000 at which time incidentally, the Highway appropriation was \$50,000. The appropriation for 1930 was \$13,500, about which time the method of applying bituminous material was adopted as an inexpensive means for maintenance of gravel walks. This appropriation continued about the same in following years until it was reduced to a minimum of \$1,000 in 1935. In 1938 it was increased to \$3,000.

The cheapest way by which a gravel walk may be maintained is undoubtedly by application of bituminous material to provide a more permanent surface. Occasional heavy rains gouge out many places in gravel walks on steep grades; and substantial sums have been spent for constructing such walks which in many localities, within a short period of time require considerable attention to make them serviceable. The budget for 1939 included a total of \$12,000 for sidewalk work, but the Town appropriated the sum of \$5,000 thereby omitting sufficient allowances for new construction.

Some confusion exists in the minds of property owners as to the methods that are being followed for construction of sidewalks, particularly the application of bituminous surfaces on existing gravel walks. It has been the policy of this department to apply bituminous surfaces on gravel walks to such extent as may be possible each year. An extensive program has been undertaken during previous years, made possible by funds allocated to the Town by the State in accordance with Chapter 464, gas tax refund, and WPA.

Upon receipt of written petitions, verbal requests, and suggestions, a program for such construction has been drawn up in the form of a schedule of the streets, in the order of their importance. The schedule totals fifteen miles of sidewalks at an estimated cost of \$50,000. One may readily note that the completion of all walks desired by abutters is not possible in any one year.

In addition to the above mentioned schedule, a total of about five miles of similar sidewalk construction under WPA at an estimated cost to the Town of \$5,000 and \$11,000 from Federal Funds is proposed. Accordingly, we suggest that the Town adopt a program for annual appropriations to such extent as it may desire to complete such work, providing we are to carry on the present policy.

During 1939, 1.2 miles of old gravel walks were resurfaced with a premix bituminous concrete at a very low cost, made possible by the purchase of surplus material at the end of the season. Webster Street from West Street to Highland Avenue was completed by this method thereby fulfilling a promise of long standing. Birds Hill Avenue, likewise, was completed for the purpose of remedying the existing walk on such a steep grade and was due to restoration work required after sewer construction on this street last spring.

Other premix concrete applications were made on Highland Avenue, Mark Lee Road, Hillside Avenue, Mellen Street, Maple Street, Hillcrest Road.

A total of 2.65 miles of gravel sidewalks were constructed on streets built under the Betterment Act, upon which a tar surface was applied. 4.17 miles of gravel walks with tar surface treatments were constructed by WPA and .31 miles were constructed by Town forces. A total of 1.17 miles of gravel walks were prepared for bituminous surface treatment and 5.57 miles of old tar walks were given a surface treatment.

A total of 140.89 square yards, or 161.75 linear feet of cement walks were constructed this year on petitions from abutters, and assessments were levied for 50% of the cost.



A summary of existing sidewalks is as follows:

Cement Walks .....	15.4 miles
Tar Walks .....	22.7 miles
Gravel Walks (included in schedule for bituminous surface treatment) .....	12.8 miles
Gravel Walks (constructed by WPA and prepared for surface treatment) .....	1.2 miles
Gravel Walks (proposed for reconstruction and surface treatment under WPA) .....	4.3 miles
Other Gravel Walks .....	9.5 miles

The various costs per linear foot for performing the various types of work outlined above based on an average sidewalk width of 4.5 feet are as follows:

2" bituminous concrete surface. ....	\$0 50
Bituminous penetration of 3" gravel surface .....	24
Surface treatment of existing bituminous walks ....	04
Cement concrete .....	1 25
8" gravel foundation .....	32

A very large percentage of the 15.4 miles of cement walks are much in need of repair due to cracked and raised blocks caused by tree roots, hurricane, excavations for gas, sewer and water services.

We recommend an appropriation of \$4,350 for such repairs during 1940, and an additional \$1,000 for surface treatment on tar walks. If we are to continue the policy of constructing sidewalks and applying tar surfaces on gravel walks, a specific appropriation for such construction must be made.

### *Street Lighting*

Street lighting surveys with consideration given to the pedestrian and vehicular problems prevailing along Chestnut Street, Great Plain Avenue, Highland Avenue and Dedham Avenue, have been made for the purpose of determining the most effective economical lighting.

The new type luminaire similar to the five lights installed this year on Great Plain Avenue between Nehoiden Street and Marked Tree Road is an example of a proper sized light, spacing, and mounting height most suitable for such a locality, to provide the degree of illumination that is required in the interest of public safety.

The following recommendations are made with the thought of producing a moderate improvement in the lighting at as small a cost to the Town as possible:

Street	From	To	Install	Discontinue	Increased Cost
Highland Av.	Gt. Plain Av.	Morton St.	{ 2-600 cp. 11-250 cp.	8-80 cp.	\$395 00
Highland Av.	Hunnewell St.	Webster St.	{ 6-250 cp. 2-600 cp.	5-80 cp.	131 50
Highland Av.	Webster St.	Newton Line	{ 18-250 cp. 1-1000 cp.	19-80 cp.	442 50
Gt. Plain Av.	Highland Av.	Birds Hill Av.	{ 26- 600 cp. 1- 250 cp.	17-80 cp.	1,456 00
Chestnut St.	School St.	Emerson Rd.	{ 9-600 cp. 8- 250 cp.	13-80 cp.	630 50
Dedham Av.	Gt. Plain Av.	Railroad	{ 2-1000 cp. 3- 600 cp. 12- 250 cp.	1-600 cp. 11- 80 cp.	723 50



The present installed lighting considered as per the above schedule totals \$1,561.50 for 6,440 c.p. at a rate of about 24.2c per candle power. The recommended installations total \$5,140.50 for 42,200 c.p. at a rate of about 12.2c per candle power.

Although the operating cost increases 329%, attention is called to the increase of 655% in candle power obtained at a decreased cost of 50% per candle power.

Prior to the report of the Special Committee in 1932, the total annual operating cost was \$25,801.50. After effecting the changes as recommended, the cost was reduced to \$21,447.00. Your Superintendent was chairman of the Committee which made the complete study of street lighting and, accordingly, has endeavored to carry out the plan of efficient street lighting from year to year. Various changes have been made from time to time, and additional lights have been installed as authorized. The lighting at Needham Heights business section has been greatly improved as have many other locations, and the annual cost of operation for 1940 with the existing system will be \$23,536.00.

At this time, I think the Town should willingly increase the operating costs at least \$1,500 annually for the next three years to effect the improvements as outlined by the recommendations contained in this report.

In addition to the above installations, petitions have been filed requesting the installation of twenty-five lights on various private ways in the Town. Requests have also been made for ten additional lights on public ways.

### *Traffic*

The Legislature of Massachusetts has provided the authority for cities and towns to pass ordinances, by-laws, rules, orders and regulations under the following extracts of General Laws:

Section 22 of Chapter 40 provides that except as required by Section 18 or Chapter 90, a town may make by-laws, and the Selectmen may make rules and orders for the regulation of vehicles.

Section 32 of Chapter 40 provides that before taking effect, the approval of a by-law by the Attorney General must be obtained and publication must be made three times in a newspaper. Rules and orders need be published but once and require the approval of the State Department only.

Section 18 of Chapter 90 provides that the Selectmen may make regulations as to speed upon *particular* ways. No such regulation shall be effective unless published, nor until the State Department of Public Works shall have certified in writing after a hearing, that such regulation is consistent with public interests.

Section 2 of Chapter 85 provides that no signs, lights, markings, shall be erected or maintained without the written approval of the State Department. No rule, regulation, order or by-law of a town hereafter made relative to such signs, etc., on any way shall take effect until approved in writing by said Department.

Attention is called to the fact that regulations pertaining to signs, markings and signals, and to the speed use or prohibition of use of motor vehicles on certain ways require the approval of the State Department of Public Works to make them effective. The mere erection and maintenance of such signs and other devices has no legal significance unless valid regulations applying thereto exist.

There is throughout the State and the whole country an attempt to conform to approved standard practices for the erection of such signs, signals and traffic markings to eliminate the vast dissimilarity between traffic regulations of various communities which tend to confuse the vehicle operator. Needham has an approved standard form and has adopted rules and regulations for the control of traffic. The special committee appointed May 7, 1935, to investigate and establish rules and regulations, submitted rules which were legally adopted and approved by the State

Department of Public Works under authority inferred by Chapter 85, Section 2, and permit No. 618 was issued under date of December 1, 1936.

Each year following the establishment of the rules and orders, we have been erecting various types of signs at many locations to render assistance to the traveling public and the police. During 1939, signs costing about \$400 were purchased and erected, and approximately \$250 were expended for traffic painting.

Under date of January 18, 1939, we asked for assistance from the Traffic Engineer's office of the State Department of Public Works, to help us solve our traffic problems. We were of the opinion that a traffic survey was to be immediately made, especially after publication of a notice in the *Boston Traveler* dated January 19, 1939, that Needham was to have such a traffic survey by the State Department of Public Works. Many men were immediately at work throughout the Town, but in a few days they were taken off due to curtailment of help in the whole Public Works Department. Accordingly, a complete report of a traffic survey has not been made, but from time to time the State Department has rendered various assistance in determining the best methods of solving our traffic problems.

The Town appropriated \$1,000 for reconditioning traffic lights but as yet, no work has been done. We ask that this amount be carried over for expenditure in 1940, and in addition, that the sum of \$750 be expended substantially as follows:

Chapel, Chestnut and Great Plain .....	\$800
Central and Great Plain .....	900
West and Highland .....	50
	<hr/>
	\$1,750

For effecting improvements to the existing system at Chapel, Chestnut and Great Plain, it is recommended that this system be converted to a two-street fixed time control with pedestrian period, by installing a new controller at the northeast corner of Great Plain, performing automatic operation and having manual control. When operating automatically the timer will perform the standard Massachusetts sequence with amber following green, changing to red, then an all red and amber clearance interval for pedestrians. When manual operation is used by a police officer, the pedestrian period may be eliminated or used at will with green and red designation in the cycle for movement of vehicles.

Consideration has been given to actuation by push button to bring the pedestrian period into the total cycle, when, by means of a snap switch located in the control box, the automatic operation of the pedestrian period has been eliminated. We do not recommend installing push buttons, posts and ducts at this time, but do recommend that the control be provided with such mechanism which may at a later date be put to use and that the manual control feature be included at this time.

At Central and Great Plain, it is proposed to install the existing traffic control equipment of Great Plain Avenue and Webster Street after reconditioning the mechanism and rebuilding the vehicle detectors to bring them up to standard.

At West and Highland, it is proposed to rewire the controller and change the sequence to conform with the Massachusetts standard. Other problems being considered are as follows:

1. Improve traffic conditions at intersection of Harris, Warren and Dedham by slight changes to physical features and erection of stop signs.
2. Recondition traffic island and beacon at Highland, Great Plain and Dedham to provide protection for police officer directing traffic at this location.

3. Improve traffic condition at Bond's corner by erection of traffic island and beacons and designation of traffic lanes.
4. Revision of parking regulations at Needham Heights business section.
5. Revision of parking regulations at Needham business section.
6. Improve traffic movements on following streets in and around the center of business activities:  
     Pickering, May, Highland, Chapel, Chestnut, Garden, Lincoln, School, Great Plain, Eaton Square, Dedham, Warren, Maple, Linden and Oak.

Parking conditions in the business area at times cause some difficulty. However, your Superintendent believes the situation is not serious and such as it is can be solved by simple methods. It has been proven many times that a very large proportion of the cars parked in Needham Square are cars which have been parked for a much longer period than the one hour legal limit. A police officer on duty continuously morning, afternoon and early evening to check on this situation as well as other violations would greatly relieve the parking problem. This is not meant as criticism against our present police force who, due to the lack of sufficient men cannot perform such duty efficiently; but as a suggested means of remedying the condition at an expense to the Town only for one man to enforce parking regulations.

Suggested off-street parking facilities have been considered at the following locations:

End of Green's Field abutting Great Plain Avenue  
 Rear of Jacob's land, Chestnut Road  
 Walkup land, Chestnut Street  
 Railroad station property  
 Southworth and Mansfield lands, Chapel Street

During the closing weeks of this year traffic engineers from the State Department have been engaged in completing the survey at Needham. I have been assured that a report will be presented prior to the 1940 Town Meeting.

### **Sewer**

Mr. Norman M. Winch supervises the work of this Division, including the maintenance and construction of storm water drains, with the assistance of 5 permanent men, 3 regular men and such temporary employees as from time to time are required.

#### *Maintenance of Sanitary Sewers*

A systematic process of cleaning and flushing mains has been carried on as usual for the purpose of preventing accumulation of sewage deposits from buildings, in street sewers where only a few houses are connected and on flat slopes where sufficient velocities are not obtained. The manhole at the entrance to the Metropolitan Sewer off Dedham Avenue was rebuilt to remedy its deterioration which caused considerable inflow of water from the Charles River.

#### *Maintenance of Storm Water Sewers*

Cleaning of pipe lines and reconstruction of catch basins has been taken care of as required. All catch basins have been systematically cleaned as in the past. A new catch basin was installed on South Street at the foot of Green Street to prevent overflow from the highway onto private lands. A catch basin was reconstructed at the corner of Nehoiden Street and Great Plain Avenue. The ditch through which the Town was conducting water from High Rock Street was piped, due to building construction at that location. Two catch basins were rebuilt and one additional catch basin installed at the junction of Howland Street and Pleasant Street.

*Pumping Station Operation*

Operation of the West Street Pumping Station was started on July 10th. Seventeen houses from a total of 50 abutting the 3,500 feet of sewers previously installed were connected this year. A total of 496,800 gallons of sewage have been pumped from this Station at an estimated cost of \$485. The pumps are designed to operate automatically, and daily inspection is made.

*PWA Construction*

The construction of the Station and Well under Contract No. 1 by the Poorvu Construction Company and the installation and erection of the Equipment under Contract No. 2 by the Ralph P. Hall Company has been satisfactorily completed.

Town Appropriation .....	\$12,100 00	
Federal Grant Received .....	7,048 13	
Federal Grant Due .....	341 58	
	<hr/>	
Total Funds .....		\$19,489 71
Encumbrances and Expenditures:		
Preliminary Expense .....	\$204 11	
Engineering, Inspection and Supervision .....	1,415 67	
Contingencies .....	840 46	
Contract No. 1 — Building .....	8,703 92	
Contract No. 2 — Equipment .....	6,531 99	
	<hr/>	
Total Cost .....		17,696 15
		<hr/>
Unencumbered Balance .....		\$1,793 56

*House Connections*

A total of 73 connections were made to houses during the year. A total of 4,576 linear feet of 5-inch pipe was installed and the total costs were assessed to the applicants. All connections to houses are made by the Town force upon receipt of application. The average length of each connection this year was 62.7 feet and cost about \$1.13 per linear foot. About ten stoppages brought to the attention of the Department during the year, mostly due to growths from roots of trees bordering the high-ways, have been rectified.

*Construction of Sanitary Sewers*

Main sewers were installed in Avery Square, Hillcrest Road and Wyoming Avenue. A total of 1,347 linear feet of pipe was laid. With the exception of Hawthorn Avenue and Union Street, sewers previously installed for the purpose of relieving the unemployed have been connected for service and assessments have been levied. About \$4,000 remains in the construction account. This amount together with \$12,957.77 to be transferred from the assessment reserve fund from which \$3,157.50 will be deducted for bond and interest payments, will provide for construction work during the coming year.

It is proposed to install sewers in Chestnut Street from Cedar Place to the railroad, Marked Tree Road from Fairview Road to High Rock Street, and High Rock Street, westerly about 1,000 feet toward Central Avenue. Accordingly, all sewer construction for the following year will be performed under WPA projects.

*Construction of Storm Water Drains*

A total of 2,277 linear feet of 10-inch pipe, 38 catch basins, and 3 man-holes were installed in streets constructed under the Betterment Act at a



total cost of \$6,500. A total of 2,970 linear feet, 20 catch basins and 2 manholes were installed in Parkinson Street, Howland Street, Manning Street, Dedham Avenue, Oak Street, Lexington Avenue and Birds Hill Brook under WPA at a cost to the Town of \$7,141.

A WPA project providing for an expenditure of about \$22,000 Federal funds and \$10,000 Town funds, is available for installations of drains in various streets. The estimated cost of drains required in streets proposed for acceptance and construction under the Betterment Act for 1940 totals \$7,390. Additional drains to the extent of \$27,850 will also be required during the next five years, and accordingly, we recommend an appropriation amounting to \$5,160 be allowed for 1940 construction, in addition to the usual amount appropriated for drains installed in new streets accepted by the Town.

### Special Report

Under Articles 22 and 23 of the Adjourned Annual Town Meeting held March 27, 1939, to see if the Town would appropriate a sum of money for providing sewers in the Upper Falls District, it was voted: That the subject matter of Articles 22 and 23 be referred to the Public Works Department for further study, report thereon to be submitted not later than the next annual Town Meeting. Accordingly, I herewith submit the following:

The topography of Needham divides the Town into three principal drainage areas, designated as the Dedham Avenue gravity district, Rosemary Brook pumping district, and Upper Falls pumping district. It is impossible to convey sewage from these areas to a common place of discharge without pumping. Fortunately, however, the gravity district now containing 21.46 miles of sewers draining to the Metropolitan Sewer off Dedham Avenue, bordering the Charles River serves a very large proportion of the population.

Fortunately also, it has been found possible to drain into the gravity district, sewage from a large portion of the territory naturally draining into the Rosemary Brook and Upper Falls districts.

A notable feature of the gravity system is the absence of any long length of sewer, not needed for the connection of abutting houses. The Pumping Station necessary for disposal of sewage from the location on West Street near the Brook has been completed. The area now being served by this Station centers on Hillside Avenue from Dale Street to Pinegrove Street and West Street on the westerly side of the railroad. This area comprises the upper limit of this district which is more closely built up.

The construction of a long valley interceptor from West Street to Nehoiden Street at an estimated cost of \$13,500 is now required to provide for disposal from portions of Hillside Avenue, Rosemary Street, Nehoiden Street, Great Plain Avenue and Prospect Street, and the total lengths of Newell Avenue, Lewis Street, Marshall Street and Gage Street within this district. Sewers for other sections in this district westerly to the Wellesley line will not be required for a good many years.

#### *Upper Falls District*

In the northern corner of the Town, there is an area of 800 acres designated as the Upper Falls District from which sewage must either be pumped into the Highland Avenue Sewer of the gravity district or discharge into the upper end of the Cheesecake Brook Sewer of the Newton system at Central Avenue, adjacent to the River. Due to the capacity of the Newton sewers, being at present overtaxed, there is doubt as to whether or not such a connection to our neighbor's sewer would be feasible. Should the City of Newton see fit to permit the discharge into its sewer at a reasonable rental charge for local maintenance, in addition to the Metropolitan



charge which we would be required to pay, such a connection would be to the distinct advantage of the Town, as it would postpone the building of a pumping station and installation of force main estimated to cost \$30,000.

The pumping station, if built, would be located abutting the State Highway and bordering the River, adjacent to the Morschner Dye Works property. The design of the collecting system would remain practically the same regardless of the location of the station. The annual maintenance cost of the station would not exceed \$1,000 for the next ten years. Assuming that the charge to Newton and the Metropolitan district would be considerably more than \$1,000, it would seem advisable to install sewers in this district independent of any system outside of the Town, for the purpose of attempting a saving of \$30,000. Therefore, the estimated cost for the independent pumping system is as follows:

Station .....	\$16,500	
3,400 feet interceptor—Highland Avenue to Station ..	8,500	
5,000 feet of force main .....	13,500	
1,200 feet interceptor—Central Avenue to Station ...	4,000	
	<hr/>	
Total .....		\$42,500
4,500 feet gravity sewers in Highland Avenue, Highland Terrace, Riverside Street, High View Street and Highland Circle .....	\$15,000	
3,000 feet gravity sewers in Central Avenue and Reservoir Street .....	10,000	
	<hr/>	
Total .....		25,000
Initial cost of construction for the district .....		<hr/> \$67,500

If the station was constructed, we would be required to install an additional interceptor from Central Avenue at an estimated cost of \$4,000 so that the net saving to the Town for the initial construction would only be \$26,000. We refer you to the Annual Reports of 1937 and 1938 which include other details regarding this subject, and likewise refer you to the table on sewerage statistics contained in this report.

The estimated receipts from the assessment fund which may be available for construction for the next two years are only \$7,500 and payments for notes and interest amounting to \$3,157.50 and \$3,052.50 must be made therefrom, each year. Accordingly, you may readily note that it will be impossible for us to pay the notes from our receipts and allow the necessary extension of mains which the Department may, by petitions from abutters, be required to install. However, by an article inserted in the warrant for the Annual Town Meeting of March, 1940, we are asking that this Department be authorized to proceed with further study involving investigations, surveys, preliminary plans, profiles and estimates, and that a more detailed report, and specifications be prepared before commencing such a construction program. The unexpended balance remaining from funds appropriated for the PWA construction of the West Street Station, about \$1,800, could be made available for the performance of such necessary engineering work within the whole district, bounded on the east by the Charles River, on the west by Hunnewell Street, on the south by Highland Avenue and on the north by the Wellesley line, comprising a total of 800 acres.

### Water

Mr. Roger G. Oakman superintends the work of this Division, assisted by 8 permanent, 3 regular and such temporary employees as required.

*Maintenance*

The annual cost necessary to meet the required obligations was \$31,533 expended as follows:

General Maintenance .....	\$10,848
Pumping .....	6,095
Buildings .....	3,239
Mains .....	1,579
Supply .....	404
Services .....	6,042
Meters .....	3,326
Total .....	<u>\$31,533</u>

*Construction*

The amount of \$30,839 was expended as follows on construction work:

Replacement of old mains and extensions, 2,786 feet .....	\$11,466
New main installations in new developments, 5,205 feet .....	13,845
New services to houses, 6,722 feet .....	5,528
Total .....	<u>\$30,839</u>

The activities of the Water Division have been confined chiefly to the general maintenance of its pumping plants and distribution system; extensions and replacements of old pipe lines for the reinforcement and strengthening of the distribution system; and installation and extension of pipe lines and services for new developments and houses not being served by mains before.

Early in the year, with the co-operation of the State Board of Fire Underwriters, flow tests and studies were made to determine the condition of the distribution system to adequately provide necessary requirements for fire protection. We have not received a final draft of this report.

This Fall, separate heating units were installed at the Dedham Avenue Pumping Station and the operator's residence. With removal of the old chimney early next year, it is expected that we will have additional floor space to properly house our equipment which will result in material savings in fuel and will provide for a more efficient heating system than we have had heretofore.

The new Diesel Unit and Pumping Plant at Charles River has been operating very efficiently and has fulfilled all the requirements as expected. Continuing our program for the replacement and extension of the main pipe lines from Charles River to Needham, we have completed the replacement of the 4-inch line in Oak Street and the 8-inch line in Chestnut Street from Oak Street to School Street with 14-inch pipe.

The Special Committee on Town Government has made a study of the financial set up of the Water Division and has made recommendations in its published report, to which we make reference, for the extension and replacement of pipe lines for the general improvement of the distribution system.

There has been a total deficiency of 7.69 inches of rainfall this year. Accordingly, we have had the heaviest load in years placed upon the pumping plants, to supply water to meet the requirements of the consumers. We have, at all times, been able to meet these demands. Approximately nine-tenths of the water supply has been pumped from the new Charles River Street Station.

## WPA

Your Superintendent has continued the administration of the WPA program by acting as Town WPA Agent. Office details and records required by the Federal Government have been carried on by Mrs. H. Maude Church.

WPA is a governmental process whereby needy persons who have been certified as to their qualifications for relief work are assigned to work on the various types of projects submitted by local sponsors to provide the work for the different classifications of employment which may be available. After the projects have been approved by the Government such certified persons are assigned to work by the district office upon request from the local agent.

WPA administration maintains supervision, inspection, certification, assignment and time control. Payrolls are drawn up by WPA officials and payments are made by Government checks to all workers semi-monthly. The Town bears the expense of all supervision, engineering, materials and equipment necessary to operate the projects. No project submitted by a sponsor which calls for an expenditure by the Town of less than 25% of the total cost of the project may be approved.

The greater part of new construction work performed during the year was carried on in conjunction with WPA. Equally beneficial to the Town were two major projects, namely, storm water drainage installation in Dedham Avenue, Howland Street, Oak Street, Manning Street and Birds Hill Brook, and the construction of approximately seven miles of tar and gravel sidewalks throughout the Town.

WPA under the supervision of the U. S. Forest Service was very helpful in the rehabilitation work in the Spring following the hurricane.

Under WPA each community maintains a Surplus Commodity Store from which distribution of food and clothing is made to WPA and welfare recipients. There has been under discussion during the past few months the "Stamp Plan" which is being used in 22 large cities. The advisability of adopting this plan in Needham is being considered by the Board of Public Welfare and the Selectmen.

The following summary shows all projects operated during the past year:

Name of Project	Federal Funds	Town Funds
Sidewalk Construction .....	\$18,000 00	\$6,575 46
Reconstruction Wall .....	2,445 00	435 21
Drain Construction .....	10,798 00	7,141 44
Sewer Construction .....	5,906 00	4,356 90*
Gypsy Moth .....	1,700 00	386 49*
Tree Trimming and Stump Removal .....	6,752 57	337 50*
Emergency Fire Prevention .....	10,000 00	403 00
Engineering Surveys:		
Drainage, etc. ....	2,567 00	100 00
Contour Map .....	665 00	40 00
Classify Records in Vault .....	1,393 00	25 00
Veterans' Graves Records .....	842 00	126 00
Sewing .....	4,600 00	1,215 00
Commodity Distribution .....	1,375 00	1,473 00
Administration .....		1,332 00
Unclassified .....		633 89
	<hr/>	<hr/>
	\$67,043 57	\$24,580 95

\*Expended from Departmental Appropriations .....

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5,080 95\*  
\$67,043 57    \$19,500 00

A total of all payments made by the Federal Government for relief labor employed on Town projects since the beginning of this program is \$634,091.51. Due to a new ruling during the past year there was a large quota reduction in Needham but an average of 90 workers employed weekly were paid a total of \$67,043.57 in wages from Federal funds for work performed on various projects to which they were assigned. This has resulted in considerable saving and the accomplishment of much construction work which otherwise would have been financed wholly from Town funds.

On January 1st, 1940, there were 94 persons on WPA payrolls and since that time there has been a slight increase but it is difficult to tell just how many will be maintained by the Government for the coming year.

A reserve of approved projects is maintained at all times so that there will be no delay, or cause for lay-off, in starting a new project when needed to provide for transfer of persons employed, or to provide work for additional persons.

### Projects Available for 1940

Name of Project	Federal Funds
Sewing .....	\$4,812 00
Sidewalk Construction .....	7,282 00
Drain Construction .....	20,321 17
Sewer Construction .....	27,287 34
Gypsy Moth .....	2,799 00
Tree Trimming .....	5,434 04
Classify Records in Vault .....	2,141 24
Contour Map of Town .....	4,985 60
Survey of Drainage .....	2,671 26
	<hr/>
	\$77,733 65

New projects may be submitted for approval but the operation of such projects after approval would be made possible only by transfer of persons already employed on public works or other projects as shown by the above tabulation.

### GENERAL STATISTICS

The Geodetic position of the Needham Town Hall established on the North American Datum is latitude 42°—16'—51.568" and longitude 71°—14'—13.048". The elevation of Needham varies from 85 to 304 feet above mean sea level.

Estimated Population December 31, 1935 .....	12,035
Estimated Population December 31, 1939 .....	12,863
Area of Town, 159.9 acres water, 8,002.1 acres land .....	12.75 sq. miles
Park Lands .....	22.69 sq. miles
Hemlock Gorge Reservation .....	14.19 acres
Water Works Lands .....	185.32 acres
Municipal Building Lands .....	5.95 acres
School Lands .....	29.69 acres
Gravel Pit Lands .....	24.45 acres
Glover Memorial Land .....	24.75 acres
Brookline Water Lands .....	62.09 acres
Wellesley Water Lands .....	62.75 acres
Newton Water Lands .....	631.96 acres
Metropolitan Water Lands .....	34.42 acres
Miles of Public Ways .....	55.3
Miles of State Highways .....	6
Miles of Private Ways Dedicated to Public Use .....	14.1



Miles of Other Private Ways .....	15
Miles of Granolithic Walks .....	15.4
Miles of Bituminous Walks .....	22.7
Miles of Storm Water Drains .....	17.9

### Sewerage System

Annual payment for disposal into South Metropolitan System .....	\$17,203 43
Miles of Sewer Mains in Gravity District ....	21.46
Miles of Sewer Mains in Pumping District ...	.61
Total Miles in use .....	22.07
Miles of Incompleted Sewers .....	.065
Total Miles of House Connections in use ....	12.56
Possible number of House Connections to existing system .....	1,574
Completed House Connections .....	1,028
Connections Partially Installed .....	23
Area of Town served by system .....	1.13 sq. miles
Estimated Population using system .....	5,125
Bonded Debt:	
1925 Issue at 4% financed from general tax.	\$80,000 00
1931 Issue at 3½% financed from assessment fund .....	6,000 00
Cost of Mains Installed .....	445,839 07
Cost of Pumping Station .....	17,696 15
Cost of Force Main .....	2,044 34
Total Cost of Works .....	465,579 56
Original Estimate of Cost of Mains:	
15 miles in Gravity District and 13 miles in Pumping District .....	519,874 00
West Street Pumping Plant .....	19,066 00
Upper Falls Pumping Plant .....	36,060 00
Total Estimated Cost .....	575,000 00
Original Estimated Rate of Flow of 15 miles in Gravity District .....	490,000 g.p.d. (min.)
	610,000 g.p.d. (max.)
Estimated Rate of Flow of Existing System ..	528,000 g.p.d.
Assessment method and rate: 64c per linear foot of frontage and 1c per square foot of area drainable within 100 feet of street line.	
Proportion of cost of system assessed .....	66⅔%
Total Assessments Levied .....	\$280,001 79
Total Principal Received .....	219,551 60
Total Interest Charges Received .....	41,218 94
Transferred for Construction and Bond Payments .....	247,454 74
Cash on hand, December 31, 1939 .....	12,957 77

### Water Works

Mode of Supply — Pumping to Standpipes	
Total Pumping during 1939:	
From Station 1, Dedham Avenue — 2 dug wells, electric power .....	16,476,000 gallons
From Station 2, Great Plain Avenue — 50, 2" tubular wells, electric power .....	8,401,000 gallons
From Station 3, Charles River Street — gravel packed well, Diesel power .....	251,599,000 gallons
Total Gallons Pumped .....	276,476,000
Maximum Daily Consumption (July 19, 1939)	1,370,000 gallons



Average Daily Consumption .....	757,000 gallons
Maximum Weekly Consumption (July 16-22, 1939) .....	7,634,000 gallons
Total Mains in use .....	64.8 miles
Number of Gates .....	770
Number of Hydrants .....	542
Miles of Services .....	56.5
Number of Services .....	3,499
Cost of Works .....	\$914,172
Bonded Debt: 1914 Issue at 4% .....	5,000
Total Expenditures .....	\$62,373 05
Total Committed for Collection .....	73,160 87
Total Receipts .....	69,374 77
Uncollected, December 31, 1939 .....	12,096 37

## PUBLIC WORKS EXPENDITURES FOR MAINTENANCE

Classification of Work	1935	1936	1937	1938	1939
Administration .....	\$4,599 06	\$4,734 00	\$5,039 51	\$5,090 00	\$5,234 73
Engineering .....	2,782 56	2,785 00	2,978 31	3,917 05	4,089 11
Tree Trimming and Surgery .....	1,826 95	2,773 89	1,408 79	2,394 54	2,266 85
Moth Suppression .....	1,623 40	757 23	1,046 04	3,958 76	4,996 94
Tree Nursery .....	.....	68 88	438 08	186 10	129 90
Highway Maintenance .....	27,853 20	26,850 00	28,750 00	27,825 45	25,948 77
Sidewalk Maintenance .....	1,000 00	1,000 00	1,500 00	4,300 00	5,000 00
Street Lighting .....	21,481 96	21,925 12	22,366 34	21,239 87	23,174 45
Snow Removal .....	9,986 81	10,000 00	2,146 48	11,958 19	13,378 02
Park Maintenance .....	497 78	500 00	600 00	800 00	800 00
Care of Dump .....	.....	992 65	1,000 00	1,000 00	986 00
Sewer Maintenance .....	3,243 69	3,659 70	3,723 92	3,700 00	4,355 78
Drain Maintenance* .....	.....	.....	.....	.....	1,049 35
Water Maintenance .....	43,149 35	39,842 37	35,996 01	33,971 59	34,017 84
WPA .....	20,562 36	24,056 88	27,756 56	27,462 26	19,496 93
Equipment Maintenance .....	3,768 16†	4,967 61†	4,957 01†	4,816 48†	3,824 98†
Replacement of Equipment .....	6,200 00†	3,998 45†	675 00†	4,033 85†	2,800 00†
Total .....	\$148,575 28	\$148,911 78	\$141,282 05	\$156,654 14	\$152,149 65

\*Drain Maintenance — Formerly included in Highway Maintenance.

†Equipment Maintenance and Replacement — All Divisions except Water.

## SUMMARY STATEMENT OF BETTERMENT ASSESSMENT PROJECTS AND OTHER SPECIAL WORK

Classification of Work	1938 Balance	Funds Available Appropriated	Expenditures	Balance	1939 Receipts
Street Betterments	\$4,593 20	\$16,000 00	\$17,746 75	\$2,846 45	\$8,760 57
Chapter 90 Roads (1938)	1,000 00	..	2,991 96	5 36	1,997 32
Chapter 90 Roads (1939)	..	1,500 00	2,628 74	..	..
Chapter 500 Roads	..	..	1,032 84	..	..
Storm Water Drain Construction	1,032 84	..	6,500 00	..	..
Sewer Construction	..	6,500 00	10,698 77	4,010 01	12,957 77
Sewer House Connections	3,719 20	10,989 58†	5,364 32	1,664 06	3,952 78
PWA Sewerage Construction	2,828 38	4,200 00	16,181 59	2,213 78	7,048 13
Water Construction (Bal. Article 17—1938)	11,347 24	..	30,839 22	2,160 78	..
Hurricane Repairs	2,024 33	30,975 67	5,000 00	..	..
Mosquito Eradication	..	5,000 00	..	1,000 00	..
Traffic Lights — Reconditioning	..	1,000 00	..	1,000 00	..
Street Light Installations	..	300 00	98 09	201 91	..
Total	\$26,545 19	\$77,465 25	\$99,082 28	\$15,102 35	\$34,716 57

\*Chapter 90 Roads (1939) — Contracts with State and County for \$3,000.00 on file.

†Sewer Construction — Includes \$2,400.00 transferred from Article 15. — 1938.

## OPERATING COST OF SNOW AND ICE REMOVAL FOR 1939

Date	Road Plowing	Sidewalk Plowing	Removing	Sanding	Overhead	Total Cost	Total Fall	Cost Per Inch	Cost Per Inch Mile
Jan. 1-Jan. 6	.....	.....	.....	\$541 71	\$38 30	\$580 01	2"	\$290 00	\$4 18
Jan. 19	.....	.....	.....	260 16	17 00	277 16	1"	277 16	3 99
Jan. 25-Jan. 26	.....	.....	.....	574 92	73 58	860 81	2"	430 41	6 20
Jan. 30-Feb. 2	.....	\$124 44	.....	574 92	73 58	860 81	2"	430 41	6 20
Jan. 30-Feb. 2	.....	370 82	\$685 27	955 10	285 66	3,022 87	5"	604 57	8 71
Feb. 7	.....	235 87	598 35	1,124 38	162 12	2,362 06	4"	590 52	8 51
Feb. 13-Feb. 17	.....	.....	129 89	289 75	65 80	485 44	1 1/2"	970 88	13 99
Feb. 26	.....	.....	.....	129 33	24 25	153 58	1 1/4"	614 32	8 85
Mar. 10-Mar. 11	.....	580 80	1,740 36	209 90	463 13	4,195 87	5"	839 17	12 09
Dec. 11	.....	.....	.....	297 95	32 20	330 15	1 1/4"	1,320 60	19 03
Dec. 30-Dec. 31	238 58	199 82	297 77	260 99	112 91	1,110 07	7"	158 58	2 29
Totals .....	\$2,495 49	\$1,511 75	\$3,451 64	\$4,644 19	\$1,274 95	\$13,378 02	27"	\$495 48	\$7 14

## SUMMARY OF SNOW REMOVAL DATA — 1934-1939

Year	Road Plowing	Sidewalk Plowing	Removing	Sanding	Federal Funds	Town Funds	Total Fall	Cost Per Inch Mile
1934	\$3,134 53	\$673 18	\$4,003 49	\$1,188 80	\$8,000 00	\$9,000 00	40"	\$6 25
1935	3,327 87	648 00	4,289 04	1,721 90	4,160 00	9,986 81	34"	6 12
1936	2,182 46	1,441 66	3,352 94	3,022 94	None	10,000 00	32"	4 53
1937	138 16	214 00	225 08	1,789 56	None	2,366 80	8"	4 23
1938	2,289 34	2,018 92	5,098 21	2,551 72	None	11,958 19	50 1/2"	3 38
1939	2,761 20	1,679 09	3,812 96	5,124 77	None	13,378 02	27"	7 14

*Conclusion*

The total of all appropriations for maintenance and construction for 1939 was \$64,904 less than 1938. Balances of 1938 which were carried forward amounted to \$22,688, making the total available funds from all sources \$42,215 less than the previous year.

From the first of the year, it was possible to employ an average force of more than 100 men until August 1st at which time, due to lack of funds we were required to discharge 29 men. Construction of water mains and installations of sewers continued to the end of the year which provided labor for the balance of the temporary employees.

No serious unemployment condition has existed. The Public Works Department has been assisted only by a total of 305 man hours of labor supplied by the Welfare Department.

Maintenance budgets for all Divisions of Public Works have been submitted to the Finance Committee for the years 1941 to 1945 inclusive. These budgets show a gradual increase to the extent of \$21,000 from a total of \$168,500 for 1941 to a total of \$189,500 for 1945. Maintenance budgets as submitted for 1940 total \$162,454, assuming an appropriation of \$12,000 for snow removal, for comparative purposes, showing an increase of \$5,000 over 1939 appropriations. However, it should be understood by all concerned that the total of all Public Works maintenance budgets in 1932, prior to any salary and other Departmental reductions, was \$207,705, and for 1939 the total for maintenance work was \$157,025.

Public Works is by no means being maintained with the use of up-to-date equipment. Many pieces are greatly in need of replacement. The Department does not own such pieces of equipment as a street sweeper, power mower, snow loader, power shovel, road grader and other equipment which, to provide for more efficient maintenance operation, will be required in the near future. The replacement of old equipment and purchase of new should be continued annually by the Town during the coming years to such extent as may be possible so that no substantial effects on the tax rate will appear in any one year.

*Acknowledgements*

In closing, we extend our thanks and appreciation for the spirit of harmony and co-operation expressed by the employees and for the continued confidence of the citizens of Needham.

Respectfully submitted,

LESTER C. HOLLIS,  
*Superintendent.*



## JURY LIST — 1939

Cyril N. Angell	Accountant	58 Prince St.
Meddie J. Blais	Polisher	539 Hunnewell St.
Joseph M. Brady	Millhand	6 Manson Rd.
Frederic I. Barlow	Designer	102 Page Rd.
Herbert W. Barton	Florist	151 Greendale Ave.
William P. Brown	Paymaster	14 Bradford St.
Merrit W. Bardwell	Farmer	1346 South St.
George P. Bucknam	Salesman	35 Mayo Ave.
John Bartony	Printing	196 Highland Ave.
Clarence S. Burton	Accountant	897 Webster St.
C. Parkhurst Bond, Jr.	Insurance	1069 Webster St.
Wilbur J. Blades	Builder	83 Wilshire Pk.
Walter M. Chase	Clerk	28 Hillcrest Rd.
Albert H. Clark	Retired	108 Bradford St.
Lawrence G. Caulton	Broker	12 Crescent Rd.
Walter R. Clarenbach	Broker	87 Coolidge Ave.
James T. Cameron	Machinist	1410 South St.
Florance Crowley	Salesman	21 Daly Place
Albert E. Chamberlain	Tile-layer	292 Hunnewell St.
Edgar H. Chandler	Supervisor	42 Ingleside Rd.
William L. Carter	Clerk	419 Webster St.
Lester O. Cook	Salesman	347 Manning St.
William H. Capron	Musician	64 Parkinson St.
William G. Courtenay	Buyer	719 Webster St.
Henry F. Cobb	Clerk	263 Hillside Ave.
Cecil A. DeVarenes	Salesman	128 Hillcrest Rd.
Iving Dawson	Laborer	15 Alfreton Rd.
Robert F. Day	Painter	963 Central Ave.
Edward B. Dik	Salesman	19 May St.
Francis J. Donahue	Student	53 Marshall St.
Charles DeFazio	Inspector	37 Hillside Ave.
Albert H. Donahue	Clerk	41 Kimball St.
Edward W. Y. Dunn	Stationer	686 Webster St.
John A. Durham	Clerk	37 Burnside Rd.
Garnet W. Earle	Clerk	8 Morley St.
Donald A. Eaton	Clerk	652 Great Plain Ave.
Roswell C. Fithian	Underwriter	21 Linden St.
Henry E. Gorse	Clerk	19 Avery St.
John F. Gilfoil	Reporter	48 Linden St.
Albert E. Gooding	Merchant	84 Dedham Ave.
Raleigh I. Glynn	Accountant	128 Garden St.
Russell Gately	Auditor	312 Manning St.
Ernest W. Haigh	Clerk	84 Kingsbury St.
Rolla E. Healey	Retired	59 Henderson St.
Ray C. Hall	Manager	23 Kingsbury St.
William W. Hewett	Dog Officer	21 Greenwood Ave.
Christian H. Hansen	Leather Dealer	24 Bradford St.
Fred H. Hodgman, Jr.	Clerk	762 Webster St.
Walter C. Heuning	Investigator	794 Webster St.
Elmer G. Hodsdon	Clerk	105 Chestnut St.
Sterling A. Holt	Carpenter	44 Coulton Pk.
Charles E. Hess	Clerk	38 Prince St.
Henry Heuer, Jr.	Manager	733 Webster St.
Ira M. Hedges	Salesman	25 Otis St.
Kenneth S. Herdman	Designer	1141 Great Plain Ave.
George D. Horr	Teacher	776 Webster St.
Robert N. King	Reporter	273 Garden St.
Harry W. Kimball	Retired	20 Washburn Ave.

Frederick R. Kroog	Clerk	833 Great Plain Ave.
George A. Lord	Salesman	114 Lincoln St.
Amory Leland	Engineer	12 Bradford St.
Matthew McNeilly	Merchant	372 Webster St.
John M. Marsilli	Chauffeur	129 Chestnut St.
C. Henry Miller	Insurance	40 Laurel Dr.
Fred L. Morton	Bookkeeper	47 Avery St.
William P. McEvoy	Optician	61 Bradford St.
Howard H. McEvoy	Optician	11 Mayo Ave.
David Murdoch	Insurance	235 Garden St.
Hartley E. Mitchell	Salesman	63 Gayland Rd.
H. Winfield Mayers	Civil Engineer	21 Lawton Rd.
Roland C. March	Salesman	16 Manson Rd.
Herbert L. Moore	Salesman	758 Webster St.
Lawrence Newcomb	Clerk	133 Marked Tree Rd.
Arthur Owens	Clerk	32 Pinewood Rd.
Arthur W. Oakman	Artist	14 Powers St.
Edgar P. Oakes	Manager	583 Great Plain Ave.
Benjamin O. Pillsbury	Salesman	13 Warren St.
Francis J. Power	Printer	12 Crescent Rd.
Samuel A. Pinkham	Carpenter	710 Webster St.
S. Frank Quinlan	Machinist	14 Tower Ave.
Peter Roissing	Painter	1544 Central Ave.
Arthur W. Rohn	Salesman	61 Kingsbury St.
Walter S. Rohn	Engineer	56 Kingsbury St.
Charles I. Ruggles	Reporter	52 Oak St.
Wallace G. Rae	Clerk	14 Cottage Ave.
Jerome Ryan	Manufacturer	5 Coulton Pk.
Everett Roper	Asst. Credit Manager	51 Washington Ave.
Albert G. Robinson	Superintendent	78 Lexington Ave.
Charles G. Robinson	Retired	20 Fairview Rd.
Richard N. Roberts	Student	33 Kingsbury St.
Shirley H. Sparkes	Machinist	321 Hillside Ave.
Carmine Stefanelli	Fruit Dealer	13 Mayo Ave.
Dennis F. Sullivan	Clerk	113 Central Ave.
Ashley St. Clair	Insurance	129 Garden St.
Henry F. Silsby	Manager	455 High Rock St.
Robert L. Schneider	Teller	159 Marked Tree Rd.
Charles E. Spicer	Carpenter	86 Hillside Ave.
Richard F. Sharpe	Carpenter	45 Chestnut Place
Walter Slaney	Chauffeur	352 Hunnewell St.
Robert M. Tappan	Treasurer	131 South St.
George R. Toney	Salesman	64 High St.
Albert W. Tocci	Clerk	171 Reservoir St.
George H. Titus	Assistant Cashier	236 Dedham Ave.
Atillo Vara	Machinist	43 Central Ave.
William J. Vincent	Superintendent	179 Manning St.
William E. Wheeler	Salesman	25 Mayo Ave.
Frederick A. Whetton	Salesman	249 Harris Ave.
William J. Whelan	Installer	296 Warren St.
Courtland J. Worth	Salesman	48 Pinewood Rd.
George R. Wein	Bank Manager	Glendale Rd.
Albion P. Wetherbee	Clerk	20 Pinewood Rd.
Alfred E. A. Williams	Accountant	29 Pinewood Rd.
Joseph W. Wagner	Clerk	314 Chestnut St.
George M. Wragg	R. R. Mail Clerk	178 West St.
John L. Whittier	Clerk	178 Lindbergh Ave.
Leslie J. Wertheim	Salesman	280 Manning St.
Herbert S. Williams	Steamfitter	23 Rybury Hillway
Harrison G. Whittredge	Salesman	232 May St.
J. Howard Youlden	Contractor	45 Woodlawn Ave.



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## TRIBUTE TO MRS. GERTRUDE T. LOOMIS

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*Whereas:* our friend and associate on the Needham School Committee, Mrs. Gertrude Talmadge Loomis, has passed from our presence; and

*Whereas:* Mrs. Loomis had won the highest regard of her associates on the School Committee and the respect of every member of the School Department by her faithful and loyal work for the school children of Needham; and

*Whereas:* we, the members of the School Committee, feel deepest sorrow upon the loss of our esteemed friend and co-worker; therefore,

*Be it Resolved:* that we believe that the Town and the State have lost one of their most outstanding women whose work has ever been characterized by unswerving devotion to the highest educational ideals and whose participation in civic affairs has made a great contribution to the welfare of youth in the Town and State; and

*Be it further Resolved:* that we, the members of the Needham School Committee, extend our deepest and most heartfelt sympathy to Warren W. Loomis and to the members of his family on the loss of their beloved wife and mother; and

*Be it further Resolved:* that a copy of these resolutions be spread upon the minutes of this meeting and that a copy be sent to Warren W. Loomis, husband of Mrs. Gertrude Talmadge Loomis.

MAURICE V. BROWN, *Chairman*  
IRVING H. COWDREY  
JAMES K. SANBORN  
GERTRUDE W. QUEEN  
EDWARD O. BRÖDERICK

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## SCHOOL COMMITTEE

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Name	Term Expires
Maurice V. Brown, <i>Chairman</i> 909 Webster Street	1941
Gertrude W. Queen 47 Alfreton Road	1941
Irving H. Cowdrey 748 Webster Street	1940
James K. Sanborn 75 Prince Street	1940
Edward O. Broderick 338 Nehoiden Street	1942
*Gertrude T. Loomis 847 Webster Street	1942

\*Deceased.

### MEETINGS AND OFFICE HOURS

#### 1. Meetings of School Committee

Regular meetings of the School Committee are held on the second Tuesday of each month at 7:45 P.M., in the School Committee room in the Emery Grover School Building, 1330 Highland Avenue.

#### 2. Superintendent of Schools

Office: Emery Grover School Building.

Office Hours: 3:30 to 4:30 P.M., on school days; 9:00 A.M., to 12:00 M. on Saturdays by appointment. Other hours by special appointment.

#### 3. Secretary to Superintendent of Schools

Office: Emery Grover School Building.

Hours: 8:15 A.M. to 12:00 M., and 1:30 to 5:00 P.M., on school days 9:00 A.M. to 12:00 M., on Saturdays. During school vacations and on other days on which the schools are not in session the office of the School Department is open from 9:00 A.M. to 12:00 M., and from 1:30 to 5:00 P.M.

### School Calendar

#### 1939-1940

Fall Term	September 6 to December 22	16 weeks
Winter Term	January 2 to February 16	7 weeks
Spring Term	February 26 to April 12	7 weeks
Summer Term	April 22 to June 19	9 weeks

#### No School Days

October 12, Columbus Day; October 27, Teachers' Convention; November 11, Armistice Day; November 30, Thanksgiving Day; December 1, Day after Thanksgiving Day; March 22, Good Friday; May 30, Memorial Day; June 17, Bunker Hill Day.



## SCHOOL COMMITTEE'S REPORT

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### *To the Citizens of the Town of Needham:*

We wish to call attention, first of all, to the condition of our school plant. During the past year there have been added two rooms at the Harris School and a new Dwight School of four rooms to replace the antiquated wooden Dwight School. Due to Government aid from PWA, these additions have been made at a cost to the Town of approximately \$54,000.00.

From the appropriation of \$28,000.00 set aside by the Town for the repairs at the Senior High School, we have used \$25,423.91 for repairs. We wish to state to the townspeople that we finally have made the building water-proof, much to the satisfaction of us all.

Having made these changes in our school plant, we were able to rearrange our grades so that now we have a complete system up to and including the sixth grade in each school district of the Town. This seems to be a more logical set-up and makes less difficult the transportation problem.

We found upon the opening of schools, that we should be compelled to add one more teacher in the Stephen Palmer School than we had anticipated. We had transferred two teachers from the Junior to the Senior High School, but one department in the Junior High School seemed to need more instruction, namely, English. At mid-year, we employed an experienced teacher in that study.

We found a very small turnover in our teaching personnel this year, so that our staff, with about five new teachers, is the same as last year. This improved condition is undoubtedly due in part to the return to the former salary schedule.

There has been some criticism of the number of split grades in our school system. These have come primarily from having more grades in scattered school buildings. No equal number in any one grade could be obtained to suit exactly the number of children one teacher should have in her room, so that some from two grades would have to be taken. We believe this has not worked so much to the disadvantage, educationally, of the children as would first appear. This condition cannot be wholly eradicated unless many more teachers are employed. We can not recommend that such an expense be incurred.

After much discussion and a great deal of hesitation, we reclaimed the old Riverside School. This is an old portable building which has been in use for over twenty years in various localities in our Town and we believe that it is only a question of time when this building must be retired without pension.

In order that we may serve our community needs more fully, we believe more attention must be given to those children whose education, due to economic conditions, must end at the completion of High School. In the near future new equipment should be added in our school system, for further vocational training.

We have had much constructive criticism from our citizens this year, which shows an increased interest in their children's education. We welcome such criticism. We desire to thank all citizens for their co-operation and continue to assure you of our earnest endeavor to maintain a high standard of educational preparation.

Respectfully submitted,

MAURICE V. BROWN, *Chairman*  
IRVING H. COWDREY  
JAMES K. SANBORN  
GERTRUDE W. QUEEN  
EDWARD O. BRÖDERICK

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

*To the School Committee of Needham:*

I am submitting my sixth annual report as superintendent of schools. This is the forty-seventh in the series of annual written reports concerning the schools of Needham.

Following this report are the reports of Principal William F. Pollard of the senior high school, Principal Harold A. Rice of the junior high school and Miss Irene E. Conway, elementary supervisor. I believe that you and the citizens of Needham will be interested in reading what these people have said about their respective units of the school system.

### Financial Survey of School System

It has been the custom each year recently to devote the annual report of the superintendent to a single aspect of the work of the schools. Again this year that plan has been followed. The theme this year is the question

**TABLE 1**  
**Pupil Membership**  
**For the Ten-Year Period, 1930-1939**

YEAR	Pupil Membership			Total Membership	Increase or Decrease		
	Elementary Schools	Junior High School	Senior High School		Elementary Schools	Junior High School	Senior High School
1930	1,485	517	415	2,417			
1931	1,488	557	462	2,507	+3	+40	+47
1932	1,513	541	464	2,518	+28	+24	+49
1933	1,521	567	470	2,558	+36	+50	+55
1934	1,482	572	509	2,563	-3	+55	+94
1935	1,418	596	501	2,515	-67	+79	+86
1936	1,344	626	491	2,461	-141	+109	+76
1937	1,364	598	492	2,454	-121	+81	+77
1938	1,328	615	537	2,480	-157	+98	+122
1939	1,335	547	577	2,459	-150	+30	+162

of school costs. It seems very desirable at this time to make a financial and cost analysis of the schools for a period of years. If such an accounting as is here contemplated begins at the bottom of the depression when school expenses had been reduced to a bare-existence basis an untrue picture would be presented. In order, therefore, to secure a clear perspective it is necessary to go back to the years before the salary reduction made in 1933 was consummated.

### Fall and Rise of School Costs

A study of school costs during the ten-year period beginning with 1930 and ending with 1939 gives a view of the facts which is very significant. It shows in true relationship the slowly rising costs ending in 1932, the sharp decline in 1933 and 1934 and the steady recovery from 1934 to 1939, when school costs had again risen to a point only very slightly above where they stood in the 1932 fiscal year.

Two basic tables are necessary at this point to present the facts with reference to expenditures for school purposes in Needham. It is important

to show not only the expenditures but also the pupil membership in the schools for each year of the ten-year period under consideration.

Table 1 shows the number of pupils each year for ten years.

### Trends in Pupil Membership

A glance at Table 1 shows from 1930 to 1933 a steady increase in enrollment which was somewhat greater in the junior and senior high schools than in the elementary schools. The elementary school enrollment increased 36 pupils, the junior high school 50 pupils and the senior high school 55 pupils. In 1933, however, the elementary school enrollment began to decline, but the junior and senior high schools continued to grow in membership. The total membership continued to increase until 1934 when the schools enrolled a total of 2,563 pupils. By 1939 the elementary schools had 150 less pupils and the junior and senior high schools had 192 more pupils than they had in 1930 at the beginning of the ten-year period. Between 1932 and 1939 the junior and senior high schools increased 119 pupils and the elementary schools decreased 178 pupils which resulted in a net decrease of 59 pupils in this period. The net result of gains and

**TABLE 2**  
**Ordinary Expenditures for School Purposes**  
**For the Ten-Year Period, 1930-1939**

Year	Ordinary Expenditures	Per Pupil Cost
1930 .....	\$219,517 65	\$90 82
1931 .....	237,494 42	94 73
1932 .....	240,538 43	95 53
1933 .....	204,521 97	79 95
1934 .....	202,170 86	78 88
1935 .....	211,227 02	83 99
1936 .....	221,842 68	90 14
1937 .....	230,988 51	94 13
1938 .....	236,540 61	95 38
1939 .....	242,083 05	98 45
Total .....	\$2,246,925 20	

losses in the entire ten-year period gave 42 more pupils in 1939 than in 1930 as the net increase in the ten-year period. These facts have considerable significance. They show a general trend downward in elementary-school enrollment and upward in secondary-school enrollment with a small net gain in the ten-year period.

The next table which is necessary in presenting the picture of school costs is that which shows the amounts expended for school purposes each year for the same ten-year period. Table 2 includes expenditures for ordinary school purposes.

### Total Expenditures for Ordinary Expenses

It is interesting to note that from 1930 to 1932 school expenditures in Needham rose slowly to a higher point than any previously reached. Later, good reasons for this increase will be explained. In 1933 and 1934 came a sharp fall in school costs resulting from the cutting of salaries and other severe reductions in school expenses. Then came the gradual rise in expenditures to the figures representing the 1939 costs. The reduction amounted to \$38,367.57 and the restoration to \$39,912.19. Needham spent in ten years the grand total of \$2,246,925.20 for the ordinary running expenses of its schools.

### **Year 1930 One of Great Changes in the School System**

It is now in order to discuss the facts which are exhibited in Tables 1 and 2.

Before any interpretation is attempted one basic fact must be explained. If allowance were not made for this fact, cost figures for the ten-year period under consideration would give a fundamental misconception.

The fact is that in the year 1930-1931 a great change occurred in the public school system of Needham; but its full effect was not felt until the 1932 fiscal year, which included part of the 1931-1932 school year. A greatly enlarged school plant came into operation in 1930 and other significant changes in the school system occurred at about that time. For these reasons cost figures extending back of 1932 do not have primary significance in comparison with figures for the years since that time. These facts show why it is not possible to make a study of cost figures for 1939 and give them significance in relationship to those of 1930 for purposes of comparing the two years.

### **Change in School System Affects School Costs**

It is necessary now to detail the changes in the school system of Needham which so greatly affected school costs. The present senior high school building was nearly completed and was placed in operation in September, 1930, at the opening of the school year. At that time the former high school building was opened as a junior high school. The seventh, eighth and ninth grades were included in that school. A so-called junior high school had been in operation in the present Emery Grover School building, but it had only six teachers and included only the seventh and eighth grades. At that time the William Carter School also maintained seventh and eighth grades. For the school year ending in June, 1930, the seventh and eighth grades then housed in the William Carter School and the present Emery Grover School had all together ten teachers, a principal and an assistant principal. In the fall of that year these twelve people were assigned to the new junior high school and five additional teachers were employed and assigned to that school to complete its teaching staff. Until the fall of 1930, Needham had an eight-grade elementary school system and a four-year high school.

In the fall of 1930, therefore, the eight-four was replaced by the six-three-three type of school organization. This was a fundamental change and it had a great effect on school costs. The addition of a building like the senior high school to the plant with added cost for such services as electric lights, water, fuel, as well as other similar costs, was a great change in the plant and inevitably made a difference in the operation expenses of the schools. In the fall of 1930 the new seven-room Harris School was opened and replaced an old two-room building. This inevitably resulted in an increase in operating costs. In December, 1930, the eight-room addition to the Stephen Palmer School was opened and took the place of the ten-room Kimball School. At the same time the present Emery Grover School became a sixth-grade school. It was necessary to add four more teachers to the junior high school staff in the fall of 1931 in order to complete the organization of that unit. The full effect of their salaries was not reached until the fiscal year 1932, for only four-tenths of their salaries were included in the budget of the 1931 fiscal year.

### **Year 1932 Base Year for Study of School Expenditures**

These changes are detailed here merely to explain the statement that previous to 1930 both the school plant and the type of school system were vastly different from those maintained after that date. Naturally these



changes which took effect as late as September and December in the fiscal year ending on December 31, 1930, had little effect on costs in that year.

It is reiterated, on the basis of facts already stated, that the full effect of these great and fundamental changes was not completely shown until the 1932 fiscal year. That was the first complete fiscal year in which all the factors operated. All fair comparisons of cost of the present organization must be referred to the year 1932 as the base, for previous to that year it was not the same school system in respect to either plant or organization.

### School Expenses Only Slightly Above 1932 Level

It is now possible to draw conclusions from the facts and figures which have been presented. It is clear that the gross increase in ordinary school expenditures from 1932 to 1939 amounted to only \$1,534.62. In a word, present school expenses have only just about been restored to the level which prevailed before the great reduction was made during the recent economic depression. This is believed to be a good showing. Few, if any, other major town departments or other state or national governmental

**TABLE 3**  
**Expenditures for School Buildings and Interest**  
**For the Ten-Year Period, 1930-1939**

Year	Buildings (Bonds and Cash Payments)	Interest on Bonds	Total of Bonds, Interest and Cash Payments	Per-Pupil for Buildings and Interest
1930	\$28,500 00	\$23,793 75	\$52,293 75	\$21 63
1931	59,500 00	35,104 50	94,604 50	37 74
1932	59,500 00	32,600 00	92,100 00	36 58
1933	59,000 00	30,105 00	89,105 00	34 88
1934	59,000 00	27,620 00	86,620 00	33 80
1935	57,000 00	25,175 00	82,175 00	32 67
1936	55,000 00	22,711 25	77,711 25	31 58
1937	55,000 00	20,468 75	75,468 75	30 75
1938	60,396 81	18,146 25	78,543 06	31 67
1939	138,365 58	15,823 75	154,189 33	62 70
Totals	\$631,262 39	\$251,548 25	\$882,810 64	

enterprises have shown so small an increase in cost in this same period. This fact goes far to indicate satisfactory business management and reasonable fiscal economy in the school department.

### Per-Pupil Costs

Per-pupil costs next may be considered. The period from 1932 to 1939 shows an increase of \$2.88 per pupil for ordinary expenditures. It has been shown that the gross amount spent in the latter year was only slightly greater than that in the former year, but the school membership showed a slight decline in the number of pupils between these two dates. That fact accounts for the greater part of the increased per-pupil cost. The greater proportion of junior and senior high school pupils could well be responsible for an appreciable increase in per-pupil costs. It costs considerably more for a year's schooling of a secondary-school pupil as compared with a child in the elementary schools.

### Expenditures for School Buildings

The cost figures which have been presented so far have excluded expenditures for new buildings erected in past years as well as special and extraordinary and emergency repairs to buildings and grounds. The picture of school costs would not be complete without these figures.



Table 3 shows the expenditures for school buildings and interest on bonds during the ten-year period ending with the 1939 fiscal year.

### Nearly One and Three-Quarters Millions for School Buildings

It is evident that in the last ten years Needham has spent the sum of \$882,810.64 for new school buildings and land for school purposes. In the next eleven years Needham will pay \$418,577.63 more for school buildings already built and in use. This includes a final payment of \$3,123.38 which will be made in 1940 on the new Dwight School. The preceding ten years saw an expenditure of \$380,152.21 for new school buildings. Thus, the sum of \$1,681,540.48 represents Needham's expenditures for the modern schoolhouses in which it is now carrying on the education of its children. This happened in a town which had during this period a population which at no time exceeded 13,000 people and at the beginning had only about 7,000 people. These facts bear eloquent testimony to the interest of the people of this Town in the education of their children and to their willingness to spend money in order that the best in buildings and equipment might be provided for educational purposes. All this should redound to the everlasting credit of the Town of Needham.

TABLE 4

### Expenditures for Special and Emergency Repairs to Buildings and Grounds For the Ten-Year Period, 1930-1939

Year	Special and Emergency Repairs	Per-Pupil for Special and Emergency Repairs
1930 .....	.....	.....
1931 .....	.....	.....
1932 .....	.....	.....
1933 .....	.....	.....
1934 .....	.....	.....
1935 .....	.....	.....
1936 .....	\$3,469 35	\$1 53
1937 .....	8,977 48	3 66
1938 .....	25,292 90	10 20
1939 .....	6,278 54	2 55
Total .....	\$44,018 27	

In this connection it is interesting to note: (a) that in 1930 the last payment was made on the land on which the present Junior High School is located; (b) that in 1932 the final payment was made on Greene's Field; (c) that in 1934 the last bonds for the original Stephen Palmer School were retired; (d) that payments were made during the entire ten-year period on the William Carter School, the present Junior High School, the present Senior High School, the new Harris School and for nine years on the Stephen Palmer School Addition; (e) that in 1938 and 1939 the greater part of the Town's share of the cost of the new Dwight School and the Harris School Addition was paid from cash on hand in the Town Treasury without issuance of bonds or any addition to the tax rate.

### Substantial Amount for Special and Emergency Repairs

In addition to the amounts invested in school buildings during the past ten years, the Town has also expended a substantial sum for special and emergency repairs to school buildings and grounds.

Table 4 shows the amounts which have been expended for such repairs during the past ten years. It appears that the sum of \$44,018.27 has been spent for extraordinary and emergency repairs to school buildings. All this expense, however, has occurred in the past four years.

**Total for All School Expenditures  
Nearly Three and a Quarter Millions in Ten Years**

The citizen who pays the taxes desires to know not only the sum which he pays annually for the ordinary running expenses of the schools but also the amount of his total annual bill for all school purposes.

Table 5 shows by years the grand total of all expenditures for the ten-year period under consideration in this report. The larger amounts in 1938 and 1939 resulted from cash payments for the Harris School addition and the new Dwight School.

It is significant that in ten years Needham citizens have paid for schools a total of \$3,173,754.11.

**TABLE 5  
Total Expenditures for All School Purposes:  
Buildings, Interest, Repairs and Ordinary Expenses  
For the Ten-Year Period, 1930-1939**

Year	Total Expenditures	Per-Pupil for Total Expenditures
1930 .....	\$271,811 40	\$112 46
1931 .....	332,098 92	132 47
1932 .....	332,638 43	132 10
1933 .....	293,626 97	114 79
1934 .....	288,790 86	112 68
1935 .....	293,402 02	116 66
1936 .....	303,023 28	123 13
1937 .....	315,434 74	128 54
1938 .....	340,376 57	137 25
1939 .....	402,550 92	163 70
Total .....	\$3,173,754 11	

**Total for Instructional Salaries Barely Increased**

It is thought by some people that the cost for salaries in the School Department has greatly increased in recent years. It is desirable, therefore, to show the true facts in this respect.

Table 6 shows the expenditures for all instructional salaries for the ten years ending with the 1939 fiscal year.

It is a significant fact that the cost for instructional salaries in 1939 was only \$625.83 greater than that incurred in the 1932 fiscal year. That is less than one third the salary of one high school teacher. It should be borne in mind that while the total school enrollment was less by 59 pupils in 1939 than in 1932, the junior and senior high schools combined had 119 more pupils. The greater per-pupil cost of a year's schooling for a high school pupil could be expected to result in considerable increase in cost under these circumstances. The figures which have been presented substantiate the belief that the schools have been economically administered.

**School Personnel Only Slightly Increased**

It is believed by some that the number of the personnel of the School Department has greatly increased in recent years. It is important, therefore, to show the real facts concerning any increases or decreases in the salaried staff of the School Department.

Table 7 shows by years the entire number of people on the payroll in the School Department.

Scrutiny of Table 7 reveals interesting facts. Between 1930 and 1931 the teaching staff of the Junior High School was increased by the addition of four teachers to meet the requirements of the change from the eight-four to the six-three-three type of school organization. The Senior High School was given one additional teacher. The enlarged Stephen Palmer School, with its eight-room addition opened in December, 1930, soon required two additional teachers to carry the load. The William Carter School added a special-class teacher in 1931 at the opening of schools in January. The Emery Grover School was given one less teacher in 1931 than in the preceding year. Thus, in the year ending December, 1931, a net total of seven teachers was added. One more teacher was added at the Emery Grover School during the next year. This increased the staff to eighty-eight teachers for the year ending December 31, 1932, and this is the number with which present comparisons must be made. The teaching staff now includes two less classroom teachers than it did for the 1932 fiscal year. A new English teacher will begin work on January 2 and, as compared with 1932, the staff will then number one less teacher.

TABLE 6

**Expenditures for All Instructional Salaries: Teachers, Substitutes, Principals, Supervisor and Principals' Clerks**  
**For the Ten-Year Period, 1930-1939**

Year	All Instructional Salaries	Per Pupil for All Instructional Salaries
1930 .....	\$149,028 19	\$61 65
1931 .....	163,533 81	65 23
1932 .....	169,303 61	67 23
1933 .....	146,210 73	57 15
1934 .....	140,404 45	54 78
1935 .....	144,206 72	57 33
1936 .....	149,330 07	60 67
1937 .....	160,375 77	65 35
1938 .....	164,481 77	66 32
1939 .....	169,958 94	69 11

**Equivalent Positions Discontinued for Those Newly Created**

As an actual fact the total salaried staff of the School Department on January 1, 1940, will include 124 people as compared with 120 at the end of the 1932 fiscal year. In most cases in rearrangement of positions within the school system equivalent positions have been discontinued when new ones have been created. In all such cases the cost has not been increased. Greater efficiency has been sought and attained. The net increase in staff since 1932 can be considered to be: one low-salaried clerk in the School Department; two cafeteria employees, of whom the total salary of one and more than half that of the other are paid from the earnings of the cafeterias; and a superintendent of school buildings, whose salary previously has been paid from a Town appropriation for a superintendent of public buildings.

Thus, the net additional expense of the four net additions to the salaried staff of the School Department since 1932 is a very negligible amount in actual Town cost.

**Portion of Tax Rate Devoted to Schools Decreased in Recent Years**

The portion of the tax rate devoted to school expenses is one indication of whether or not schools are requiring a larger or smaller portion of the total tax expended for all Town purposes. In order to show the facts in this respect Table 8 has been prepared. This table shows that at no time since 1932 has the part of the tax rate allocated to schools been as great as in the 1932 fiscal year. The per cent of the total tax rate allocated to schools has varied in different years, but it is significant to note that in

**TABLE 7**  
**Number of School Personnel:**  
**Including All Members of the Salaried**  
**Staff of the School Department**  
**For the Ten-Year Period, 1930-1939**

Year (Dec. 31)	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Totals
1930 ..	1	1	1	2	1	0	4	2	80	0	5	0	0	1	14	112
1931 ..	1	1	1	2	1	0	4	2	87	0	5	0	0	1	14	119
1932 ..	1	1	1	2	1	0	4	2	88	0	5	0	0	1	14	120
1933 ..	1	1	1	2	1	0	4	2	83	0	5	0	0	1	14	115
1934 ..	1	1	2	2	1	0	4	2	83	0	5	0	0	1	14	116
1935 ..	1	1	2	2	1	0	4	2	87	0	5	0	0	1	14	120
1936 ...	1	1	2	2	1	0	4	2	87	2	5	0	0	1	14	122
1937 ...	1	1	2	2	1	0	4	2	89	2	5	0	0	1	14	124
1938 ...	1	1	2	2	1	1	3	2	89	2	5	1	0	1	13	124
1939 ...	1	1	2	2	1	1	2	2	86	2	5	2	1	1	14	123
1940 ... (Jan. 1)	1	1	2	2	1	1	2	2	87	2	5	2	1	1	14	124

**Key to Table 7**

- A — Superintendent of Schools
- B — Attendance Officer
- C — School Department Clerks
- D — School Physicians
- E — School Nurse
- F — Supervisors
- G — Principals
- H — Principals' Clerks
- I — Classroom Teachers
- J — Remedial Teachers
- K — Special Teachers of Music, Art and Physical Education
- L — Cafeteria Staff in Junior and Senior High Schools
- M — Superintendent of School Buildings
- N — Building Mechanic
- O — Janitors

1939 \$2.22 less of the total tax rate was devoted to schools in comparison with the amount in the year 1932 which was allocated for such expenses. In 1939 2.5 per cent less of the total tax rate was devoted to schools as compared with the amount given for the same purpose for the 1932 fiscal year. These facts show conclusively that school expenses have not advanced more rapidly than other Town expenses. In fact, school expenses have advanced less than have the costs of many other major Town enterprises.



### Efficient Operation and Superior Arrangement of Facilities

Our schools are operating very efficiently under a superior staff of teachers who are guided and assisted by two able principals in the junior and senior high schools and an able supervisor in the elementary schools. Tests are given at the end of every school year in the elementary schools. These same tests have been given throughout the nation and the results are available for comparison. In reading, handwriting, spelling, arithmetic, language usage (grammar) and written expression Needham children at the end of the sixth grade rank considerably above the national standards. Our plan of providing an elementary school with kindergarten and six grades in different sections of town and within reasonable walking distance of most children meets with approval. It seems, therefore, that in organization, operation and results the public school system of Needham meets acceptable and approved standards.

**TABLE 8**  
**Proportion of Tax Rate Allocated to School Expenses**  
**For the Ten-Year Period, 1930-1939**

Year	Town Tax Rate	Part of the Tax Rate Allocated to Schools	Per Cent of Tax Rate Allocated to Schools
1930 .....	\$33.00	\$6.866	20.8
1931 .....	33.00	7.857	23.8
1932 .....	30.82	7.949	25.7
1933 .....	30.30	7.154	23.6
1934 .....	26.80	6.278	23.4
1935 .....	28.30	6.915	24.4
1936 .....	29.00	7.090	24.4
1937 .....	29.80	7.510	25.2
1938 .....	28.20	7.004	24.8
1939 .....	28.60	6.653	23.2

**TABLE 9**  
**Per-Pupil Costs in Needham Public Schools**  
**For the School Year Ending June 30, 1939**

Division of the School System	Per-Pupil Cost
Elementary Schools .....	\$87 84
Junior High School .....	101 12
Senior High School .....	162 68
School System as a Whole .....	\$101 07

The figures for per-pupil costs for 1938-1939 are taken from the Annual Report of the Department of Education of the Commonwealth. They are based on (a) expenditures for support exclusive of general control; and (b) average membership. This is the basis used by the State in computing such costs.



It should be stated in this connection that the per-pupil cost in the Senior High School is a little larger than usual for this particular year on account of the larger expenditure for maintenance. For the year in question, it cost nearly twice as much for a year's schooling of a senior-high-school pupil as it did for an elementary-school pupil. In ordinary years the cost is about one and a half times as great for a senior-high-school pupil in Needham; but only a little greater in the Junior High School.

### **Generous School Support Combined with Economical Management**

It is impossible to escape the conclusion that for a Town of its size Needham has made a great record in providing a nearly adequate and an admirable physical plant for its schools. It is also plainly evident that the several school committees have managed with prudence and economy the school funds placed at their disposal by the Town for operating the public school system. Thus, Needham's entire record of dealing generously with its schools and at the same time maintaining a desirable fiscal economy is one which will be difficult to duplicate in a Town of its size and wealth.

Respectfully submitted,

HARRY A. BROWN,  
*Superintendent of Schools.*

## REPORT OF PRINCIPAL OF SENIOR HIGH SCHOOL

*Dr. Harry A. Brown,  
Superintendent of Schools,  
Needham, Massachusetts.*

*Dear Sir:* — I submit herewith my annual report as Principal of the Needham Senior High School.

### **Twenty Per Cent Make Honor Roll**

On Monday evening, June 19, 1939, 150 members of the Class of 1939 received their diplomas. This class was noteworthy for several reasons. First, because it was the largest graduating class in the history of the school; secondly, because approximately twenty per cent of its members were on the Honor Roll. The central theme of the program was "Preserving American Democracy."

### **Colleges Chosen by Graduates**

Members of the class entered the following higher institutions of learning in September of this year. Acadia College, University of Alabama, Beaver College, Boston University, Brown University, Coast Guard Academy, Colby College, College of New Rochelle, State Teachers Colleges at Framingham, Bridgewater and Lowell, University of Maine, Massachusetts Institute of Technology, Massachusetts School of Art, Mount Holyoke College, University of New Hampshire, Northeastern University, Russell Sage College, Simmons College, Wellesley College, William Jewell College, Wheaton College, and Yale University.

### **Larger Enrollment**

School opened in September with the largest enrollment in the history of the Senior High School. There were 585 pupils, distributed as follows: 14 post-graduates; 154 seniors; 190 juniors, and 227 sophomores.

### **Teachers Taken from Junior High School**

Because of the increase in our enrollment, and the resignation of Mr. Arthur H. Ingalls, teacher of bookkeeping, it was necessary to add three members to our staff. We were fortunate enough to secure the services of three very able teachers — Miss Mary E. Dugan, Miss Lillian A. Giles, and Mr. John E. Nelson — who were transferred from the Junior High School faculty to take care of the situation.

The school suffered a great loss in the death of Miss Marie C. Reli, an exceptionally gifted teacher of art. She will always be held in high esteem by those of us who were fortunate enough to work with her.

### **Teachers Commended**

To Miss Olga I. Cavallo fell the difficult task of taking her place. I am pleased to report that she has made a good start and will, without doubt, achieve very worthwhile results before the school year closes.

Miss Catherine E. Dodge, head of the English department, is serving as an exchange teacher in the South Pasadena High School, South Pasadena, California. Miss Margaret E. Lauer, a member of the faculty of that school, is taking her place and is doing a very acceptable piece of work. I hope that she will enjoy her year with us very much.

Under Mr. William R. Fisher's able direction, music in its various phases has gone forward steadily. Our choral groups, orchestra, and band have done splendid work and have elicited much favorable comment from the public.

### **Gift for Band Instruments**

At this point it is fitting that we should acknowledge with thanks a gift of \$150.00 to the school by the Needham Board of Trade to be used to purchase musical instruments, provided the school raised \$75.00 to go along with it. I am pleased to announce that we have succeeded in raising that amount and that much needed instruments will be purchased with the total amount in the near future.

This year Mr. Charles E. Benton is giving a course in safe driving to 215 pupils. We hope that it will prove to be beneficial to all, especially to those who plan to get their driver's license in the near future.

### **Great Year in Athletics**

The athletic spirit within the school is very good. Both boys and girls are participating in large numbers in many activities. With each succeeding year they seem to realize more and more that athletics in a school program are justified only as they are a powerful force in preparing them to cope successfully with the great problems that lie ahead.

The year which has just closed was one of the most successful, from the point of view of athletics, in the history of the school. Our basketball team was of championship calibre and our hockey team was not far behind; the wrestling team won the Class B championship in the State Tournament; the baseball nine was worthy of praise; also the tennis team; the golf team won the championship of South Eastern Massachusetts and reached the semi-finals in the State Tournament; and the football team, because of its brilliant record, ranked near the top in its class.

### **New Bleachers Bought**

For the last three years we have been putting all money received from patrons of our Gymnasium Meets into a so-called "Bleacher Fund." Said fund now amounts to \$576.76. In the near future we shall take \$501.00 from that amount for the purpose of installing a section of seats capable of accommodating 125 people. That, of course, will be only the beginning. We hope that before many years roll by it will be our good fortune to see the entire gymnasium properly furnished with bleachers.

### **Guidance Program Needed**

A guidance program in our school is of great importance. Guidance is needed continuously throughout a pupil's career. The more thorough it is the more effective are the attempts of the school to do everything worthwhile for the pupil.

As stated in previous reports, our guidance program, because of the lack of personnel and facilities, is very inadequate. Anything that can be done to improve this very important phase of our school work would be greatly appreciated by the young people who come under our jurisdiction. A real beginning in this field might be made by employing an expert guidance counselor on a part-time basis.

Financially we are in good condition.

For your assistance and that of the School Committee I am indeed grateful. I hope that our achievements have been gratifying to you and the public and that we shall continue to merit your support and co-operation in the days that are ahead.

Respectfully yours,

WILLIAM F. POLLARD,  
*Principal.*

## REPORT OF PRINCIPAL OF JUNIOR HIGH SCHOOL

*Dr. Harry A. Brown,  
Superintendent of Schools,  
Needham, Massachusetts.*

*Dear Sir:*—I submit herewith my annual report as Principal of the Needham Junior High School.

### School Population

The registration of the Junior High School on October 1, 1939, was 550. This figure represents a decrease of 66 pupils from the enrollment of 616 reported as of October 1, 1938.

On January 1, 1940, however, the total registration was 566 pupils, or 55 under the total for the corresponding date in 1939. In other words, 16 new pupils registered during the last quarter of 1939, compared to 6 pupils during the same period of 1938.

The enrollment of grades on October 1, 1939, was: seventh grade, 183; eighth grade, 200; and ninth grade, 167. Although the total enrollment this year is the smallest since 1932, when it was 541, this does not mean that the school population has entered a period of permanent decline. The relatively large reduction in enrollment this year can be attributed entirely to the reversal of the factor that accounted for the peak enrollment of 626 in 1936, namely, the promotion of the largest class in the history of the school in June, 1939. This class numbered 245, 237, and 238 in the years 1936, 1937, and 1938, respectively. Thus the difference between the enrollment of the large class promoted in 1939 and that of the entering class was 54 pupils. Leaving out of account the unusual size of the class promoted in 1939, we find only a slight variation in the combined enrollments of the other grades. For example, grades seven and eight this year have a total enrollment of 380, which is larger than that of the corresponding grades last year, and of that of the seventh and ninth grades, in 1937, and equals that of the eighth and ninth grades in 1936. In other words, a large entering class would have the effect of restoring the enrollment of the Junior High School to its former levels.

In 1940, 190 pupils are expected to be promoted to the seventh grade, and in 1941 approximately 200 pupils. Thus there is reason to expect a rather substantial increase in enrollment in 1940, followed by at least a slight further increase in 1941.

Out of the 238 pupils enrolled in the ninth grade on October 1, 1938, 220 were promoted. Of this number, 214 actually enrolled in the tenth grade of the Needham Senior High School. And of the six pupils who failed to enter the tenth grade, two got jobs, two moved away, and two enrolled in other types of schools.

Data relating to places of birth and nationality of pupils are both interesting and valuable in enabling the school to deal more effectively with the problems confronting it. They help to determine the causes of language difficulties, suggest the proper remedial measures, and contribute valuable information in many other respects.

Sixteen pupils now attending the Needham Junior High School were born outside of the United States: 8 in Canada, 3 in Italy, 2 in Scotland, 1 in China, 1 in Ireland, and 1 in India. Both parents of 100 pupils, or 18 per cent of the school population, are foreign-born, as follows: Italy, 49; Canada, 21; mixed, 15; Armenia, 4; Lithuania, 3; Ireland, 2; Poland, 2; and Norway, Denmark, Latvia, and England each 1. In addition, one of the parents of 79 pupils was born outside of the United States.

Thus 35 per cent of the pupils are either foreign-born or children of parents, one or both of whom are foreign-born.



### **Building Improvements**

This year the School Committee has provided some new and attractive furniture for the women teachers' rest room. This adds much to the comfort of the teachers and is greatly appreciated by them.

### **Reduction in Teaching Staff**

This year all changes in personnel have been due to transfers within the school system. Three teachers—Miss Mary E. Dugan, Miss Lillian A. Giles and Mr. John E. Nelson—were transferred in September from this school to the Senior High School. At the same time, Mr. Minot B. MacDonald was transferred to this school from the principalship of the William Carter School.

Miss Margareta F. Franzen, formerly a full-time teacher of art, is now spending two days each week in the elementary schools.

As a result of these changes, and the fact that the music teacher spends three days each week in this building, the teaching staff has been reduced from 21.3 last year to 19.1 this year. I understand, however, that a new teacher of English has been employed who will begin work at the opening of school in January.

### **Restricted School Program**

Owing to the loss of teachers, there has been no expansion of the school program. On the contrary, it has been somewhat restricted. For example, art is now being offered only one period per week instead of two, thus making both art and music one-period subjects. The seven periods of instruction per week in seventh grade English have been reduced to five. Similarly, the number of periods of science offered in grades seven and eight has been reduced from four to two.

### **Improved Study Situation**

An effort has been made to improve the study room situation. Instead of stressing the use of a large room presided over by a teacher who by chance happens to be free, each homeroom group spends one full period per day with its own homeroom teacher, that is, the teacher who is best able to direct them in their study. Such an arrangement has great advantages from the point of view of better study.

### **Extra-Class Activities**

Pupils interested in a particular club may spend one period per week in such activity. However, the choice of a club is purely optional, and pupils are permitted to use the club period for study if they choose.

During the year 60 girls earned letters for regular attendance at sports after school. An additional 113 girls participated in at least one sport. In other words, more than one-half of the girls engaged in some form of intra-mural sports.

The work in the girls' physical education classes has been so adapted to the needs and abilities of the girls that all, even cardiac cases, are participating to some extent in interesting and wholesome activities.

The school continues to have interscholastic football, basketball, baseball, and soccer; and to provide a splendid intra-mural program for boys as well as for girls. During the year more than two-thirds of all the boys participated in at least some sport, in addition to regular instruction in physical education.

### **Method of Instruction**

The method of instruction is no longer confined to having pupils engage in the memoritor conning of the pages of a textbook, and requiring



them to return verbatim on demand the meaningless and uninteresting facts so learned. Teachers understand that in a world of increasingly rapid change, neither they nor the textbook can give pupils fixed solutions to the novel problems that they are bound to meet in life. Consequently, subject matter is regarded primarily as a means to an end. The chief concern of the teacher is the engendering in boys and girls of abilities, skills, attitudes, knowledge, and appreciation needed here and now for better and richer living. If boys and girls are to be prepared for an unknown future, they must have not only the ability but the disposition to attack and to solve problems.

The school, then, is attempting to improve its method of instruction with a view to the attainment of real learning products, that is, changes in the behavior of boys and girls. This means a method of teaching in which pupils actually practice the desirable outcomes of instruction. It is believed that progress is being made in this direction in the Junior High School.

Respectfully submitted,

HAROLD A. RICE,  
*Principal.*

## REPORT OF THE ELEMENTARY SUPERVISOR

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*Dr. Harry A. Brown,  
Superintendent of Schools,  
Needham, Massachusetts.*

*My dear Dr. Brown:* The former reports concerning the elementary schools of Needham have been concerned with elementary education in certain of its broader aspects. Especial emphasis last year was placed on the curriculum. This year I am devoting my report to a single subject and I am limiting it to only one or two aspects of that subject.

### Reading the Basic Subject

I regard reading as *the basic subject* in the elementary school. The ability and the disposition to read constitute the most fundamental of the learning products in the field of elementary education. To him who can not read is denied the message and the inspiration and the great spiritual values contained in the world's best literature. Silent reading is a basic tool in effective study. To him, who can not read silently with rapidity and at the same time maintain highly effective comprehension and assimilation of ideas, scholarship of the highest order is all but impossible of attainment, for wide reading with rapid and accurate assimilation of ideas is a prerequisite to extensive knowledge in this day of many books and other kinds of literature. The non-reader is denied many of the enjoyments of life attained through recreational reading. For him life is less fruitful, for the reason that he can not enjoy books, magazines and libraries.

Reading ability as a phase of study ability hardly can be over-emphasized. It is a well-known fact that many of the failures in secondary schools and colleges and universities can be directly traced to lack of ability in silent reading.

### Mistake of Teaching Reading by a Single Uniform Method

Until recent times a misconception has prevailed in reading. In many places it still exists. As a result reading was often taught by a single uniform method at all levels of the school system. The fact that reading was believed to involve a single kind of mental activity uniform on all occasions and under all conditions was the mistake which led to many if not most of the difficulties in reading which have been so loudly exploited in recent years.

### Research Has Revealed Basic Information About the Nature of Reading

It is now accepted as a fact that there are different forms and kinds of reading and that each must be learned at the appropriate time and taught in the manner most appropriate to the type of learning which is involved. It may be said that there are different levels of reading. It has been possible in recent years in psychological laboratories to make photographic records of eye-movements of both children and adults during the act of reading. It has been possible also to analyze the types of mental activity involved in the complex processes of interpreting and assimilating the meaning of what is read. Out of the knowledge thus obtained have come certain distinctions in relation to reading which are of fundamental importance to the teacher.

### Reading a Secondary-School as Well as Elementary-School Subject

Most reading which college students and adults have occasion to do is silent reading. Yet schools, generally, even in this enlightened age, are still failing to teach effectively the art of silent reading. In elementary schools reading is still too greatly a matter of oral reading and in many

secondary schools reading is largely neglected. Some of the different types of reading should definitely be taught and mastered on the elementary-school level and other higher forms should be learned to mastery on the secondary-school level. Certain higher forms of reading can not be taught at the lower levels of the school system.

### **Solution not Phonics and More Phonics**

Some people think that the solution of the reading problem lies in phonics and more phonics. Some believe that drill and more drill will remedy the difficulty. Both groups, I think, are wrong, for the reason that their ideas are founded on a misconception. The solution of the reading problem is not so simple a matter.

### **Scope of Reading in the Elementary School**

I should like now to refer to, but not repeat, the text of the material on reading discussed in last year's report. I wish to state a philosophy which underlies our current practice in the teaching of reading. It was, of course, given first place last year in the discussion of the curriculum of the elementary school. I have already said that until children can assimilate the material of the printed page they can not use books for study purposes. Whenever it is possible for any person to reflect as he reads, only then has he acquired study ability as far as books are concerned.

In our elementary schools, the work in reading includes: (a) interpretative oral reading of good literature; (b) silent reading for appreciation; (c) silent reading for information and study purposes, and especially definite teaching of silent reading as a phase of study ability at the elementary school level. This includes many uses of silent reading as, for example, (a) use of silent reading in studying and interpreting the meaning of problems in arithmetic; (b) studying geography and history; (c) reading for enjoyment and information in the many books now available in science, travel and all kinds of children's literature.

### **Reading as a Phase of Other Subjects**

A good reading series is in general use in the first six grades in our schools. It was selected not only for the sound principles of teaching reading upon which it is based, but because it takes into account correlation throughout the primary and intermediate grades. The reading plan is worked out in relation to the other subjects which the pupil is studying. There are reading books in numbers, health, art, science, and social studies. They form a complete cycle and the units are so arranged that the work involves the most valuable subject matter in the respective fields. Reading thus becomes not a subject in itself taught in isolation from all other subjects but an activity in each of the other subjects, even in arithmetic. Reading thus acquires meaning as a tool to be used not only for personal enjoyment as a means of appreciation of good literature and a source of inspiration and personal growth throughout life but it also functions as an instrument by which to get knowledge and meaning in all fields. Reading is distinctly not a separate subject but a part of each and every subject—functioning daily and often many times a day in other subjects—and is thus learned functionally by use, which is the only way in which the most effective and permanent learning ever occurs.

### **Reading Readiness Determines Time of Beginning Reading**

Children are taught to read as soon as they attain "readiness" for reading. Tests are available with which to determine when a child can be taught reading without danger of developing reading disabilities.

Many parents and teachers have advised a well-rounded activity program to replace the early formal reading and thereby eliminate the strain and effort which is often present and save many personality maladjustments

which come from lack of success. On the other hand when children are linguistically ready and show an interest in books, stories, printed signs, words, numbers, writing, ability to learn rhymes, tell experiences, listen and comment upon stories read to them, it is then time to make use of this interest and start to teach reading. Teachers must not fail to watch for signs of physical development and to note the factors of growth in ability to give attention, expanding interest and the development of skills necessary to begin reading. These only develop satisfactorily with mental, physical and social maturity.

### **Method in Beginning Reading**

In our first grades, I believe we are very intelligently facing this problem. Beginning reading is taught by giving the children a small sight word vocabulary of unanalyzed word-wholes as they occur in the pre-reading work. New words always appear for the first time in context. English is far from being a completely phonetic language, and for this reason no mechanical method of analysis is entirely reliable. It is likely to be confusing in this early stage of learning to read. At the very beginning of reading children learn visual word-wholes in learning to understand oral speech. A fundamental principle of learning which the child has already used in learning to talk and which has proved most effective is again made the basis for learning to read. Nature here has discovered and used the most effective method.

### **Improved Type of Phonics in First Grade**

Analysis of words into phonetic elements is the basis for word mastery. It does not begin until a good reading habit has been established. It has been found that beginning phonetic drill on the isolated elements of words at the outset or giving too much drill of that kind gives a word consciousness which is unfavorable to good reading.

### **Phonetic Mastery Attained**

On the other hand our plan of giving practice in word analysis after ability to read has been acquired and continuing practice in syllabifying and pronouncing word-wholes which appear in the regular reading does not establish certain reading difficulties which often arise under the more analytical approach in beginning reading. Present procedures give eventually complete phonetic mastery, but children are not handicapped intellectually by too early introduction of what logically belongs at a later stage of reading maturity. In a word the result which was formerly sought by the older procedure, and not secured, is now attained by the more intelligent and scientifically correct procedure. Thus are the findings of research an aid in teaching. The same thing has happened in medicine and in many other branches of human endeavor.

### **Basal Reading Series Used as Guide**

No absolute uniformity of practice can be established for each teacher, for the choice of elements and the number to be taught is governed entirely by their immediate usefulness in reading. It is known that it is not advisable to attempt to store up phonetic knowledge for the needs of the future, for any skill deteriorates with disuse. The elements that are taught on each grade level in connection with our basal reading books are selected on the basis of their frequency in the vocabulary of the reader. The amount of time spent in word analysis is also adapted to individual needs. There is a definite guide or manual for each grade and the plan for specific training in word analysis is divided according to a sequence which is believed to represent the best conditions for effective functional learning through use.



### **Reading a Significant Life Activity and Not a Compartmentalized Subject**

It is our purpose not to think of reading as a separate subject but as a significant life activity in an integrated program of group life; reading is one phase of the type of curriculum materials which are established as the means of giving children a better childhood education in American public schools. Schools do not teach any subject for its own sake. They do not teach reading merely that pupils will be able to read but in order that they may be able to read intelligently and to make use of reading in their everyday personal and social experiences. Reading, it is hoped, will influence behavior, modify personality, increase social understanding and be a vital factor in every child's process of "growing up," into the most intelligent manhood and womanhood.

#### **Basic Objectives in Reading**

To bring reading instruction in line with these broader demands and new responsibilities, it is necessary to keep always in mind that reading includes not merely one but all six of the following aspects:

*Recognition:* ordinarily considered to be the mechanical aspect of reading; acquired intrinsically and functionally through experience in reading for the purpose of thought getting and studying.

*Comprehension:* mastery of concepts, understanding, not mere memorization or the ability to recite back what was read; grasping the thought; thinking meanings as the process of reading proceeds.

*Assimilation:* ability to carry forward the thought in connected discourse, to cumulate thought in the mind, to sense the development of ideas or the sequence of the story and to recognize and comprehend the conclusion and its meaning.

*Recall:* it profits nothing to read if, when the book is closed, the reader remembers nothing of what was read. The pupil who in later discussion of a topic or issue remembers nothing of what he has studied in the last two hours or during the preceding evening suffers a severe handicap. It is imperative, therefore, to remember what is read.

*Interpretation:* evaluating what is read, comparing it with personal experiences, drawing inferences from the facts presented, making sure, in short, that what is read has personal rather than abstract meaning for the pupil.

*Application:* applying what is read to everyday life situations, for more intelligent behavior or clearer understanding of personal problems, issues and experiences; this is a highly essential step if the social values of reading are to be realized.

The first three of the foregoing elements are a part of the act of reading. The last three are concomitants or consequents. All are desirable objectives in teaching reading. They constitute our aims.

#### **Present System Meets High Standards**

The procedure in teaching reading places emphasis on the number of books read and also stresses the quality of the reading that is done. The teachers are selecting material with rich content which has real value for the children. It is certain, that our present series of basal texts meets these high standards. Of course, this six-fold concept of reading requires careful adjustment to the abilities and development of individual pupils. It is impossible to develop depth of interpretation or vitality of application if children can not read what they are expected to interpret and apply in their own individual lives. Nor will they have any desire to make reading a part of their own experiences if they are constantly out of their depth during a reading period.



Clearly, therefore, it is not only the first-grade teacher who needs to give thought to reading readiness. Every teacher faces the fact and the responsibility for discovering the stages of reading development represented by individual pupils or small groups of pupils within her classroom. She must meet her pupils where they are in reading development and carry them on from that level. The six-fold process of recognition, comprehension, assimilation, recall, interpretation and application must get under way with materials and methods appropriate to the stage of development which any given group of children have reached.

Respectfully submitted,

IRENE E. CONWAY,  
*Elementary Supervisor.*

## STAFF ORGANIZATION

December 31, 1939

## General Control

Harry A. Brown . . . . . *Superintendent of Schools*  
 John F. McDermott . . . . . *Attendance Officer*  
 Dene R. Kelley . . . . . *Secretary to the Superintendent*  
 Frances W. McMullen . . . . . *Junior Clerk and Stenographer*

## Health Service

Henry R. Gilbert, M.D. . . . . *School Physician*  
 Kenneth Christophe, M.D. . . . . *School Physician*  
 Ruth V. Smith, R.N. . . . . *School Nurse*

## Instruction

NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION*	Years of Experience Previous to Sept. 1, 1939
<b>Elementary Supervisor</b> Irene E. Conway	1938	State Normal School, Oshkosh, Wisconsin, 1916; State Teachers College, Oshkosh, Wisconsin, 1928; Teachers College, Columbia University, 1936; Student: University of Chicago; Institute of Juvenile Research, Chicago; Boston University.	21
<b>Principals (and clerks)</b> William F. Pollard Principal Senior High School	1927	Middlebury College, 1913; Harvard University, 1924	26
Harold A. Rice Principal Junior High School	1936	State Normal School, Shepards-town, West Virginia, 1914; West Virginia University, 1920; West Virginia University, 1926; New York University, 1938; Student: Columbia University; Harvard University.	22
Edna F. Slaney (clerk)		Senior High School	
Evelyn E. Power (clerk)		Junior High School	
<b>Teachers</b> <b>Senior High School</b> Fred L. Frost American History	1919	Lebanon Valley College, 1911; Teachers College, Columbia University, 1916; Harvard University, 1926.	26

\*In the foregoing statement covering schools attended by teachers when any institution is listed with a date, it indicates that the teacher graduated from that school or college. Other schools attended but from which the teacher did not graduate are listed following the word "Student." The same institution from which a teacher graduated is listed a second time in case the teacher in question did additional study at that school or college beyond the first graduation. When the same college is listed twice with date it means that the teacher graduated a second time after further study at that school or college. Graduation may signify receipt of a diploma from a two-year or a three-year curriculum or it may mean attainment of a bachelor's or master's degree after four or five years of college or university study.

NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept. 1, 1939
Asa M. Small Plane Geometry, Commercial Law, United States History	1927	Bowdoin College, 1927; Northeastern University, 1931; Boston University, 1934; Student: Springfield College; Boston University.	14
Alice C. Gates Biology and Commercial Geography	1924	State Normal School, Fitchburg, 1907; American Institute of Banking, 1924; Boston University, 1928, Student: Harvard University.	23
Louise L. Steele English	1926	Colby College, 1923; Harvard University, 1932; Student: Boston University.	16
Gertrude Lewis Stenography and Typewriting	1929	Boston University, 1927; Student: Mt. Union College, and Simmons College.	17
Ernest J. Pelletier Industrial Arts	1936	University of New Hampshire, 1932; Student: State Normal School, Keene, New Hampshire; Boston University.	7
Corinne Cowdrey Home Economics and Cafeteria Manager	1937	Lasell Junior College, 1930; Boston University, 1932; Student: Tuckerman School of Religious Education; Garland School of Home Making; Massachusetts Institute of Technology; Univ. of Maine.	5
Leita L. Sawyer German and English	1924	Boston University, 1918; Student: Boston University; Boston Y. W. C. A.; University Extension; Private Study in Berlin, Germany.	21
Eva H. Churchill English	1920	Emerson College, Boston, 1912; Emerson College, 1921; Student: Boston University.	24
Annie M. Currie Latin and French	1920	Tufts College, 1910; Student: Boston University; Harvard University.	25
Florence E. Durgin History and Economics	1922	State Normal School, Plymouth, New Hampshire, 1915; Boston University, 1922; Boston University, 1934; Student: University of California.	22
Catherine E. Dodge English	1925	University of New Hampshire, 1923; Student: Dartmouth College; Boston University; Middlebury College; Cornell University; Study Club Tour of Europe.	15
Charles E. Benton Physics and Chemistry	1926	Harvard College, 1924; Northeastern University, 1931; Boston University, 1933; Student: Boston University; Harvard University.	15

NAME AND GRADE. SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept. 1, 1939
Anna P. Fessenden Mathematics	1926	Smith College, 1918; University of Minnesota, 1920; Student: Harvard University; Boston University; Marine Biological Laboratory, Woods Hole, Massachusetts.	21
Ruth C. Harrington French	1926	Boston University, 1916; Student: Middlebury College; Harvard University; University of Grenoble (France); Boston University.	23
Margaret A. Guthrie Stenography, Type- writing and Book- keeping	1931	Bryant and Stratton Commercial School, 1911; New York University, 1924; Student: Columbia University; Harvard University.	26
Margaret C. Kenney English, French	1938	Wellesley College, 1934; Student: Boston University.	3
John E. Nelson Bookkeeping	1932	Williams College, 1909; Student: Yale Forest School; Pace and Pace Institute of Accounting and Business Administration; Massachusetts State College; Emerson College.	9
Mary E. Dugan Ancient History, Com- mercial Geography, Commercial Law	1930	State Normal School, Fitchburg, 1926; Student: State Normal School, Hyannis; University Extension; Clark University; Boston University; Boston Y. W. C. A.	13
Lillian A. Giles English	1938	Bates College, Lewiston, Maine, 1928; Student: Harvard University.	10
<b>Junior High School</b>			
Bertha E. Pugsley Geography	1918	Student: Emerson College; State Teachers College, Buffalo, New York; Extensive Private Study and Travel.	27
Esther Nickerson Mathematics	1927	State Teachers College, Hyannis, 1911; Student: University Extension.	28
Nellie T. O'Brien History	1916	State Normal School, Framingham, 1910.	29
Kathryn L. Wharton Geography	1938	University of Illinois, 1937; Teachers College, Columbia University, 1938; Student: Knox College; State Teachers College, Kirksville, Missouri; State Teachers College, Macomb, Illinois.	5

NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept. 1, 1939
Sylvia A. Collins Mathematics	1925	Student: State Normal School, Farmington, Maine; State Normal School, Keene, New Hampshire; State Normal School, Plymouth, New Hampshire; Boston University.	29
Mario S. DeFazio Physical Education and Science	1935	Boston University, 1934; Student: State Teachers College, East Stroudsburg, Pennsylvania; Teachers College, Columbia University; Boston University.	5
Helene A. Goehring English	1928	State Normal School, Fitchburg, 1926; Student: University Extension; Boston University; State Normal School, Hyannis; Harvard University; New England Conservatory of Music.	11
Katherine Locke Latin and European History	1936	Hollins College, Virginia, 1933; University of Michigan, 1934; Student: Boston University.	5
Minot B. MacDonald English	1937	State Teachers College, Bridgewater, 1934; Teachers College, Columbia University, 1939; Student: Boston University.	4
Jerome C. Sisson Science	1928	Clarkson College of Technology, 1922; Student: Harvard University; Boston University.	12
Miriam W. Ellis Physical Education	1936	Sargent School of Physical Education, 1931; Boston University, 1932; Villa Maria College, Erie, Pennsylvania, 1933; Boston University, 1936.	6
Joseph F. Manning Industrial Arts and Physical Education	1938	State Teachers College, Fitchburg, 1935; Student: Boston University; Teachers College, Columbia University.	3
R. Ashley Holt History, Science and Mathematics	1932	Springfield College, 1928; Student: Boston University.	10
Myrtle A. Colson Mathematics	1937	Boston Teachers College, 1931; Boston Teachers College, 1932.	7
Doris A. Askew Social Studies, English	1935	State Normal School, Oswego, New York, 1930; Teachers College, Columbia University, 1933; Teachers College, Columbia University, 1936.	8



NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept 1, 1939
Harold W. Cummings English, Social Studies and Science	1938	State Teachers College, Fitchburg, 1935; Boston University, 1937; Student: Clark University.	3
Florence A. Wangerin Social Science	1938	Hunter College, 1937; Teachers College, Columbia University, 1938.	2
Margareta F. Franzen Art	1937	Boston University, 1937.	2
Ann E. Eliasson Home Economics	1938	University of Maine, 1936; Student: Merrill-Palmer School, Detroit, Michigan.	3
Emmeline A. Grieder English	1940*	University of Dubuque, Iowa, 1925; University of Wisconsin, 1929; Student: New York University.	11
<b>Elementary Schools</b>			
Stephen Palmer School			
Hazel B. Mileham Fifth Grade Principal	1936	State Teachers College, Springfield, Missouri, 1918; University of Chicago, 1926; Yale University, 1934.	29
Bertha I. Johnson Fifth Grade	1918	State Normal School, Castleton, Vermont, 1913.	28
Margaret M. Wilcock Fifth Grade	1930	State Normal School, North Adams, 1928; State Teachers College, Bridgewater, 1929; Student: Boston University; State Teachers College, Hyannis.	10
Marion A. Wagner Fourth Grade	1935	Lesley Kindergarten Normal School, 1934; Student: Sargent School of Physical Education; College of the Spoken Word; Boston University.	5
Gladys Johnson Fourth Grade	1924	State Teachers College, Edinboro, Pennsylvania, 1927; Student: State Teachers College, Edinboro; University Extension; Boston University.	15
Wilma F. Mayo Third and Fourth Grade	1927	State Normal School, Castine, Maine, 1924; Student: State Normal School, Farmington, Maine; Boston University; Cabot School of Newtonville.	20
Grace U. Barlow Third Grade	1931	State Teachers College, Westfield, 1928; Bradford-Durfee Textile School, 1929; Student: Boston University; University Extension.	10

\* Began January 1, 1940

NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept 1, 1939
Edith A. Chase Third Grade	1930	State Normal School, Fram- ingham, 1929; Student: Boston University; State Teachers College, Hyannis; New York University Ex- tension; University Exten- sion.	9
Greta A. Hill Second and Third Grades	1939	Wheelock School, 1931; Boston University, 1939.	2
Jane B. Doughty First Grade	1919	State Normal School, Bridge- water, 1918; Student: State Normal School, Hyannis; Boston University; Boston School of Cookery.	21
Madolin F. Wilcox Second Grade	1919	State Normal School, Farm- ington, Maine, 1917; Stu- dent: State Normal School, Hyannis; Boston University; University Extension.	22
Mabel E. Jacobs Second Grade	1919	Wheelock School, 1913; Stu- dent: State Normal School, Worcester; State Normal School, Hyannis.	25
Edith B. Smith First Grade	1930	State Teachers College, Bridge- water, 1929; Student: Boston University.	10
Alice M. McDougald Kindergarten	1916	Fisher Kindergarten and Primary Training School, 1910; Student: Boston Uni- versity; University Exten- sion.	28
<b>Emery Grover School</b>			
Gladys I. Gilbert Sixth Grade Principal	1925	State Normal School, Gorham, Maine, 1918; Student: Clark University; Boston Universi- ty; Teachers College, Columbia University; Univer- sity Extension.	19
Mary E. Kett Sixth Grade	1928	State Normal School, Hyannis, 1926; Student: State Normal School, Hyannis; Boston University; University Ex- tension.	13
Alice E. Chase Sixth Grade	1926	State Normal School, Fram- ingham, 1924; Boston Uni- versity, 1938.	15
<b>William Carter School</b>			
Medill Bair Sixth Grade Principal	1939	State Teachers College, Trenton, New Jersey, 1935; Teachers College, Columbia University, 1937; Student: Rutgers Uni- versity.	4

NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept. 1, 1939
Alice M. Swenson Sixth Grade	1935	State Teachers College, Bridge water, 1931; Student: Clark University; University Extension.	8
Eva B. Davis Fifth Grade	1937	State Normal School, Plymouth, New Hampshire, 1921; Student: State Teachers College, Asheville, North Carolina; University of Vermont; Boston University.	15
Alva M. Ford Fifth Grade	1936	State Normal School, Framingham, 1929; Boston University, 1933; Student: Fordham University; University Extension.	8
Gertrude F. Devine Fourth Grade	1931	State Teachers College, Salem, 1929; State Teachers College, Salem, 1930; Student: State Teachers College, Hyannis; University Extension.	9
Gladys V. Spear Third Grade	1934	State Teachers College, Framingham, 1928; Student: State Teachers College, Hyannis; University Extension.	11
Alice E. Hannon Third Grade	1934	State Teachers College, Lowell, 1930; State Teachers College, Fitchburg, 1938; Student: Boston University; University Extension.	9
Nellie T. Senften Special Class	1938	State Teachers College, Lowell, 1935; Boston University, 1938.	3
<b>Avery School</b> Ruth V. Skinner Second Grade Principal	1937	Wheaton College, 1933; Smith College, 1935.	4
Harriette N. Boyd First Grade	1903	Newburyport Training School, 1902; Student: Harvard University; Private Study.	35
Clara A. Dray First and Second Grades	1925	Perry Kindergarten Normal School, 1925; Student: Boston University; State Teachers College, Hyannis.	14
Cynthia M. Gregory Kindergarten	1934	Wheelock School, 1926; Student: Rhode Island College of Education; Boston University.	12
<b>Harris School</b> Rebecca H. Perry Fifth Grade Principal	1924	State Normal School, Machias, Maine, 1922; Student: Boston University.	17
Margaret G. Webb Sixth Grade	1939	University of Pittsburgh, 1927; Teachers College, Columbia University, 1935; Student: University of Pittsburgh; Northwestern University; Barnard College; Columbia University.	8

NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept. 1, 1939
Grace E. Arnold Fourth and Fifth Grades	1931	State Teachers College, Salem, 1929; Student: University Ex- tension.	10
Olga J. E. McMurdie Third and Fourth Grades	1937	State Teachers College, Bridge- water, 1934; Student: Bos- ton University.	5
Alison T. Feast Third Grade	1935	State Normal School, Castles- ton, Vermont, 1931; Teachers College, Columbia Univer- sity, 1935; Teachers College, Columbia University, 1936; Student: McGill University, Montreal.	8
Ruth E. Jacobs Second Grade	1930	State Teachers College, Hyann- is, 1926; Student: Boston University; University of Cal- ifornia; University Extension.	14
Lois E. Baker First and Second Grades	1931	State Normal School, West- field, 1928; Student: Harvard University; State Teachers College, Hyannis. Teachers College, Columbia University.	11
Helen C. Kelly First Grade	1930	State Normal School, Fram- ingham, 1927; Student: Bos- ton University; State Teach- ers College, Hyannis, Uni- versity Extension; Rhode Island State College.	11
Elsie M. Hinkley Kindergarten	1918	State Normal School, Fram- ingham, 1911; Student: Massachusetts State College; Boston University; Wellesley College; University Extension.	28
<b>Eliot School</b> Alice H. Eberhardt Fifth and Sixth Grades Principal	1899	State Normal School, Hyannis 1927; Student: State Teachers College, Hyannis.	43
Ann E. Fawcett Third and Fourth Grades	1919	State Normal School, Hyannis 1915; Student: Massachusetts Normal Art School; State Teachers College, Hyannis.	23
Lillian A. Prescott Second Grade	1921	State Normal School, Gorham Maine, 1911; Student: Uni- versity Extension.	27
Charlotte M. Pearson Kindergarten and First Grade	1937	Wheelock School, 1934, Bos- ton University, 1937.	5
<b>Dwight School</b> Florence L. Fisher Fifth and Sixth Grades Principal	1938	State Normal School, Ply- mouth, New Hampshire, 1934; Lost River Nature Camp, 1936; Boston Uni- versity, 1938.	5

NAME AND GRADE, SUBJECTS OR POSITION	Service Began	EDUCATION	Years of Experience Previous to Sept. 1, 1939
H. Joan Dorr Third and Fourth Grades	1935	Perry Kindergarten Normal School, 1932; Boston Uni- versity, 1935; Student: Bos- ton Teachers College.	6
Louise A. Hockaday First and Second Grades	1937	Lesley Normal School, 1933, Boston University, 1935; Boston University, 1936.	3
Barbara Small Kindergarten	1936	Wheelock School, 1933; Bos- ton University, 1934; Stu- dent: Teachers College, Columbia University.	5
<b>Riverside School</b> Edith M. McCann Kindergarten and First and Second Grades Principal	1908	Boston University, 1899; Stu- dent: Boston University.	30
<b>Special Teachers</b> Philip H. Claxton Physical Education for Boys	1929	State Normal School, East Stroudsburg, Pennsylvania, 1925; State Teachers Col- lege, East Stroudsburg, 1928; Student: Boston University.	13
Margaret E. Carroll Physical Education for Girls	1936	Sargent College of Physical Education, 1927; Boston Uni- versity, 1930; Boston Uni- versity, 1935; Student: Har- vard Medical School; Bos- ton University.	10
William R. Fisher Music in Junior and Senior High Schools	1938	New York University, 1933; Student: New York Uni- versity; Boston University.	4
Dorothy Higbie Music in Elementary Schools	1937	Teachers College, Columbia University, 1937; Teachers College, Columbia University, 1937; Student: Defiance Col- lege; Ohio Northern Univer- sity; Ohio State University.	6
Olga I. Cavallo Art	1938	Boston University, 1938.	1
<b>Remedial Teachers</b> Myrtle E. Taylor	1936	Perry Kindergarten Normal School, 1933; Boston Uni- versity, 1937; Student: Uni- versity Extension; Harvard University.	3
Loretta K. Buckley	1938	State Normal School, Willi- mantic, Connecticut, 1925; Teachers College, Columbia University, 1935; Teachers College, Columbia University, 1937; Student: Boston Univ.	12



## II. Secondary Schools

## FINANCIAL STATEMENT

December 30, 1939

## 1. General Control

Classification	Actual Expenditures 1939	Proposed Expenditures 1940
Salaries .....	\$7,205 65	\$7,208 33
Expenses out of State (travel) .....	100 00	150 00
Travel (within Town, and State) .....	211 50	300 00
Supplies, Printing, Postage, Telephone, Tele- graph, Express and Sundry Expense .....	799 31	685 00
	<hr/> \$8,316 46	<hr/> \$8,343 33

## 2. Instruction

*Salaries:*

Supervisor .....	\$2,500 00	\$2,540 00
Principals .....	9,746 50	7,900 00
Principals' Clerks .....	1,416 00	1,540 00
Classroom Teachers .....	142,398 94	152,310 00
Special Teachers .....	9,530 50	10,120 00
Remedial Teachers .....	2,175 50	2,300 00
Substitute Teachers .....	2,060 50	2,000 00
Tutors .....	131 00	250 00
	<hr/> \$169,958 94	<hr/> \$178,960 00

*Other Expenses of Instruction:*

Travel of Special Teachers, Principals and Supervisor .....	\$359 75	\$295 00
Textbooks .....	4,461 19	5,000 00
Supplies for Instruction .....	5,360 16	5,500 00
Fuel and Power for Instruction .....	29 84	25 00
Sundry Expense .....	255 09	150 00
	<hr/> \$10,466 03	<hr/> \$10,970 00

## 3. Operating School Plant

*Salaries:*

Superintendent of School Buildings .....	\$500 00	\$2,100 00
Janitors .....	16,760 20	17,552 30
Fuel .....	6,756 64	8,000 00
Water, Electricity, Telephones, Supplies, and Sundry Expense .....	7,720 26	7,150 00
Use of Buildings by Outside Organizations ..	0 00	0 00
Travel of Superintendent of Buildings .....	0 00	180 00
	<hr/> \$31,737 10	<hr/> \$34,982 30

## 4. Maintenance (Repairs and Replacements)

*Salaries:*

Building Mechanic .....	\$1,799 36	\$1,878 00
General Repairs .....	5,931 71	9,987 00
	<hr/> \$7,731 07	<hr/> \$11,865 00

**5. Auxiliary Agencies***Salaries:*

Health Salaries (nurse and school physicians)	\$2,531 06	\$2,650 00
Cafeteria Salaries .....	990 00	1,500 00
Libraries (Reference books) .....	501 63	1,000 00
Transportation of Pupils .....	6,836 53	6,500 00
Travel of School Nurse .....	150 00	150 00
Supplies and Sundry Expense for School Nurse .....	73 58	80 00
Sundry Expense .....	0 00	5 00
	<hr/> \$11,082 80	<hr/> \$11,885 00

**6. Miscellaneous Expenses**

Tuition .....	\$155 78	\$335 00
Insurance, Removal of Ashes, Commencement Expense, Snow Removal and Sundry Expense .....	536 68	500 00
	<hr/> \$692 46	<hr/> \$835 00

**7. Outlays (Capital Expenditures)**

New Buildings (fixtures) .....	\$71 46	\$100 00
New Grounds (improvements) .....	405 75	350 00
New Equipment (educational) .....	1,620 98	1,615 00
	<hr/> \$2,098 19	<hr/> \$2,065 00
Total (regular accounts) .....	\$242,083 05	\$259,905 63
Balance (regular accounts) .....	3 97	
Appropriations .....	<hr/> \$242,087 02	

**Summary of Special Appropriations**

Account	Appropriations	Expenditures	Balances
Special Appropriation for Use of Buildings (Recreation) .....	\$500 00	\$365 04	\$134 96
Special Senior High School Repairs (Balance on January 1, 1939, less \$2,500.00 transferred by Town Meeting in March, 1939) .....	5,845 98*	5,769 89	76 09
Special Repairs(Riverside School)	518 19†	481 65	36 54
Total (Special Appropriations) .	<hr/> \$6,864 17	<hr/> \$6,616 58	<hr/> \$247 59
Vocational Tuition .....	<hr/> \$4,200 00	<hr/> \$2,818 96	<hr/> \$1,381 04
Grand Total .....	<hr/> \$11,064 17	<hr/> \$9,435 54	<hr/> \$1,628 63

\*Original Appropriation: \$28,000.00; spent in 1938, \$19,654.02; transferred to general expenses by vote of Town Meeting in 1939, \$2,500.00; spent in 1939, \$5,769.89; total expenditures for repairs at senior high school, \$25,423.91.

†Original Appropriation: \$600.00; transferred to general maintenance for repair of water main, \$81.81.

## ANNUAL FINANCIAL REPORT OF SCHOOL FUNDS

## For the School Year 1938-1939

*Needham Senior High School Student Activity Association:*

Balance on hand July 1, 1938 .....	\$1,206 48	
Receipts for year 1938-1939 .....	4,737 44	
Total Receipts .....		\$5,943 92
Expenditures for year 1938-1939 .....	\$4,659 10	
Transferred to Savings Account (Bleacher Fund) .....	372 78	
Total Expenditures (and Transfer) .....		5,031 88
Balance on hand July 1, 1939 .....		<u>\$912 04</u>

*Needham Senior High School Athletic Association:*

Balance on hand July 1, 1938 .....	\$334 95	
Receipts for year 1938-1939 .....	3,467 50	
Total Receipts .....		\$3,802 45
Expenditures for year 1938-1939 .....		3,326 77
Balance on hand July 1, 1939 .....		<u>\$475 68</u>

*Needham Junior High School Fund:*

Balance on hand July 1, 1938 .....	\$91 54	
Receipts for year 1938-1939 .....	336 95	
Total Receipts .....		\$428 49
Expenditures for year 1938-1939 .....		212 38
Balance on hand July 1, 1939 .....		<u>\$216 11</u>

*Needham Junior High School Nee-Hi News:*

Balance on hand July 1, 1938 .....	\$73 21	
Receipts for year 1938-1939 .....	334 39	
Total Receipts .....		\$407 60
Expenditures for year 1938-1939 .....		322 39
Balance on hand July 1, 1939 .....		<u>\$85 21</u>

*Needham Junior High School Student Activity Association:*

Balance on hand July 1, 1938 .....	\$334 33	
Receipts for year 1938-1939 .....	547 69	
Total Receipts .....		\$882 02
Expenditures for year 1938-1939 .....		624 98
Balance on hand July 1, 1939 .....		<u>\$257 04</u>

*Needham Senior High School Cafeteria:*

Balance July 1, 1938 (Deficit) .....	\$149 95	
Receipts for year 1938-1939 .....	4,825 72	
Total Receipts .....		\$4,675 77
Expenditures for year 1938-1939 .....		4,605 49
Balance on hand July 1, 1939 .....		<u>\$70 28</u>

*Needham Junior High School Cafeteria:*

Balance on hand July 1, 1938 .....	\$310 87	
Receipts for year 1938-1939 .....	6,458 49	
Total Receipts .....		\$6,769 36
Expenditures for year 1938-1939 .....		6,191 29
Balance on hand July 1, 1939 .....		<u>\$578 07</u>

*Needham Junior High School Convention Fund:*

Balance on hand July 1, 1938 .....	\$138 60	
Receipts for year 1938-1939 .....	0 00	
Total Receipts .....		\$138 60
Expenditures for year 1938-1939 .....		128 99
Balance on hand July 1, 1939 .....		<u>\$9 61</u>

*William Carter School Fund:*

Balance on hand July 1, 1938 .....	\$134 83	
Receipts for year 1938-1939 .....	454 10	
Total Receipts .....		\$588 93
Expenditures for year 1938-1939 .....		508 46
Balance on hand July 1, 1939 .....		<u>\$80 47</u>

*Stephen Palmer School Milk Fund:*

Balance on hand July 1, 1938 .....	\$0 00	
Receipts for year 1938-1939 .....	685 08	
Total Receipts .....		\$685 08
Expenditures for year 1938-1939 .....		685 08
Balance on hand July 1, 1939 .....		<u>\$0 00</u>

*Emery Grover School Milk Fund:*

Balance on hand July 1, 1938 .....	\$0 00	
Receipts for year 1938-1939 .....	32 44	
Total Receipts .....		\$32 44
Expenditures for year 1938-1939 .....		32 15
Balance on hand July 1, 1939 .....		<u>\$0 29</u>



*Harris School Milk Fund:*

Balance on hand July 1, 1938 .....	\$0 00	
Receipts for year 1938-1939 .....	44 48	
		<hr/>
Total Receipts .....		\$44 48
Expenditures for year 1938-1939 .....		43 01
		<hr/>
Balance on hand July 1, 1939 .....		<u>\$1 47</u>

*Eliot School Milk Fund:*

Balance on hand July 1, 1938 .....	\$0 00	
Receipts for year 1938-1939 .....	157 70	
		<hr/>
Total Receipts .....		\$157 70
Expenditures for year 1938-1939 .....		147 76
		<hr/>
Balance on hand July 1, 1939 .....		<u>\$9 94</u>

**Summary of School Funds**

Total of balances on hand July 1, 1938 .....	\$2,474 86	
Total receipts during year 1938-1939 .....	22,081 98	
		<hr/>
Total receipts .....		\$24,556 84
Total expenditures during year 1938-1939 .....		21,860 63
		<hr/>
Total of balances on hand July 1, 1939 .....		<u>\$2,696 21</u>

The foregoing financial statement does not include net worth. Many of the organizations have equipment, goods and supplies on hand. It is probable that their inventories of such goods and materials are valued at several thousand dollars in addition to the cash receipts and disbursements which are listed.



# **TREASURER'S REPORT** **January 1, 1939, to December 31, 1939**

*Receipts:*

Balances, January 1, 1939 .....		\$217,989 00
Receipts:		
1936 Taxes:		
Real Estate .....	\$2 90	
Poll .....	2 00	
		4 90
1937 Taxes:		
Real Estate .....		446 99
1938 Taxes:		
Real Estate .....	\$139,741 98	
Personal .....	3,477 07	
Poll .....	56 00	
		143,275 05
1939 Taxes:		
Real Estate .....	\$506,609 06	
Personal .....	34,020 16	
Poll .....	7,626 00	
		548,255 22
Motor Vehicle Excise Taxes:		
1938 .....	\$1,270 03	
1939 .....	35,066 31	
		36,336 34
Gypsy Moth Taxes:		
1938 .....	\$177 47	
1939 .....	394 10	
		571 57
Street Betterments:		
1938 .....	\$1,947 76	
1939 .....	4,226 11	
		6,173 87
Sewer Betterments:		
1938 .....	\$1,773 37	
1939 .....	4,105 27	
		5,878 64
Sewer House Connections:		
1938 .....	\$555 64	
1939 .....	1,281 33	
		1,836 97
Sidewalk Betterments:		
1938 .....	\$7 27	
1939 .....	70 04	
		77 31
Unapportioned Betterments:		
Sewer 1928 .....	\$1,020 64	
Sewer 1939 .....	3,285 57	
Sewer House Connections 1939 .....	1,542 05	
Sidewalk 1939 .....	218 19	
Street 1939 .....	1,530 42	
		7,596 87
Apportioned Betterments:		
Sewer 1939 .....	\$178 57	
Sewer House Connection 1939 .....	595 95	
		774 52

Betterments Paid in Advance:		
Street .....	\$1,056 28	
Sewer .....	1,055 80	
Sewer House Connection .....	545 90	
Sidewalk .....	4 60	
	<hr/>	\$2,662 58
Committed Interest on Betterments:		
1938 .....	\$1,133 90	
1939 .....	1,604 55	
Sewer 1939 .....	1,373 35	
Betterments Paid in Advance .....	85 77	
	<hr/>	4,197 57
Interest on Taxes:		
Real Estate 1937 .....	\$37 09	
Real Estate 1938 .....	3,842 90	
Real Estate 1939 .....	436 86	
Excise 1938 .....	11 88	
Excise 1939 .....	48 58	
Poll Tax 1938 .....	04	
	<hr/>	4,377 35
Costs on Taxes:		
Real Estate 1937 .....	\$10 95	
Real Estate 1938 .....	387 20	
Excise 1938 .....	51 45	
Excise 1939 .....	220 50	
Poll Tax 1938 .....	10 15	
Poll Tax 1939 .....	232 05	
Poll Tax 1936 .....	35	
	<hr/>	912 65
Water Liens .....		206 90
Tax Certificate .....		17 00
		<hr/>
Total Amount Received from Tax Collector .....		\$763,602 30
Dependent Aid:		
Receipts from Individuals .....	\$158 99	
Receipts from Cities and Towns .....	1,952 49	
Receipts from State .....	5,705 99	
	<hr/>	7,817 47
Old Age Assistance:		
Receipts from Individuals .....	\$195 00	
Receipts from Cities and Towns .....	734 37	
Receipts from State .....	14,709 65	
	<hr/>	15,639 02
Aid to Dependent Children:		
Receipts from State .....		3,229 92
Receipts from Federal Government:		
Old Age Assistance .....	\$19,621 89	
Old Age Assistance—Administration Costs .....	654 01	
Aid to Dependent Children .....	2,182 89	
Aid to Dependent Children—Administration Costs .....	374 96	
	<hr/>	22,833 75
Cancelled Checks:		
Welfare Department .....		8 80

## Accounts Receivable Paid:

Soldiers' Relief .....	\$116 95
Public Works .....	81 16
School Department .....	257 84
Board of Health .....	1,332 90
Rental of Town Hall .....	425 00

## School Department:

Miscellaneous Receipts .....	607 24
Redemption of Tax Titles .....	19,955 39
Interest and Costs on Tax Titles .....	1,409 00
Sale of Tax Title Property .....	1,065 00
Tax Anticipation Notes .....	550,000 00
Highway Construction Notes .....	9,500 00
Premium on Highway Construction Notes .....	28 98
Accrued Interest on Highway Construction Notes ..	92
Permits and Licenses .....	622 50
Building Permits .....	1,018 50
Cesspool Permits .....	176 00
Wiring Permits .....	1,255 75
Plumbing Permits .....	1,233 75
Gas Permits .....	122 00
Sealing Fees .....	125 97
Revolver Permits .....	21 50
Water Rates .....	\$65,117 98
Water Repairs .....	981 11
Water Construction .....	1,798 31
Water—Miscellaneous .....	1,140 70
	<hr/>
	69,038 10

Taxes on Water Lands .....	3,819 36
Federal Grants—PWA Projects:	
Sewer Pumping Station .....	7,048 13
Dwight School .....	22,202 25
Harris School .....	5,112 11
Refund of Gasoline Tax .....	20 37
Dog Licenses 1939 .....	2,578 60
Dwight School Fund Income .....	225 75
Greenwood Fund Income .....	364 43
William H. Wye Fund Income .....	17 78
Martha Ann Barr Fund Income .....	12 50
District Court Fines .....	371 00
Public Library Fines .....	461 27
Glover Memorial Hospital:	
Services .....	\$24,979 95
X-Ray .....	831 60
Miscellaneous .....	20 65
	<hr/>
	25,832 20

## Commonwealth of Massachusetts:

Income Tax .....	55,871 90
Highway Fund—Chapter 232 .....	33,466 41
Vocational Education .....	2,290 87
Highway, Chapter 90 .....	1,310 00
Business Corporation Tax .....	8,107 76
Veterans' Exemption .....	38 47
State Aid .....	20 00
Military Aid .....	555 00
Boulevards Maintenance .....	1 97



County of Norfolk:		
Highway, Chapter 90 .....		\$1,312 68
Refund from Architect, Dwight School .....		18 87
Return premium—Fire Insurance .....		3 74
Return premium—Fire Insurance .....		140 00
Sale of Street Lists .....		13 00
Sale of Maps .....		9 75
Public Library—Lost Books .....		10 86
Public Library—Sale of Paper .....		6 84
Babson Park Adjustment .....		3 15
Teachers' Contributions .....		308 34
Refund, Welfare Loan .....		23 00
Welfare Refund, City of Newton .....		28 95
School Department—Overpayment .....		4 50
School Department—Telephone Receipts .....		1 42
Sub Total .....		<u>\$1,861,127 94</u>
Receipts in 1939 credited to 1939 appropriations:		
Welfare Department:		
Cancelled checks .....	\$242 60	
Refunds .....	45 46	
		<u>288 06</u>
Public Works Department:		
Refund of Gasoline Tax .....	\$74 87	
Refund of Insurance .....	73 80	
Overpayments .....	2 55	
		<u>151 22</u>
Soldiers Relief Department:		
Overpayment .....		8 00
Treasury Department:		
Refund, Safe Deposit Box Rental .....		7 50
Fire Alarm:		
Overpayment .....		1 80
School Department:		
Overpayment .....		21 50
Glover Memorial Hospital:		
Cancelled checks .....		72 64
Refund, State Tax .....		8 96
Refund, Insurance .....		86
Total .....		<u><u>\$1,861,688 48</u></u>

## Disbursements:

Matured Bonds:		
Senior High School—4% .....	\$26,000 00	
Refunding Loan—4% .....	5,000 00	
Water Loan—4% .....	1,000 00	
Harris School Loan—4¼% .....	3,000 00	
Stephen Palmer School Addition—4% ..	4,000 00	
Fire and Police Station—4% .....	6,000 00	
William Carter School—5% .....	8,000 00	
Junior High School—4¼% .....	14,000 00	
Sewer Loan, 1924—4% .....	5,000 00	
Sewer Loan, 1931—3½% .....	3,000 00	
		<u>\$75,000 00</u>

Interest on Outstanding Bonds:		
Senior High School .....	\$9,560 00	
Refunding Loan .....	960 00	
Water Loan .....	240 00	
Harris School .....	1,466 25	
Stephen Palmer School Addition .....	1,120 00	
Fire and Police Station .....	1,680 00	
William Carter School .....	1,000 00	
Junior High School .....	2,677 50	
Sewer Loan, 1924 .....	3,300 00	
Sewer Loan, 1931 .....	262 50	
		\$22,266 25
Tax Anticipation Notes .....		600,000 00
Interest on Tax Anticipation Notes .....		453 82
Commonwealth of Massachusetts:		
(See report of Town Accountant for detail) .....		94,256 42
Contributory Retirement Fund .....		17,433 00
Norfolk County Hospital .....		8,306 86
Norfolk County Tax .....		22,528 17
Glover Memorial Hospital:		
(See report of Town Accountant for detail) .....		31,404 60
Construction—Dwight School .....		60,090 26
Construction—Harris School Addition .....		23,275 32
Construction—Sewerage Pumping Station .....		16,181 59
All other expenses as per report of Town Accountant ...		762,518 05
Total .....		\$1,733,714 34
Cash on hand, December 31, 1939 .....		127,413 60
Sub Total .....		\$1,861,127 94
Receipts in 1939 credited to 1939 appropriations .....		560 54
Total .....		\$1,861,688 48

## BOND RECORD

January 1, 1940

	Outstanding	1940 Payments
Senior High School Loan (1929) 4% .....	\$166,000	
4% Bonds (Act of 1929—Chap. 191) .....	60,000*	
Final Maturity 1950:		
Interest due January 15, 1940 .....		\$4,520 00
Maturing Bonds January 15, 1940 .....		26,000 00
Interest due July 15, 1940 .....		4,000 00
Refunding Loan 4% .....	19,000	
Final Maturity 1944:		
Interest due March 1, 1940 .....		380 00
Maturing Bonds September 1, 1940 .....		5,000 00
Interest due September 1, 1940 .....		380 00
Water Loan .....	5,000*	
Final Maturity 1944:		
Interest due March 1, 1940 .....		100 00
Maturing Bonds September 1, 1940 .....		1,000 00
Interest due September 1, 1940 .....		100 00
Elementary School Loan 1930—4¼% Greendale .....	33,000	
Final Maturity 1950:		
Interest due March 1, 1940 .....		701 25
Maturing Bonds March 1, 1940 .....		3,000 00
Interest due September 1, 1940 .....		637 50
4% School Loan, Act of 1930 (Palmer Add.) ....	24,000*	

	Outstanding	1940 Payments
Final Maturity 1945:		
Interest due March 1, 1940 .....		\$480 00
Maturing Bonds September 1, 1940 .....		4,000 00
Interest due September 1, 1940 .....		480 00
4% Fire and Police Station, Act of 1930 .....	\$36,000*	
Final Maturity 1945:		
Interest due March 1, 1940 .....		720 00
Maturing Bonds September 1, 1940 .....		6,000 00
Interest due September 1, 1940 .....		720 00
5% School Building Loan (William Carter) .....	4,000	
5% Bonds—Special Act of 1921 .....	12,000*	
Final Maturity 1941:		
Interest due April 1, 1940 .....		400 00
Maturing Bonds April 1, 1940 .....		8,000 00
Interest due October 1, 1940 .....		200 00
New High School Loan 4¼% (Act 1923, Chap. 173—Junior High) .....	56,000*	
Final Maturity 1943:		
Interest due April 1, 1940 .....		1,190 00
Maturing Bonds April 1, 1940 .....		14,000 00
Interest due October 1, 1940 .....		892 50
Sewerage Loan Notes 3½% (1931) .....	6,000	
Final Maturity 1941:		
Interest due June 1, 1940 .....		105 00
Maturing Notes June 1, 1940 .....		3,000 00
Interest due December 1, 1940 .....		52 50
4% Sewerage Loan, Act of 1924 .....	80,000*	
Final Maturity 1955:		
Interest due June 15, 1940 .....		1,600 00
Maturing Bonds June 15, 1940 .....		5,000 00
Interest due December 15, 1940 .....		1,500 00
Highway Construction Loan of 1939 1¾% .....	9,500	
Final Maturity 1944:		
Interest due April 1, 1940 .....		83 13
Maturing Notes October 1, 1940 .....		2,000 00
Interest due October 1, 1940 .....		83 12

### Summary

Bonds Outstanding:		
*Outside Debt Limit .....	\$273,000	
Inside Debt Limit .....	237,500	
		\$510,500 00
Bonds Maturing in 1940—payments from taxation .....		\$73,000 00
Interest payments in 1940 from taxation .....		18,967 50
Interest payments in 1940 from Water Department .....		200 00
Interest payments in 1940 from Sewer Department .....		157 50
Coupon Notes maturing in 1940 from Sewer Department ...		3,000 00
Bonds maturing in 1940 from Water Department .....		1,000 00

### SHOWING DEBT LIMIT

Assessors' valuation less abatement of assessments to December 31, 1939, including Motor Vehicle valuations. (See notation below.)	
For the year 1937 .....	\$22,964,025 00
For the year 1938 .....	23,807,995 00
For the year 1939 .....	24,362,433 00
Gross net valuation three years .....	\$71,134,453 00
Average valuation .....	23,711,484 00

Three per cent equals .....	\$711,344 53
Total debt of all kinds incurred and outstanding .....	\$660,500 00
Debts authorized but not yet issued .....	None

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\$660,500 00

Less Debts outside Debt Limit as follows:

Water Debt Acts 188-C.107 and	
Subsequent Acts .....	\$5,000
School Bldg. Acts 1921—C-26 ..	12,000
School Bldg. Acts 1923—C-173 ..	56,000
School Bldg. Acts 1929—C-191 ..	60,000
School Bldg. Acts 1930—C-202 ..	24,000
Sewerage Loan Acts 1924—C-59 ..	80,000
Fire and Police Station 1930—	
C-201 .....	36,000

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273,000 00

Total debt outstanding (plus debts authorized but not yet incurred) within debt limit .....

\$387,500 00

Less Sinking Fund applicable debt within limit .....

None

Leaves Net Debt plus authorized debts to be reckoned in determining Debt Limit.

---

387,500 00

Borrowing Capacity as of December 31,

1939 .....

\$323,844 53

Note: Motor Vehicle valuation (included above) figured from Assessors' records.

1937 .....	\$1,295,950 00	at	\$34 62	Tax Rate
1938 .....	1,230,479 00	at	35 15	Tax Rate
1939 .....	1,372,290 00	at	35 90	Tax Rate

### CONTRIBUTORY RETIREMENT FUND

Cash on hand, January 1, 1939 .....

\$1,338 46

#### Receipts:

Contributions by Town employees .....	\$11,116 95
Contribution by Town .....	17,433 00
Contribution by Town for expenses .....	275 00
Interest on investments .....	1,534 17
Proceeds from sale of investments .....	31,298 44
Cancelled check .....	15

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61,657 71

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\$62,996 17

#### Disbursements:

Purchase of investments .....	\$47,312 89
Accrued interest paid on investments .....	557 50
Payments to retired employees .....	10,119 85
Expenses .....	242 22

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58,232 46

Balance, December 31, 1939 .....

4,763 71

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\$62,996 17

Respectfully submitted,

ARNOLD MACKINTOSH,  
Town Treasurer.

# REPORT OF TAX COLLECTOR

## January 1, 1939, to January 1, 1940

### 1937 Taxes

Dr.		
To balance uncollected January 1, 1939	.....	\$446 99
To interest	.....	37 09
To costs	.....	10 95
		<hr/>
		\$495 03

Cr.		
By cash paid Town Treasurer	.....	\$446 99
By interest paid Town Treasurer	.....	37 09
By costs paid Town Treasurer	.....	10 95
		<hr/>
		\$495 03

### 1938 Taxes

Dr.		
To balance uncollected January 1, 1939	.....	\$153,445 78
To interest	.....	3,842 90
To costs	.....	387 20
		<hr/>
		\$157,675 88

Cr.		
By cash paid Town Treasurer	.....	\$148,845 01
By interest paid Town Treasurer	.....	3,842 90
By costs paid Town Treasurer	.....	387 20
By abatement	.....	221 79
By transfer to Tax Taking Account	.....	4,378 98
		<hr/>
		\$157,675 88

### 1938 Poll Taxes

Dr.		
To balance uncollected January 1, 1939	.....	\$114 00
To interest	.....	04
To costs	.....	10 15
		<hr/>
		\$124 19

Cr.		
By cash paid Town Treasurer	.....	\$56 00
By interest paid Town Treasurer	.....	04
By abatement	.....	58 00
By costs paid Town Treasurer	.....	10 15
		<hr/>
		\$124 19

### 1938 Excise Tax

Dr.		
To balance uncollected January 1, 1939	.....	\$1,702 30
To interest	.....	11 88
To amount not committed	.....	5 34
To costs	.....	51 45
		<hr/>
		\$1,770 97

Cr.		
By cash paid Town Treasurer	.....	\$1,270 03
By interest paid Town Treasurer	.....	11 88
By abatement	.....	437 61
By costs paid Town Treasurer	.....	51 45
		<hr/>
		\$1,770 97



**1938 Sewer Assessments**

(Unapportioned)

Dr.

To balance uncollected January 1, 1939 .....	\$4,120 33	
To interest .....	1 59	
		\$4,121 92

Cr.

By cash paid Town Treasurer .....	\$178 57	
By interest paid Town Treasurer .....	1 59	
By apportionment .....	3,941 76	
		\$4,121 92

**1938 Sewer House Connections**

(Unapportioned)

Dr.

To balance uncollected January 1, 1939 .....	\$1,935 57	
To interest .....	68	
		\$1,936 25

Cr.

By cash paid Town Treasurer .....	\$260 37	
By interest paid Town Treasurer .....	68	
By apportionment .....	1,675 20	
		\$1,936 25

**1938 Water Liens**

Dr.

To balance uncollected January 1, 1939 .....	\$159 65	\$159 65
--	----------	----------

Cr.

By cash paid Town Treasurer .....	7 00	
Transferred to 1939 taxes .....	152 65	
		\$159 65

**1939 Taxes**

Dr.

To warrants committed .....	\$721,541 37	
To interest .....	436 86	
		\$721,978 23

Cr.

By cash paid Town Treasurer .....	\$553,820 32	
By interest paid Town Treasurer .....	436 86	
By abatement .....	4,781 96	
By transfer to Tax Taking Account .....	8,336 19	
By balance uncollected January 1, 1940 .....	154,602 90	
		\$721,978 23

**1939 Poll Taxes**

Dr.

To warrants committed .....	\$8,328 00	
To costs .....	232 05	
		\$8,560 05

Cr.

By cash paid Town Treasurer .....	\$7,626 00	
By costs paid Town Treasurer .....	232 05	
By abatement .....	628 00	
By balance uncollected January 1, 1940 .....	74 00	
		\$8,560 05

**1939 Excise Tax**

Dr.		
To warrants committed .....	\$38,295 59	
To interest .....	48 58	
To costs .....	220 50	
		<hr/>
		\$38,564 67
Cr.		
By cash paid Town Treasurer .....	\$35,066 31	
By interest paid Town Treasurer .....	48 58	
By costs paid Town Treasurer .....	220 50	
By abatement .....	1,118 50	
By balance uncollected January 1, 1940 .....	2,110 78	
		<hr/>
		\$38,564 67

**1939 Sewer Assessments**

(Unapportioned)

Dr.		
To warrants committed .....	\$30,269 50	
To interest .....	11 32	
		<hr/>
		\$30,280 82
Cr.		
By cash paid Town Treasurer .....	\$3,285 57	
By interest paid Town Treasurer .....	11 32	
By abatement .....	214 95	
By balance uncollected January 1, 1940 .....	16,768 98	
		<hr/>
		\$30,280 82

**1939 Sewer House Connections**

(Unapportioned)

Dr.		
To warrants committed .....	\$6,111 46	
To interest .....	1 90	
		<hr/>
		\$6,113 36
Cr.		
By cash paid Town Treasurer .....	\$1,877 63	
By interest paid Town Treasurer .....	1 90	
By abatement .....	7 49	
By apportionment .....	722 11	
By balance uncollected January 1, 1940 .....	3,504 23	
		<hr/>
		\$6,113 36

**1939 Sidewalk Assessment**

(Unapportioned)

Dr.		
To warrants committed .....	\$392 32	\$392 32
Cr.		
By cash paid Town Treasurer .....	\$218 19	
By apportionment .....	103 12	
By balance uncollected January 1, 1940 .....	71 01	
		<hr/>
		\$392 32

**1939 Street Assessment**

(Unapportioned)

Dr.		
To warrants committed .....	\$15,787 33	\$15,787 33
Cr.		
By cash paid Town Treasurer .....	\$1,530 42	
By balance uncollected January 1, 1940 .....	14,256 91	
		<hr/>
		\$15,787 33

**1939 Water Liens**

Dr.

To warrants committed .....	\$336 67	\$336 67
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Cr.

By cash paid Town Treasurer .....	\$33 00	
By balance uncollected January 1, 1940 .....	303 67	
	<hr/>	\$336 67

**1939 Apportioned Assessments**

(Paid in Advance)

Dr.

To warrants committed .....	\$3,753 50	\$3,753 50
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Cr.

By cash paid Town Treasurer:		
Sidewalk Assessments .....	\$4 60	
Street Assessments .....	1,056 28	
Sewer Assessments .....	2,076 44	
Sewer Connection Assessments .....	545 90	
Committed interest .....	70 28	
	<hr/>	\$3,753 50

**1939 Tax Certificates**

Dr.

To receipts from Tax Certificates .....	\$17 00	\$17 00
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Cr.

By cash paid Town Treasurer .....	\$17 00	\$17 00
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All Other Receipts .....	\$5 25	\$5 25
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**Summary of 1939 Collections**

1937 Taxes .....	\$495 03
1938 Taxes .....	153,075 11
1938 Poll Taxes .....	66 19
1938 Excise Taxes .....	1,333 36
1938 Sewer Assessments (unapportioned) .....	180 16
1938 Sewer Connections (unapportioned) .....	261 05
1938 Water Liens .....	7 00
1939 Taxes .....	554,257 18
1939 Poll Taxes .....	7,858 05
1939 Excise Taxes .....	35,335 39
1939 Sewer Assessment (unapportioned) .....	3,296 89
1939 Sewer Connections (unapportioned) .....	1,879 53
1939 Sidewalk Assessment (unapportioned) .....	218 19
1939 Street Assessments (unapportioned) .....	1,530 42
1939 Water Liens .....	33 00
1939 Betterments (Paid in advance) .....	3,753 50
1939 Tax Certificates .....	17 00
All Other Receipts .....	5 25

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\$763,602 30

Respectfully submitted,

HENRY GODFREY,  
Tax Collector.

## REPORT OF THE TOWN ACCOUNTANT

Receipts and Expenditures for the Year Ending  
December 31, 1939

## RECEIPTS

## GENERAL REVENUE

## Taxes for 1936, 1937 and 1938:

Poll .....	\$58.00	
Personal .....	3,477.07	
Real .....	140,191.87	
		\$143,726.94

## Taxes for 1939:

Poll .....	\$7,626.00	
Personal .....	34,020.16	
Real .....	506,609.06	
		548,255.22

## From State:

Corporation Taxes Business .....	\$8,107.76	
Income Tax .....	53,791.00	
Income Tax, Section 4, Chapter 362 ...	2,080.90	
Military Aid .....	555.00	
Refund Boulevards Maintenance .....	1.97	
State Aid .....	20.00	
Veterans' Exemption .....	38.47	
		64,595.10

## Special Assessments:

Moth .....	\$571.57	
Sidewalk .....	300.10	
Street Betterments .....	8,760.57	
Sewer Betterments .....	11,419.22	
Sewer House Connections .....	4,520.87	
Motor Vehicle Excise .....	36,336.34	
		61,908.67

## Taxes on Land for Water Purposes .... \$3,819.36

3,819.36

## Court Fines ..... \$371.00

371.00

## Permits and Licenses ..... \$622.50

622.50

## GRANTS AND GIFTS

## From Federal Government:

Aid Dependent Children—Administration .....	\$374.96	
Aid Dependent Children—Assistance ...	2,182.89	
Old Age Assistance—Administration ...	654.01	
Old Age Assistance—Assistance .....	19,621.89	
Construction Dwight School .....	22,202.25	
Construction Harris School Addition ...	5,112.11	
Construction Sewerage Pumping Station .....	7,048.13	
		57,196.24

## From State:

Highway Fund, Chapter 232 .....	\$33,466.41	
Highway Fund, Chapter 90 .....	1,310.00	
		34,776.41

Carried forward ..... \$915,271.44

## REPORT OF TOWN ACCOUNTANT

185

<i>Brought forward</i> .....		\$915,271.44
<b>From County:</b>		
Highway Fund, Chapter 90 .....	\$1,312.68	
		1,312.68

## DEPARTMENTAL RECEIPTS

<b>Babson Park Agreement:</b>		
Final Payment .....	\$3.15	
		3.15
<b>Forestry:</b>		
Planting Trees at Hospital .....	\$19.76	
Sale of Creosote .....	10.40	
		30.16
<b>Glover Memorial Hospital:</b>		
Receipts for Services .....	\$24,979.95	
Receipts for X-ray .....	831.60	
Miscellaneous Receipts .....	20.65	
		25,832.20
<b>Health:</b>		
Reimbursements from State:		
Contagious Diseases .....	\$121.90	
Tuberculosis .....	1,127.85	
County of Middlesex:		
Anti-rabic vaccine .....	34.86	
County of Norfolk:		
Anti-rabic vaccine .....	48.29	
		1,332.90
<b>Highway:</b>		
Damage to Truck .....	\$4.50	
Sale of Street Sign .....	6.97	
Street Opening Permits .....	15.00	
Use of Compressor .....	17.53	
Use of Derrick .....	7.00	
		51.00
<b>Inspection:</b>		
Building Fees .....	\$1,018.50	
Cesspool Fees .....	176.00	
Gas Fees .....	122.00	
Plumbing Fees .....	1,233.75	
Wiring Fees .....	1,255.75	
		3,806.00
<b>Library:</b>		
Fines .....	\$461.27	
Lost Books .....	10.86	
Sale of Paper Stock .....	6.84	
		478.97
<b>Police:</b>		
Revolver Permits .....	\$21.50	
		21.50
<b>School:</b>		
Miscellaneous Receipts .....	\$267.24	
Reimbursements from Cafeteria .....	340.00	
Rental of School Property .....	82.50	
Tuition from State .....	2,290.87	
Tuition from Individuals .....	175.34	
		3,155.95
<i>Carried forward</i> .....		\$951,295.95



<i>Brought forward</i> .....		\$951,295.95
<b>Sealer of Weights and Measures:</b>		
Sealing Fees .....	\$125.97	
		125.97
<b>Soldiers' Relief:</b>		
Town of Milton .....	\$116.95	
		116.95
<b>Tax Collector:</b>		
Tax Certificates .....	\$17.00	
		17.00
<b>Town Clerk:</b>		
Sale of Maps .....	\$9.75	
Sale of Street Lists .....	13.00	
		22.75
<b>Town Hall and Grounds:</b>		
Rental of Hall .....	\$425.00	
		425.00
<b>Treasurer:</b>		
Release of Tax Titles .....	\$19,955.39	
Sale of Land .....	1,065.00	
		21,020.39
<b>Water:</b>		
Water Rates .....	\$65,117.98	
Water Repairs .....	981.11	
Water Construction .....	1,798.31	
Miscellaneous Receipts .....	1,140.70	
Liens .....	206.90	
		69,245.00
<b>Welfare:</b>		
Aid Dependent Children:		
Receipts from State .....	\$3,229.92	
		3,229.92
<b>Dependent Aid:</b>		
Receipts from State .....	\$5,705.99	
Receipts from Cities and Towns .....	1,952.49	
Receipts from Individuals .....	158.99	
		7,817.47
<b>Old Age Assistance:</b>		
Receipts from State .....	\$14,709.65	
Receipts from Cities and Towns .....	734.37	
Receipts from Individuals .....	195.00	
		15,639.02

## MUNICIPAL INDEBTEDNESS

<b>Temporary Tax Loans</b> .....	\$550,000.00	
		550,000.00
<b>Highway Loan 1939</b> .....	\$9,500.00	
Premium .....	28.98	
Accrued Interest .....	.92	
		9,529.90
<i>Carried forward</i> .....		\$1,628,485.32

*Brought forward* ..... \$1,628,485.32

## INTEREST AND COSTS

Betterment Interest .....	\$85.77
Committed Interest .....	2,738.45
Motor Vehicle Excise Taxes .....	60.46
Poll, Personal and Real Taxes .....	4,316.89
Sewer Committee Interest .....	1,373.35
Tax Titles .....	1,409.00
Costs .....	912.65
Dwight School Fund .....	225.75
Greenwood and Barr Funds .....	376.93
William H. Wye Fund .....	17.78

11,517.03

## REFUNDS AND TRANSFERS

Dog Licenses .....	\$2,578.60
Cancelled Checks, 1938 — Welfare .....	8.80
Fire Insurance Premium, 1938 .....	3.74
Water Department Insurance .....	140.00
Teachers' Contributions .....	308.34
Gasoline Tax, 1938 — Equipment .....	20.37
Error Architect's Specifications — PWA School .....	18.87
Overpayment, 1938 — School .....	4.50
Telephone Receipts, 1938 — School .....	1.42
Refund, City of Newton, 1936 — Welfare ..	28.95
Refund Welfare Loan .....	23.00

3,136.59

Cash on Hand January 1, 1939 ..... \$217,989.00

217,989.00

\$1,861,127.94

## PAYMENTS

## GENERAL GOVERNMENT

**Finance Committee:**

## Salary:

Clerk ..... \$300.00

\$300.00

Appropriation ..... \$300.00

## Expenses:

Association Dues .....	\$10.00
Postage and Supplies .....	88.84
Reports and Mailing .....	244.56
Miscellaneous Expenses .....	2.80

346.20

Appropriation ..... \$350.00

**Town Planning Board:**

## Salary and Expenses:

Advertising .....	\$4.95
Association Dues .....	15.00
Clerical Service .....	75.25
Map Work .....	26.00
Office Supplies .....	4.88
Postage .....	6.25
Printing .....	2.50

134.83

Appropriation ..... \$135.00

*Carried forward* .....

\$781.03

<i>Brought forward</i> .....		\$781.03
<b>Town Planning Board:</b>		
Publication of Special Report:		
Printing .....	\$42.90	
		42.90
Appropriation .....	\$80.00	
<b>Selectmen:</b>		
Salaries:		
Board Members (3) .....	\$450.00	
Clerk .....	1,251.25	
		1,701.25
Appropriation .....	\$1,701.25	
Expenses:		
Association Dues .....	\$6.00	
Office Supplies .....	63.52	
Printing .....	17.00	
Referendum Costs .....	204.39	
Telephone .....	108.98	
Town Meeting .....	226.75	
Typewriter .....	79.95	
Miscellaneous .....	4.00	
		710.59
Appropriation .....	\$412.00	
Transfer from Reserve		
Fund .....	300.14	
	\$712.14	
<b>Accounting:</b>		
Salaries:		
Accountant .....	\$2,405.00	
Senior Clerk .....	1,105.00	
Junior Clerks .....	483.00	
		3,993.00
Appropriation .....	\$3,993.00	
Expenses:		
Association Dues .....	\$12.00	
Office Supplies .....	249.07	
Printing .....	78.95	
Telephone .....	56.23	
Miscellaneous .....	6.00	
		402.25
Appropriation .....	\$415.00	
<b>Treasury:</b>		
Salaries:		
Treasurers .....	\$1,951.25	
Clerks .....	1,573.52	
		3,524.77
Appropriation .....	\$3,524.77	
<i>Carried forward</i> .....		\$11,155.79

# REPORT OF TOWN ACCOUNTANT

189

<i>Brought forward</i> .....		\$11,155.79
Expenses:		
Certification of Tax Notes .....	\$36.00	
Legal Expenses and Recording .....	16.29	
Office Supplies .....	484.96	
Printing .....	10.42	
Sign-O-Meter .....	86.00	
Telephone .....	63.90	
Miscellaneous .....	16.68	
		<hr/>
		714.25
Appropriation .....	\$625.00	
Transfer from Treasury		
Tax Title Expenses ..	90.00	
	<hr/>	
	\$715.00	
<b>Bond:</b>		
Fidelity and Guaranty .....	\$235.00	
	<hr/>	
		235.00
Appropriation .....	\$235.00	
<b>Tax Title:</b>		
Expenses and Recording .....	\$251.86	
	<hr/>	
		251.86
Appropriation .....	\$350.00	
Transferred to Treasury		
Expenses .....	90.00	
	<hr/>	
	\$260.00	
Receipts:		
Release of Tax Titles	\$19,955.39	
Sale of Land .....	1,065.00	
	<hr/>	
	\$21,020.39	
<b>Town Clerk:</b>		
Salaries:		
Town Clerk .....	\$529.38	
Clerk .....	1,092.00	
Temporary Clerk.....	50.00	
	<hr/>	
		1,671.38
Appropriation .....	\$1,671.38	
Expenses:		
Advertising .....	\$82.70	
Office Supplies .....	214.33	
Printing .....	63.15	
Telephone .....	47.88	
	<hr/>	
		408.06
Appropriation .....	\$340.00	
Transfer from Reserve		
Fund .....	71.00	
	<hr/>	
	\$411.00	
<i>Carried forward</i> .....		<hr/>
		\$14,436.34

<i>Brought forward</i> .....		\$14,436.34
<b>Fees:</b>		
Administering Oaths .....	\$44.50	
Doctors' Fees .....	18.00	
Town Clerk Fees .....	244.50	
Ex-Town Clerk Fees .....	57.50	
		364.50
Appropriation .....	\$380.00	
Receipts:		
Sale of Maps .....	9.75	
Sale of Street Lists ..	13.00	
	\$22.75	
<b>Tax Collector:</b>		
Salaries:		
Tax Collector .....	\$2,502.50	
Clerk .....	1,040.00	
		3,542.50
Appropriation .....	\$3,542.50	
Expenses:		
Office Supplies .....	\$563.40	
Telephone .....	48.85	
Miscellaneous .....	15.60	
		627.85
Appropriation .....	\$628.00	
<b>Tax Title Expense:</b>		
Advertising .....	\$111.65	
Recording .....	44.27	
Miscellaneous .....	13.96	
		169.88
Appropriation .....	\$200.00	
<b>Bonds:</b>		
Collector .....	\$470.00	
Deputy Collector .....	10.00	
		480.00
Appropriation .....	\$480.00	
Receipts:		
Tax Certificates ....	17.00	
<b>Assessors:</b>		
Salaries:		
Assessors (3) .....	\$3,371.25	
Clerk .....	1,451.45	
Temporary Clerk .....	256.00	
Assistants (5) .....	266.21	
		5,344.91
Appropriation .....	\$5,520.20	
Expenses:		
Abstracts .....	\$155.56	
Association Dues and Expenses .....	110.85	
Office Supplies .....	567.09	
Printing .....	48.95	
Telephone .....	62.04	
Transportation .....	371.00	
Miscellaneous .....	24.85	
		1,340.34
Appropriation .....	\$1,375.00	
<i>Carried forward</i> .....		\$26,306.32



## REPORT OF TOWN ACCOUNTANT

191

<i>Brought forward</i> .....		\$26,306.32
<b>Election and Registration:</b>		
Salaries:		
Registrars (3) .....	\$500.00	
		500.00
Appropriation .....	\$500.00	
Expenses:		
Cabinet .....	\$68.20	
Clerical Assistance .....	444.50	
Election Officers .....	443.41	
File and Trays .....	188.80	
Listing .....	447.00	
Meals for Election Officers .....	41.00	
Office Supplies .....	298.45	
Printing .....	755.21	
Transportation .....	27.18	
Typewriter .....	61.50	
Miscellaneous .....	20.08	
		2,795.33
Appropriation .....	\$2,892.80	
<b>Superintendent of Buildings:</b>		
Salary:		
Superintendent .....	\$1,499.94	
		1,499.94
Appropriation .....	\$2,000.00	
<b>Town Hall and Grounds:</b>		
Salary:		
Custodian .....	\$1,820.00	
		1,820.00
Appropriation .....	\$1,820.00	
Expenses:		
Flag .....	\$22.15	
Fuel .....	923.50	
Janitor's Supplies .....	302.28	
Lawn Mower .....	14.07	
Light Fixtures .....	52.75	
Metal Chairs .....	54.00	
Removing Rubbish .....	25.00	
Replacement Auditorium Windows ..	723.84	
Repairs .....	416.74	
Telephone .....	64.33	
Water .....	33.40	
Miscellaneous .....	13.96	
		2,646.02
Appropriation .....	\$2,493.00	
Transfer from Reserve		
Fund .....	116.69	
Transfer from Special		
Building Repairs ...	37.00	
		\$2,646.69
Receipts:		
Rental of Town Hall.	\$425.00	
<i>Carried forward</i> .....		\$35,567.61

<i>Brought forward</i> .....		\$35,567.61
<b>Special Building Repairs — Town Hall:</b>		
Contract:		
Repairs to Roof .....	\$373.00	
		373.00
Appropriation .....	\$410.00	
Transfer to Town Hall and Ground Expenses .....	37.00	
	\$373.00	

## PROTECTION OF PERSONS AND PROPERTY

**Police:**

Salaries:			
Chief .....	\$2,598.75		
Sergeants (2) .....	4,523.74		
Patrolmen (12) .....	25,212.38		
Special Officers (2) .....	594.00		
Matron .....	1,200.00		
		34,128.87	
Appropriation .....	\$35,277.50		
Transfer to Police Build- ing Maintenance ....	709.59		
	\$34,567.91		

## Telephone, Teletype and Radio:

Telephone .....	\$231.10		
Teletype .....	565.00		
Radio Maintenance .....	251.15		
Radio Transmitter .....	265.00		
		1,312.25	
Appropriation .....	\$1,360.00		

## Equipment and Supplies:

Chief's Expenses .....	\$30.75		
Equipment for Men .....	458.07		
House Supplies .....	99.22		
Laundry .....	49.49		
Lock-up Charges .....	19.50		
Office Supplies .....	200.95		
Traffic Signals .....	181.17		
Miscellaneous .....	41.84		
		1,080.99	
Appropriation .....	\$1,150.00		

## Building Maintenance:

Fuel .....	\$767.20		
Garage Doors .....	185.00		
Light .....	543.00		
Painting .....	260.00		
Repairs to Ceilings .....	120.00		
Repairs, General .....	179.20		
Sewer Connection .....	122.26		
Supplies .....	44.36		
Water .....	76.40		
		2,297.42	

*Carried forward* ..... \$74,760.14

## REPORT OF TOWN ACCOUNTANT

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<i>Brought forward</i> .....		\$74,760.14
Appropriation .....	\$1,595.00	
Transfer from Police Salaries (Special) ...	709.59	
	<u>\$2,304.59</u>	
Auto Maintenance:		
Gasoline .....	\$889.18	
Grease and Oil .....	122.67	
Parts and Supplies .....	476.75	
Repairs .....	191.45	
Replacement of Equipment .....	559.25	
	<u>2,239.30</u>	
Appropriation .....	\$2,275.00	
Medical Service:		
Aid Rendered .....	None	
	<u></u>	
Appropriation .....	\$9.00	
Receipts:		
Revolver Permits ...	21.50	
<b>Fire:</b>		
Salaries:		
Chief .....	\$2,406.25	
Deputy Chief .....	2,261.87	
Captain (1) .....	2,261.87	
Lieutenants (2) .....	4,263.86	
Regulars (11) .....	21,791.23	
Callmen .....	2,967.64	
Paid Service .....	203.00	
	<u>36,155.72</u>	
Appropriation .....	\$28,401.88	
Transfer from Fire-Pumper .....	9,000.00	
	<u>\$37,401.88</u>	
Transfer to Equipment and Supplies Building Maintenance	\$300.00 664.12	
	<u>964.12</u>	
	<u>\$36,437.76</u>	
Expenses:		
Chief's Expenses .....	\$48.30	
Insurance .....	20.46	
Laundry .....	107.42	
Office Supplies .....	52.21	
Telephone .....	228.28	
Miscellaneous .....	10.00	
	<u>466.67</u>	
Appropriation .....	\$495.00	
<i>Carried forward</i> .....		<u>\$113,621.83</u>

<i>Brought forward</i> .....		\$113,621.83
Equipment and Supplies:		
Equipment .....	\$571.21	
Equipment for Men .....	263.92	
Miscellaneous Supplies .....	64.87	
		<hr/>
		900.00
Appropriation .....	\$600.00	
Transfer from Fire Sal-		
aries (Paid Service) .	300.00	
		<hr/>
	\$900.00	
Building Maintenance:		
Fuel .....	\$828.28	
Furnishings and Supplies .....	516.18	
Garage Doors .....	482.12	
Light .....	319.37	
Maintenance of Grounds .....	32.05	
Repairs, General .....	246.05	
Repairs to Roof .....	106.00	
Sewer Connection .....	83.58	
Water .....	64.20	
		<hr/>
		2,677.83
Appropriation .....	\$2,035.00	
Transfer from		
Fire Salaries \$456.00		
Fire Salaries,		
Paid Service 208.12		
		<hr/>
	664.12	
	<hr/>	
	\$2,699.12	
Maintenance of Equipment:		
Gasoline .....	\$250.38	
Oil and Grease .....	81.14	
Parts and Repairs .....	640.25	
		<hr/>
		971.77
Appropriation .....	\$975.00	
Special Repairs Fire and Police Station		
Building:		
Painting Exterior Fire Station .....	\$165.00	
Painting Exterior Police Station .....	89.00	
		<hr/>
		254.00
Appropriation .....	\$279.00	
<b>Fire Alarm:</b>		
Salaries .....	\$301.25	
		<hr/>
		301.25
Appropriation .....	\$301.25	
Expenses:		
Fire Alarm Boxes .....	\$500.00	
Gasoline .....	38.76	
Labor .....	37.11	
Materials .....	912.66	
Power for Whistle .....	45.57	
Miscellaneous .....	5.13	
		<hr/>
		1,539.23
Appropriation .....	\$1,540.00	
<i>Carried forward</i> .....		<hr/>
		\$120,265.91

# REPORT OF TOWN ACCOUNTANT

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<i>Brought forward</i> .....		\$120,265.91
<b>Forest Warden:</b>		
Salary:		
Warden (Fire Chief) .....	\$96.25	
		<hr/>
Appropriation .....	\$96.25	96.25
Paid Service:		
Service of Men .....	\$73.50	
		<hr/>
Appropriation .....	\$100.00	73.50
Expenses:		
Equipment and Supplies .....	\$25.00	
		<hr/>
Appropriation .....	\$25.00	25.00
<b>Inspection:</b>		
Salaries:		
Building Inspector .....	\$1,500.00	
Plumbing and Gas Inspector .....	1,215.50	
Wiring Inspector .....	1,200.00	
		<hr/>
Appropriation .....	\$3,700.00	3,915.50
Transfer from Reserve		
Fund .....	350.00	
		<hr/>
	\$4,050.00	
Expenses:		
Ammeter .....	\$76.86	
Association Dues .....	10.00	
Office Supplies .....	81.12	
Telephone .....	48.50	
Miscellaneous .....	.56	
		<hr/>
Appropriation .....	\$240.00	217.04
Receipts:		
Building Fees .....	\$1,018.50	
Cesspool Fees .....	176.00	
Gas Fees .....	122.00	
Plumbing Fees .....	1,233.75	
Wiring Fees .....	1,255.75	
		<hr/>
	\$3,806.00	
<b>Forestry:</b>		
Salaries:		
Labor .....	\$2,000.00	
		<hr/>
Appropriation .....	\$2,000.00	2,000.00
Expenses:		
Telephone .....	\$36.99	
Tools and Supplies .....	110.31	
Transportation .....	114.55	
Miscellaneous .....	5.00	
		<hr/>
Appropriation .....	\$300.00	266.85
<i>Carried forward</i> .....		<hr/>
		\$126,860.05



<i>Brought forward</i> .....		\$126,860.05
<b>Moth Suppression:</b>		
Salaries and Expenses:		
Labor .....	\$4,446.68	
Materials .....	350.73	
Transportation .....	140.25	
Truck Hire .....	40.00	
Miscellaneous .....	19.28	
	<hr/>	4,996.94
Appropriation .....	\$5,000.00	
<b>Hurricane Damage:</b>		
Salaries and Expenses:		
Labor .....	\$4,562.99	
Materials .....	283.76	
Transportation .....	87.50	
Truck Hire .....	65.75	
	<hr/>	5,000.00
Appropriation .....	\$5,000.00	
<b>Shade Trees:</b>		
Salaries and Expenses:		
Labor .....	\$124.90	
Truck Hire .....	5.00	
	<hr/>	129.90
Appropriation .....	\$500.00	
Receipts:		
Planting Trees at		
Hospital .....	19.76	
Sale of Creosote ....	10.40	
	<hr/>	\$30.16
<b>HEALTH AND SANITATION</b>		
<b>Health:</b>		
Salaries:		
Health Officer .....	\$1,925.00	
Nurse .....	782.60	
Temporary Clerk .....	400.00	
	<hr/>	3,107.60
Appropriation .....	\$3,032.60	
Transfer from Reserve		
Fund .....	75.00	
	<hr/>	\$3,107.60
Expenses:		
Association Dues .....	\$5.00	
Burial Permits .....	43.75	
Laboratory Expenses .....	30.88	
Office Supplies .....	82.52	
Telephone .....	62.18	
Transportation .....	143.96	
Miscellaneous .....	8.51	
	<hr/>	376.80
Appropriation .....	\$443.00	
Transferred to Hospi-		
talization .....	36.15	
	<hr/>	\$406.85
<i>Carried forward</i> .....		<hr/> \$140,471.29

<i>Brought Forward</i> .....		\$140,471.29
<b>Hospitalization:</b>		
Expenses:		
Board and Treatments .....	\$5,172.05	
Transportation .....	294.10	
		5,466.15
Appropriation .....	\$4,500.00	
Transfer from Reserve Fund .....	930.00	
Health Expenses .....	36.15	
	<u>\$5,466.15</u>	
<b>Garbage Removal:</b>		
Expenses:		
Contract .....	\$3,250.00	
		3,250.00
Appropriation .....	\$3,250.00	
Receipts:		
Reimbursement from State:		
Contagious Diseases .....	\$121.90	
Tuberculosis .....	1,127.85	
County of Middlesex:		
Anti-rabic Vaccine .....	34.86	
County of Norfolk:		
Anti-rabic Vaccine .....	48.29	
	<u>\$1,332.90</u>	
<b>Sewer Construction:</b>		
Salaries and Expenses:		
Bonds .....	\$3,000.00	
Interest on Bonds .....	262.50	
Labor .....	3,780.47	
Recording .....	95.55	
Tools and Supplies .....	2,702.75	
Truck Hire .....	485.50	
Use of Equipment .....	372.00	
		10,698.77
Appropriation:		
Balance Jan. 1, 1939 ..	\$3,719.20	
Transfer from Sewer Construction Reserve ..	8,589.58	
West Street Pumping Station .....	2,400.00	
	<u>\$14,708.78</u>	
<b>Sewer House Connections:</b>		
Salaries and Expenses:		
Labor .....	\$4,043.21	
Recording .....	22.11	
Tools and Supplies .....	1,220.25	
Use of Equipment .....	78.75	
		\$5,364.32
Appropriation .....	\$4,200.00	
Balance Jan. 1, 1939 ..	2,828.38	
	<u>\$7,028.38</u>	
<i>Carried forward</i> .....		\$165,250.53

<i>Brought forward</i> .....		\$165,250.53
<b>Sewer Maintenance:</b>		
Salaries and Expenses:		
Labor .....	\$3,820.06	
Lights .....	20.30	
Office Supplies .....	14.46	
Telephone .....	35.17	
Tools and Supplies .....	455.29	
Water .....	7.50	
Miscellaneous .....	3.00	
		<hr/>
		4,355.78
Appropriation .....	\$4,370.00	

## DEPARTMENT OF PUBLIC WORKS

**Administration:**

Salaries:		
Superintendent of Public Works .....	\$3,850.00	
Clerk .....	1,040.00	
		<hr/>
		4,890.00
Appropriation .....	\$4,890.00	
Expenses:		
Office Supplies .....	\$93.58	
Telephone .....	219.02	
Miscellaneous .....	32.13	
		<hr/>
		344.73
Appropriation .....	\$350.00	

**Care of Dump:**

Salary and Expenses:		
Caretaker .....	\$986.00	
		<hr/>
		986.00
Appropriation .....	\$1,000.00	

**Drains Construction:**

Salaries and Expenses:		
Labor .....	\$4,493.47	
Materials .....	1,938.96	
Use of Equipment .....	67.57	
		<hr/>
		6,500.00
Appropriation .....	\$6,500.00	

**Drains Maintenance:**

Salaries and Expenses:		
Labor .....	\$1,244.15	
Materials .....	96.20	
Truck Hire .....	309.00	
		<hr/>
		1,649.35
Appropriation .....	\$1,650.00	

**Engineering:**

Salaries:		
Supervision and Labor .....	\$2,700.00	
		<hr/>
		2,700.00
Appropriation .....	\$2,700.00	

<i>Carried forward</i> .....		<hr/>	\$186,676.39
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## REPORT OF TOWN ACCOUNTANT

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<i>Brought forward</i> .....		\$186,676.39
<b>Expenses:</b>		
Engineering Supplies .....	\$347.39	
Office Supplies .....	34.43	
Miscellaneous .....	7.89	
		<hr/>
		389.71
Appropriation .....	\$390.00	
 <b>Assessors' Plans:</b>		
Salaries and Expenses:		
Labor .....	\$993.16	
Materials .....	4.31	
Miscellaneous .....	2.53	
		<hr/>
		1,000.00
Appropriation .....	\$1,000.00	
 <b>Equipment:</b>		
Salary:		
Mechanic .....	\$1,125.00	
		<hr/>
		1,125.00
Appropriation .....	\$1,125.00	
 Expenses — Operating:		
Gasoline .....	\$1,040.67	
Insurance .....	1,000.27	
Oil and Grease .....	146.59	
Parts and Repairs .....	398.21	
Registration .....	43.00	
Miscellaneous Supplies .....	126.72	
Expenses — Garage:		
Fuel .....	160.98	
Lights .....	45.66	
Miscellaneous Supplies .....	30.89	
Rent .....	912.00	
Repairs .....	74.60	
Miscellaneous .....	4.40	
		<hr/>
		3,983.99
Appropriation .....	\$4,000.00	
 <b>Highway Chapter 500, Acts 1938:</b>		
Restoration — Hurricane Damage:		
Labor .....	\$137.84	
Trees .....	895.00	
		<hr/>
		1,032.84
Appropriation		
Balance Jan. 1, 1939 ..	\$1,032.84	
 <b>Highway Maintenance:</b>		
General Maintenance:		
Labor .....	\$3,078.10	
Materials .....	519.11	
Office Supplies .....	15.70	
Telephone .....	43.16	
Truck Hire .....	5.00	
Use of Equipment .....	36.00	
		<hr/>
		\$3,697.07
 <i>Carried forward</i> .....		<hr/>
		\$194,207.93

<i>Brought forward</i> .....	\$3,697.97	\$194,207.93
<b>Bridges:</b>		
Labor .....	\$8.00	
Materials .....	27.05	
	<hr/>	35.05
<b>Fences:</b>		
Labor .....	\$356.33	
Materials .....	203.30	
Truck Hire .....	5.00	
	<hr/>	564.63
<b>Signs:</b>		
Labor .....	\$930.46	
Materials .....	379.48	
Signs .....	264.25	
	<hr/>	1,574.19
<b>Street Cleaning:</b>		
Labor .....	\$5,356.93	
Materials .....	237.64	
Truck Hire .....	745.75	
	<hr/>	6,340.32
<b>Street Widening:</b>		
Labor .....	\$1,712.87	
Materials .....	397.18	
Truck Hire .....	184.50	
Use of Equipment .....	30.00	
	<hr/>	2,324.55
<b>Surface Repairs:</b>		
Labor .....	\$4,051.89	
Materials .....	6,793.12	
Truck Hire .....	300.00	
	<hr/>	11,145.01
		<hr/>
		25,680.82
Appropriation .....	\$25,950.00	
Transferred to Snow Removal .....	267.95	
	<hr/>	\$25,682.05
<b>Receipts:</b>		
Damage to Truck ...	\$4.50	
Sale of Street Signs ..	6.97	
Street Opening Permits .....	15.00	
Use of Compressor ..	17.53	
Use of Derrick .....	7.00	
	<hr/>	\$51.00
<b>Parks:</b>		
<b>Salaries and Expense:</b>		
Labor .....	\$623.66	
Painting and Repairing Flag Pole ....	49.35	
Supplies and Equipment .....	105.78	
Miscellaneous .....	20.00	
	<hr/>	798.79
Appropriation .....	\$800.00	
<i>Carried forward</i> .....		<hr/>
		\$220,687.54



*Brought forward* ..... \$220,687.54

**Replacement of Equipment:**

## New Equipment:

Chevrolet ½ Ton — Pick up .....	\$565.55	
Chevrolet 2 Ton — Platform body with Hoist .....	1,212.10	
Chevrolet 2 Ton — With Crane and Winch .....	2,222.35	
		4,000.00
Appropriation .....	\$4,000.00	

**Roads Chapter 90:**

## Salaries and Expenses:

Labor .....	\$3,473.10	
Materials .....	2,147.60	
		5,620.70
Appropriation .....	\$1,500.00	
Balance Jan. 1, 1939 ..	1,000.00	
Commonwealth of Mas- sachusetts .....	2,500.00	
County of Norfolk ....	2,500.00	
	\$7,500.00	

**Sewerage Pumping Station Construction:**

## Salaries and Expenses:

Contract .....	\$14,474.11	
Engineering Services .....	522.71	
Insurance .....	170.61	
Labor .....	669.19	
Materials .....	194.12	
Miscellaneous .....	150.85	
		16,181.59
Appropriation:		
Balance Jan. 1, 1939 ..	\$21,247.24	

**Sidewalk Maintenance:**

## Salaries and Expenses:

Labor .....	\$2,907.52	
Materials .....	1,594.98	
Truck Hire .....	497.50	
		5,000.00
Appropriation .....	\$5,000.00	

**Snow Removal:**

## Labor:

Hired Equipment .....	\$3,444.50	
Maintenance of Equipment .....	642.09	
Removing .....	2,648.89	
Road Plowing .....	1,023.28	
Sanding .....	1,470.62	
Sidewalk Plowing .....	122.95	

## Materials:

Repairs to Equipment .....	791.18	
Tools and Supplies .....	2,815.76	
Use of Equipment .....	418.75	
		13,378.02

*Carried forward* ..... \$264,867.85

<i>Brought forward</i> .....		\$264,867.85
Appropriation .....	\$12,000.00	
Transfer from Reserve Fund .....	1,110.07	
Transfer from Highway Maintenance .....	267.95	
	<u>\$13,378.02</u>	
Overdraft 1938 General Laws Section 31 Chapter 44.....	1,958.19	
	<u>\$15,336.21</u>	
<b>Street Lighting:</b>		
Contract .....	\$23,174.45	
	<u>23,174.45</u>	
Appropriation .....	\$23,500.00	
<b>Street Lights — Installation:</b>		
New Installations .....	\$98.09	
	<u>98.09</u>	
Appropriation .....	\$300.00	
<b>WPA Administration:</b>		
Salary:		
Superintendent of Public Works.....	\$200.00	
	<u>200.00</u>	
Appropriation .....	\$200.00	
<b>WPA Public Works:</b>		
Departmental Expenses:		
Administration .....	\$1,132.20	
Commodity Distribution .....	1,473.28	
Engineering .....	228.53	
Forestry .....	403.00	
Highway .....	14,178.36	
Sewing .....	1,214.68	
Miscellaneous Expenses:		
Contribution to Federal Government .	54.00	
First Aid Supplies .....	58.69	
Labor.....	214.90	
Office .....	17.45	
Truck Hire .....	257.25	
Miscellaneous .....	64.59	
	<u>19,296.93</u>	
Appropriation .....	\$19,300.00	

## STREET CONSTRUCTION

**Carey Road:**

Salaries and Expenses:		
Labor.....	\$1,112.83	
Materials .....	812.98	
Truck Hire .....	183.75	
Use of Equipment .....	367.00	
	<u>2,476.56</u>	
Appropriation:		
Balance Jan. 1, 1939 ..	\$3,313.77	
<i>Carried forward</i> .....		\$310,113.88

## REPORT OF TOWN ACCOUNTANT

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*Brought forward* ..... \$310,113.88

**Fairfield Street:**

## Salaries and Expenses:

Labor .....	\$716.85	
Materials .....	1,514.88	
Rental of Power Shovel .....	126.25	
Truck Hire .....	311.25	
Miscellaneous .....	15.36	
		<hr/>
		2,684.59
Appropriation .....	\$3,200.00	

**Garden Street Extension:**

## Salaries and Expenses:

Labor .....	\$88.86	
Materials .....	288.01	
Truck Hire .....	92.50	
		<hr/>
		469.37

## Appropriation:

Balance Jan. 1, 1939 ..... \$860.91

**Lewis Street:**

## Salaries and Expenses:

Labor .....	\$749.30	
Materials .....	1,424.49	
Rental of Power Shovel .....	335.00	
Truck Hire .....	284.00	
Use of Equipment .....	167.50	
Miscellaneous .....	14.80	
		<hr/>
		2,975.09
Appropriation .....	\$3,600.00	

**Manning Street:**

## Salaries and Expenses:

Labor .....	\$862.45	
Materials .....	542.48	
Truck Hire .....	105.50	
Use of Equipment .....	271.75	
Miscellaneous .....	17.82	
		<hr/>
		1,800.00
Appropriation .....	\$1,800.00	

**Mayflower Road:**

## Salaries and Expenses:

Labor .....	\$53.10	
Materials .....	289.50	
Truck Hire .....	73.25	
		<hr/>
		\$415.85

## Appropriation:

Balance January 1, 1939 ..... \$418.52

<i>Carried forward</i> .....		<hr/>	\$318,458.78
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<i>Brought forward</i> .....		\$318,458.78
<b>Morley Street:</b>		
Salaries and Expenses:		
Labor .....	\$499.48	
Materials .....	1,156.63	
Rental of Power Shovel .....	125.00	
Truck Hire .....	311.25	
Use of Equipment .....	88.25	
Miscellaneous .....	13.23	
		<hr/>
		2,193.84
Appropriation .....	\$2,200.00	
<b>Page Road:</b>		
Salaries and Expenses:		
Labor .....	\$392.23	
Materials .....	738.28	
Rental of Power Shovel .....	97.50	
Truck Hire .....	161.00	
Use of Equipment .....	98.25	
Miscellaneous .....	12.02	
		<hr/>
		1,499.28
Appropriation .....	\$1,500.00	
<b>Prospect Street:</b>		
Salaries and Expenses:		
Labor .....	\$1,194.97	
Materials .....	1,000.24	
Rental of Power Shovel .....	526.25	
Truck Hire .....	382.50	
Use of Equipment .....	535.40	
Miscellaneous .....	23.32	
		<hr/>
		3,662.68
Appropriation .....	\$3,700.00	

## WATER DEPARTMENT

**Water Construction:**

Mains Extension:		
Salaries and Wages .....	\$138.14	
Materials .....	578.49	
		<hr/>
		\$716.63
Mains Installations:		
Salaries and Wages .....	\$4,950.81	
Materials .....	8,361.10	
		<hr/>
		13,311.91
Mains Replacement:		
Salaries and Wages .....	\$4,694.70	
Materials .....	5,634.80	
		<hr/>
		10,329.50
Services:		
Salaries and Wages .....	\$2,448.73	
Materials .....	2,859.47	
		<hr/>
		5,308.20
<i>Carried forward</i> .....	\$29,666.24	<hr/>
		\$325,814.58

<i>Brought forward</i> .....	\$29,666.24	\$325,814.58
Other Expenses:		
Miscellaneous Tools and Supplies .....	\$972.98	
Use of Equipment .....	200.00	
	<u>1,172.98</u>	
Appropriation .....	\$30,975.67	30,839.22
Balance January 1, 1939 ..	2,024.33	
	<u>\$33,000.00</u>	

**Water Maintenance:**

General Expense:		
Bonds .....	\$1,000.00	
Bonds—Interest .....	240.00	
Insurance—Compensation .....	424.91	
Insurance—Fire .....	140.00	
Insurance—Power Plant .....	205.52	
Insurance—Public Liability .....	100.00	
Office Supplies .....	582.94	
Salaries and Wages .....	6,719.14	
Telephone .....	172.11	
Miscellaneous Equipment and Tools .....	1,269.25	
	<u>\$10,853.87</u>	
Hydrants, Gates, and Mains:		
Labor .....	\$808.68	
Materials .....	770.75	
	<u>1,579.43</u>	
Meters:		
Labor .....	\$639.96	
Materials .....	2,686.16	
	<u>3,326.12</u>	
Pumping Station:		
Fuel .....	\$596.20	
Labor .....	1,058.17	
Lights .....	118.95	
Repairs and Supplies .....	1,459.87	
	<u>3,233.19</u>	
Pumping Equipment:		
Electric Power .....	\$1,603.06	
Fuel and Lubricating Oil .....	1,372.72	
Labor .....	2,917.02	
Repairs and Supplies .....	223.23	
	<u>6,116.03</u>	
Reservoir, Standpipes, and Wells:		
Labor .....	\$218.62	
Materials .....	164.90	
	<u>383.52</u>	
Services:		
Labor .....	\$4,655.86	
Materials .....	1,385.81	
	<u>6,041.67</u>	
Appropriation .....	\$32,000.00	31,533.83
<i>Carried forward</i> .....		<u>\$388,187.63</u>



*Brought forward* ..... \$388,187.63

Receipts:

Water Rates .....	\$65,117.98
Water Repairs .....	981.11
Water Construction .....	1,798.31
Water Miscellaneous .....	
Receipts .....	1,140.70
Water Liens .....	206.90
	<hr/>
	\$69,245.00

CHARITIES AND SOLDIERS' BENEFITS

**Welfare Dependent Aid:**

Salaries:

Agent .....	\$615.96
Visitor .....	462.04
Senior Clerk .....	320.32
Junior Clerk .....	249.60
	<hr/>

1,647.92

Appropriation ..... \$1,647.92

Assistance:

Aid by Other Cities and Towns .....	\$5,385.04
Cash Allowances .....	16,329.07
Food .....	1,143.26
Fuel .....	198.67
Funeral Expenses .....	225.00
Hospital Care .....	2,005.26
Miscellaneous and Clothing .....	85.33
Medical Aid .....	935.30
Rent .....	1,297.01
Special Assistance (G. W. F.) .....	193.44
	<hr/>

27,797.38

Appropriation ..... \$26,500.00

Transfer from Reserve

Fund ..... 1,500.00

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\$28,000.00

Operating Expenses:

Association Expenses .....	\$21.62
Office Equipment .....	41.64
Office Supplies .....	120.36
Surplus Commodity Expenses .....	108.72
Telephone .....	36.76
Transportation .....	137.21
Miscellaneous .....	18.66
	<hr/>

484.97

Appropriation ..... \$493.36

Wood Lot:

Hauling Wood .....	\$283.80
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283.80

Appropriation ..... \$750.00

Transferred to Old Age

Assistance ..... 450.00

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\$300.00

*Carried forward* .....

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\$418,401.70

*Brought forward* ..... \$418,401.70  
**Welfare Old Age Assistance:**

Salaries:			
Agent .....	\$1,001.10		
Visitor .....	750.72		
Senior Clerk .....	520.52		
Junior Clerk .....	405.60		
			<hr/>
			2,677.94
Appropriation .....	\$1,977.87		

Federal Grant:		
Old Age Assistance,		
Administration....	654 01	
Transfer from		
Welfare Aid to De-		
pendent Children,		
Salaries .....	50.00	
		<hr/>
	\$2,681.88	

Assistance:			
Aid by Other Cities and Towns .....	\$559.93		
Cash Allowances .....	21,849.49		
Federal Aid .....	19,621.89		
Fuel .....	66.30		
Funeral Expenses .....	330.00		
Hospital Care .....	1,452.15		
Medical Aid .....	1,131.62		
Rent .....	149.44		
Miscellaneous .....	4.75		
		<hr/>	45,165.57
Appropriation .....	\$24,500.00		

Federal Grant:		
Old Age Assistance,		
Assistance .....	19,621.89	
Transfer from Reserve		
Fund .....	425.00	
Transfer from Wood Lot	450.00	
Transfer from Welfare:		
Aid to Dependent		
Children, Salaries .	325.00	
		<hr/>
	\$45,321.89	

Operating Expenses:			
Association Expenses .....	\$35.17		
Office Equipment .....	67.66		
Office Supplies .....	149.89		
Surplus Commodity Expenses .....	176.66		
Telephone .....	62.28		
Transportation .....	223 03		
Miscellaneous .....	27.95		
		<hr/>	742.64
Appropriation .....	\$801.70		

<i>Carried forward</i> .....		<hr/>	\$466,987.85
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<i>Brought forward</i> .....		\$466,987.85
<b>Welfare Aid to Dependent Children:</b>		
Salaries:		
Agent .....	\$307.94	
Visitor .....	230.99	
Senior Clerk .....	160.16	
Junior Clerk .....	124.80	
		823.89
Appropriation .....	\$823.96	
Federal Grant .....	374.96	
	<u>\$1,198.92</u>	
Transferred to Welfare:		
Old Age Assistance:		
Salaries ... \$50.00		
Old Age Assistance:		
Assistance 325.00		
	<u>375.00</u>	
	<u>\$823.92</u>	
Assistance:		
Clothing .....	\$11.25	
Cash Allowances .....	10,520.40	
Federal Aid .....	2,182.89	
Food .....	6.62	
Fuel .....	19.50	
Hospital Care .....	86.50	
Medical Aid .....	299.43	
Rent .....	555.52	
		13,682.11
Appropriation .....	\$11,500.00	
Transfer from Reserve		
Fund .....	300.00	
Federal Grant .....	2,182.89	
	<u>\$13,982.89</u>	
Operating Expenses:		
Association Expenses .....	\$10.81	
Office Equipment .....	20.82	
Office Supplies .....	40.57	
Surplus Commodity Expenses .....	54.36	
Telephone .....	20.42	
Transportation .....	69.18	
Miscellaneous .....	7.45	
		223.61
Appropriation .....	\$246.68	
Receipts:		
Aid to Dependent		
Children:		
From the State ...	3,229.92	
Dependent Aid:		
From the State ...	5,705.99	
From Cities and		
Towns .....	1,952.49	
From Individuals ..	158.99	
Old Age Assistance:		
From State .....	14,709.65	
<i>Carried forward</i> .....		\$481,717.46

## REPORT OF TOWN ACCOUNTANT

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<i>Brought forward</i> .....		\$481,717.46
From Cities and Towns .....	\$734.37	
From Individuals .....	195.00	
	<u>\$26,686.41</u>	

**Soldiers' Relief:**

Salary:		
Agent .....	\$577.50	
	<u>577.50</u>	
Appropriation .....	\$577.50	577.50

**Expenses:**

Cash Allowances .....	\$5,198.50	
Clothing .....	221.30	
Food .....	568.19	
Fuel .....	84.85	
Hospital Care .....	295.45	
Medical Aid .....	1,428.20	
Office Supplies .....	17.45	
Poll Taxes .....	28.00	
Real Estate Taxes .....	210.37	
Rent .....	1,098.75	
Water Taxes .....	29.95	
Miscellaneous .....	75.93	
	<u>9,256.94</u>	
Appropriation .....	\$12,400.00	

**Receipts:**

Town of Milton ....	\$116.95
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**Military Aid:**

Allowances .....	\$880.00	
	<u>880.00</u>	
Appropriation .....	\$1,500.00	880.00

**State Aid:**

Allowances .....		
	<u></u>	
Appropriation .....	\$200.00	

## SCHOOL DEPARTMENT

**School:****Salaries:****General Control:**

Superintendent of Schools	\$5,000.00	
Attendance Officer .....	217.50	
Clerks and Stenographers .....	1,988.15	
	<u>\$7,205.65</u>	

<i>Carried forward</i> .....	\$7,205.65	\$492,431.90
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<i>Brought forward</i> .....	\$7,205.65	\$492,431.90
Instruction:		
Supervisor .....	\$2,500.00	
Principals .....	9,746.50	
Principals' Clerks .....	1,416.00	
Regular Teachers .....	142,398.94	
Special Teachers .....	9,530.50	
Remedial Teachers .....	2,175.50	
Substitutes .....	2,060.50	
Tutors .....	131.00	
Other Salaries:		
Superintendent of School Buildings .....	500.00	
Janitors .....	16,760.20	
General Repair Man ....	1,799.36	
School Physicians and Nurse .....	2,531.06	
Cafeteria Manager and Assistant .....	990.00	
	<u>192,539.56</u>	199,745.21
Appropriation .....	\$198,905.21	
Transfer from Reserve Fund .....	840.00	
	<u>\$199,745.21</u>	
Operating Expenses:		
Telephone .....	\$668.17	
Postage .....	116.90	
Printing .....	90.89	
Stationery and Office Supplies .....	255.72	
Travel .....	211.50	
Sundry Expenses .....	111.96	
Express .....	16.18	
	<u>\$1,471.32</u>	
Textbooks .....	\$4,448.05	
Supplies for Instruction ..	5,218.12	
Fuel and Power .....	29.84	
Travel, Supervisors and Principals .....	359.75	
Sundry Expenses .....	251.59	
	<u>10,307.35</u>	
Fuel .....	\$6,756.64	
Water .....	986.14	
Electricity .....	3,418.93	
Building Supplies .....	1,265.59	
Service Supplies .....	603.28	
Sundry Expenses .....	402.46	
	<u>13,433.04</u>	
Health Supplies .....	\$72.58	
Travel, Nurse .....	150.00	
Libraries (Reference Books) .....	501.63	
Transportation of Pupils ..	6,836.53	
	<u>7,560.74</u>	
<i>Carried forward</i> .....	\$32,772.45	\$692,177.11



<i>Brought forward</i> .....	\$32,772.45	\$692,177.11
Tuition .....	\$111.62	
Insurance (Boilers) .....	10.15	
Removal of Ashes .....	223.80	
Commencement Expenses .....	148.73	
Sundry Expenses .....	142.90	
	<u>637.20</u>	
		33,409.65
Appropriation .....	\$31,400.00	
Dwight School Fund .....	310.00	
Transfer from Municipal Building Repairs Senior High .....	2,500.00	
	<u>\$34,210.00</u>	
Maintenance:		
Repairs, School Buildings .....	\$4,799.82	
Repairs and Replacement of Equip- ment .....	744.55	
Sundry Expenses .....	375.47	
	<u>5,919.84</u>	
		5,919.84
Appropriation .....	\$5,200.00	
Transfer from Reserve Fund .....	650.00	
Transfer from Repairs Riverside School .....	81.81	
	<u>\$5,931.81</u>	
Outlays:		
New Grounds (Improvement) .....	\$405.75	
New Equipment .....	1,574.55	
	<u>1,980.30</u>	
		1,980.30
Appropriation .....	\$2,100.00	
Expenses — Outside State:		
Travelling Expenses .....	\$100.00	
	<u>100.00</u>	
		100.00
Appropriation .....	\$100.00	
Vocational Tuition:		
City of Boston .....	\$366.03	
City of Newton .....	2,452.93	
	<u>2,818.96</u>	
		2,818.96
Appropriation .....	\$4,200.00	
Receipts:		
Miscellaneous Re- ceipts .....	\$267.24	
Reimbursements from Cafeteria .....	340.00	
Rental of School Property .....	82.50	
Tuition from State ..	2,290.87	
Tuition from Individ- uals .....	175.34	
	<u>\$3,155.95</u>	
<i>Carried forward</i> .....		\$736,405.86

<i>Brought forward</i> .....		\$736,405.86
<b>Repairs Riverside School:</b>		
Labor and Materials .....	\$481.65	
		481.65
Appropriation:		
Transfer from Reserve		
Fund .....	\$600.00	
Transfer to School		
Maintenance .....	81.81	
	<u>\$518.19</u>	

**Municipal Building Repairs:**

Senior High School:		
Boiler Repairs .....	\$5.80	
Conductors and Drains .....	242.00	
Door Brackets and Closers .....	50.89	
Draperies, Furnishings and Installing .....	123.00	
Linoleum .....	50.00	
Motor .....	5.00	
Metal Work .....	500.00	
Painting .....	830.50	
Roof .....	3,000.00	
Stoker Installation .....	403.00	
Stoker Repairs .....	146.70	
Supervision .....	100.00	
Tiling .....	313.00	
		5,769.89
Appropriation:		
Balance January 1, 1939 .....	\$8,345.98	
Transfer to School Op-		
erating Expense .....	2,500.00	
	<u>\$5,845.98</u>	

**PWA Construction — Dwight School:**

Salaries and Expenses:		
Advertising .....	\$288.80	
Clerical Hire .....	279.48	
Clerk of Works .....	1,350.00	
Contracts .....	58,097.99	
Miscellaneous .....	73.99	
		60,090.26
Appropriation:		
Balance January 1, 1939, .....	\$71,624.32	

**PWA Construction — Harris School:**

Salaries and Expenses:		
Advertising .....	\$142.95	
Clerical Hire .....	184.80	
Clerk of Works .....	600.00	
Contracts .....	20,710.69	
Equipment .....	1,614.98	
Miscellaneous .....	21.90	
		23,275.32
Appropriation:		
Balance January 1, 1939, .....	\$23,550.87	
Disallowed by Federal		
Government .....	167.89	
	<u>\$23,382.98</u>	

<i>Carried forward</i> .....	\$826,022.98
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## REPORT OF TOWN ACCOUNTANT

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*Brought forward* ..... \$826,022.98

## PUBLIC LIBRARY

**Library:**

## Salaries:

Librarian..... \$1,817.10

Assistants (3) ..... 2,836.18

4,653.28

Appropriation ..... \$4,800.00

## Janitors' Salaries:

Salary ..... \$600.63

600.63

Appropriation ..... \$577.50

Transfer from Reserve

Fund ..... 23.13

\$600.63

## Expenses and Supplies:

Cards ..... \$29.50

Library Supplies ..... 393.81

Moving Books ..... 12.10

Telephone ..... 52.58

487.99

Appropriation ..... \$500.00

## Books and Periodicals:

Books ..... \$2,000.42

Periodicals ..... 240.10

2,240.52

Appropriation ..... \$225.44

Transfer from Dog Li-

censes ..... 2,024.56

\$2,250.00

## Bindings:

Bindings ..... \$549.61

549.61

Appropriation ..... \$190.38

Income, Greenwood and

Barr Funds ..... 359.62

\$550.00

## Building Maintenance:

Fuel ..... \$444.78

Building and House Repairs ..... 540.11

Janitor's Supplies ..... 57.03

Removal of Rubbish ..... 25.50

Water ..... 13.15

1,080.57

Appropriation ..... \$1,097.00

## Receipts:

Fines ..... 461.27

Lost Books ..... 10.86

Sale of Paper Stock ..... 6.84

\$487.97

*Carried forward* ..... \$835,635.58

<i>Brought forward</i> .....		\$835,635.58
UNCLASSIFIED		
<b>Animal Inspector:</b>		
Salary .....	\$288.75	
Appropriation .....	\$288.75	288.75
<b>Annuity:</b>		
Widow and Family:		
Francis O. Haddock .....	\$1,600.00	
Appropriation .....	\$1,600.00	1,600.00
<b>Annuity:</b>		
Widow:		
Forbes A. McLeod .....	\$1,000.00	
Appropriation .....	\$1,000.00	1,000.00
<b>Building By-Law Revision Committee:</b>		
Expenses:		
Advertising .....	\$7.08	
Clerical Assistance .....	10.00	
Stationery and Supplies .....	28.80	
Appropriation .....	\$46.00	45.88
<b>Care of Soldiers' Graves:</b>		
Needham Cemetery Association .....	\$400.00	
Appropriation .....	\$400.00	400.00
<b>Contributory Retirement Fund:</b>		
Contribution from Municipality .....	\$17,433.00	
Appropriation .....	\$17,433.00	17,433.00
Expenses:		
Transferred to Custody of Town Treasurer .....	\$310.95	
Appropriation .....	\$275.00	
Balance January 1, 1939 .....	35.95	
	\$310.95	310.95
<b>Dog Officer:</b>		
Salary .....	\$300.00	
Appropriation .....	\$300.00	300.00
<b>Insurance — Boilers:</b>		
Premium .....	\$154.50	
Appropriation .....	\$154.50	154.50
<i>Carried forward</i> .....		\$857,168.66

<i>Brought forward</i> .....		\$857,168.66
<b>Insurance — Compensation:</b>		
Premiums — Workmen's .....	\$3,084.74	
		3,084.74
Appropriation .....	\$3,000.00	
Transfer from Reserve Fund .....	84.74	
	<u>\$3,084.74</u>	
<b>Insurance — Fire:</b>		
Premium — Town Schedule .....	\$4,226.36	
		4,226.36
Appropriation .....	\$4,500.00	
<b>Insurance — Protection Town Hall:</b>		
Premium — Messenger and Robbery ...	\$312.50	
		312.50
Appropriation .....	\$312.50	
<b>Legal:</b>		
Salary:		
Town Counsel .....	\$1,443.75	
		1,443.75
Appropriation .....	\$1,443.75	
Damages:		
Damage to Auto .....	\$16.63	
		16.63
Appropriation .....	\$400.00	
Expenses:		
Land Court Expenses .....	\$30.00	
Witness Fees .....	22.00	
		52.00
Appropriation .....	\$200.00	
<b>Local Game Warden:</b>		
Salary .....	\$96.25	
		96.25
Appropriation .....	\$96.25	
<b>Memorial Day:</b>		
Expenses:		
Flags .....	\$34.50	
Ice Cream Cones .....	35.00	
Markers .....	11.25	
Music .....	125.00	
Printing .....	13.75	
Wreaths .....	55.00	
Miscellaneous .....	25.50	
		300.00
Appropriation .....	\$300.00	
<i>Carried forward</i> .....		<u>\$866,700.89</u>



<i>Brought forward</i> .....		\$866,700.89
<b>Memorial Park:</b>		
Salary and Expenses:		
Caretaker .....	\$1,300.00	
Labor .....	107.60	
New Equipment .....	654.70	
Repairs .....	478.76	
Supplies .....	300.73	
Truck Hire .....	30.75	
Water .....	54.05	
		2,926.59
Appropriation .....	\$2,800.00	
Transfer from Reserve .....		
Fund .....	126.59	
		\$2,926.59
<b>Norfolk County Hospital:</b>		
Assessment 1939 .....	\$8,306.86	
		8,306.86
Appropriation .....	\$8,306.86	
<b>Petroleum Inspector:</b>		
Salary (Fire Chief) .....	\$96.25	
		96.25
Appropriation .....	\$96.25	
<b>Premium Account:</b>		
Certification of Notes .....	\$20.00	
		20.00
Highway Loan Premium .....	\$28.98	
<b>Recreational Commission:</b>		
School Property:		
Fuel .....	\$303.36	
Janitor Service .....	36.00	
Light .....	13.68	
Water .....	12.00	
		365.04
Appropriation .....	\$500.00	
Summer Playgrounds:		
Equipment and Supplies .....	\$572.90	
Supervisors .....	1,285.00	
Miscellaneous .....	17.90	
		1,875.80
Appropriation .....	\$1,878.00	
Winter Sports:		
Labor .....	\$66.50	
Materials .....	29.22	
		95.72
Appropriation .....	\$200.00	
<b>Report on Classification of Salaries:</b>		
Printing, Postage, and Mailing .....	\$223.50	
		223.50
Appropriation .....	\$225.00	
<i>Carried forward</i> .....		\$880,610.65

## REPORT OF TOWN ACCOUNTANT

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\* Brought forward ..... \$880,610.65

**Report on Town Government:**

Clerical Service .....	\$130.00	
Printing, Postage and Mailing .....	354.35	
		<hr/>
Appropriation .....	\$500.00	484.35

**Sealer of Weights and Measures:**

Salary:		
Inspector .....	\$385.00	
		<hr/>
Appropriation .....	\$385.00	385.00

**Expenses:**

Advertising .....	\$10.50	
Transportation .....	71.68	
Supplies .....	15.32	
		<hr/>
Appropriation .....	\$97.50	97.50
Receipts:		
Sealing Fees .....	125.97	

**Tailings:**

Louis Balboni .....	\$333.21	
		<hr/>
Balance January 1, 1939	\$765.09	333.21

**Tablet — T. Robert Quinlan:**

Bronze Tablet .....	\$61.59	
		<hr/>
Appropriation .....	\$100.00	61.59

**Town Real Estate:**

Protecting Town's Interest .....	\$46.65	
		<hr/>
Appropriation .....	\$250.00	46.65

**Town Report:**

Annual Town Report .....	\$1,360.01	
Town Clerk's Records .....	158.00	
		<hr/>
Appropriation .....	\$1,387.80	1,518.01
Transfer from Reserve		
Fund .....	130.21	
	<hr/>	
	\$1,518.01	

**Unclassified:**

Bronze Tablet — Cricket Field .....	\$97.89	
Repairs Veterans Foreign Wars Building .....	175.50	
Miscellaneous Expenses .....	75.83	
		<hr/>
Appropriation .....	\$415.00	349.22
Carried forward .....		<hr/>
		\$883,886.18

<i>Brought forward</i> .....		\$883,886.18
<b>Unpaid Bills — 1937-1938:</b>		
Assessors .....	\$2.94	
Finance Committee .....	7.25	
Fire .....	8.33	
Fire Alarm .....	54.00	
Glover Memorial Hospital .....	70.56	
Library .....	85.11	
Memorial Park (1937) .....	23.23	
Public Works .....	111.51	
Selectmen .....	7.90	
School .....	649.27	
Soldiers' Relief .....	254.33	
Unclassified .....	7.85	
Water .....	935.39	
Welfare .....	223.31	
		<hr/>
Appropriation .....	\$2,500.00	2,440.98

## GLOVER MEMORIAL HOSPITAL

**Hospital:**

<b>Salaries:</b>		
Clerk .....	\$802.00	
Cook .....	1,065.33	
Janitor .....	1,065.00	
Laundress .....	832.00	
Maid .....	648.63	
Matron .....	1,560.00	
Nurses .....	7,764.99	
		<hr/>
Appropriation .....	\$13,000.00	13,737.95
Transfer from Reserve Fund .....	225.00	
Transfer from Hospital: Equipment and Supplies .....	512.95	
		<hr/>
	\$13,737.95	

<b>Expenses:</b>		
Insurance, General Liability .....	\$56.70	
Labor .....	103.10	
Stationery and Supplies .....	238.02	
Telephone .....	396.68	
Miscellaneous .....	18.03	
		<hr/>
Appropriation .....	\$750.00	812.53
Transfer from Reserve Fund .....	12.53	
Transfer from Hospital: Equipment and Supplies .....	50.00	
		<hr/>
	\$812.53	
<i>Carried forward</i> .....		<hr/>
		\$900,877.64

## REPORT OF TOWN ACCOUNTANT

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<i>Brought forward</i> .....		\$900,877.64
Equipment and Supplies:		
Clothing and Furnishings .....	\$1,715.98	
Food .....	6,860.78	
Ice .....	237.70	
Laundry .....	1,447.85	
Medical Equipment and Supplies .....	3,887.67	
		<hr/> 14,149.98
Appropriation .....	\$14,650.00	
Transfer from Reserve		
Fund .....	162.93	
		<hr/> \$14,812.93
Transferred to Hospital:		
Salaries ....	\$512.95	
Expenses ...	50.00	
Building		
Maintenance 100.00		
		<hr/> 662.95
		<hr/> \$14,149.98

Building Maintenance:		
Fuel and Gas .....	\$1,205.18	
Janitor's Supplies .....	131.12	
Light .....	793.38	
Repairs .....	324.10	
Water .....	211.00	
Miscellaneous .....	39.36	
		<hr/> 2,704.14
Appropriation .....	\$2,600.00	
Transfer from Reserve		
Fund .....	4.14	
Transfer from Hospital:		
Equipment and Sup-		
plies .....	100.00	
		<hr/> \$2,704.14

Receipts:		
From Services .....	\$24,979.95	
From X-Rays .....	831.60	
Miscellaneous .....	20.65	
		<hr/> \$25,832.20

## INTEREST

## Temporary Tax Loans:

Interest .....	\$453.82	
		<hr/> 453.82
Appropriation .....	\$800.00	
<i>Carried forward</i> .....		<hr/> \$918,185.58

*Brought forward* ..... \$918,185.58

**Funded Loans:**

## Interest:

Elementary School .....	\$1,466.25
Fire and Police Station Building .....	1,680.00
New High School 1923 .....	2,677.50
New High School 1929 .....	9,560.00
Refunding 4% .....	960.00
Sewer Construction 1924 .....	3,300.00
Stephen Palmer Addition .....	1,120.00
William Carter School .....	1,000.00

21,763.75

Appropriation ..... \$21,763.75

**MATURING DEBT****Funded Loans:**

## Principal:

Elementary .....	\$3,000.00
Fire and Police Station Building .....	6,000.00
New High School 1923 .....	14,000.00
New High School 1929 .....	26,000.00
Refunding 4% .....	5,000.00
Sewer Construction 1924 .....	5,000.00
Stephen Palmer Addition .....	4,000.00
William Carter School .....	8,000.00

71,000.00

Appropriation ..... \$71,000.00

**TAXES AND REFUNDS****Taxes:**

State .....	\$64,980.00
Charles River Basin Loan Fund Sinking Fund .....	54.41
Charles River Basin Loan Serial Bonds .....	69.66
Charles River Basin Interest .....	729.90
Charles River Basin Maintenance .....	1,504.19
Metropolitan Parks Loan, Sinking Fund .....	186.53
Metropolitan Parks Loan Serial Bonds .....	13.93
Metropolitan Parks Loan Interest .....	838.21
Metropolitan Parks Loan Maintenance .....	6,513.83
Metropolitan Planning Division .....	121.16
Metropolitan Parks Loan, Sinking Fund Series 2 .....	124.65
Metropolitan Parks Loan Serial Bond .....	491.54
Metropolitan Parks Loan Interest .....	493.26
Metropolitan Parks Loan Nantasket, Maintenance .....	600.18
Wellington Bridge, Maintenance .....	18.59
Metropolitan Sewerage Loan Sinking Fund, South .....	1,280.54
Metropolitan Sewerage Loan Serial Bonds .....	3,571.70
Metropolitan Sewerage Loan Interest .....	6,295.96
Metropolitan Sewerage Loan Maintenance .....	6,055.23
Abatement of Smoke Nuisance .....	265.65
Auditing Municipal Accounts .....	47.23

*Carried forward* ..... \$94,256.35    \$1,010,949.33



## REPORT OF TOWN ACCOUNTANT

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<i>Carried forward</i> .....	\$94,256.35	\$1,010,949.33
West Roxbury, Brookline Parkway .....	.07	
Norfolk County Tax .....	22,528.17	
Temporary Tax Loans .....	600,000.00	
		<u>716,784.59</u>

**Refunds:**

On Deposit, Sale of Land .....	\$50.00	
On Dog Licenses .....	2,608.00	
On Harris School — Architect's Specifica- tions .....	18.87	
On Milk License .....	.50	
On Sewer Interest .....	.75	
On Tax Interest and Cost .....	7.39	
On Taxes, Moth .....	2.00	
On Taxes, Motor Excise .....	1,153.72	
On Taxes, Poll .....	20.00	
On Taxes, Real .....	2,095.56	
On Taxes, Sewer .....	12.42	
On Water Lien .....	2.50	
On Water Receipts .....	8.71	
		<u>5,980.42</u>
Cash on Hand December 31, 1939 .....	\$127,413.60	
		<u>\$127,413.60</u>
		<u><u>\$1,861,127.94</u></u>

## RESERVE FUND

## Transfer to:

Compensation Insurance .....	\$84.74	
Health, Salaries .....	75.00	
Hospitalization .....	930.00	
Hospital, Salaries .....	225.00	
Hospital, Expenses .....	12.53	
Hospital, Equipment and Supplies .....	162.93	
Hospital, Building Maintenance .....	4.14	
Inspection, Salaries .....	350.00	
Library, Salaries .....	23.13	
Memorial Park .....	126.59	
Selectmen, Expense .....	300.14	
School, Salaries .....	840.00	
School, Maintenance .....	650.00	
School, Repairs — Riverside School .....	600.00	
Snow Removal .....	1,110.07	
Town Clerk, Expenses .....	71.00	
Town Hall and Grounds, Expenses .....	116.69	
Town Reports .....	130.21	
Welfare, Dependent Aid Assistance .....	1,500.00	
Welfare, Old Age Assistance Assistance .....	425.00	
Welfare, Aid Dependent Children Assist- ance .....	300.00	
		<u>\$8,037.17</u>
Appropriation .....	\$10,000.00	
Unexpended Balance ..	1,962.83	
	<u>\$8,037.17</u>	



## REPORT OF TOWN ACCOUNTANT

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[illegible]

## BALANCE SHEET — Continued

Assets		Liabilities and Reserves	
PWA Const. Sewerage Pumping Station .....	\$2,851.87	Street .....	\$15,487.19
Water:		Sewer House Connection .....	4,047.50
Rates .....	\$11,873.05	Committed Interest .....	524.64
Repairs .....	207.15	Sewer Committed Interest .....	605.14
Miscellaneous .....	22.92	Sewer .....	32,315.58
Liens .....	303.67	Departmental .....	38,753.66
		Water .....	12,406.79
		Tax Title .....	17,520.59
			<b>\$123,258.43</b>
Overlay 1935 .....	\$16.27	Tax Title Possessions .....	11,371.04
Overlay 1938 .....	136.27	Surplus Revenue:	83,787.90
		Excess and Deficiency .....	<b>\$428,913.57</b>
			<b>\$428,913.57</b>
Deferred Revenue Accounts		Apportioned Revenue	
Apportioned Assessments Not Due:		Apportioned Sidewalk Assmt. Revenue:	
Sidewalk .....	\$224.01	Due in 1940 .....	\$36.82
		Due in 1941 .....	26.82
		Due in 1942 .....	26.82
		Due in 1943 .....	26.82
		Due in 1944 .....	26.82
		Due in 1945 .....	26.82
		Due in 1946 .....	21.62
		Due in 1947 .....	21.62
		Due in 1948 .....	9.85
			<b>\$224.01</b>
Apportioned Assessments Not Due:		Apportioned Street Assmt. Revenue:	
Street .....	23,754.24	Due in 1940 .....	\$4,386.22

Due in 1941	3,673.55
Due in 1942	2,938.87
Due in 1943	2,933.59
Due in 1944	2,933.59
Due in 1945	2,796.28
Due in 1946	2,709.39
Due in 1947	1,382.75
	<hr/>
	23,754.24

Apportioned Sewer Assmt. Revenue:	
Due in 1940	\$4,792.56
Due in 1941	4,001.10
Due in 1942	3,453.36
Due in 1943	3,424.51
Due in 1944	3,188.09
Due in 1945	2,858.89
Due in 1946	2,375.20
Due in 1947	1,976.07
Due in 1948	374.30
	<hr/>
	26,444.08

Apportioned Assessments Not Due:	
Sewer	26,444.08
	<hr/>
	5,748.99
	<hr/>
	\$56,171.32
	<hr/>
	<hr/>

Apportioned Sewer House Connection Assessment Revenue:	
Due in 1940	\$1,612.13
Due in 1941	1,386.44
Due in 1942	1,008.63
Due in 1943	667.99
Due in 1944	437.00
Due in 1945	297.31
Due in 1946	188.94
Due in 1947	125.65
Due in 1948	24.90
	<hr/>
	5,748.99
	<hr/>
	\$56,171.32
	<hr/>
	<hr/>



## BALANCE SHEET — Continued

Debt Accounts		
Net Funded or Fixed Debt .....	\$510,500.00	
Elementary School .....	\$33,000.00	
Fire and Police Station Building ..	36,000.00	
Highway Construction 1939 .....	9,500.00	
New High School 1923 .....	56,000.00	
New High School 1929 .....	226,000.00	
Refunding 4% .....	19,000.00	
Sewer Construction 1924 .....	80,000.00	
Sewer Extension 1931 .....	6,000.00	
Stephen Palmer .....	24,000.00	
Water Bonds .....	5,000.00	
William Carter School .....	16,000.00	
	<u>\$510,500.00</u>	
		<u>\$510,500.00</u>
Trust Fund Accounts		
Trust Funds:		
Cash and Securities .....	\$63,958.59	
Dwight School Fund .....	\$6,000.00	
Mary Virginia E. Hill Fund .....	1,143.46	
Myra Greenwood Fund .....	12,482.11	
Martha Ann Barr Fund .....	500.00	
Horace A. Carter Fund .....	1,030.30	
The Lyon Fund .....	5,000.00	
Thomas Sutton Fund .....	1,067.67	
Adeline E. Harris Fund .....	107.21	
George E. Wye Fund .....	11,239.65	
Mary E. Moseley Fund .....	4,250.00	
William G. Moseley Fund .....	4,814.12	
Needham Cemetery Investment Fund	1,011.43	
John Goodwin Schirmer Fund .....	84.08	

T. Otis Fuller Fund .....	7,000.00
Free Bed Fund .....	2,257.69
Addie M. Carter Fund .....	105.77
William H. Wye Fund .....	1,000.00
John B. Walker Fund .....	3,768.75
William H. Carter Fund .....	1,096.35

\$63,958.59

\$63,958.59

### Contributory Retirement Funds

Municipal Contributory Retirement Funds:	
Cash .....	\$4,763.71
Investments .....	45,336.48
Amortization .....	18.70

Investment Income .....	
Annuity Deposits:	
Group I .....	\$16,935.66
Group II .....	8,205.12

\$1,565.57

25,140.78  
68.73

Expenses .....	
Pension Accumulation Fund:	
Group I .....	\$15,165.72
Group II .....	7,585.69

22,751.41

Annuity Reserve:	
Group I .....	\$300.69
Group II .....	220.57

521.26  
71.14

Undistributed Income .....	
----------------------------	--

\$50,118.89

\$50,118.89

Respectfully submitted,

MELVILLE W. GRANT,  
*Town Accountant.*

## EXHIBIT A

## Trust Funds — Balance Sheet — Year Ending December 31, 1939

Assets			
	Total All Funds	Trust Funds	Free Bed Funds
<i>Cash:</i>			
Unexpended Balances of Income			
Received and deposited in:			
Certificate of Deposit .....	\$626.57	\$626.57	
Needham National Bank .....	5,210.74	2,953.05	\$2,257.69
Needham National Bank .....	637.35	637.35	
Principal—Norfolk County Trust			
Company .....	1,096.35	1,096.35	
Total Cash .....	<u>\$7,571.01</u>	<u>\$5,313.32</u>	<u>\$2,257.69</u>
<i>Investments:</i>			
Funds at interest in:			
Boston Five Cents Savings			
Bank .....	\$1,837.82	\$1,837.82	
Dedham Institution for Savings	3,568.10	3,568.10	
Home Savings Bank .....	1,191.76	1,191.76	
Needham National Bank .....	7,825.93	7,825.93	
Provident Institution for Sav-			
ings .....	3,551.11	3,551.11	
Suffolk Savings Bank .....	4,833.32	4,833.32	
Certificates of Deposits .....	5,500.00	5,500.00	
Mortgages .....	28,700.00	28,700.00	
Total Investments .....	<u>\$57,008.04</u>	<u>\$57,008.04</u>	<u>\$2,257.69</u>
Total Assets .....	<u><u>\$64,579.05</u></u>	<u><u>\$62,321.36</u></u>	<u><u>\$2,257.69</u></u>
 <b>Liabilities</b>			
<i>Trust Fund Balances:</i>			
<i>Principal and Income:</i>			
Martha Ann Barr .....	\$512.50	\$512.50	
Addie M. Carter .....	105.77	105.77	
Horace A. Carter .....	1,030.30	1,030.30	
William H. Carter .....	1,096.35	1,096.35	
Dwight School .....	6,225.75	6,225.75	
T. Otis Fuller .....	7,000.00	7,000.00	
Greenwood .....	12,846.54	12,846.54	
Adeline E. Harris .....	107.21	107.21	
Mary V. Hill .....	1,143.46	1,143.46	
Lyon .....	5,000.00	5,000.00	
Mary E. Moseley .....	4,250.00	4,250.00	
William G. Moseley .....	4,814.12	4,814.12	
G. A. R. ....	1,011.43	1,011.43	
John G. Schirmer .....	84.08	84.08	
Thomas Sutton .....	1,067.67	1,067.67	
John B. Walker .....	3,768.75	3,768.75	
George E. Wye .....	11,239.65	11,239.65	
William H. Wye .....	1,017.78	1,017.78	
Free Bed Account .....	2,257.69		\$2,257.69
Total Liabilities .....	<u><u>\$64,579.05</u></u>	<u><u>\$62,321.36</u></u>	<u><u>\$2,257.69</u></u>

## EXHIBIT B

**Trust Funds — Receipts and Disbursements of Income  
Year Ending December 31, 1939**

	Total All Funds	Trust Funds	Free Bed Funds
Cash Balances of Unexpended Income January 1, 1939 .....	\$5,753.69	\$3,596.50	\$2,157.19
Add Receipts to Date:			
Income from interest and Dividends .....	1,684.12	1,305.37	378.75
Total Receipts .....	\$7,437.81	\$4,901.87	\$2,535.94
Deduct Income Transferred to:			
Library .....	\$359.60	\$359.60	
School .....	310.00	310.00	
Hospital .....	278.25		\$278.25
Needham Cemetery Association .	15.30	15.30	
	\$963.15	\$684.90	\$278.25
Cash Balances, Unexpended Income, December 31, 1939 .....	<u>\$6,474.66</u>	<u>\$4,216.97</u>	<u>\$2,257.69</u>

## EXHIBIT C

**Trust Funds — Changes in Fund Balances, Year Ending  
December 31, 1939**

Fund Balances January 1, 1939:			
Unexpended Income .....	\$5,753.69	\$3,596.50	\$2,157.19
Principal .....	52,705.54	52,705.54	
Add:			
New Trust Funds Received:			
William H. Wye .....	1,000.00	1,000.00	
John B. Walker .....	3,750.00	3,750.00	
William H. Carter .....	1,500.00	1,500.00	
Interest Received .....	1,684.12	1,305.37	378.75
	\$66,393.35	\$63,857.41	\$2,535.94
Deduct:			
Withdrawals from Principal of Funds .....	\$851.15	\$851.15	
Withdrawals from Unexpended and Current Income .....	963.15	684.90	\$278.25
	\$1,814.30	\$1,536.05	\$278.25
Fund Balances Dec. 31, 1939:			
Unexpended Income .....	\$6,474.66	\$4,216.97	\$2,257.69
Principal .....	58,104.39	58,104.39	
	<u>\$64,579.05</u>	<u>\$62,321.36</u>	<u>\$2,257.69</u>

Respectfully submitted,

MELVILLE W. GRANT,  
*Town Accountant.*

# DEBT STATEMENT Also Amounts Due from Principals and Interest During Year 1940

	Outstanding, Dec. 31, 1938	Paid in 1939	Outstanding, Dec. 31, 1939	Principal Due 1940	Interest 1940
Elementary School .....	\$36,000.00	\$3,000.00	\$33,000.00	\$3,000.00	\$1,338.75
Fire and Police Station Building .....	42,000.00	6,000.00	36,000.00	6,000.00	1,440.00
Highway Construction, 1939 .....	.....	.....	9,500.00	2,000.00	166.25
New High School, 1923 .....	70,000.00	14,000.00	56,000.00	14,000.00	2,082.50
New High School, 1929 .....	252,000.00	26,000.00	226,000.00	26,000.00	8,520.00
Refunding 4% .....	24,000.00	5,000.00	19,000.00	5,000.00	760.00
Sewer Construction, 1924 .....	85,000.00	5,000.00	80,000.00	5,000.00	3,100.00
Sewer Extension, 1931* .....	9,000.00	3,000.00	6,000.00	3,000.00	157.50
Stephen Palmer Addition .....	28,000.00	4,000.00	24,000.00	4,000.00	960.00
Water Bonds† .....	6,000.00	1,000.00	5,000.00	1,000.00	200.00
William Carter School .....	24,000.00	8,000.00	16,000.00	8,000.00	600.00
	<hr/> \$576,000.00	<hr/> \$75,000.00	<hr/> \$510,500.00	<hr/> \$77,000.00	<hr/> \$19,325.00

\*Payable from Sewer Construction Funds.

†Payable from Water Maintenance Appropriation.



## DISTRIBUTION OF THE TAX RATE FOR 1939

	1939	1938
Finance Committee .....	\$0.018	\$0.017
Town Planning Board .....	.006	.002
Selectmen .....	.067	.062
Accounting .....	.122	.117
Treasury .....	.138	.170
Town Clerk .....	.068	.073
Tax Collector .....	.135	.137
Assessors .....	.191	.207
Election and Registration .....	.094	.071
Superintendent of Buildings .....	.055	.057
Town Hall and Grounds .....	.134	.110
Police .....	1.160	1.157
Fire .....	.906	1.216
Fire Alarm .....	.051	.074
Inspection .....	.120	.146
Forestry .....	.064	.070
Moth Suppression .....	.139	.143
Hurricane Damage .....	.139	....
Shade Trees .....	.014	.013
Forest Warden .....	.006	.002
Health .....	.098	.100
Hospitalization .....	.152	.144
Garbage Removal .....	.090	.092
Sewer House Connection .....	.117	.234
Sewer Maintenance .....	.121	.107
Public Work Administration .....	.145	.147
Care of Dump .....	.028	.027
Drains Construction .....	.180	.153
Drains Maintenance .....	.046	....
Engineering .....	.086	.085
Assessors Plans .....	.028	.027
Equipment .....	.142	.190
Highway Maintenance .....	.713	.817
Parks .....	.022	.022
Roads Chapter No. 90 .....	.042	.027
Sidewalk Maintenance .....	.139	.072
Snow Removal .....	.426	.290
Street Lighting .....	.652	.666
Street Lights Installation .....	.008	.043
Reconditioning Traffic Signals .....	.028	....
Replacement of Equipment .....	.111	.134
WPA Public Works .....	.541	.820
Fairfield Street Construction .....	.089	....
Lewis Street Construction .....	.099	....
Manning Street Construction .....	.050	....
Morley Street Construction .....	.061	....
Page Road Construction .....	.042	....
Prospect Street Construction .....	.103	....
Welfare .....	1.983	1.920
Soldiers' Relief .....	.360	.404
Military Aid .....	.042	.042
State Aid .....	.006	.004
School .....	6.653	7.004
Vocational Tuition .....	.117	.175
Library .....	.206	.205
Animal Inspector .....	.008	....
Annuity — Haddock .....	.044	.047
Annuity — McLeod .....	.028	.027

Care of Soldiers' Graves .....	\$ .011	\$ .010
Contributory Retirement .....	.491	.377
Boiler Insurance .....	.004	....
Compensation Insurance .....	.086	.085
Fire Insurance .....	.125	.124
Protection Town Hall .....	.009	.013
Legal .....	.057	.077
Game Warden .....	.003	.002
Memorial Day .....	.008	.007
Memorial Park .....	.081	.057
Petroleum Inspector .....	.003	.002
Recreational Committee .....	.072	.025
Dog Officer .....	.008	.007
Unclassified Miscellaneous Expenses .....	.012	.010
Sealer of Weights and Measures .....	.013	....
Report on Classification .....	.006	....
Report on Town Government .....	.014	....
Town Report .....	.042	.020
Unpaid Bills 1938 .....	.069	.082
Tablet, T. Robert Quinlan .....	.003	....
Hospital .....	.871	.940
Interest on Funded Loans .....	.604	.727
Interest, Temporary Loans .....	.022	.042
Norfolk County Hospital .....	.230	.247
Maturing Debt .....	1.970	2.130
Water Construction .....	.859	.744
Water Maintenance .....	.888	.942
Norfolk County Tax 1939 .....	.625	.644
State Tax and Assessments .....	3.582	1.855
Overlay .....	.345	.240
Reserve Fund Balance .....	.054	....
	<u>\$28.600</u>	

## UNPAID BILLS DUE IN 1939

\*Balance of Appropriation Unexpended

**Hospital:**

## Expenses:

New England Telephone and Telegraph Co. ...	\$37.71	\$37.71
---	---------	---------

\*None

## Building Maintenance:

John Lawson .....	\$6.30	
Whetton's Oil Co. ....	7.10	13.40

\*None

## Equipment and Supplies:

E. F. Mahady Co. ....	\$45.23	45.23
-----------------------	---------	-------

\*None

**Public Works:**

## Equipment Expenses:

Adams Bros., Inc. ....	\$18.30	
Dunlop Tire and Rubber Co. ....	21.50	
Stack and McAdam Inc. ....	3.95	43.75

\*\$16.01

<i>Carried forward</i> .....		<u>\$140.09</u>
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## REPORT OF TOWN ACCOUNTANT

233

<i>Brought forward</i> .....		\$140.09
Sewer Construction:		
Chase, Parker and Co. Inc. ....	\$4.11	
	<hr/>	\$4.11
*\$4,010.01		
Sewer Maintenance:		
New England Telephone and Telegraph Co. ....	\$2.87	
	<hr/>	2.87
*\$14.22		
WPA Public Works:		
New England Telephone and Telegraph Co. ...	\$4.90	
T. J. Crossman Co., Inc. ....	1.30	
	<hr/>	6.20
*\$3.07		
<b>School:</b>		
Maintenance:		
Electric Appliance Co. ....	\$3.75	
International Business Machine Corp. ....	8.12	
	<hr/>	11.87
*\$11.97		
Operating Expenses:		
Harry A. Brown, Agent .....	\$24.65	
Boston Edison Co. ....	473.48	
John Lawson .....	28.10	
Milton Bradley Co. ....	129.05	
New England Telephone and Telegraph Co. ...	72.72	
Charles Scribner's Sons Co. ....	6.48	
Town of Wellesley, School Department .....	44.16	
World Book Co. ....	11.43	
The Benton Review Shop .....	6.66	
Needham Junior High Cafeteria .....	1.56	
	<hr/>	798.29
*\$800.35		
Outlay:		
Gledhill Bros., Inc. ....	\$112.75	
H. W. Marshall Co. ....	3.78	
Allen Hardware Co. ....	.40	
Cookson Electric Co. ....	.96	
	<hr/>	117.89
*\$119.70		
<b>Soldiers' Relief:</b>		
Edward Broderick, M.D. ....	\$2.00	
	<hr/>	2.00
*\$3,143.06		
<b>Water:</b>		
Maintenance:		
Boston Edison Co. ....	\$2.86	
The Baltimore Sales Book Co. ....	162.00	
National Radiator Corp. ....	210.90	
	<hr/>	375.76
*\$466.17		
<i>Carried forward</i> .....		<hr/>
		\$1,459.08

<i>Brought forward</i> .....		\$1,459.08
Construction:		
Vedler Mitchell and Gray .....	\$519.03	
	<hr/>	519.03
*\$2,160.78		
<b>Welfare:</b>		
Dependent Aid:		
Division of Child Guardianship .....	\$65.71	
The Great Atlantic and Pacific Tea Co. ....	2.00	
Commonwealth of Massachusetts .....	18.86	
Town of Needham (Water) .....	7.60	
Boston Edison Co. ....	6.26	
	<hr/>	100.43
*\$202.62		
Old Age Assistance:		
Charles Owen .....	\$10.00	
Needham Visiting Nurse Association .....	10.00	
	<hr/>	20.00
*\$156.32		
Aid to Dependent Children:		
Annie Walsh .....	\$18.00	
Maria Scussell .....	2.50	
	<hr/>	20.50
*\$300.78		
		<hr/>
		<u>\$2,119.04</u>

Respectfully submitted,

MELVILLE W. GRANT,  
*Town Accountant.*

# RECAPITULATION

	Jan. 1, 1939 Balances	Appro- priations	Transfers and Donations	Total	Expenditures	Unexpended Balances or Transfers
GENERAL GOVERNMENT						
Finance Committee, Salary	.....	\$300.00	.....	\$300.00	\$300.00	.....
Finance Committee, Expenses	.....	350.00	.....	350.00	346.20	\$3.80
Town Planning Board	.....	135.00	.....	135.00	134.83	.17
Town Planning Board, Special Report	.....	80.00	.....	80.00	42.90	37.10
Selectmen, Salaries	.....	1,701.25	.....	1,701.25	1,701.25	.....
Selectmen, Expenses	.....	412.00	\$300.14	712.14	710.59	1.55
Accounting, Salaries	.....	3,993.00	.....	3,993.00	3,993.00	.....
Accounting, Expenses	.....	415.00	.....	415.00	402.25	12.75
Treasury, Salaries	.....	3,524.77	.....	3,524.77	3,524.77	.....
Treasury, Expenses	.....	625.00	90.00	715.00	714.25	.75
Treasury, Bonds	.....	235.00	.....	235.00	235.00	.....
Treasury, Tax Title Expenses	.....	350.00	.....	350.00	251.86	8.14
Town Clerk, Salaries	.....	1,671.38	.....	1,671.38	1,671.38	.....
Town Clerk, Expenses	.....	340.00	71.00	411.00	408.06	2.94
Town Clerk, Fees	.....	380.00	.....	380.00	364.50	15.50
Tax Collector, Salaries	.....	3,542.50	.....	3,542.50	3,542.50	.....
Tax Collector, Expenses	.....	628.00	.....	628.00	627.85	.15
Tax Collector, Bonds	.....	480.00	.....	480.00	480.00	.....
Tax Collector, Tax Title Expenses	.....	200.00	.....	200.00	169.88	30.12
Assessors, Salaries	.....	5,520.20	.....	5,520.20	5,344.91	175.29
Assessors, Expenses	.....	1,375.00	.....	1,375.00	1,340.34	34.66
Election and Registrations, Salaries	.....	500.00	.....	500.00	500.00	.....
Election and Registrations, Expenses	.....	2,892.80	.....	2,892.80	2,795.33	97.47
Superintendent of Buildings	.....	2,000.00	.....	2,000.00	1,499.94	500.06
Town Hall and Grounds, Salary	.....	1,820.00	.....	1,820.00	1,820.00	.....
Town Hall and Grounds, Expenses	.....	2,493.00	153.69	2,646.69	2,646.02	.67
Town Hall and Grounds, Special Repairs	.....	410.00	.....	410.00	373.00	37.00



# RECAPITULATION — *Continued*

	Jan. 1, 1939 Balances	Appropriations	Transfers and Donations	Total	Expenditures	Unexpended Balances or Transfers
<b>PROTECTION OF PERSONS AND PROPERTY</b>						
Police, Salaries .....	.....	\$35,277.50	.....	\$35,277.50	\$34,128.87	\$439.04
Police, Telephone, Teletype and Radio .....	.....	1,360.00	.....	1,360.00	1,312.25	47.75
Police, Equipment and Supplies .....	.....	1,150.00	.....	1,150.00	1,080.99	69.01
Police, Building Maintenance .....	.....	1,595.00	\$709.59	2,304.59	2,297.42	7.17
Police, Auto Maintenance .....	.....	2,275.00	.....	2,275.00	2,239.30	35.70
Police, Medical Services .....	.....	9.00	.....	9.00	.....	9.00
Fire, Salaries .....	.....	28,401.88	9,000.00	37,401.88	36,155.72	282.04
Fire, Expenses .....	.....	495.00	.....	495.00	466.67	28.33
Fire, Equipment and Supplies .....	.....	600.00	300.00	900.00	900.00	.....
Fire, Building Maintenance .....	.....	2,035.00	664.12	2,699.12	2,677.83	21.29
Fire, Maintenance of Equipment .....	.....	975.00	.....	975.00	971.77	3.23
Fire and Police, Special Building Repairs .....	.....	279.00	.....	279.00	254.00	25.00
Fire, New Pumper .....	\$9,000.00	.....	.....	9,000.00	.....	9,000.00
Fire Alarm, Salaries .....	.....	301.25	.....	301.25	301.25	.....
Fire Alarm, Expenses .....	.....	1,540.00	.....	1,540.00	1,539.23	.77
Inspection, Salaries .....	.....	3,700.00	350.00	4,050.00	3,915.50	134.50
Inspection, Expenses .....	.....	240.00	.....	240.00	217.04	22.96
Forest Warden, Salary .....	.....	96.25	.....	96.25	96.25	.....
Forest Warden, Paid Service .....	.....	100.00	.....	100.00	73.50	26.50
Forest Warden, Expenses .....	.....	25.00	.....	25.00	25.00	.....
Forestry, Salaries .....	.....	2,000.00	.....	2,000.00	2,000.00	.....
Forestry, Expenses .....	.....	300.00	.....	300.00	266.85	33.15
Moth Suppression .....	.....	5,000.00	.....	5,000.00	4,996.94	3.06
Hurricane Damage .....	.....	5,000.00	.....	5,000.00	5,000.00	.....
Shade Trees .....	.....	500.00	.....	500.00	129.90	370.10
<b>HEALTH AND SANITATION</b>						
Health, Salaries .....	.....	3,032.60	75.00	3,107.60	3,107.60	.....
Health, Expenses .....	.....	443.00	.....	443.00	376.80	36.15
Hospitalization .....	.....	4,500.00	966.15	5,466.15	5,466.15	.....

Garbage Removal .....	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00
Sewer, House Connection .....	2,828.38	4,200.00	7,028.38	5,364.32	5,364.32	1,664.06
Sewer Construction .....	3,719.20		14,708.78	10,698.77	4,010.01	4,010.01
Sewer Maintenance .....		4,370.00	4,370.00	4,355.78	14.22	14.22
Sewer, West Street Pumping Station .....	2,400.00		2,400.00			2,400.00

#### DEPARTMENT OF PUBLIC WORKS

Administration, Salaries .....	4,890.00	4,890.00	4,890.00	4,890.00	4,890.00	4,890.00
Administration, Expenses .....	350.00	350.00	344.73	5.27	5.27	5.27
Care of Dump .....	1,000.00	1,000.00	986.00	14.00	14.00	14.00
Drains, Maintenances .....	1,650.00	1,650.00	1,649.35	.65	.65	.65
Drains, Construction .....	6,500.00	6,500.00	6,500.00			
Engineering, Salaries .....	2,700.00	2,700.00	2,700.00			
Engineering, Expenses .....	390.00	390.00	389.71	.29	.29	.29
Engineering, Assessors Plans .....	1,000.00	1,000.00	1,000.00			
Equipment, Salaries .....	1,125.00	1,125.00	1,125.00			
Equipment, Expenses .....	4,000.00	4,000.00	3,983.99	16.01	16.01	16.01
Highway, Chapter No. 500 .....	1,032.84	1,032.84	1,032.84			
Highway, Maintenance .....	25,950.00	25,950.00	25,680.82	1.23	1.23	267.95
Mosquito Eradication .....	1,000.00	1,000.00		1,000.00	1,000.00	1,000.00
Parks .....	800.00	800.00	798.79	1.21	1.21	1.21
Roads, Chapter No. 90 .....	1,500.00	1,500.00	5,620.70	1,879.30	1,879.30	1,879.30
PWA Construction Sewerage Pumping Station .....	21,247.24	21,247.24	16,181.59	5,065.65	5,065.65	5,065.65
Sidewalks, Maintenance .....	5,000.00	5,000.00	5,000.00			
Snow Removal .....	13,958.19	15,336.21	13,378.02	325.55	325.55	325.55
Street Lighting .....	23,500.00	23,500.00	23,174.45	201.91	201.91	201.91
Street Lights, Installation .....	300.00	300.00	98.09			
Reconditioning Traffic Signals .....	1,000.00	1,000.00		1,000.00	1,000.00	1,000.00
Replacement of Equipment .....	4,000.00	4,000.00	4,000.00			
WPA Administration, Salary .....	200.00	200.00	200.00			
WPA Administration Expenses .....	19,300.00	19,300.00	19,296.93	3.07	3.07	3.07
Carey Road Construction .....	3,313.77	3,313.77	2,476.56	837.21	837.21	837.21
Garden Street Construction .....	860.91	860.91	469.37	391.54	391.54	391.54
Mayflower Road, Construction .....	418.52	418.52	415.85	2.67	2.67	2.67

# RECAPITULATION - Continued

	Jan. 1, 1939	Appropriations	Transfers and Donations	Total	Expenditures	Unexpended Balances or Transfers
	Balances					
Fairfield Street Construction	.....	\$3,200.00	.....	\$3,200.00	\$2,684.59	\$515.41
Manning Street Construction	.....	1,800.00	.....	1,800.00	1,800.00	.....
Morley Street Construction	.....	2,200.00	.....	2,200.00	2,193.84	6.16
Page Road Construction	.....	1,500.00	.....	1,500.00	1,499.28	.72
Prospect Street Construction	.....	3,700.00	.....	3,700.00	3,662.68	37.32
Lewis Street Construction	.....	3,600.00	.....	3,600.00	2,975.09	624.91
CHARITIES AND SOLDIERS' BENEFITS						
Welfare, Dependent Aid, Salaries	.....	1,647.92	.....	1,647.92	1,647.92	.....
Welfare, Dependent Aid, Assistance	.....	26,500.00	\$1,500.00	28,000.00	27,797.38	202.62
Welfare, Dependent Aid, Expenses	.....	493.36	.....	493.36	484.97	8.39
Welfare, Wood Lot	.....	750.00	.....	750.00	283.80	16.20
Welfare Old Age Assistance, Salaries	.....	1,977.87	50.00	2,027.87	2,023.93	3.94
U. S. Grant Old Age Assistance, Administration	.....	.....	654.01	654.01	654.01	.....
Welfare, Old Age Assistance Assistance	.....	24,500.00	1,200.00	25,700.00	25,543.68	156.32
U. S. Grant Old Age Assistance Assistance	.....	.....	19,621.89	19,621.89	19,621.89	.....
Welfare, Old Age Assistance, Expenses	.....	801.70	.....	801.70	742.64	59.06
Welfare, Aid Dependent Children, Salaries	.....	823.96	.....	823.96	448.93	.03
U. S. Grant Aid Dependent Children, Admin.	.....	.....	374.96	374.96	374.96	.....
Welfare, Aid Dependent Children, Assistance	.....	11,500.00	300.00	11,800.00	11,499.22	300.78
U. S. Grant Aid Dependent Children, Expenses	.....	.....	2,182.89	2,182.89	2,182.89	.....
Welfare, Aid Dependent Children, Expenses	.....	246.68	.....	246.68	223.61	23.07
Soldiers' Relief Agent's Salary	.....	577.50	.....	577.00	577.50	.....
Soldiers' Relief, Expenses	.....	12,400.00	.....	12,400.00	9,256.94	3,143.06
Military Aid	.....	1,500.00	.....	1,500.00	880.00	620.00
State Aid	.....	200.00	.....	200.00	.....	200.00
SCHOOL AND LIBRARY						
School, Salaries	.....	198,905.21	840.00	199,745.21	199,745.21	.....
School, Operating Expenses	.....	31,400.00	2,810.00	34,210.00	33,409.65	800.35
School, Maintenance	.....	5,200.00	731.81	5,931.81	5,919.84	11.97
School, Outlay	.....	2,100.00	.....	2,100.00	1,980.30	119.70
School, Travel Outside State	.....	100.00	.....	100.00	100.00	.....

Vocational Tuition.....	4,200.00	.....	4,200.00	2,818.96	1,381.04	.....
Repairs, Riverside School .....	.....	600.00	.....	481.65	36.54	81.81
PWA Construction Dwight School .....	\$71,624.32	.....	71,624.32	60,090.26	11,534.06	.....
PWA Construction Harris School .....	23,550.87	.....	23,550.87	23,275.32	107.66	1167.89
Municipal Building Repairs Senior High .....	8,345.98	.....	8,345.98	5,769.89	76.09	2,500.00
Library, Salaries.....	4,800.00	.....	4,800.00	4,653.28	146.72	.....
Library, Janitor's Salary .....	577.50	23.13	600.63	600.63	.....	.....
Library, Expenses and Supplies .....	500.00	.....	500.00	487.99	12.01	.....
Library, Books and Periodicals .....	225.44	2,024.56	2,250.00	2,240.52	9.48	.....
Library, Bindings.....	190.38	359.62	550.00	549.61	.39	.....
Library, Building Maintenance .....	1,097.00	.....	1,097.00	1,080.57	16.43	.....
UNCLASSIFIED						
Animal Inspector, Salary .....	288.75	.....	288.75	288.75	.....	.....
Annuity, Haddock .....	1,600.00	.....	1,600.00	1,600.00	.....	.....
Annuity, McLeod .....	1,000.00	.....	1,000.00	1,000.00	.....	.....
Building By-Law Revision Committee .....	46.00	.....	46.00	45.88	12	.....
Care of Soldiers' Graves .....	400.00	.....	400.00	400.00	.....	.....
Contributory Retirement, Contribution .....	17,433.00	.....	17,433.00	17,433.00	.....	.....
Contributory Retirement, Expenses .....	275.00	.....	310.95	310.95	.....	.....
Contributory Retirement, Expenses .....	35.95	.....	154.50	154.50	.....	.....
Insurance, Boiler .....	154.50	.....	154.50	154.50	.....	.....
Insurance, Compensation .....	3,000.00	84.74	3,084.74	3,084.74	.....	.....
Insurance, Fire .....	4,500.00	.....	4,500.00	4,226.36	273.64	.....
Insurance, Protection Town Hall .....	312.50	.....	312.50	312.50	.....	.....
Legal, Salary.....	1,443.75	.....	1,443.75	1,443.75	.....	.....
Legal, Damages .....	400.00	.....	400.00	16.63	383.37	.....
Legal, Expenses .....	200.00	.....	200.00	52.00	148.00	.....
Local Game Warden, Salary .....	96.25	.....	96.25	96.25	.....	.....
Memorial Day, Expenses .....	300.00	.....	300.00	300.00	.....	.....
Memorial Park, Expenses.....	2,800.00	126.59	2,926.59	2,926.59	.....	.....
Petroleum Inspector, Salary .....	96.25	.....	96.25	96.25	.....	.....
Recreational Committee, Summer Playgrounds .....	1,878.00	.....	1,878.00	1,875.80	2.20	.....
Recreational Committee, Winter Sports .....	200.00	.....	200.00	95.72	104.28	.....
Recreational Committee, School Property .....	500.00	.....	500.00	365.04	134.96	.....

# RECAPITULATION - Continued

	Jan. 1, 1939 Balances	Appro- priations	Transfers and Donations	Total	Expenditures	Unexpended Balances or Transfers	Overdrafts
Reserve Fund	.....	\$10,000.00	.....	\$10,000.00	.....	\$1,962.83	\$8,037.17
Dog Officer, Salary	.....	300.00	.....	300.00	\$300.00	.....	.....
Unclassified, Miscellaneous Expenses	.....	415.00	.....	415.00	349.22	65.78	.....
Sealer of Weights and Measures, Salary	.....	385.00	.....	385.00	385.00	.....	.....
Sealer of Weights and Measures, Expenses	.....	97.50	.....	97.50	97.50	.....	.....
Report on Classification	.....	225.00	.....	225.00	223.50	1.50	.....
Report on Town Government	.....	500.00	.....	500.00	484.35	15.65	.....
Printing Town Reports	.....	1,387.80	\$130.21	1,518.01	1,518.01	.....	.....
Protecting Town Real Estate	.....	250.00	.....	250.00	46.65	203.35	.....
Unpaid Bills—1938.	.....	2,500.00	.....	2,500.00	2,440.98	59.02	.....
Tablet — T. Robert Quinlan	.....	100.00	.....	100.00	61.59	38.41	.....
Norfolk County Hospital	.....	8,306.86	.....	8,306.86	8,306.86	.....	.....
GLOVER MEMORIAL HOSPITAL							
Hospital, Salaries	.....	13,000.00	737.95	13,737.95	13,737.95	.....	.....
Hospital, Expenses	.....	750.00	62.53	812.53	812.53	.....	.....
Hospital, Equipment and Supplies	.....	14,650.00	162.93	14,812.93	14,149.98	.....	662.95
Hospital, Building Maintences	.....	2,600.00	104.14	2,704.14	2,704.14	.....	.....
MUNICIPAL INDEBTEDNESS							
Maturing Debt	.....	71,000.00	.....	71,000.00	71,000.00	.....	.....
Interest, Maturing Debt.	.....	21,763.75	.....	21,763.75	21,763.75	.....	.....
Interest, Temporary Loans	.....	800.00	.....	800.00	453.82	346.18	.....
WATER DEPARTMENT							
Water Construction	\$2,024.33	30,975.67	.....	33,000.00	30,839.22	2,160.78	.....
Water Maintenance	.....	32,000.00	.....	32,000.00	31,533.83	466.17	.....
	\$152,402.31	\$866,682.67	\$64,729.25	\$1,083,814.23	\$1,010,596.12	\$45,480.29	\$27,737.82

\*Overdraft of 1938.

†Disallowed by Federal Government.

Respectfully submitted,

MELVILLE W. GRANT,  
Town Accountant.



## REPORT OF THE BOARD OF ASSESSORS

January 1, 1940.

*Honorable Board of Selectmen:*

We respectfully submit our annual report for the year ending December 31, 1939.

**1939 Recapitulation**

Town Appropriations .....	\$975,333 10	
Overlay Deficits .....	1,698 31	
State Tax .....	64,980 00	
State Assessments .....	31,644 34	
Underestimates of 1938 .....	32,498 77	
County Tax .....	22,528 17	
Underestimates of 1938 .....	117 11	
Tuberculosis Hospital .....	8,306 86	
Overlay .....	10,727 56	
		<hr/>
		\$1,147,834 22

**Estimated Receipts and Available Funds**

Income Tax .....	\$58,418 29	
Corporation Taxes .....	9,520 41	
Motor Vehicle Excise .....	34,500 00	
Licenses .....	574 00	
Fines .....	155 00	
Grants and Gifts, Chapter 504—1939 .....	33,466 41	
Special Assessments .....	10,609 86	
General Government .....	663 58	
Protection of Persons and Property .....	3,882 40	
Health and Sanitation .....	1,296 20	
Glover Memorial Hospital .....	24,486 05	
Old Age Assistance .....	15,294 32	
Schools .....	3,297 65	
Libraries .....	401 10	
Public Welfare .....	9,241 28	
Public Service Enterprises, Water Dept. ....	66,377 57	
Interest on Taxes and Assessments .....	13,023 68	
Veterans' Exemptions .....	60 09	
Water Lands .....	1,415 93	
		<hr/>
	\$286,683 82	
Available Funds .....	148,957 29	
		<hr/>
Total Estimated Receipts and Available Funds		\$437,139 28
Amount to be raised on Polls and Property .		710,694 94
Number of Polls 3,973 at \$2.00 each .....		\$7,946 00
Total Valuation—Personal property .....	\$1,314,615	37,597 99
Real Estate .....	23,256,800	665,144 48
Gain on account of Fractional Divisions of the tax rate ...		6 47
		<hr/>
Total taxes levied on Polls and Property .....		\$710,694 94

## Betterment and special assessments:

Sewer Tax .....	\$5,851 33
Sewer interest .....	2,122 04
Special assessments .....	10,437 73
Water Liens .....	152 65

Total assessments committed .....	<u>\$18,563 75</u>
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Amount of all Taxes and Assessments on Polls and Property committed to the Collector in 1939 .....	<u>\$729,258 69</u>
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Gain in Valuation over 1938 .....	\$443,680 00
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Number of horses assessed .....	42
Number of cows .....	451
Number of swine .....	192
Number of fowl .....	2,350
All other .....	10
Number of houses .....	3,097
Number of acres .....	7,576

**Omitted and Additional Assessments**

Value of real estate .....	\$6,200	\$177 32
Value of personal .....	600	17 16
Sewer .....		13 72
Sewer interest .....		5 76
House Connections .....		12 58
House connection interest .....		2 14
		<u>\$228 68</u>

ARTHUR H. GODFREY,  
EARL W. RICHWAGEN,  
A. STERLING HOLT,  
*Board of Assessors.*

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Bring this Report with you to Town Meeting,  
as there will be no copies for distribution.

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# TOWN OF NEEDHAM

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## REPORT

— of the —

# FINANCE COMMITTEE TO THE TOWN

— at the —

Annual Meeting, March 20, 1939

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ELECTION, MARCH 13

BUSINESS MEETING, MARCH 20, AT 7:30 O'CLOCK



NEEDHAM TIMES

1939





## REPORT OF THE FINANCE COMMITTEE

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To the Voters of the Town of Needham:

The Finance Committee as required by law has considered all matters of business contained in the Articles of the Warrant for the Annual Town Meeting for the year 1939 and herewith respectfully submits its report and recommendations thereon.

### Foreword

We first wish to express our appreciation of the courteous and hearty co-operation which we have experienced in all our conferences and dealings with the Town officers and heads of the various departments.

Needham is indeed fortunate in that the personnel generally, and those holding key positions are sincerely endeavoring to carry out their duties with the purpose of giving to the Town the utmost service possible.

In recognition of this attitude and in order to maintain the existing moral which ultimately reflects increased efficiency, therefore, a relative relation to expenditures, we recommend and have included in salary items the so-called  $7\frac{1}{2}\%$  salary restoration. This restoration applies only to those previously affected. The amounts recommended and included are figured from July 1st, 1939, on all Departments, exclusive of Schools, which is effective from the annual school term, namely, Sept. 1st, 1939. The required amount for this restoration is \$5,999.83.

We are keenly aware of the necessity for an equitable salary re-adjustment in certain positions. We believe there is sufficient latitude under the special wage Committee's Report to adjust this situation, if and when accepted by the Town.

Special appropriations were provided for last year to absorb deferred expenditures over a period of years, occasioned by depressed conditions. We believe departments thus effected may now operate on a normal budget.

The trend of appropriations over which there is little or no control is, upward: Namely: Contributory Retirement System, Old Age Assistance, Aid to Dependent Children and State Taxes.

The appropriations recommended for Town Departments this year, exclusive of salaries, is, in general, commensurate with the minimum requirements essential to the proper function of necessary Town services. The following tabulation is presented for comparison purposes:

	Estimated 1939	1938	Increase
Recommended Appropriations*	\$875,162.43	\$865,805.19	\$9,357.24
State, County and Other Taxes	162,537.66	85,489.83	77,047.83
Overlay .....	11,299.23	8,182.64	3,116.59
Appropriated Prior Years ....	17,500.00	2,000.00	15,500.00
	<u>\$1,066,499.32</u>	<u>\$961,477.66</u>	<u>\$105,021.66</u>
Estimated Receipts .....	280,500.00	281,075.53	-575.53
Total Tax Levy .....	<u>\$785,999.32</u>	<u>\$680,402.13</u>	<u>\$104,446.13</u>
Amount of increase within control of Town .....			\$9,357.24
Amount of increase beyond control of Town .....			\$95,088.89
Valuation .....	\$24,250,000.00	\$24,127,735.00	
Tax Rate .....	32.50*	28.28	\$4.30
Revenue from Above .....	<u>\$788,125.00</u>	<u>\$680,402.13</u>	<u>\$107,722.87</u>

\*Less E. and D. Transfers

1939 Est. Tax Rate .....	\$32.50
1938 Act. Tax Rate .....	28.20
	<u>\$4.30</u>
Amount within control of Town .....	\$ .38
Amount beyond control of town .....	3.92
	<u>\$4.30</u>

The 1939 figures are based on our recommended appropriations and estimated receipts.

### General Comments

Receipt of \$18,050.00 from the State under the so-called Highway Fund Chapter 500 was diverted from use in 1939 to meet the hurricane emergency of Sept. 21, 1938.

A substantial amount of available E. and D. funds were appropriated at the 1938 Special Town Meeting to finance the Town's share of the cost, in connection with new school building construction and additions.

This proper diversion of funds reduces substantially a similar available amount to assist in alleviating our tax year for 1939.

There are various views relative to appropriation from this Surplus or E. and D. fund. The principal argument against its use is that it should be kept intact to provide funds for emergencies without necessitating borrowing. This argument, of course, has merit as evidenced by its aforementioned use. The argument in favor of using a portion of this surplus to lighten the demand upon the taxpayers to meet current expenses is that it represents taxes taken from the taxpayers under previous tax levies.

We recommend in all due fairness and justice to the taxpayers that a nominal amount from surplus be appropriated, for use by the Assessors, in computing receipts.

Provision has been made in the warrant whereby \$40,000 may be voted for this purpose.

## **COMMENTS ON GENERAL GOVERNMENT**

### **Accounting Department**

Increased operations, including the handling of the Contributory Retirement System by this department, requires additional clerical help. We recommend and have made proviso for the transfer of a 2nd clerk from the Treasurer's Dep't to this department, effective April 1, 1939. This clerk, however, to be used interchangeably on peak days, within the respective departments.

### **Board of Health**

Under this budget an amount of \$569.00 was requested for the operation of a Dental Clinic. Such a project is highly commendable. We believe, however, that the Town should not sponsor new undertakings at this time. A local organization is at present conducting this program.

### **Inspections**

Requests for transportation for Building, Wiring and Plumbing Inspectors have been disallowed as salary considerations contemplate inclusion of these expenses.

### **Public Works Department (Equipment)**

On recommendation of the Sup't. of Public Works and Board of Selectmen a salary item of \$1,125. as of April 1, 1939 has been allowed for the hire of an equipment mechanic. With an investment of approximately \$50,000 in Public Works equipment we believe this expenditure is warranted.

### **Sidewalk Maintenance**

Deferred expenditures occasioned by depressed conditions, without subsequent remedy under this particular maintenance item, together with excessive hurricane damage requires a substantial appropriation.

We have reduced the original amount requested of \$12,000. to \$5,000. believing that a staggered program over a period of years might be conveniently arranged.

### **Maintenance of Storm Sewers**

This is a new item. For comparison purposes and for brevity the aforementioned explanation would be applicable to this item. A reduction of 50% over the original request has been effected.

### **Police Department**

At the request of the Police Chief and Board of Selectmen we recommend and approve the addition of one new officer. Sufficient reasons have been advanced requiring this addition for the proper protection of Life and Property.

### **Recreation**

Considerable agitation and publicity has been directed and focussed on this particular Town function. We approve a substantial increase as noted in our recommendation. This should more nearly meet the minimum requirements.

### **Registrars**

As provided by Chapter 440 and 427, Acts and Resolves of the General Court, additional duties are required by the Board of Registrars. Our appropriation under salary items include sufficient remuneration for these added duties.



## **Schools**

In these times when the present taxes are considered by many as being confiscatory and whereas the trend of school appropriations are upward we feel that the School Committee should, and undoubtedly, will give considerable study to our School System costs.

The total appropriations requestead for our school requirements this year were \$259,345.93. We have allowed and recommended \$243,395.21. The salary item is based on the same amount as expended in 1938 plus the usual step rate and restoration effective Sept. 1, 1939. The total of all other expenses has been reduced \$7,970.

## **Treasury**

Recommended the interchange of 2nd clerk with Accounting Dep't. as previously noted under Accounting Item.

## **Public Welfare (Dependent Aid)**

We are recommending an appropriation of \$30,000 under this item, rather than \$40,000 as requested. A variable factor in the amount estimated is for persons otherwise employable. Each succeeding year the expectancy of passing out of the doldrums comes nearer realization. We believe by closer co-operation with the Public Works Dep't., a reasonable assumption of fewer unemployed, and a closer departmental supervision, may possibly effect a substantial savings. The taxpayer in the final analysis contributes directly to the alleviation of its distressed citizenry and desire an economical control in the management of funds so contributed.

## **COMMENTS ON SPECIAL ARTICLES**

### **Special Wage Committee—Article 4**

The Finance Committee feels that the investigation conducted and the report submitted by the special committee will be of material value to the Town and to subsequent Finance Committees as a guide in their deliberations on salary and personnel questions. It is our belief, however, that the tax payers of the town should have ample opportunity to study this report before accepting and putting the provisions of the same

into force. We recommend action on this report be deferred to a future Town Meeting, when the voters shall have had an opportunity to acquaint themselves in detail with the provisions thereof.

### **Sewer Construction—Articles 22 - 23**

We believe there is need for sewer construction work in the Districts covered by these Articles. It is apparent however that further study should be made to determine the ultimate cost, the number of house connections that would be made if the sewers were laid and as to possible available P. W. A. funds. We recommend that this Article be referred to the Public Works Department for study and report at the next Annual Town Meeting.

### **School Construction—Article 17**

We believe recommendations for construction of new schools should on all occasions, come from or bear the recommendations of the School Committee. In view of the decrease, that has taken place in our elementary school population in the last few years, we feel that, before any additional new school construction is undertaken, a thorough study should be made by the School Committee.

### **Storm Water Drain—Article 37**

An appropriation of \$9,000 is requested under this article for extension and construction of a storm water drain on and through private land, from Kingsbury Street to Highland Avenue. While we recognize that excessive rainfall creates an annoying condition in this section we do not feel justified in recommending an expenditure for drainage of private property. We have recommended therefore the dismissal of this article.

### **Recreational Commission—Articles 43 - 44 - 45 - 46**

We are heartily in accord with the provisions outlined necessitating an appropriation to carry on additional recreational activities. An increase has been granted and recommended in the budget for the present Town Recreation Committee. We feel, however, that in justice to the taxpayers action should be deferred for another year on new undertakings.

Our recommendations follow:

**ARTICLE 4.** To see what action the Town will take relative to the Report of the Special Committee for the Classification of Employment for Town Officers and Employees, appointed under Article 42 of the Annual Town Meeting of 1938. Report now on file with the Town Clerk.

**RECOMMENDED:** That no action be taken on this article until the report be printed and distributed to all Town Meeting members.

**ARTICLE 5.** To see what action the Town will take on the report of the Committee appointed by the Moderator under Article 43 of the warrant for the Annual Town Meeting of 1938, to make an inventory of the real estate owned by the Town and to make recommendations with reference to the advantageous use or disposal of such land; said report being on file with the Town Clerk.

No Recommendations.

**ARTICLE 6.** To see if the Town will establish a Planning Board under the provisions of General Laws (Ter. Ed.) Chapter 41, Sections 81A to 81J, inclusive, (Acts of 1936, Chapter 211, as amended by the Acts of 1938, Chapter 113) with all the powers and duties therein and in any existing by-laws of the Town, provided, to consist of five members to be elected by ballot at the Annual Town Meeting in 1940, one for a term of one year, one for a term of two years, one for a term of three years, one for a term of four years and one for a term of five years and thereafter in accordance with the provisions of the statute; or take any action relative thereto.

No Recommendations.

**ARTICLE 7.** To see if the Town will adopt a by-law providing that the Selectmen shall be a Board of Appeals under the provisions of Section 81-I of Chapter 41 of the General Laws as appearing in Section 4 of Chapter 211 of the Acts of 1936.

(Note: Favorable action on this article should be taken only if favorable action is taken on the preceding article.)

No Recommendations.

**ARTICLE 8.** To see if the Town will make an appropriation to pay for the publication of the report of the Special Committee appointed under Article 34 of the warrant for the Annual Meeting of 1938.

**RECOMMENDED:** That the substance of this article be adopted.

**ARTICLE 9.** To see what action the Town will take relative to unexpended balances and deficiencies of 1938.

**RECOMMENDED:** That the unexpended balances except those called for in Articles 25 and 26 be returned to the Treasury and that \$2,500.00 be appropriated to pay overdrafts and deficiencies of 1938.

**ARTICLE 10.** To see what action the Town will take relative to deficiencies of 1939.

**RECOMMENDED:** That unpaid bills contracted in 1939 but not received by the Town until after January 1, 1940, regarded as deficiencies, be paid in January 1940 from cash on hand and that the amount so paid be reported by the Town Accountant to the Finance Committee to be included in their report of appropriations for 1940.

**ARTICLE 11.** To see what disposition the Town will make of the money received from dog licenses.

**RECOMMENDED:** That the monies received from dog licenses, to wit; \$2,024.56, be appropriated for the use of the Public Library.

**ARTICLE 12.** To see what action the Town will take relative to the salaries of its Town officers.

**RECOMMENDED:** That the salaries of Town Officers for the year 1939 be the same as voted in the Annual Budget.

**ARTICLE 13.** To see what sums of money the Town will appropriate for the necessary town charges and expenses.

#### APPROPRIATIONS RECOMMENDED BY THE FINANCE COMMITTEE FOR 1939

	† Appropriated 1938	Requested 1939	Recom- mended 1939
<b>Accounting:</b>			
Accountant .....	\$2,405.00	2,600.00	\$2,405.00
Clerk .....	1,126.25	1,248.00	1,105.00
Clerk, temporary .....	180.00	168.00	519.00
	<hr/>	<hr/>	<hr/>
	\$3,711.25	\$4,016.00	\$4,029.00
Expenses .....	350.00	415.00	415.00
	<hr/>	<hr/>	<hr/>
	\$4,061.25	\$4,431.00	\$4,444.00
<b>Assessors:</b>			
3 Assessors .....	\$3,237.50	\$4,400.00	\$3,368.75
Clerk .....	1,421.21	1,560.00	1,451.45
Temporary .....	600.00	700.00	700.00
	<hr/>	<hr/>	<hr/>
	\$5,258.71	\$6,660.00	\$5,520.20
Expenses .....	1,885.00	1,400.00	1,375.00
	<hr/>	<hr/>	<hr/>
	\$7,143.71	\$8,060.00	\$6,895.20
<b>Finance Committee:</b>			
Clerk .....	\$300.00	\$300.00	\$300.00
Expenses .....	350.00	350.00	350.00
	<hr/>	<hr/>	<hr/>
	\$650.00	\$650.00	\$650.00



**Fire Department:**

Chief .....	\$2,312.50		\$2,406.25
3 Lieutenants .....	6,521.25		6,785.63
12 Men .....	23,217.50		24,033.75
Call Force .....	3,052.50		3,176.25
Paid Service .....	1,300.00		1,000.00
	<hr/>		<hr/>
	\$36,403.75	\$39,035.18	\$37,401.88
Expenses .....	550.00	505.00	495.00
Supplies, Equipment .....	1,150.00	575.00	600.00
Maintenance Equipment ..	1,225.00	975.00	975.00
Maintenance Building .....	2,090.00	1,935.00	2,035.00
	<hr/>	<hr/>	<hr/>
	\$41,418.75	\$43,025.18	\$41,506.88

**Fire Alarm:**

Salaries .....	\$277.50	\$300.00	\$301.25
Expenses .....	2,300.00	1,915.00	1,540.00
	<hr/>	<hr/>	<hr/>
	\$2,577.50	\$2,215.00	\$1,841.25

**Forest Warden:**

Salary .....	\$92.50	\$92.50	\$96.25
Expenses .....	25.00	50.00	25.00
Paid Service .....		300.00	100.00
	<hr/>	<hr/>	<hr/>
	\$177.50	\$422.50	\$221.25

**Glover Memorial Hospital:**

Salaries .....	\$13,500.00	\$13,000.00	\$13,000.00
Expenses .....	750.00	750.00	750.00
Supplies, Equipment .....	14,650.00	14,650.00	14,650.00
Building Maintenance .....	3,100.00	2,600.00	2,600.00
	<hr/>	<hr/>	<hr/>
	\$32,000.00	\$31,000.00	\$31,000.00

**Health, Board of:**

Agent .....	\$1,850.00	\$2,200.00	\$1,925.00
Nurse .....	797.65	782.60	782.60
Clerk .....	310.00	325.00	325.00
	<hr/>	<hr/>	<hr/>
	\$2,957.65	\$3,307.60	\$3,032.60
Expenses .....	500.00	473.00	443.00
	<hr/>	<hr/>	<hr/>
	\$3,457.65	\$3,780.60	\$3,475.60
Dental Clinic .....		\$569.00	
Hospitalization .....	\$5,000.00	5,000.00	\$4,500.00
Garbage Contract .....	3,166.67	3,250.00	3,250.00

**Insurance:**

Compensation .....	\$2,952.61	\$3,000.00	\$3,000.00
Fire .....	4,262.44	4,500.00	4,500.00
Town Hall Robbery .....	475.00	312.50	312.50
Boiler Public Buildings .....		154.50	154.50
	<hr/>	<hr/>	<hr/>
	\$7,690.05	\$7,967.00	\$7,967.00



**Inspections:**

Building .....	\$1,500.00	\$1,500.00	\$1,500.00
Wiring .....	1,200.00	1,200.00	1,200.00
Plumbing .....	1,400.00	1,200.00	1,000.00
	<hr/>	<hr/>	<hr/>
	\$4,100.00	\$3,900.00	\$3,700.00
Expenses .....	270.57	845.00	240.00
(Including new Ammeter)			
	<hr/>	<hr/>	<hr/>
	\$4,370.57	\$4,745.00	\$3,940.00
Sealer of Weights and Measures: Salary .....	\$370.00	\$370.00	\$385.00
Expenses (included last year with Inspections)		97.50	97.50
	<hr/>	<hr/>	<hr/>
	\$370.00	\$467.50	\$482.50

**Library, Public:**

Salaries .....	\$4,700.00	\$4,700.00	\$4,800.00
Books, Periodicals .....	2,250.00	2,250.00	2,250.00
Bindings .....	500.00	600.00	550.00
Supplies, Expenses .....	600.00	500.00	500.00
Building Maintenance .....	945.00	1,472.00	1,097.00
Janitor's salary .....	555.00	700.00	577.50
	<hr/>	<hr/>	<hr/>
	\$9,550.00	\$10,222.00	\$9,774.50
Less income from Barr and Greenwood Fund .....		\$359.62	
Less Dog Licenses .....		2,024.56	
		<hr/>	
			\$2,384.18
			<hr/>
			\$7,390.32

**Memorial Park:**

All expenses .....	\$2,000.00	\$3,475.00	\$2,500.00
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**Miscellaneous:**

Game Warden .....	\$92.50	\$92.50	\$96.25
Petroleum Inspector .....	92.50	92.50	96.25
Supt. of Public Buildings ..	2,000.00	2,000.00	2,000.00
Animal Inspector .....	277.50	277.50	288.75
Dog Officer .....	300.00	400.00	300.00
Annuities .....	2,650.00	2,600.00	2,600.00
Norfolk County Hospital ...	8,491.54	8,306.86	8,306.86
Memorial Day .....	300.00	300.00	300.00
Soldiers' Graves .....	400.00	400.00	400.00
Board of Survey .....	60.05		
			<hr/>
			\$14,388.11

**Special Article 9:**

Unpaid Bills of 1938 .....	\$2,855.80	\$2,500.00	\$2,500.00
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<b>Planning Board</b> .....	\$300.00	\$150.00	\$135.00
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**Police Department:**

Chief .....	\$2,497.50		\$2,598.75
2 Sergeants .....	4,347.50		4,523.75
12 Men .....	23,310.00		24,105.00
Special Police .....	1,517.60	1,500.00	1,500.00
Matron .....	1,200.00	1,200.00	1,200.00
1 new man (9 months salary)			1,350.00
	<hr/>	<hr/>	<hr/>
	\$32,872.60	\$38,000.00	\$35,277.50
Tel., Radio, Teletype .....	1,685.00	1,385.00	1,360.00
Supplies, Equipment .....	1,150.00	1,150.00	1,150.00
Maintenance Equipment ...	2,250.00	2,275.00	2,275.00
Building Maintenance .....	1,475.81	1,595.00	1,595.00
Medical Service .....		25.00	9.00
	<hr/>	<hr/>	<hr/>
	\$39,433.41	\$44,430.00	\$41,666.50

**Public Works Department:**

Administrative			
Superintendent .....	\$3,700.00	\$4,200.00	\$3,850.00
Clerk .....	1,060.00	1,248.00	1,040.00
Expenses .....	330.00	470.00	350.00
	<hr/>	<hr/>	<hr/>
	\$5,090.00	\$5,918.00	\$5,240.00
Engineering:			
Salaries .....	\$2,700.00	\$3,200.00	\$2,700.00
Expenses .....	260.00	390.00	390.00
Assessors Plans .....	1,000.00	1,200.00	1,000.00
	<hr/>	<hr/>	<hr/>
	\$3,960.00	\$4,790.00	\$4,090.00
Equipment:			
Salaries .....		\$1,500.00	\$1,125.00
Maintenance .....	6,500.00	6,450.00	6,450.00
Replacements .....	4,600.00	4,000.00	4,000.00
	<hr/>	<hr/>	<hr/>
	11,100.00	11,950.00	11,575.00
Forestry:			
Salaries .....	\$2,000.00	\$2,000.00	\$2,000.00
Expenses .....	400.00	300.00	300.00
Moth .....	5,000.00	5,000.00	5,000.00
Trees .....	500.00	500.00	500.00
	<hr/>	<hr/>	<hr/>
	\$7,900.00	\$7,800.00	\$7,800.00
Highway:			
General .....	\$27,850.00	\$27,950.00	\$27,950.00
Snow Removal .....	10,000.00	8,000.00	8,000.00
Sidewalks .....	2,500.00	12,000.00	5,000.00
Parks .....	800.00	800.00	800.00
Dump .....	1,000.00	1,000.00	1,000.00
Street Lighting .....	22,725.00	23,500.00	23,500.00
Sewer Maintenance .....	3,700.00	4,700.00	4,370.00
Drain Maintenance .....		3,300.00	1,650.00
Water Maintenance .....	32,100.00	32,000.00	32,000.00
W. P. A. ....	28,000.00	19,500.00	19,500.00

**\$152,475.00**

<b>Recreation Committee .....</b>	<b>\$900.00</b>	<b>\$2,200.00</b>	<b>\$1,878.00</b>
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**Registrars:**

Salaries .....	\$300.00	\$800.00	\$500.00
Expenses .....	2,005.00	3,016.80	2,892.80
	<hr/>	<hr/>	<hr/>
	\$2,305.00	\$3,816.80	\$3,392.80

<b>Reserve Fund .....</b>	<b>\$15,000.00</b>	<b>\$12,000.00</b>	<b>\$12,000.00</b>
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**School Department:**

All Salaries .....	\$194,886.81	\$209,765.93	\$201,785.21
Operations .....	34,900.00	38,580.00	34,210.00
Maintenance .....	7,475.00	6,200.00	5,200.00
Outlays .....	6,915.43	4,600.00	2,100.00
Travel .....	202.20	200.00	100.00

	<hr/>	<hr/>	<hr/>
	\$244,379.44	\$259,345.93	\$243,395.21
Less Dwight School Fund ..	365.03		310.00

	<hr/>		<hr/>
	\$244,014.41		\$243,085.21
Vocational Tuition .....	\$6,000.00		\$4,200.00

**Selectmen:**

Salaries .....	\$450.00	\$450.00	\$450.00
Clerk .....	1,225.63	1,202.50	1,202.50
Expenses .....	498.00	447.00	412.00
	<hr/>	<hr/>	<hr/>
	\$2,173.63	\$2,099.50	\$2,064.50

**Tax Collector:**

Salary .....	\$2,405.00	\$2,405.00	\$2,502.50
Clerk .....	1,007.00	1,040.00	1,040.00
Expenses .....	608.00	628.00	628.00
Bonds .....	492.00	480.00	480.00
Tax Title Expenses .....	215.00	250.00	200.00
	<hr/>	<hr/>	<hr/>
	\$4,727.00	\$4,803.00	\$4,850.50

**Town Clerk:**

Salary .....	\$508.75	\$508.75	\$529.38
Clerk .....	1,126.58	1,092.00	1,092.00
Clerk, Extra .....	100.00	100.00	50.00
Expenses .....	460.00	425.00	340.00
Fees .....	340.00	380.00	380.00
	<hr/>	<hr/>	<hr/>
	\$2,535.33	\$2,505.75	\$2,391.38

**Town Hall:**

Salary .....	\$1,590.00	\$1,820.00	\$1,560.00
Maintenance .....	2,250.64	2,693.16	2,493.00
	<hr/>	<hr/>	<hr/>
	\$3,840.64	\$4,513.16	\$4,053.00

**Treasury:**

Salary .....	\$2,405.00	\$1,975.00	\$2,502.50
Clerks .....	2,179.63	2,236.00	1,787.50
Expenses .....	1,050.00	675.00	625.00
Bond .....	236.00	235.00	235.00
Tax Title Expenses .....		500.00	350.00
	<u>\$5,870.63</u>	<u>\$5,621.00</u>	<u>\$5,500.00</u>

**Unclassified:**

Legal Salaries .....	\$1,387.50	\$1,387.50	\$1,443.75
Legal Expenses .....	200.00	200.00	200.00
Legal Damages .....	1,050.00	400.00	400.00
Town Reports .....	732.10	2,650.00	2,650.00
Miscellaneous .....	375.00	415.00	415.00
	<u>\$3,744.60</u>	<u>\$5,052.50</u>	<u>\$5,108.75</u>

**Welfare:**

Salaries .....	4,218.00	\$2,035.02	\$1,981.70
Expenses .....	2,575.00	1,341.63	601.28
Wood Lot .....			750.00
Dependent Aid .....	30,000.00	40,000.00	30,000.00
		<u>\$43,376.65</u>	<u>\$33,332.98</u>
Aid Dependent Children ...	\$8,662.23	\$15,000.00	\$15,000.00
Salaries .....		834.88	812.80
Expenses .....		242.72	246.68
		<u>\$16,077.60</u>	<u>\$16,059.48</u>
Old Age Assistance .....	\$20,000.00	\$27,500.00	\$27,500.00
Salaries .....		1,648.10	1,586.00
Expenses .....		682.65	693.78
		<u>\$29,830.75</u>	<u>\$29,779.78</u>
Total .....	\$65,455.23	\$89,285.00	\$79,172.24
Special Appropriation .....	17,500.00		
	<u>\$82,955.23</u>		

\*Less U. S. Grant ..... \$700.00

**Soldiers' Relief:**

Agent .....	\$555.00	\$600.00	\$577.50
Relief .....	13,245.00	13,400.00	13,400.00
	<u>\$13,800.00</u>	<u>\$14,000.00</u>	<u>\$13,977.50</u>
State and Military Aid ....	\$1,700.00	\$1,700.00	\$1,700.00

**Contributory Retirement:**

Town's contribution .....	\$12,300.00	\$17,433.00	\$17,433.00
Expenses .....	575.00	650.00	275.00
			<u>\$17,708.00</u>

**Bonds and Interest:**

Bonds due in 1939 .....	\$72,500.00	\$71,000.00
Interest on bonded debt ...	24,786.25	21,763.75
Interest on temporary loans	1,500.00	800.00
		<hr/>
		\$823,374.24

†Figures include transfers from the Reserve Fund.

**SUMMARY 1939**

	Appropriated 1938	Approved 1939
Accounting .....	\$3,881.25	\$4,444.00
Assessors .....	7,143.71	6,895.20
Finance Committee .....	650.00	650.00
Fire Department .....	41,068.75	41,506.88
Fire Alarm .....	2,077.50	1,841.25
Forest Warden .....	117.50	221.25
Glover Memorial Hospital .....	31,000.00	31,000.00
Health, Board .....	3,457.65	3,475.60
Hospitalization .....	5,000.00	4,500.00
Garbage .....	3,166.67	3,250.00
Insurance .....	7,237.44	7,967.00
Inspections .....	3,893.50	3,940.00
Weights and Measures .....	370.00	482.50
Library .....	6,711.58	7,390.32
Memorial Park .....	2,000.00	2,500.00
Miscellaneous .....	14,629.04	14,388.11
Planning Board .....	100.00	135.00
Police Department .....	39,925.00	41,666.50
Public Works .....	156,725.00	152,475.00
Recreation .....	900.00	1,878.00
Registrars .....	2,305.00	3,392.80
Reserve Fund .....	10,000.00	12,000.00
School Department .....	236,886.81	243,085.21
Vocational Tuition .....	6,000.00	4,200.00
Selectmen .....	2,053.63	2,064.50
Tax Collector .....	4,652.00	4,850.50
Town Clerk .....	2,535.33	2,391.38
Town Hall .....	3,590.00	4,053.00
Treasurer .....	5,720.63	5,500.00
Unclassified .....	2,887.50	5,108.75
Welfare		
Old Age \		
Aid D. C. ) .....	64,718.00	79,172.24
Soldiers' Relief .....	12,300.00	13,977.50
State and Military .....	1,700.00	1,700.00
Contributory Retirement .....	12,700.00	17,708.00
Bonds .....	72,500.00	71,000.00
Interest .....	24,786.25	21,763.75
Interest temporary loans .....	1,500.00	800.00
	<hr/>	<hr/>
	\$796,889.74	\$823,374.24
Plus E. and D transfers .....	41,560.00	
	<hr/>	
	\$838,449.74	



## Special Articles Recommended:

8. Report .....	80.00	
9. Deficiencies .....	2,500.00	
16. Tax Title protection .....	250.00	
18. Fire Alarm transfer .....	3,600.00	
19. Fire Alarm room repairs .....	1,000.00	
20. Chapter 90 roads maintenance		
24. Water .....	38,000.00	
25. House Connections .....	4,200.00	plus transfers
26. Drains .....	5,400.00	plus transfers
27. Hurricane Repairs .....	15,000.00	
28. New Lights .....	300.00	
29. Signal Lights .....	1,000.00	
30. Overdrafts .....	1,958.19	
31. Manning Street .....	1,800.00	
32. Paige Road .....	1,500.00	
33. Morley Street .....	2,200.00	
34. Fairfield Street .....	3,200.00	
35. Prospect Street .....	3,700.00	
36. Lewis Street .....	3,600.00	
37. Drain (Warren Street)		
38. Warren Street .....	1,500.00	
40. Mosquito Control .....	1,000.00	
44. Recreation		
45. Recreation		
46. Recreation		
	<u>\$1,788.19</u>	

## Recapitulation

Appropriation 1938 .....	\$17,500.00
Appropriations, Departmental .....	823,374.24
Appropriations, Specials .....	91,788.19
State Tax .....	74,907.50
State Assessments .....	31,644.34
Underestimates 1938 .....	31,117.54
County Tax .....	24,868.28
Overlay .....	10,000.00
Overlay underestimate 1938 .....	1,299.23
	<u>\$1,106,499.32</u>
Less:	
Estimated Receipts .....	273,000.00
Transfer E. and D. ....	40,000.00
Poll Tax .....	7,500.00
	<u>\$785,999.32</u>
Total to be raised by taxation .....	
Approximate tax rate, \$32.50	

**ARTICLE 14.** To see in what manner the Town will have its taxes collected for the current year.

**RECOMMENDED:** That the taxes for the current year be collected in the same manner as in the year 1938 and that the compensation therefor be the same as voted in the Budget.

**ARTICLE 15.** To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1940 and to issue a note, or notes, therefor payable within one year, and to renew any note, or notes, as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws.

**RECOMMENDED:** That the Town Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1940, and to issue a note, or notes, therefor, payable within one year, and to renew any note, or notes, as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws.

**ARTICLE 16.** To see what sum the Town will appropriate for the purpose of protecting its interests in real estate under mortgages taken in connection with the administration of welfare laws, so-called, and the maintenance of real estate acquired in connection therewith by foreclosure or otherwise.

**RECOMMENDED:** That the substance of this article be adopted.

**ARTICLE 17.** To see what sum of money the Town will appropriate for the purpose of constructing, equipping and furnishing a new elementary school building in the North and East Needham District to replace the former Riverside School and the present Eliot School; determine in what manner the money shall be raised and expended and to whom shall be entrusted the responsibility for the constructing, equipping and furnishing of said school; authorize for such purpose the acquisition of land by purchase, or eminent domain; or pass any vote or votes relative thereto; on petition of Edward A. Daley, Jr., and others.

**RECOMMENDED:** That the subject matter of this article be referred to the School Committee for study, and to report at the next Town Meeting.

**ARTICLE 18.** To see if the Town will appropriate the sum of \$3600 to complete the removal of the Fire Alarm system from the Town Hall and the installation of new equipment at the Fire Department Headquarters; determine in what manner the money shall be raised and expended; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$3,600.00 be appropriated to complete the removal of the Fire Alarm system from the Town Hall and the installation of new equipment at the Fire Department Headquarters.

**ARTICLE 19.** To see if the Town will appropriate the sum of \$1000 for the repairs and remodeling of the Fire Alarm room, to be used for the Public Works Department—Engineering Division; determine in what manner the money shall be raised and expended; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$1,000.00 be appropriated for the repairs and remodeling of the Fire Alarm room, to be used for the Public Works Department-Engineering Division.

**ARTICLE 20.** To see if the Town will appropriate the sum of Fifteen Hundred Dollars (\$1500) for maintenance of "Chapter 90" Roads, so-called, provided the County, and/or the State Department of Public Works will allot an equal amount; or pass any vote or votes relative thereto.

**RECOMMENDED:** That this article be dismissed. The amount of \$1,000.00 appropriated last year is still unexpended and indications are that no "Chapter 90" monies will be available this year.

**ARTICLE 21.** To see if the Town will vote to transfer the sums of \$8,589.58 from the Sewer Assessment Reserve Fund and \$2400 remaining from the appropriation made under Article 15 of 1938 for construction of a pumping station and extension of mains, to the Sewer Construction Account for the extension of the sewerage system and payment of \$3,262.50 for notes and interest due on construction bonds.

**RECOMMENDED:** That the sum of \$8,589.58 from the Sewer Assessment Reserve Fund and \$2,400.00 remaining from the appropriation made under Article 15 of the 1938 warrant for construction of a pumping station and extension of mains, be transferred to the Sewer Construction Account for the extension of the sewerage system and the payment of \$3,262.50 for notes and interest due on construction bonds.

**ARTICLE 22.** To see if the Town will appropriate the sum of \$46,000 for constructing a Sewer Pumping Station, force-main, interceptor and gravity flow sewers for the Upper Falls District; and to meet such appropriation the sum of \$6,000 be taken from the Excess & Deficiency Account of the Town, and to authorize the Treasurer, with the approval of the Selectmen, to borrow \$40,000 in accordance with Section 7, paragraph 1, of Chapter 44 of the General Laws, and issue notes or bonds to the Town therefor, payable in accordance with Section 19 of Chapter 44 and the Acts and Amendments thereto, so that the entire loan shall be paid in not more than thirty years, or at such earlier date as the Selectmen may determine; or pass any vote or votes relative thereto.

**ARTICLE 23.** To see if the Town will appropriate the sum of \$20,000 for the purpose of constructing a gravity flow sewer for East Needham, and that such appropriation be raised in the same manner and added to the amount as described in the previous article; or take any action relative thereto.

**RECOMMENDED:** That the subject matter of these articles be referred to the Public Works Department for further study and to report at the next Town Meeting.

**ARTICLE 24.** To see if the Town will appropriate the sum of \$38,000 for laying and relaying water-mains and extending service to houses; determine in what manner the money shall be raised and expended; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$38,000.00 be appropriated for laying and relaying water mains, and extending services to houses.

**Article 25.** To see if the Town will appropriate the sum of \$4,200 for the construction of particular sewers and connecting drains to buildings under the provisions of law authorizing assessments; and authorize the transfer of \$2,828.38 remaining from the appropriation made under Article 24 of 1938, to be added thereto for such purposes; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$4,200.00 be appropriated together with the sum of \$2,828.38 remaining from the appropriation made under Article 24 of the warrant of 1938, for the construction of particular sewers and connecting drains to buildings, under the provision of law authorizing betterments.

**ARTICLE 26.** To see if the Town will appropriate the sum of \$5,400 for the construction of storm water drains and authorize the transfer of \$1,271.10 remaining from the appropriation made under Article 32 of 1938, to be added thereto for such purpose; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$5,400.00 be appropriated together with the sum of \$1,271.10 remaining from the appropriation made under Article 32 of the warrant of 1938 for the construction of storm water drains.

**ARTICLE 27.** To see if the Town will appropriate the sum of \$15,000 for the purpose of removing, replacing, trimming and otherwise repairing public shade trees in the Town damaged by the hurricane; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$15,000.00 be appropriated for the purpose of removing, replacing, trimming and otherwise repairing public shade trees in the Town damaged by the hurricane.

**ARTICLE 28.** To see if the Town will vote to authorize the installation of two street lights in Robinwood Avenue, as petitioned for by the abutters; and appropriate the sum of \$300 therefor; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$300.00 be appropriated for the installation of two street lights in Robinwood Avenue.

**ARTICLE 29.** To see if the Town will appropriate the sum of \$1,000 for reconditioning traffic signal lights; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$1,000.00 be appropriated for the reconditioning of the traffic signal lights.

**ARTICLE 30.** To see if the Town will ratify and approve the action of the Selectmen taken with reference to authorizing an over-draft amounting to \$1,958.19 for snow and ice removal for 1938; or take any action relative thereto.

**RECOMMENDED:** That the Town approve and ratify the action of the Selectmen in authorizing an overdraft of \$1,958.19 for snow and ice removal for 1938.



**ARTICLE 31.** To see if the Town will accept Manning Street from Lexington Avenue to High Street under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$1,800 for the construction of such way; or take any action relative thereto.

**RECOMMENDED:** That the Town accept Manning Street from Lexington Avenue to High Street, under the provisions of law authorizing the assessment of betterment, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$1,800.00 be appropriated therefor.

**ARTICLE 32.** To see if the Town will accept Page Road from Melrose Avenue to Morley Street under the provisions of law authorizing the assessment of betterments; as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$1,500 for the construction of such way; or take any action relative thereto.

**RECOMMENDED:** That the Town accept Page Road from Melrose Avenue to Morley Street, under the provision of law authorizing assessment of betterment, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and the sum of \$1,500.00 be appropriated therefor.

**ARTICLE 33.** To see if the Town will accept Morley Street from Page Road to Edgewood Street under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$2,200 for the construction of such way; or take any action relative thereto.

**RECOMMENDED:** That the Town accept Morley Street from Page Road to Edgewood Street, under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$2,200.00 be appropriated therefor.

**ARTICLE 34.** To see if the Town will accept Fairfield Street from Great Plain Avenue easterly 800 feet under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$3,200 for the construction of such way; or take any action relative thereto.

**RECOMMENDED:** That the Town accept Fairfield Street from Great Plain Avenue easterly 800 feet, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$3,200.00 be appropriated therefor.

**ARTICLE 35.** To see if the Town will accept a way to be here-after called Prospect Street, being substantially Prospect Street as previously established as a private way from Great Plain Avenue to Lewis Street, and including that portion of Lewis Street from Prospect Street to Newell Avenue under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$3,700 for the construction of said way; or take any action relative thereto.



**RECOMMENDED:** That the Town accept a way to be hereafter called Prospect Street, being substantially Prospect Street as previously established as a private way from Great Plain Ave. to Lewis Street, and including that portion of Lewis Street from Prospect Street to Newell Avenue, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$3,700.00 be appropriated therefor.

**ARTICLE 36.** To see if the Town will accept Lewis Street from Newell Avenue to Nehoiden Street under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk, appropriate the sum of \$3,600 for the construction of such way; or take any action relative thereto.

**RECOMMENDED:** That the Town accept Lewis Street from Newell Avenue to Nehoiden Street, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and that the sum of \$3,600.00 be appropriated therefor.

**ARTICLE 37.** To see if the Town will authorize the Public Works Department to reconstruct and extend the storm-water drain through private land and Memorial Park from Kingsbury Street to Highland Avenue and appropriate the sum of \$9,000 for the construction of such drain; or take any action relative thereto.

**RECOMMENDED:** That this article be dismissed, as the committee finds that this will benefit only private property.

**ARTICLE 38.** To see if the Town will accept Warren Street from May Street to Kingsbury Street under the provisions of law authorizing the assessment of betterments as laid out by the Selectmen and according to a plan on file with the Town Clerk; appropriate the sum of \$1,500 for the construction of such way; or take any action relative thereto.

**RECOMMENDED:** That the Town accept Warren Street from May Street to Kingsbury Street, under the provisions of law authorizing the assessment of betterments, as laid out by the Selectmen, and according to a plan on file with the Town Clerk, and appropriate \$1,500.00 therefor.

**ARTICLE 39.** To see if the Town will vote to accept Section 103A of Chapter 54 of the General Laws as amended by Chapter 77 of the Acts of 1937, providing for absent voting at regular town elections; or take any action relative thereto.

No Recommendations.

**ARTICLE 40.** To see if the Town will appropriate the sum of \$1,000 for oiling or otherwise treating mosquito-breeding areas within the limits of the Town; determine in what manner the money shall be raised and expended; or take any action relative thereto.

**RECOMMENDED:** That the sum of \$1,000.00 be appropriated for oiling or otherwise treating mosquito-breeding areas within the limits of the Town.

**ARTICLE 41.** To see if the Town will authorize the Selectmen to co-ordinate the clerical work of the several departments of the town so as to effect full cooperation between the several departments in this connection, and also, as far as possible, to bring the purchase of office materials and supplies by the several departments under one head.

No Recommendations.

**ARTICLE 42.** To see what action the Town will take on the report of the committee appointed by the Moderator under Article 38 of the warrant for the Annual Town Meeting of 1938 to study, report and recommend on a revision of the Building By-Laws, including those relating to Plumbing and Electrical Wiring; the report of said Committee being on file with the Town Clerk.

No Recommendations.

**ARTICLE 43.** To see if the Town will establish a Recreation Commission to replace the Recreation Committee appointed in 1935; on petition of the Needham Citizens' Recreation Council.

No Recommendations.

**ARTICLE 44.** To see what sum, not exceeding \$500, the Town will appropriate to be expended by the School Committee for the purpose of promoting and conducting such recreational activities in or upon school property as the Recreation Commission shall from time to time recommend and the School Committee shall approve; on petition of the Needham Citizens' Recreational Council.

**RECOMMENDED:** That this article be dismissed as the committee feels that this year no new activities be adopted.

**ARTICLE 45.** To see what sum, not exceeding \$200, the Town will appropriate to be expended by the Recreation Commission for the purpose of promoting and conducting Winter sports activities in the Town; on petition of the Needham Citizens' Recreational Council.

**RECOMMENDED:** That this article be dismissed as the committee feels that this year no new activities be adopted.

**ARTICLE 46.** To see what sum the Town will appropriate for the purpose of employing a part time recreation director and an assistant, both to serve under the direction of the Recreation Commission; on petition of the Needham Citizens' Recreational Council.

**RECOMMENDED:** That this article be dismissed as the committee feels that this year no new activities be adopted.

**ARTICLE 47.** To see if the Town will request the passage of an act by the Legislature placing the office of the Superintendent of Public Works under the Civil Service laws and to approve the passage of a bill to that effect now pending before the Legislature (House Bill No. 439) without requiring further action by the Town.

No Recommendations.

**ARTICLE 48.** To see if the Town will amend its Zoning By-Laws by striking out Section 10 and inserting in place thereof under the caption "AREA REGULATIONS" the following:

Section 10. In residence districts there shall be provided for each dwelling house hereafter constructed a lot of land containing an area of not less than 10,000 square feet; but nothing contained in this section shall prevent the construction or placing of any building on any lot containing a smaller area, provided, such lot on the

effective date thereof does not adjoin other land of the same owner available for use in connection with said lot. No lot on which a dwelling house is situated, whether heretofore or hereafter placed, shall be reduced in area, if such lot is smaller than is hereby prescribed, or if by such reduction it would be made smaller than is hereby prescribed, except in either case by taking by eminent domain or a conveyance for a public purpose; and in the event of such reduction in violation hereof, the house on such lot shall not be used until sufficient land is restored or added to said lot, so that it will contain an area equal to its original area or equal to the area hereby required to be provided for such house.

The Board of Appeal may make special exception to the provisions of this section by authorizing, upon appeal, the granting of permits for the erection or placing of dwelling houses on lots of land containing less area than is hereby prescribed or, upon written request of the owner of a parcel of land, by authorizing the Building Inspector to grant permits from time to time for the erection or placing of dwelling houses upon subdivisions or any or all of the lots thereof, although containing less area than is hereby prescribed, subject to such limitations of time and other conditions as it may impose, wherever, after a public hearing it shall find that—

A. Adjoining areas have been previously developed by the construction of houses on lots generally smaller than is prescribed by this section and the standard of the neighborhood so established does not reasonably require a subdivision of the applicant's land into lots as large as is hereby prescribed; or

B. Lots as large as is hereby prescribed would not be readily saleable and could not be economically or advantageously used for building purposes because of the proximity of the land to through ways bearing heavy traffic, or to a railroad, or because of other physical conditions or characteristics affecting it but not affecting generally the zoning district.

No Recommendations.

**ARTICLE 49.** To see if the Town will vote to amend its Zoning Map by changing from a single residence district to a manufacturing district that land bounded and described as follows:

Northwesterly on Prospect Street 217.7 feet; northeasterly on Arbor Street 194.6 feet; southeasterly on Highland Avenue 196.0 feet; southwesterly by Lots 9 and 20, now owned by James F. Ryan, 175.2 feet. Being shown as Lots 11, 12, 19 and 20 on a plan filed in Norfolk Registry of Deeds, Book 729, page 640; on petition of James F. Ryan and others.

No Recommendations.

**ARTICLE 50.** To see if the Town will vote to have the reports of its officers and the proceedings of this and subsequent Town Meetings printed; or pass any vote or votes relative thereto.

**RECOMMENDED:** That 750 copies of the reports of the Town Officers and the proceedings of this and subsequent Town Meetings be printed.

**ARTICLE 51.** To see if the Town will authorize the Treasurer with the approval of the Selectmen to borrow \$25,000. in accordance with the provisions of Chapter 49 of the Acts of 1933 as amended, said sum being for the purpose of meeting ordinary maintenance purposes and to be used by the assessors toward the reduction of the 1939 tax rate.

**RECOMMENDED:** That the substance of this article be adopted.

**ARTICLE 52.** To appropriate and raise by borrowing, or otherwise, such sums of money as may be necessary for all or any other purpose mentioned in the foregoing articles, especially to act upon all appropriations asked for, or proposed by the Selectmen, or any town officer, or committee, and to appoint such committees as may be decided upon.

No Recommendations.

Respectfully submitted,

RALPH H. GRAY, Chairman  
CYRIL N. ANGELL  
WALTER M. CHASE  
FLORANCE M. CROWLEY  
ROLLA E. HEALEY  
KENNETH S. HERDMAN  
ALBERT G. ROBINSON  
ROBERT L. SCHNEIDER  
ETHEL C. WELCH

FRED L. DONAHUE, Clerk

















